



**RM of Edenwold
Meeting Minutes
Regular Council Meeting May 24, 2022 - 09:00 AM**

Minutes of a Regular Meeting of the Council of the Rural Municipality of Edenwold No. 158 held on Tuesday, May 24 2022, in the Council Chamber of the Municipal Building, located at 100 Hutchence Road, Emerald Park, Saskatchewan, the following were present:

- Deputy Reeve: Stan Capnerhurst
- Councillors: Division #3 Alan Trainor
- Division #4 Karen Kotylak
- Division #5 Dwayne Radmacher
- Division #6 Tim Brodt
- Division #7 Rod Tuchscherer
- Chief Operations Officer: Sameh Nashed
- Administrator: Karen Zaharia
- Absent: Reeve Mitchell Huber, Division #1 Craig Strudwick

Call to Order

With a quorum present, Deputy Reeve Capnerhurst called the meeting to order at 9:03 a.m. with it noted that ratepayer Brent Poole was in attendance in the council chamber gallery.

Res. No: Meeting Minutes: May 10, 2022
2022/375 **Moved By: Councillor Brodt**

THAT the minutes of the regular meeting held on May 10, 2022 be approved as circulated and presented.

CARRIED

Res. No: List of Accounts
2022/376 **Moved By: Councillor Kotylak**

THAT the list of accounts consisting of cheques #1387 to #1424 & 9 other EFT payments totaling \$197,016.41 plus May 1-15, 2022 payroll totaling \$82,632.70 be approved for payment.

CARRIED

Engineering & Public Works Report: 9:05 a.m. to 9:33 a.m.

Chief Operations Officer Sameh Nashed presented the written Public Works and Engineering report to Council which included updates on:

- rural and urban road maintenance;
- traffic control and signage;
- irrigation of parks and facility maintenance;
- wastewater system operations and maintenance;
- water treatment plant operations and maintenance;
- asset management;
- fleet management and maintenance programs;
- street lights and walking paths lighting;
- maintenance of facilities and municipal buildings;
- human resources matters;
- fire hall progress;

- completion of gravel crushing;
- Kish Mall drainage issues;
- water well rehab project progress; and
- recommendation of Canada Community-Building Fund (formerly Gas Tax Fund) projects for 2022.

Res. No:
2022/377

**2022 Canada Community-Building Fund - Infrastructure Investment Plan (IIP)
Application (formerly Gas Tax Fund)**

Moved By: Councillor Brodt

THAT we direct Administration to submit Infrastructure Investment Plan (IIP) applications to the Canada Community-Building Fund for the following projects for 2022:

Emerald Park Roads Pavement Recapping:

- Gemstone Place: \$47,000
- Sapphire Bay: \$72,000
- Ruby Place: \$32,000

Asset Management Software and Implementation: \$70,000.

CARRIED

Res. No:
2022/378

Communications Officer: 3-month probation

Moved By: Councillor Tuchscherer

THAT we hereby acknowledge Communications Officer Lee Chambers will pass his three month probation period on May 22, 2022 and will be staying on as a full time employee of the Municipality at the salary in accordance with the Municipality's 2022 Salary Schedule, attached to and forming part of these minutes.

CARRIED

Res. No:
2022/379

New Hire: IT Specialist: K. Patel

Moved By: Councillor Trainor

THAT Krunal Patel be hired as a full-time IT Specialist with a starting date of May 30, 2022 at the salary in accordance with the Municipality's 2022 Salary Schedule, attached to and forming part of these minutes, contingent upon completion of our mandatory 3 month probation and as per the signed Offer of Employment.

CARRIED

Res. No:
2022/380

Highway Signage Applications

Moved By: Councillor Kotylak

THAT we authorize the Manager of Engineering & Public Works to order the required signage from the Ministry of Highways and Infrastructure for the range roads and township roads along Highway 48 and Highway 1 North Service Road.

CARRIED

Res. No:
2022/381

Agreement to Provide a Certified Wastewater Operator

Moved By: Councillor Radmacher

THAT we authorize the Reeve and Administrator to sign the Agreement to Provide a Certified Wastewater Operator with the Town of Pilot Butte.

