



**RM of Edenwold
Meeting Minutes**

Regular Council Meeting September 10, 2024 - 09:00 AM

Minutes of a Regular Meeting of the Council of the Rural Municipality of Edenwold No. 158 held on Tuesday, September 10, 2024, in the Council Chamber of the Municipal Building, located at 100 Hutchence Road, Emerald Park, Saskatchewan, the following were present:

Reeve: Al Trainor

- Councillors: Division #1 Carmen Leibel
- Division #2 Stan Capnerhurst
- Division #3 Nichole Posehn
- Division #4 Karen Kotylak
- Division #5 Dwayne Radmacher (joined meeting at 11:00 a.m.)
- Division #6 Tim Brodt
- Division #7 Rod Tuchscherer

- Chief Administrative Officer: Karen Zaharia
- Manager of Engineering and Public Works: Clark Gates
- Manager of Planning and Development: Paige Boha
- Financial Officer: Sara Gartshore
- Public Works Foreman: Rod Benroth

Call to Order

With a quorum present, Reeve Trainor called the meeting to order at 9:01 a.m.

Declaration of Conflict of Interest

Council reviewed the agenda items and no conflicts of interest were declared.

Res. No:
2024/549

Meeting Minutes: August 27, 2024
Moved By: Councillor Capnerhurst

THAT the minutes of the regular meeting held on August 27, 2024 be approved as circulated and presented.

CARRIED

Res. No:
2024/550

Public Hearing Minutes: August 27, 2024
Moved By: Councillor Brodt

THAT the minutes of the public hearing meeting held on August 27, 2024 be approved as circulated and presented.

CARRIED

Res. No:
2024/551

List of Accounts:

Moved By: Councillor Leibel

THAT the list of accounts consisting of cheques #4455 to #4497, 19 other EFT payments & 1 credit card payment totaling \$1,647,660.36 plus August 11-24, 2024 payroll totaling \$57,880.54 be approved for payment.

CARRIED

Res. No:
2024/552

Bank Reconciliations: August 2024

Moved By: Councillor Posehn

THAT the August 2024 bank reconciliations be acknowledged as presented.

CARRIED

Financial Officer Report: 9:10 a.m. to 9:16 a.m.

Financial Officer Sara Gartshore provided an update on the municipality's financial activities for August 2024.

Res. No:
2024/553

Statement of Financial Activities & Financial Position: August 2024

Moved By: Councillor Kotylak

THAT we acknowledge the Statement of Financial Activities and Financial Position for August 2024 as circulated and presented.

CARRIED

Public Works Report: 9:17 a.m. to 9:38 a.m.

Public Works Foreman Rod Benroth presented the Public Works Report on the following topics:

- completion of weed spraying and preparation for pothole repairs to be completed this week in Emerald Park
- weed spraying and pothole repairs are to be completed this week in the country residential subdivisions;
- updates on ditch mowing and dirt road grading in rural areas;
- a bridge on Range Road 2190 was once again damaged and wood railing repairs are required;
- park maintenance updates;
- rural civic addressing project update;
- updates regarding the RM's operations of the water treatment and distribution systems, and the RM's wastewater system;
- fleet management updates;
- presented the August 2024 Water Report;
- presented quotes for fencing around the waste and recycling bins at the RM office; and
- request to hire a temporary public works labourer to cover for a seasonal employee vacancy;

Res. No:
2024/554

Accept Public Works Report

Moved By: Councillor Posehn

THAT we accept the Public Works Report as presented.

CARRIED

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Res. No: August 2024 Water Report
2024/555 **Moved By:** Councillor Tuchscherer

THAT we accept the August 2024 Monthly Water Report as presented with it noted that no upset conditions occurred during this period.

CARRIED

Res. No: Office Fencing
2024/556 **Moved By:** Councillor Posehn

THAT we accept the quote from Geiger's Fence Erectors Ltd. dated September 3, 2024 in the amount of \$4,025.00 plus applicable taxes for the supply and installation of fencing around the waste and recycling bins at the RM office in 2025.

CARRIED

Res. No: Temporary Staffing
2024/557 **Moved By:** Councillor Leibel

THAT we hire a temporary public works labourer for the next month to cover for a seasonal employee vacancy.

CARRIED

Engineering Report: 9:48 a.m. to 10:15 a.m.

Manager of Engineering and Public Works Clark Gates presented the Engineering Report on the following topics:

- an update to capital projects including the Balgonie Grid Clay Cap, paving extension at the RM Office, 2024 gravel crushing, and filter media replacement at the RM's Water Treatment Plant; and
- presented a Capital Project List Update with the budget status of all projects and projected end of year expenditures, which is expected to total \$4.5M spent versus \$4.3M planned.

