



RM of Edenwold
Meeting Minutes
Regular Council Meeting April 27, 2021 - 09:00 AM

Minutes of a Regular Meeting of the Council of the Rural Municipality of Edenwold No. 158 held on Tuesday, April 27, 2021, in the Council Chamber of the Municipal Building, located at 100 Hutchence Road, Emerald Park, Saskatchewan, the following were present:

Reeve Mitchell Huber

Councillors: Division #2 Stan Capnerhurst
Division #3 Wayne Joyce
Division #4 Karen Kotylak
Division #5 Dwayne Radmacher
Division #6 Tim Brodt
Division #7 Rod Tuchscherer

Chief Operations Officer: Sameh Nashed

Administrator: Karen Zaharia

Emerald Park & Utilities Public Works Manager: Wade Hoffman

Administrative Assistant: Abby Lumb

Absent: Division #1 Craig Strudwick

Call to Order

Moved By: Reeve Huber

With a quorum present Reeve Huber called the meeting was called to order @ 8:53 a.m.

Res. No: Meeting Minutes: April 13, 2021
2021/263 **Moved By:** Councillor Joyce

THAT the minutes of the regular meeting held on April 13, 2021 be approved as circulated and presented.

CARRIED

Res. No: Public Hearing Minutes: April 13, 2021
2021/264 **Moved By:** Councillor Brodt

THAT the minutes of the public hearing meeting held on April 13, 2021 be approved as circulated and presented.

CARRIED

Res. No: List of Accounts:
2021/265 **Moved By:** Councillor Kotylak

THAT the list of accounts consisting of cheques #104 to #125 plus two other EFT payments totaling \$70,215.04 be approved for payment; and further, THAT we authorize Administration to transfer this amount to our new chequing bank account.

CARRIED

Res. No: Bank Reconciliation: March 2021
2021/266 **Moved By:** Councillor Capnerhurst

THAT the March 2021 bank reconciliation be acknowledged as presented.

CARRIED

A handwritten signature in blue ink, likely of the Reeve, Mitchell Huber.

Public Works Emerald Park & Utilities Report from 9:02 a.m. to 9:18 a.m.

Manager of Public Works Emerald Park & Utilities: Wade Hoffman gave his report to Council which included updates on:

- water treatment plant annual maintenance
- water leak repairs
- Emerald Park Public Works maintenance updates

Manager of Public Works Wade Hoffman and Administrative Assistant Abby Lumb were excused from the council meeting at 9:18 a.m.

Res. No:
2021/267

In Camera at 9:18 a.m.

Moved By: Councillor Capnerhurst

THAT we recess and deliberations continue In Camera as a *Committee of the Whole* at 9:18 a.m. as per section 120 (2)(a) of *The Municipalities Act* and 16(1)(b) of *The Local Authority Freedom of Information and Protection of Privacy Act*, to discuss the Chief Operations Officer report regarding Council's roles and responsibilities.

CARRIED

Res. No:
2021/268

Out of Camera at 9:52 a.m.

Moved By: Councillor Capnerhurst

THAT we move out of Camera as a *Committee of the Whole* and reconvene the regular meeting of Council at 9:52 a.m.

CARRIED

Community Safety Officers Cole Shaw and Ron Roteliuk and Administrative Assistant Abby Lumb joined the council meeting at 9:52 a.m.

CSO Report from 9:52 a.m. to 10:20 a.m.

Community Safety Officers Cole Shaw and Ron Roteliuk presented the CSO report to Council.

Res. No:
2021/269

Investigate an ATV Bylaw

Moved By: Councillor Capnerhurst

THAT we direct Administration to investigate a bylaw to register all ATVs and dirt bikes with the Municipality, prepare communication for awareness, assess technology solutions for monitoring and bring back to Council for discussion.

CARRIED

Manager of Rural Public Works Derek Hradecki joined the council meeting at 10:20 a.m.

Rural Public Works Report from 10:21 a.m. to 10:30 a.m.

Rural Manager of Public Works: Derek Hradecki gave his report to Council which included updates on:

- Road maintenance
- Equipment
- Fleet Management

Rural Manager of Public Works Derek Hradecki was excused from the council meeting at 10:30 a.m.