CARRIED

Res. No:
2022/382

Bylaw No. 2022-23: Amendment to Nuisance Bylaw (Loud Vehicles) - 2nd Reading
Moved By: Councillor Radmacher

THAT Bylaw No. 2022-23 being a bylaw to amend Bylaw No. 2021-44 known as the Nuisance and Noise Bylaw with text changes to the following sections to address loud vehicles:

- Section 1. Definitions
- Section 5. Noise Prohibition
- Section 6. Inspection, Enforcement, and Penalties

be given second reading.

CARRIED

Res. No:
2022/383

Bylaw No. 2022-23: Amendment to Nuisance Bylaw (Loud Vehicles) - 3rd Reading
Moved By: Councillor Tuchscherer

THAT Bylaw No. 2022-23 being a bylaw to amend Bylaw No. 2021-44 known as the Nuisance and Noise Bylaw with text changes to the following sections to address loud vehicles:

- Section 1. Definitions
- Section 5. Noise Prohibition
- Section 6. Inspection, Enforcement, and Penalties

be given third and final reading.

CARRIED

Res. No:
2022/384

PBI Building Inspector Appointment
Moved By: Councillor Brodt

THAT we authorize the Administrator to sign the Certificate of Appointment appointing Virginia Shepley as a licensed building official employed by Professional Building Inspections Inc for the Rural Municipality of Edenwold No. 158.

CARRIED

Res. No:
2022/385

Utility Assistance Request: Lot 8, Block X1, Plan 102019643
Moved By: Councillor Radmacher

THAT we deny the utility assistance request dated May 5, 2022 from the property owner at Lot 8, Block X1, Plan 102019643 as the issue was caused by the plumbing company.

CARRIED

Res. No:
2022/386

Reverse Stale-dated Cheque #445
Moved By: Councillor Trainor

THAT we reverse and void stale-dated cheque #445 and not re-issue as the cheque has been issued twice and became stale-dated both times.

CARRIED

Administration Report: 9:52 a.m. to 9:57 a.m.

Administrator Karen Zaharia presented the Administration Report on the following topics:

- human resources;
- committee meetings; and
- Service Tracker reports.

Res. No:
2022/387

Recess: 9:57 a.m.
Moved By: Deputy Reeve Capnerhurst

THAT the time being 9:57 a.m. we take a 10-minute recess.

CARRIED

Res. No:
2022/388

Reconvene: 10:07 a.m.
Moved By: Deputy Reeve Capnerhurst

THAT the time being 10:07 a.m. we reconvene our regular meeting of Council.

CARRIED

Manager of Planning & Development Paige Boha joined the council meeting at 10:07 a.m.

Res. No:
2022/389

In Camera: 10:08 a.m.
Moved By: Councillor Tuchscherer

THAT we recess and continue deliberations *In Camera as a Committee of the Whole* at 10:08 a.m. as per section 120(2)(a) of *The Municipalities Act* and 16(1)(a) of *The Local Authority Freedom of Information and Protection of Privacy Act*, to discuss legal matters, with it noted that ratepayer Brent Poole left the council chamber gallery.

CARRIED

Res. No:
2022/390

Out of Camera: 10:33 a.m.
Moved By: Councillor Brodt

THAT we move out of *In Camera as a Committee of the Whole* and reconvene the regular meeting of Council at 10:33 a.m.

CARRIED

Delegation: 10:33 a.m. to 11:12 a.m.

Ratepayer Paul Dube attended the council meeting to discuss his concerns with the weed control of properties in the Mission Pointe Estates subdivision, damage to culverts when mowing ditches and the number of street lights in the subdivision.

Ratepayer Paul Dube left the council meeting at 11:12 a.m.

Ratepayer Brent Poole rejoined the council meeting in the council chamber gallery at 11:29 a.m.

Res. No: 2022/391 **Tax Exemption Bylaw No. 2022-25: Units 410-440, 6 South Plains Road - 1st Reading**
Moved By: Councillor Brodt

THAT Bylaw No. 2022-25 being a bylaw to provide for entering into an agreement for exemption from taxation for Units 410 - 440, 6 South Plains Road, Lot 14, Blk 3, Plan 102234158, in SW 22-17-18 W2 be given first reading.

CARRIED

Res. No: 2022/392 **Tax Exemption Bylaw No. 2022-25: Units 410-440, 6 South Plains Road - 2nd Reading**
Moved By: Councillor Kotylak

THAT Bylaw No. 2022-25 being a bylaw to provide for entering into an agreement for exemption from taxation for Units 410 - 440, 6 South Plains Road, Lot 14, Blk 3, Plan 102234158, in SW 22-17-18 W2 be given second reading.