Public Works Foreman Rod Benroth was excused from the council meeting at 10:15 a.m.

Res. No: Recess: 10:15 a.m.
2024/558 **Moved By:** Reeve Trainor

THAT the time being 10:15 a.m. we take a 15-minute recess.

CARRIED

Res. No: Reconvene: 10:30 a.m.
2024/559 **Moved By:** Reeve Trainor

THAT the time being 10:30 a.m. we reconvene our regular meeting of Council.

CARRIED

Delegation: 10:30 a.m. to 11:04 a.m.

Jose Lebioda with Tell Properties Ltd. attended the council meeting and presented an update and plan figures for the roundabout at the South Service Road and Pilot Butte Overpass. He explained that the roundabout is the first multi-lane roundabout in the province and will be able to accommodate over dimensional vehicles such as large equipment and farm implements by having double lanes and over-tracking curbing. He anticipates the roundabout being open by the third week of October.

Councillor Radmacher joined the council meeting at 11:00 a.m.

Delegation left the council meeting at 11:04 a.m.

Res. No:
2024/560

Recess for Public Hearing: 11:04 a.m.
Moved By: Reeve Trainor

THAT the time being 11:04 a.m. we recess for the following public hearing:

- Bylaw No. 2024-23: Zoning Bylaw Map Amendment - Parcel E, SE 3-19-18 W2 (AR to CR1).

CARRIED

Res. No:
2024/561

Reconvene: 11:05 a.m.
Moved By: Reeve Trainor

THAT the time being 11:05 a.m. we reconvene our regular meeting of Council.

CARRIED

Res. No:
2024/562

Range Road 2175 Creek Crossing Drainage Project
Moved By: Councillor Leibel

THAT we approve a drainage project for Range Road 2175 creek crossing in the estimated amount of \$50,000.00 to be funded through the RM bridges and drainage reserve account.

CARRIED

Planning & Development Report: 11:07 a.m. to 11:10 a.m.

Manager of Planning & Development Paige Boha presented the Planning & Development Report on the following topics:

- development status updates;
- rezoning application status updates;
- discretionary use applications;
- it was noted that there have been fourteen (14) subdivision applications submitted to the RM since June 2024; and
- discussed the next steps for public engagement regarding the RM's draft Building Bylaw. The Planning and Development Department will be scheduling an open house in the fall to obtain feedback on the draft Building Bylaw and all the details regarding the open house will be on the RM's website, Voyent and social media. The construction and development industry will be emailed an open house invite.

Res. No: **Accept Planning & Development Report**
2024/563 **Moved By:** Councillor Brodt

THAT we accept the Planning & Development Report as presented.

CARRIED

Res. No: **Bylaw No. 2024-25: Zoning Bylaw Map Amendment - Parcel A, NE 16-17-18 W2 (AR to CR1) - 1st Reading**
2024/564 **Moved By:** Councillor Capnerhurst

THAT Bylaw No. 2024-25 being a bylaw to amend Bylaw No. 2019-20 known as the Zoning Bylaw by rezoning proposed Parcel A, NE 16-17-18 W2 from AR-Agricultural Resource District to CR1- Country Residential 1 District, be given first reading, and further; THAT the Planning Department proceeds with the public notification requirements and schedules a public hearing.

CARRIED

Res. No: **Bylaw No. 2024-24: Zoning Bylaw Map Amendment - Parcel AA, NW 34-18-17 W2 (AR/AR-C to CR1) - 1st Reading**
2024/565 **Moved By:** Councillor Kotylak

THAT Bylaw No. 2024-24 being a bylaw to amend Bylaw No. 2019-20 known as the Zoning Bylaw by rezoning proposed Parcel AA, NW 34-18-17 W2 AR-Agricultural Resource District and AR-C - Agricultural Resource by Contract to CR1- Country Residential 1 District, be given first reading, and further; THAT the Planning Department proceeds with the public notification requirements and schedules a public hearing.

CARRIED

Res. No: **Bylaw No. 2024-22: Zoning Bylaw Map Amendment - Parcel D, NW 31-17-17 W2 (AR to IND1-C) - 1st Reading**
2024/566 **Moved By:** Councillor Leibel

THAT Bylaw No. 2024-22 being a bylaw to amend Bylaw No. 2019-20 known as the Zoning Bylaw by rezoning proposed Parcel D in the NW 31-17-17 W2 from AR-Agricultural Resource District to IND1-C - General Industrial 1 by Contract, be given first reading, and further; THAT the Planning Department proceeds with the public notification requirements and schedules a public hearing.