Res. No:
2021/270

Recess

Moved By: Reeve Huber

THAT the time being 10:30 p.m. we take a 10 minute recess.

CARRIED

Res. No:
2021/271

Reconvene

Moved By: Reeve Huber

THAT the time being 10:40 a.m. we reconvene our regular meeting of Council.

CARRIED

Chief Operations Officer Report continued from 10:40 a.m. to 11:50 a.m.

Chief Operations Officer Sameh Nashed presented his report to Council regarding the following topics:

- Manager of Planning & Development search
- Wastewater Authority update
- Fire Hall update
- IT Enterprise Architect
- Council chambers upgrade proposal

Res. No:
2021/272

Council Chambers Upgrades Quote

Moved By: Councillor Brodt

THAT we accept the price quote from Hillman AV dated April 21, 2021 in the amount of \$7,512.45 (including labour and taxes) for the video conferencing equipment upgrades for the council chambers.

CARRIED

Res. No:
2021/273

Recess

Moved By: Reeve Huber

THAT the time being 11:50 p.m. we recess for lunch.

CARRIED

Res. No:
2021/274

Reconvene

Moved By: Councillor Capnerhurst

THAT the time being 1:00 p.m. we reconvene our regular meeting of Council with it noted that Reeve Huber left the council meeting at 11:50 a.m. and Councillor Capnerhurst assumed the chair as Deputy Reeve.

CARRIED

Manager of Planning & Development Jana Jedlic, Planner II Shida Fadaei and Planner I /Development Officer Susan Stevenson joined the council meeting in person and Planning Associate Ross Zimmermann joined the council meeting via zoom at 1:00 p.m.

Res. No:
2021/275

Tax Exemption Bylaw No. 2021-18: 171 Jameson Crescent - 1st Reading

Moved By: Councillor Joyce

THAT Bylaw No. 2021-18 being a bylaw to provide for entering into an agreement for exemption from taxation for 171 Jameson Crescent, Lot 3, Blk A, Plan 102094792, in NW 9-17-17 W2 be given first reading.

CARRIED

Res. No:
2021/276

Tax Exemption Bylaw No. 2021-18: 171 Jameson Crescent - 2nd Reading

Moved By: Councillor Brodt

THAT Bylaw No. 2021-18 being a bylaw to provide for entering into an agreement for exemption from taxation for 171 Jameson Crescent, Lot 3, Blk A, Plan 102094792, in NW 9-17-17 W2 be given second reading.

CARRIED

Res. No:
2021/277

Tax Exemption Bylaw No. 2021-18: 171 Jameson Crescent - 3 Readings

Moved By: Councillor Kotylak

THAT Bylaw No. 2021-18 being a bylaw to provide for entering into an agreement for exemption from taxation for 171 Jameson Crescent, Lot 3, Blk A, Plan 102094792, in NW 9-17-17 W2 be given three readings at this meeting.

CARRIED UNANIMOUSLY

Res. No:
2021/278

Tax Exemption Bylaw No. 2021-18: 171 Jameson Crescent - 3 Readings

Moved By: Councillor Tuchscherer

THAT Bylaw No. 2021-18 being a bylaw to provide for entering into an agreement for exemption from taxation for 171 Jameson Crescent, Lot 3, Blk A, Plan 102094792, in NW 9-17-17 W2 be given third and final reading.

CARRIED

Res. No:
2021/279

GIS Phase 1 - Interactive Zoning Bylaw

Moved By: Councillor Kotylak

THAT we direct the Manager of Planning and Development to execute the contract with GeoVerra to develop a GIS-based interactive zoning map and create a GIS Roadmap as Phase 1 of the development of a comprehensive GIS-based land and infrastructure mapping system.

CARRIED

Res. No:
2021/280

Recess

Moved By: Deputy Reeve Capnerhurst

THAT the time being 1:30 p.m. we recess for the following public hearings:

Bylaw No. 2021-17: Zoning Bylaw Text Amendment regarding tree setbacks, side yards in CR3 and FD site sizes

Bylaw No. 2021-14: OCP Future Land Use Map Housekeeping Amendments

Discretionary Use Application: Home Based Business-Major, Dance Studio, 2 Park Meadows Road

CARRIED

Res. No:
2021/281

Reconvene

Moved By: Deputy Reeve Capnerhurst

THAT the time being 2:28 p.m. we reconvene our regular meeting of Council with it noted that Chrystal Atchison was in attendance via zoom.