CARRIED

Res. No: 2022/393 **Tax Exemption Bylaw No. 2022-25: Units 410-440, 6 South Plains Road - 3 Readings**
Moved By: Councillor Radmacher

THAT Bylaw No. 2022-25 being a bylaw to provide for entering into an agreement for exemption from taxation for Units 410 - 440, 6 South Plains Road, Lot 14, Blk 3, Plan 102234158, in SW 22-17-18 W2 be given three readings at this meeting.

CARRIED UNANIMOUSLY

Res. No: 2022/394 **Tax Exemption Bylaw No. 2022-25: Units 410-440, 6 South Plains Road - 3rd Reading**
Moved By: Councillor Tuchscherer

THAT Bylaw No. 2022-25 being a bylaw to provide for entering into an agreement for exemption from taxation for Units 410 - 440, 6 South Plains Road, Lot 14, Blk 3, Plan 102234158, in SW 22-17-18 W2 be given third and final reading.

CARRIED

Res. No: 2022/395 **Tax Exemption Bylaw No. 2022-29: 176 Jameson Crescent - 1st Reading**
Moved By: Councillor Brodt

THAT Bylaw No. 2022-29 being a bylaw to provide for entering into an agreement for exemption from taxation for 176 Jameson Crescent, Lot 17, Blk B, Plan 102094792, in NW 9-17-17 W2 be given first reading.

CARRIED

Res. No: 2022/396 **Tax Exemption Bylaw No. 2022-29: 176 Jameson Crescent - 2nd Reading**
Moved By: Councillor Kotylak

THAT Bylaw No. 2022-29 being a bylaw to provide for entering into an agreement for exemption from taxation for 176 Jameson Crescent, Lot 17, Blk B, Plan 102094792, in NW 9-17-17 W2 be given second reading.

CARRIED



Res. No:
2022/397

Tax Exemption Bylaw No. 2022-29: 176 Jameson Crescent - 3 Readings
Moved By: Councillor Tuchscherer

THAT Bylaw No. 2022-29 being a bylaw to provide for entering into an agreement for exemption from taxation for 176 Jameson Crescent, Lot 17, Blk B, Plan 102094792, in NW 9-17-17 W2 be given three readings at this meeting.

CARRIED UNANIMOUSLY

Res. No:
2022/398

Tax Exemption Bylaw No. 2022-29: 176 Jameson Crescent - 3rd Reading
Moved By: Councillor Trainor

THAT Bylaw No. 2022-29 being a bylaw to provide for entering into an agreement for exemption from taxation for 176 Jameson Crescent, Lot 17, Blk B, Plan 102094792, in NW 9-17-17 W2 be given third and final reading.

CARRIED

Res. No:
2022/399

Tax Exemption Bylaw No. 2022-30: 60 Hanley Crescent - 1st Reading
Moved By: Councillor Kotylak

THAT Bylaw No. 2022-30 being a bylaw to provide for entering into an agreement for exemption from taxation for 60 Hanley Crescent, Lot 6, Blk 1, Plan 101958699, in SE 27-17-18 W2 be given first reading.

CARRIED

Res. No:
2022/400

Tax Exemption Bylaw No. 2022-30: 60 Hanley Crescent - 2nd Reading
Moved By: Councillor Radmacher

THAT Bylaw No. 2022-30 being a bylaw to provide for entering into an agreement for exemption from taxation for 60 Hanley Crescent, Lot 6, Blk 1, Plan 101958699, in SE 27-17-18 W2 be given second reading.

CARRIED

Res. No:
2022/401

Tax Exemption Bylaw No. 2022-30: 60 Hanley Crescent - 3 Readings
Moved By: Councillor Brodt

THAT Bylaw No. 2022-30 being a bylaw to provide for entering into an agreement for exemption from taxation for 60 Hanley Crescent, Lot 6, Blk 1, Plan 101958699, in SE 27-17-18 W2 be given three readings at this meeting.

CARRIED UNANIMOUSLY

Res. No:
2022/402

Tax Exemption Bylaw No. 2022-30: 60 Hanley Crescent - 3rd Reading
Moved By: Councillor Kotylak

THAT Bylaw No. 2022-30 being a bylaw to provide for entering into an agreement for exemption from taxation for 60 Hanley Crescent, Lot 6, Blk 1, Plan 101958699, in SE 27-17-18 W2 be given third and final reading.

