RM of Edenwold

Meeting Minutes

Regular Council Meeting November 8, 2022 - 09:00 AM

Minutes of a Regular Meeting of the Council of the Rural Municipality of Edenwold No. 158 held on Tuesday, November 8, 2022, in the Council Chamber of the Municipal Building, located at 100 Hutchence Road, Emerald Park, Saskatchewan, the following were present:

Reeve: Mitchell Huber
Councillors: Division #1 Lisa Peters
Division #2 Stan Capnerhurst
Division #3 Alan Trainor
Division #4 Karen Kotylak
Division #5 Dwayne Radmacher
Division #6 Tim Brodt
Division #7 Rod Tuchscherer
Chief Operations Officer: Sameh Nashed
Administrator: Karen Zaharia

Call to Order

With a quorum present, Reeve Huber called the meeting to order at 9:00 a.m.

Res. No: 2022/743 — **Meeting Minutes: October 25, 2022**
Moved By: Councillor Trainor

THAT the minutes of the regular meeting held on October 25, 2022 be approved as circulated and presented.

CARRIED

Res. No: 2022/744 — **List of Accounts**
Moved By: Councillor Kotylak

THAT the list of accounts consisting of cheques #1958 to #2001 & 14 other EFT payments totaling $1,041,155.65 plus October 16-31, 2022 payroll totaling $83,257.12 be approved for payment.

CARRIED

Res. No: 2022/745 — **Bank Reconciliations: October 2022**
Moved By: Councillor Brodt

THAT the October 2022 bank reconciliations be acknowledged as presented.

CARRIED

Res. No: 2022/746 — **Statement of Financial Activities & Financial Position: October 2022**
Moved By: Councillor Tuchscherer

THAT we approve the Statement of Financial Activities and Financial Position for October 2022 as circulated and presented.

CARRIED

Res. No: 2022/747

Reverse Stale Dated Cheques
Moved By: Councillor Trainor

THAT we reverse and void stale-dated cheques #1232 and #1311 and reclassify occupancy deposits (GL 210-600-200) to decrease building inspection costs (GL 560-200-105).

CARRIED

Res. No: 2022/748

October 2022 Water Report
Moved By: Councillor Brodt

THAT we accept the October 2022 Monthly Water Report as presented with it noted no upset conditions occurred during this period.

CARRIED

Res. No: 2022/749

December Council Meeting Dates
Moved By: Councillor Capnerhurst

THAT the December 2022 council meeting dates be held on the second and third Tuesday, namely December 13 and December 20, 2022.

CARRIED

Manager of Engineering & Public Works Clark Gates joined the council meeting at 9:10 a.m.

Engineering & Public Works Report: 9:12 a.m. to 10:14 a.m.

Manager of Engineering and Public Works Clark Gates presented the Public Works Report on the following topics and the Engineering Report on the following projects:

- written weekly report for public works operations;
- October 2022 water report;
- 2022 road recap projects (Sapphire Bay, Gemstone Place & Ruby Place in Emerald Park) have been completed and just awaiting progress claim;
- chip sweeping from the 2022 chip seal project to be completed November 9, 2022, weather dependent;
- final walk through completed for the Prairieview Business Park sewer main extension (Betteridge Road);
- update on Emerald Park drainage issues;
- start-up meeting with contractor for pathway lighting replacement took place on November 7, 2022;
- start-up meeting with Asset Management software provider took place on November 2, 2022; and
- four-way stop sign at Great Plains Industrial Drive and South Plains Road expected to be installed by Regina Bypass Team in next few weeks.

Manager of Engineering & Public Works Clark Gates was excused from the council meeting at 10:14 a.m.

Res. No: 2022/750

Recess: 10:14 a.m.
Moved By: Reeve Huber

THAT the time being 10:14 a.m. we take a 10-minute recess.

CARRIED

Res. No: 2022/751

Reconvene: 10:24 a.m.
Moved By: Reeve Huber

THAT the time being 10:24 a.m. we reconvene our regular meeting of Council.

CARRIED

Res. No: 2022/752

Communiskate Grey Cup Safe Ride Event: Sponsorship Request
Moved By: Councillor Trainor

THAT we provide $1,000.00 to the Communiskate Grey Cup Safe Ride Event as part of the Silver Sponsorship.

CARRIED

Administration Report: 10:35 a.m. to 10:50 a.m.

Administrator Karen Zaharia presented the Administration Report on the following topics:

- Clearing the Path (CTP) Statutory Declaration for the annual road maintenance of Grid 640;
- Remembrance Day Celebration Event on Friday, November 11, 2022 at White City Community Centre;
- SARM Midterm Convention on November 16 & 17, 2022 in Saskatoon;
- SARM webinars available for councillors;
- update from Household Hazardous Waste Day held on Saturday, October 29, 2022; and
- Service Tracker report for period October 26 to November 3, 2022.