CARRIED

Res. No: **Last Working Days: Summer Students**
2024/567 **Moved By:** Councillor Brodt

THAT we acknowledge the last working day for:

- Administration Summer Student Parker McCormick was August 23, 2024;
- Public Works Summer Student Angela Chernick was August 30, 2024;
- Public Works Summer Student Ty Peters was August 30, 2024; and

we wish them all the best in their future endeavours.

CARRIED

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Res. No:
2024/568

Canada Community-Building Fund: Funding Agreement April 1, 2024 to March 31, 2034

Moved By: Councillor Kotylak

THAT we authorize the Reeve and Administrator to sign the Municipal Funding Agreement Under the Canada Community Building Fund (CCBF) Program with His Majesty The King in Right of Saskatchewan made this 10th day of September, 2024.

CARRIED

Administration Report: 11:38 a.m. to 11:49 a.m.

Chief Administrative Officer (CAO) Karen Zaharia presented the Administration Report on the following topics:

- advised that the CSO position has been filled and the individual will be starting September 23, 2024;
- a request was received from the Town of White City to access the RM of Edenwold Bylaw Court;
- reminders about the municipal general election for Reeve and Divisions 1, 3, 5 & 7;
- the upcoming SARM Mid-term Convention taking place November 20 & 21 in Saskatoon; and
- Household Hazardous Waste Day taking place on Saturday, September 28th from 8 am to 12 pm at the RM Municipal Office for RM ratepayers only.

Res. No:
2024/569

Accept Administration Report

Moved By: Councillor Posehn

THAT we accept the Administration Report as presented.

CARRIED

Res. No:
2024/570

Correspondence

Moved By: Councillor Radmacher

THAT the following correspondence be hereby acknowledged and filed:

- Emerald Park Fire Department & Pilot Butte Fire Department: Fire Call - September 2, 2024.

CARRIED

Res. No:
2024/571

Recess: 11:51 a.m.

Moved By: Reeve Trainor

THAT the time being 11:51 a.m. we recess for lunch.

CARRIED

Res. No:
2024/572

Reconvene: 12:47 p.m.

Moved By: Reeve Trainor

THAT the time being 12:47 p.m. we reconvene our regular meeting of Council.

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Committee Reports: 12:47 p.m. to 1:03 p.m.

White Butte Regional Emergency Measure Organization (EMO)

Councillor Brodt provided an update from the White Butte Regional Emergency Measures Organization (EMO) meeting which included a discussion regarding the implementation of a call-out system to the EMO members in the event of an emergency. A tabletop exercise will be scheduled in the new year following municipal elections. He also advised that the fire departments will put toques, mitts and scarves, from the Angels for Warmth campaign, on the fire trucks in case they are needed.

WCRM158 Wastewater Management Authority

Councillor Capnerhurst provided an update on the activities of the WCRM158 Wastewater Management Authority.

Administration Committee

Councillor Leibel advised the Administration Committee is working on the RM's Noxious Weed Control Policy and reviewed Council's feedback on the RM's updated Animal Control Bylaw.

Council Roundtable: 1:03 p.m. to 1:18 p.m.

Councillor Kotylak provided an update from the RM's meeting with a business owner in Pilot Butte regarding noise complaints. She also discussed the enforcement of trucks on Gravel Pit Road and that the 10-tonne sign will be moved closer to the intersection at Highway 46 and Gravel Pit Road.

Councillor Posehn and Councillor Kotylak will work on an updated Councillor Handbook.

Councillor Leibel provided an update from the recent Southeast Regional Library White City committee meeting.

Res. No:
2024/573

Move "In Camera": 1:18 p.m.
Moved By: Councillor Brodt

THAT we recess and continue deliberations *In Camera as a Committee of the Whole* at 1:18 p.m. as per clause 120(2)(a) of *The Municipalities Act* and 21(a) of *The Local Authority Freedom of Information and Protection of Privacy Act*, to discuss legal matters.

CARRIED

Res. No:
2024/574

Move out of "In Camera": 1:32 p.m.
Moved By: Councillor Brodt

THAT we move out of *In Camera as a Committee of the Whole* and reconvene the regular meeting of Council at 1:32 p.m.

CARRIED

Res. No:
2024/575

Conclusion of Legal Action
Moved By: Councillor Kotylak

THAT we approve the conclusion of a legal action on terms described in Confidential Memo E 24-06 to Council dated September 10, 2024.

CARRIED

Res. No:
2024/576

Adjournment: 1:34 p.m.
Moved By: Councillor Radmacher

THAT this meeting be hereby adjourned at 1:34 p.m. with our next regular meeting of Council to be held on Tuesday, September 24, 2024 commencing at 9:00 a.m.

CARRIED

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Reeve

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Administrator