CARRIED



Res. No:
2022/403

Tax Exemption Bylaw No. 2022-33: Unit 29, 6 Ratner Street - 1st Reading
Moved By: Councillor Radmacher

THAT Bylaw No. 2022-33 being a bylaw to provide for entering into an agreement for exemption from taxation for Unit 29, Condo Plan 102262182 in NE 21-17-18 W2, be given first reading.

CARRIED

Res. No:
2022/404

Tax Exemption Bylaw No. 2022-33: Unit 29, 6 Ratner Street - 2nd Reading
Moved By: Councillor Brodt

THAT Bylaw No. 2022-33 being a bylaw to provide for entering into an agreement for exemption from taxation for Unit 29, Condo Plan 102262182 in NE 21-17-18 W2, be given second reading.

CARRIED

Res. No:
2022/405

Tax Exemption Bylaw No. 2022-33: Unit 29, 6 Ratner Street - 3 Readings
Moved By: Councillor Trainor

THAT Bylaw No. 2022-33 being a bylaw to provide for entering into an agreement for exemption from taxation for Unit 29, Condo Plan 102262182 in NE 21-17-18 W2, be given three readings at this meeting.

CARRIED UNANIMOUSLY

Res. No:
2022/406

Tax Exemption Bylaw No. 2022-33: Unit 29, 6 Ratner Street - 3rd Reading
Moved By: Councillor Tuchscherer

THAT Bylaw No. 2022-33 being a bylaw to provide for entering into an agreement for exemption from taxation for Unit 29, Condo Plan 102262182 in NE 21-17-18 W2, be given third and final reading.

CARRIED

Res. No:
2022/407

Tax Exemption Bylaw No. 2022-34: Unit 38, 6 Ratner Street - 1st Reading
Moved By: Councillor Brodt

THAT Bylaw No. 2022-34 being a bylaw to provide for entering into an agreement for exemption from taxation for Unit 38, Condo Plan 102262182 in NE 21-17-18 W2, be given first reading.

CARRIED

Res. No:
2022/408

Tax Exemption Bylaw No. 2022-34: Unit 38, 6 Ratner Street - 2nd Reading
Moved By: Councillor Radmacher

THAT Bylaw No. 2022-34 being a bylaw to provide for entering into an agreement for exemption from taxation for Unit 38, Condo Plan 102262182 in NE 21-17-18 W2, be given second reading.

CARRIED

Res. No: Tax Exemption Bylaw No. 2022-34: Unit 38, 6 Ratner Street - 3 Readings
2022/409 Moved By: Councillor Kotylak

THAT Bylaw No. 2022-34 being a bylaw to provide for entering into an agreement for exemption from taxation for Unit 38, Condo Plan 102262182 in NE 21-17-18 W2, be given three readings at this meeting.

CARRIED UNANIMOUSLY

Res. No: Tax Exemption Bylaw No. 2022-34: Unit 38, 6 Ratner Street - 3rd Reading
2022/410 Moved By: Councillor Brodt

THAT Bylaw No. 2022-34 being a bylaw to provide for entering into an agreement for exemption from taxation for Unit 38, Condo Plan 102262182 in NE 21-17-18 W2, be given third and final reading.

CARRIED

Res. No: Subdivision Approval - Parcel E, Plan 01RA08256, NE 21-17-18 W2
2022/411 Moved By: Councillor Tuchscherer

THAT we recommend approval of the subdivision of Parcel E, Plan 01RA08256 in the NE 21-17-18 W2 as shown on the Bare Land Condominium Plan prepared by Midwest Surveys, file number R0258-22R dated on the 20th of May 2022, with it being noted that the servicing agreement has been signed, the servicing agreement fee has been paid, the application complies with the RM's Official Community Plan and Zoning Bylaw.

CARRIED

Res. No: Servicing Agreement Fees Review - Parcel E, Plan 01RA08256, NE 21-17-18 W2
2022/412 Moved By: Councillor Brodt

THAT we recommend the Manager of Engineering to review the Servicing Agreement fees outlined in the signed Servicing Agreement dated June 6, 2020, to ensure if an alteration of the servicing agreement fee is required due to the increase of density of units on the revised Bare Land Condominium Plan, as per the RM's Servicing Agreement Fees and Performance Security Policy.