Council Roundtable: 10:54 a.m. to 11:00 a.m.

Council presented the roundtable reports on the following topics:

- mileage allowance for council to be reviewed; and
- snow clearing concerns in Emerald Park.

Res. No: 2022/753

Recess: 11:00 a.m.
Moved By: Reeve Huber

THAT the time being 11:00 a.m. we recess for the following public hearing:

- 11:00 a.m. Bylaw No. 2021-73: Zoning Bylaw Amendment, Parcel B and Parcel C, LSD 16 12-17-18 W2 (AR to CR3-C).

CARRIED

Res. No: 2022/754

Reconvene: 11:09 a.m.
Moved By: Reeve Huber

THAT the time being 11:09 a.m. we reconvene our regular meeting of Council.

CARRIED

Planning & Development Report: 11:16 a.m. to 11:22 a.m.

Manager of Planning and Development Paige Boha presented the written Planning & Development Report on the following topics:

- development appeal proceeding to Court of Appeal;
- policy and bylaw updates;
- regional building permit updates from January 1, 2022 to November 1, 2022.

Res. No: 2022/755

Bylaw No. 2021-73: Zoning Bylaw Amendment, Parcel B and Parcel C, LSD 16 12-17-18 W2 (AR to CR3-C) - 2nd Reading
Moved By: Councillor Capnerhurst

THAT Bylaw No. 2021-73 being a bylaw to amend Bylaw No. 2019-20 known as the Zoning Bylaw by rezoning Parcel B and Parcel C, LSD 16 NE 12-17-18 W2M from CR1 - Country Residential 1 District to CR3 - Country Residential District 3, as shown on the attached Plan showing Proposed Bareland Condominium prepared by Compass Geomatics Ltd. dated September 2022 be given second reading.

CARRIED

Res. No: 2022/756

Parcel Consolidation: Lots 1 and 5, Blk/Par 7, Plan 102136126 (Carson Business Park)
Moved By: Councillor Tuchscherer

THAT we approve the surface consolidation of Lot 1, Blk/Par 7, Plan 102136126 and Lot 5, Blk/Par 7, Plan 102136126 in Carson Business Park in NW 22-17-18 W2 at the request of the landowner.

CARRIED

Res. No: 2022/757

Discretionary Use Development for Agricultural Industry SW 17-17-17 W2
Moved By: Councillor Trainor

THAT we approve the discretionary use application for an Agricultural Industry Core Ag Inputs Ltd. business and instruct the Development Officer to issue a permit for the use at SW 17-17-17 W2 Ext TBD (the Lands) with the following conditions:

1. Development shall adhere to the September 28, 2022, letter from the Ministry of Highways Traffic Engineering and Development (Schedule D).
2. That this permit allows for development of the 1.1 ha (2.7 acre) site, with a 613 m^2 chemical shed and a 232 m^2 office as per Agricultural Resource District (AR), attached. Any other use or intensification of use may require a separate development permit or discretionary use approval from Council. A pre-application meeting with the Planner/Development Officer is encouraged to verify use.
3. Building(s) shall be located as shown on the site plan attached to the permit, stamped, and dated August 9, 2022.
4. All existing features within the RM right-of-way shall be returned to their original condition upon completion of work.
5. Building elevations, culvert size shall conform to the standards and requirements of the site drainage plan prepared by WCE Design Inc., stamped, and dated August 9, 2022.
6. Site grading and drainage shall conform to a drainage plan to be submitted and approved by the RM in conformance with the regulations of the Water Security Agency.
7. The owner shall apply to Water Security Agency for a permit to conduct ground water investigation, water a rights licence and approval to construct and operate works if planning to drill a well. The owner shall also develop best management practices a mitigation plan to minimize spills of agricultural spills into the subsurface. These reports shall be supplied to the RM.
8. The landowner must provide:
   a. That all mains, pipe fittings, valves and equipment are installed in strict accordance with manufacturer's recommendations.
   b. "As-built" drawings showing the location of water and sanitary sewer installed