CARRIED

Res. No:
2021/282

Sector Plan - Emerald Park Growth and Intensification Areas

Moved By: Councillor Joyce

THAT we hereby authorize the Reeve and the COO to execute the contract with Associated Engineering for the development of a Sector Plan for the Emerald Park Growth and Intensification Area at the cost of \$50,400.00 plus applicable taxes for 2021 and \$43,000.00 plus applicable taxes for 2022.

CARRIED

Res. No:
2021/283

Bylaw No. 2021-17: A Bylaw to Amend Zoning Bylaw No. 2019-20 regarding tree setbacks, side yards in CR3 and FD site sizes - 2nd Reading

Moved By: Councillor Tuchscherer

THAT Bylaw No. 2021-17 being a bylaw to amend Bylaw No. 2019-20 known as the Zoning Bylaw regarding tree setbacks, side yards in CR3 and FD site sizes, be given second reading.

CARRIED

Res. No:
2021/284

Bylaw No. 2021-17: A Bylaw to Amend Zoning Bylaw No. 2019-20 regarding tree setbacks, side yards in CR3 and FD site sizes - 3rd Reading

Moved By: Councillor Kotylak

THAT Bylaw No. 2021-17 being a bylaw to amend Bylaw No. 2019-20 known as the Zoning Bylaw regarding tree setbacks, side yards in CR3 and FD site sizes, be given third and final reading.

CARRIED



Res. No:
2021/285

Bylaw No. 2021-14: OCP Future Land Use Map Housekeeping Amendments
Moved By: Councillor Kotylak

THAT we hereby direct the Planning Department to modify the bylaw by removing No. 2 regarding Blk/Par B, Plan 102333439 in the NE 18-17-18 W2M from Agricultural to Residential and No. 4 regarding Blk/Par A, Plan 66R03801 in the SW 26-17-18 W2M from Residential to Agricultural; and further, we authorize the Planning Department to proceed with re-advertising for a new public hearing in regards to this bylaw.

CARRIED

Res. No:
2021/286

Discretionary Use Application: Home-Based Business, Major - Dance Studio, 2 Park Meadows Road
Moved By: Councillor Kotylak

THAT the discretionary use application for a dance studio at 2 Park Meadows Road be tabled and we direct the Planning Department to provide all written submissions to Council for review.

CARRIED

Chrystal Atchison left the council meeting at 3:19 p.m.

Res. No:
2021/287

Honorarium for Robyn Dansereau
Moved By: Councillor Joyce

THAT we hereby approve a \$250.00 honorarium to Robyn Dansereau for elaborating our Vision Statement for our Strategic Plan.

CARRIED

Res. No:
2021/288

Bylaw No. 2021-19: Zoning Bylaw Amendment, SE 11-19-18-W2M, Ext 37 - 1st Reading
Moved By: Councillor Radmacher

THAT Bylaw No. 2021-19 being a bylaw to amend Bylaw No. 2019-20 known as the Zoning Bylaw by rezoning SW 11-19-18 W2M from Agricultural Resource District (AR) to Country Residential 1 District (CR1) be given first reading; and further, THAT we authorize the Planning Department to proceed with the public notification requirements.

CARRIED

Res. No:
2021/289

Bylaw No. 2021-20: OCP Future Land Use Map Amendment AR to CR1, SE 11-19-18 W2M, Ext 37 - 1st Reading
Moved By: Councillor Radmacher

THAT Bylaw No. 2021-20 being a bylaw to amend the OCP Future Land Use Map to re-designate SE 11-19-18 W2M, Ext 37 from Agricultural to Residential, be given first reading; and further, THAT we authorize the Planning Department to proceed with the public notification requirements.

CARRIED

Planner II Shida Fadaei, Planner I/Development Officer Susan Stevenson and Planning Associate Ross Zimmermann were excused from the council meeting at 3:35 p.m.