CARRIED

Planning & Development Report: 11:38 a.m. to 11:41 a.m.

Manager of Planning & Development Paige Boha provided an update on the following planning and development activities:

- next steps of the Emerald Park Sector Plan.

Manager of Planning & Development Paige Boha was excused from the council meeting at 11:41 a.m.



Res. No:
2022/413

Correspondence

Moved By: Councillor Brodt

THAT the following correspondence be hereby acknowledged and filed:

- Saskatchewan Public Safety Agency: SPSA Launches Fire Service Minimum Standard Guide;
- SAMA: 2021 Annual Report;
- White City Fire Department: Fire Calls - May 9, 18 & 19, 2022; and
- Town of Balgonie: ICIP Support Letter Acknowledgement.

CARRIED

Committee Reports & Council Roundtable: 11:42 a.m. to 11:56 a.m.

Council presented their reports on the following topics:

- relocation of garbage can attached to solar light by Coral Place;
- update from the meeting with Communiskate executive board; and
- RCMP carbine training at Regina Wildlife Federation.

Res. No:
2022/414

Recess: 11:56 a.m.

Moved By: Deputy Reeve Capnerhurst

THAT the time being 11:56 a.m. we recess for lunch.

CARRIED

Res. No:
2022/415

Reconvene: 1:15 p.m.

Moved By: Deputy Reeve Capnerhurst

THAT the time being 1:15 p.m. we reconvene our regular meeting of Council with it noted that there was no one in attendance in the council chamber gallery.

CARRIED

Manager of Planning & Development Paige Boha rejoined the council meeting at 1:15 p.m.

Chief Operations Officer Report: 1:15 p.m. to 1:30 p.m.

Chief Operations Officer Sameh Nashed presented the COO Report on the following topics:

- update on the fire hall progress;
- new fire truck to arrive on May 24, 2022 at 5:00 p.m.;
- update on the interior office renovation at RM municipal office;
- meeting with Communiskate executive board; and
- RM Committees.



Res. No:
2022/416

Recess: 1:30 p.m.
Moved By: Deputy Reeve Capnerhurst

THAT the time being 1:30 p.m. we recess for the following public hearings:

- 1:30 p.m. Bylaw No. 2022-12: Zoning Bylaw Amendment, Parcel B, NE 3-19-17 W2, AR to CR1;
- 1:35 p.m. Discretionary Use: Home-Based Business, Rural (Mobile Septic Services) at SW 2-19-18 W2;
- 1:40 p.m. Discretionary Use: Automotive Detailing, Unit 38, 6 Ratner Street, Lot D in NE 21-17-18 W2; and
- 1:45 p.m. Bylaw No. 2022-32: A Bylaw to Borrow \$6.0M for the purpose of financing the WCRM158 Wastewater Treatment Facility, Phase 1B & Phase 2.

Res. No:
2022/417

Reconvene: 1:46 p.m.
Moved By: Deputy Reeve Capnerhurst

THAT the time being 1:46 p.m. we reconvene our regular meeting of Council.

CARRIED

Res. No:
2022/418

Bylaw No. 2022-12: Zoning Bylaw Amendment, Parcel B, NE 3-19-17 W2, AR-CR1 - 2nd Reading
Moved By: Councillor Radmacher

THAT Bylaw No. 2022-12 being a bylaw to amend Bylaw No. 2019-20 known as the Zoning Bylaw by rezoning Parcel B, NE 3-19-17 W2 from AR – Agricultural Resource to CR1 - Country Residential 1 be given second reading.

CARRIED

Res. No:
2022/419

Bylaw No. 2022-12: Zoning Bylaw Amendment, Parcel B, NE 3-19-17 W2, AR-CR1 - 3rd Reading
Moved By: Councillor Brodt

THAT Bylaw No. 2022-12 being a bylaw to amend Bylaw No. 2019-20 known as the Zoning Bylaw by rezoning Parcel B, NE 3-19-17 W2 from AR – Agricultural Resource to CR1 - Country Residential 1 be given third and final reading.