accompanied by Saskatchewan Health Authority approvals.
9. No building shall be constructed until a building permit has been issued.
10. Prior to use and occupancy of the building the Development Officer requires:
a. Confirmation that the civic address, TBD, has been posted on the front of the building, is not obstructed from view, is not smaller than 8" in height and is a contrasting color to the building to provide visual clarity.
b. "As-built" drawings confirming that the building has been constructed in accordance with conditions 5 and 8b.
c. A final landscaping plan.
11. This permit is subject to the standards and requirements of Provincial regulations and other municipal bylaws.
12. Approach permits shall be obtained from the RM prior to any development taking place at the site.
13. Dust proofing of the site and of Range Road 2175 may be required of to ensure traffic safety.
14. Signage prohibiting southbound traffic on Range Road 2175 is recommended and will be at the cost of the applicant.
15. Development at this location shall not cause a nuisance or offence or both:
a. By the creation of noise or vibration;
b. By the emission of light and glare;
c. By reason of emission of gas, fumes, smoke, dust, or objectionable odour;
d. By reason of the unsightly storage of goods, wares, merchandise, salvage, refuse matter, motor vehicles, trailers, or parts of vehicles or trailers, machinery, or other such material; or
e. By any combination of things in this subsection.
16. Landscaping must be installed within two (2) years in accordance with the final landscaping plan.
17. No person shall cause or permit any lands or buildings to become untidy or unsightly (Bylaw No. 2021-44).

CARRIED

Manager of Planning & Development Paige Boha was excused from the council meeting at 11:46 a.m.

Res. No: 2022/758
Recess: 11:46 a.m.
Moved By: Reeve Huber

THAT the time being 11:46 a.m. we recess for lunch.

CARRIED

Res. No: 2022/759
Reconvene: 12:57 p.m.
Moved By: Reeve Huber

THAT the time being 12:57 p.m. we reconvene our regular meeting of Council.

CARRIED

Council Roundtable (continued): 12:58 p.m. to 1:07 p.m.

Council roundtable reports continued on the following topics:

- Service Tracker process;
- update from the White City Museum Oktoberfest event held on Saturday, October 29, 2022.

Manager of Planning & Development Paige Boha, Manager of Engineering and Public Works Clark Gates and Foreman Rod Benroth joined the council meeting at 1:07 p.m.

Res. No: 2022/760

In Camera: 1:08 p.m.
Moved By: Councillor Trainor

THAT we recess and continue deliberations *In Camera as a Committee of the Whole* at 1:07 p.m. as per section 120(2)(a) of *The Municipalities Act* and 16(1)(e) of *The Local Authority Freedom of Information and Protection of Privacy Act*, for preliminary 2023 budget discussions.

CARRIED

Res. No: 2022/761

Out of Camera: 2:32 p.m.
Moved By: Councillor Trainor

THAT we move out of *In Camera as a Committee of the Whole* and reconvene the regular meeting of Council at 2:32 p.m.

CARRIED

Res. No: 2022/762

Recess: 2:35 p.m.
Moved By: Reeve Huber

THAT the time being 2:35 p.m. we take a 5-minute recess.

CARRIED

Res. No: 2022/763

Reconvene: 2:40 p.m.
Moved By: Reeve Huber

THAT the time being 2:40 p.m. we reconvene our regular meeting of Council.

CARRIED

Council Roundtable (continued): 2:40 p.m. to 2:52 p.m.

Council roundtable reports continued on the following topics:

- WCRM158 Wastewater Authority activities update; and
- the concerns on how the nitrogen fertilizer reduction targets by the Federal Government will affect farmers.

Res. No: 2022/764

Research Federal Government & Nitrogen Fertilizer Reduction Targets
Moved By: Councillor Brodt

THAT we direct Administration to investigate and research the federal government's nitrogen fertilizer reduction targets and provide a report to Council.

CARRIED

Chief Operations Officer Report: 2:52 p.m. to 3:31 p.m.

Chief Operations Officer Sameh Nashed presented the COO Report on the following topics:

- review of the municipality's committees;
- risk management system; and
- Foreman R. Benroth's 3-month probation will be achieved on November 15, 2022 and will be staying on as a full-time employee.

Res. No: 2022/765

In Camera: 2:57 p.m.
Moved By: Councillor Brodt

THAT we recess and continue deliberations *In Camera as a Committee of the Whole* at 2:47 p.m. as per section 120(2)(a) of *The Municipalities Act* and 16(1)(a) of *The Local Authority Freedom of Information and Protection of Privacy Act*, to discuss legal matters.

CARRIED

Res. No: 2022/766

Out of Camera: 3:31 p.m.
Moved By: Councillor Tuchscherer

THAT we move out of *In Camera as a Committee of the Whole* and reconvene the regular meeting of Council at 3:31 p.m.

CARRIED

Res. No: 2022/767

Correspondence
Moved By: Councillor Brodt

THAT the following correspondence be hereby acknowledged and filed:

- Ranch Ehrlo Society Newsletter - November 2022 Issue; and
- Saskatchewan Trappers Association Publication: Fall Mail Out.

CARRIED

Res. No: 2022/768

Adjournment
Moved By: Councillor Radmacher

THAT this meeting be hereby adjourned at 3:36 p.m. with our next regular meeting of Council to be held on Tuesday, November 22, 2022 commencing at 9:00 a.m.

CARRIED

Reeve

Administrator