Res. No:
2021/290

In Camera at 3:35 p.m.
Moved By: Councillor Joyce

THAT we recess and deliberations continue In Camera as a *Committee of the Whole* at 3:35 p.m. as per section 120 (2)(a) of *The Municipalities Act* and 17(1)(f) of *The Local Authority Freedom of Information and Protection of Privacy Act*, to discuss Wastewater Authority matters.

CARRIED

Res. No:
2021/291

Out of Camera at 3:53 p.m.
Moved By: Councillor Kotylak

THAT we move out of Camera as a *Committee of the Whole* and reconvene the regular meeting of Council at 3:53 p.m.

CARRIED

Manager of Planning & Development Jana Jedlic was excused from the council meeting at 3:55 p.m.

Res. No:
2021/292

Recess
Moved By: Deputy Reeve Capnerhurst

THAT the time being 3:55 p.m. we take a 10 minute recess.

CARRIED

Res. No:
2021/293

Reconvene
Moved By: Deputy Reeve Capnerhurst

THAT the time being 4:05 p.m. we reconvene our regular meeting of Council.

CARRIED

Res. No:
2021/294

CAO - Change of Title to COO
Moved By: Councillor Kotylak

THAT we hereby change Sameh Nashed's title of Chief Administrative Officer to Chief Operations Officer effective April 27, 2021.

CARRIED

Res. No:
2021/295

Summer Student Hires
Moved By: Councillor Tuchscherer

THAT we hereby hire the following summer students at the wages in accordance with the Municipality's 2021 Salary Schedule attached to and forming a part of these minutes:

- Abby Lumb, Administration starting date of March 24, 2021;
- Blake Scherle, Public Works starting date of April 19, 2021;
- Noah Dheilly, Public Works starting date of April 26, 2021.

CARRIED



Res. No:
2021/296

SMHI Withdrawals
Moved By: Councillor Radmacher

THAT as per section 20 of *The Municipal Hail Insurance Act*, 1978, we hereby approve the Municipal Hail withdrawal List consisting of withdrawal numbers 158-1841, 158-1842.

CARRIED

Res. No:
2021/297

Fuel Tender Results
Moved By: Councillor Kotylak

THAT we accept the lowest Fuel Tender received from DMM Energy (a distributor for ESSO) at the rack price dated April 14, 2021 plus all taxes and wholesale markup for a total of \$1.0556 per litre for the period of May 1, 2021 to April 30, 2022.

CARRIED

Res. No:
2021/298

All-Net Service Tracker Program Quote
Moved By: Councillor Tuchscherer

THAT we approve and accept the proposal for the All-Net Service Tracker Program at the cost of \$4,000.00 plus applicable taxes for the first year and the annual cost of \$3,495.00 plus applicable taxes for subsequent years.

CARRIED

Res. No:
2021/299

RM Email System Migration & Upgrade
Moved By: Councillor Joyce

THAT we hereby accept the GoDaddy proposal for an estimated cost of \$7,000.00 plus applicable taxes per year for 3 years for the RM corporate email system migration and upgrade.

CARRIED

Council Reports & Roundtable from 4:43 p.m. to 4:47 p.m.

Council presented their reports from 4:43 p.m. to 4:47 p.m. on the topic of dust control concerns.

Res. No:
2021/300

Correspondence
Moved By: Councillor Joyce

THAT the following correspondence be hereby acknowledged and filed:

- APAS: Final Report on Rural Connectivity
- CN Rail: Vegetation Report
- White Butte RCMP: Feb & March 2021 Occurrence Reports

CARRIED

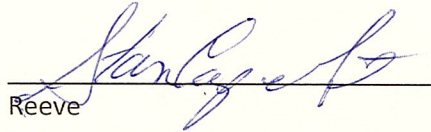


Res. No:
2021/301

Adjournment
Moved By: Councillor Brodt

THAT this meeting be hereby adjourned at 4:51 p.m. with our next regular meeting of Council to be held on Tuesday, May 4, 2021 commencing at 9:00 a.m.

CARRIED


Reeve


Administrator