CARRIED

Res. No:
2022/420

Subdivision Approval: Parcel B, NE 3-19-17 W2, AR-CR1
Moved By: Councillor Kotylak

THAT we recommend approval of the subdivision of Parcel B in the NE 3-19-17 W2 as shown on the Plan of Proposed Subdivision prepared by Compass Geomatics Ltd., dated the 15th day of March, 2022, with it being noted that the servicing agreement has been signed, the servicing agreement fee has been paid and the application complies with the RM’s Official Community Plan and Zoning Bylaw.

CARRIED

Res. No:
2022/421

Discretionary Use Development Permit: Automotive Detailing Business at Unit 38, 6 Ratner Street
Moved By: Councillor Brodt

THAT we approve the application for an Automotive Detailing Business at Unit 38, 6 Ratner Street, Condo Plan No. 102262182 Ext 0 and instruct the Development Officer to issue a permit with the following conditions:

1. That the site is developed in accordance with the attached site plan.
2. That any changes to the site plan require the approval of the RM.

3. This permit does allow for an Automotive Detailing business to service small to medium vehicles. This permit does not allow for a retail storefront. Any changes may require a separate development permit or discretionary use approval from Council.
4. This permit allows for an Auto Detailing business in Caliber Commercial Condos and development shall be in compliance with Schedule A – Jan 2022 (IND1-C).
5. This permit is subject to the standards and requirements of provincial regulations and other municipal bylaws.
6. No person shall cause or permit any lands to become untidy or unsightly (Noise and Nuisance Abatement Bylaw No. 2021-44).
7. Approval of this discretionary use is pending provincial approval of Bylaw Amendment No. 2022-04

CARRIED

Res. No:
2022/422

Discretionary Use Development Permit - Rural (Mobile Septic Services) at SW 2-19-18 W2

Moved By: Councillor Tuchscherer

THAT we approve the Home-Based Business, Rural at SW 2-19-18 W2 and direct the Development Officer to issue a development permit with the following conditions:

1. That the site is developed in accordance with site plan attached to the development permit.
2. This permit allows for the development of a Home-Based Business, Rural (Mobile Septic Truck Services). Any other proposed use may require a separate development permit or discretionary use approval from Council. A pre-application meeting with a Planner/ Development Officer is encouraged to verify use.
3. Disposal of effluent shall be at APPROVED septage receiving stations only. No disposal shall occur at the subject site.
4. Road permits and/or a road haul agreement may be required at the discretion of Council.
5. A maximum of two employees in addition to the residents of the principle dwellings are permitted.
6. Drainage shall be maintained on site and not affect any adjacent properties.
7. This permit shall be reviewed yearly for nuisance considerations and may be revoked, modified, limited or altered at the discretion of the Development Officer/Council.
8. This permit is subject to the standards and requirements of Provincial regulations and other municipal bylaws.
9. The applicant shall contact Sask1stCall at 1-866-828-4888 for line locates prior to any excavation or development taking place.
10. Development of this site must adhere to the regulations of the Agricultural Resource District (AR).
11. This permit is valid for twelve (12) months. If construction has not commenced in twelve (12) months, an extension may be granted with a written request from the owner/applicant.



CARRIED

Res. No:
2022/423

Bylaw No. 2022-32: A Bylaw to Borrow \$6.0M for the purpose of financing the WCRM158 Wastewater Treatment Facility, Phase 1B & Phase 2 - 1st Reading
Moved By: Councillor Trainor

THAT Bylaw No. 2022-32 being a bylaw to borrow \$6.0 million for the purpose of financing the WCRM158 Wastewater Treatment Facility, Phase 1B & Phase 2 be given first reading.

CARRIED

Res. No:
2022/424

Update 2022 List of Committees & Appointments
Moved By: Councillor Brodt

THAT we update the 2022 List of Committees and Appointments by removing Rod Tuchscherer as the alternate member of the WCRM158 Wastewater Authority Committee and add Dwayne Radmacher as the alternate.

CARRIED

Res. No:
2022/425

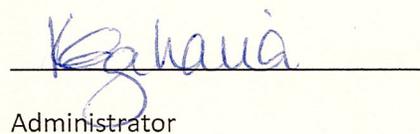
Adjournment
Moved By: Councillor Tuchscherer

THAT this meeting be hereby adjourned at 2:03 p.m. with our next regular meeting of Council to be held on Tuesday, June 14, 2022 commencing at 9:00 a.m.

CARRIED



Reeve



Administrator