



**RM of Edenwold  
Meeting Minutes**

**Regular Council Meeting December 10, 2024 - 09:00 AM**

Minutes of a Regular Meeting of the Council of the Rural Municipality of Edenwold No. 158 held on Tuesday, December 10, 2024, in the Council Chamber of the Municipal Building, located at 100 Hutchence Road, Emerald Park, Saskatchewan, the following were present:

Reeve: Al Trainor

- Councillors: Division #1 Carmen Leibel
- Division #2 Stan Capnerhurst
- Division #3 Nichole Posehn
- Division #4 Karen Kotylak
- Division #5 Stephen Werner
- Division #6 Tim Brodt
- Division #7 Darren Bezborotko

Chief Administrative Officer: Karen Zaharia  
 Manager of Engineering and Public Works: Clark Gates  
 Manager of Planning and Development: Paige Boha  
 Financial Officer: Sara Gartshore

**Call to Order**

With a quorum present, Reeve Trainor called the meeting to order at 9:00 a.m.

**Res. No:**  
2024/763

**Adopt Agenda**  
**Moved By:** Councillor Posehn

THAT the agenda be adopted as presented.

**CARRIED**

**Declaration of Conflict of Interest**

Council reviewed the agenda items and no conflicts of interest were declared.

**Res. No:**  
2024/764

**Meeting Minutes: November 26, 2024**  
**Moved By:** Councillor Brodt

THAT the minutes of the regular meeting held on November 26, 2024 be approved as circulated and presented.

**CARRIED**

**Res. No:**  
2024/765

**List of Accounts:**  
**Moved By:** Councillor Kotylak

THAT the list of accounts consisting of cheques #4812 to #4912, EFT payments #323 to #373 & 1 credit card payment totaling \$1,104,823.63 plus November 17-30, 2024 payroll totaling \$55,534.41 be approved for payment. It is noted that several payments on the list were previously approved at the November 12 and November 26, 2024 regular council meetings but had to be cancelled and reissued to due to the postal strike.

**CARRIED**

**Res. No:**  
2024/766

**Bank Reconciliations: November 2024**  
**Moved By:** Councillor Werner

THAT the November 2024 bank reconciliations be acknowledged as presented.

**CARRIED**

**Financial Officer Report: 9:12 a.m. to 9:15 a.m.**

Financial Officer Sara Gartshore presented the Financial Officer Report which provided an update on the municipality's financial activities for November 2024.

**Res. No:**  
2024/767

**Accept Financial Officer Report**  
**Moved By:** Councillor Leibel

THAT we accept the Financial Officer Report as presented.

**CARRIED**

Public Works Foreman Rod Benroth joined the council meeting at 9:10 a.m.

**Res. No:**  
2024/768

**Statement of Financial Activities & Financial Position: November 2024**  
**Moved By:** Councillor Capnerhurst

THAT we acknowledge the Statement of Financial Activities and Financial Position for November 2024 as circulated and presented.

**CARRIED**

**Debrief from Municipal Governance Workshop**

The Council reviewed the Municipal Governance Workshop attended by council members and management in Lumsden on December 2 and 3, 2024. The workshop, presented by George Cuff, was found to be insightful and beneficial for understanding the roles and responsibilities of both Council and staff, despite not necessarily agreeing with some of the content.

Council members agreed that such workshops would be advantageous every two years, particularly when new members are elected. The Reeve emphasized that while each councillor represents their respective division and addresses its issues, their primary responsibility is to the RM as a whole. Councillors should direct ratepayer concerns to the appropriate representative if they pertain to a different division.

The Reeve also highlighted the importance of healthy debate during council meetings, noting that, ultimately, decisions are made collectively. Even if individual members disagree, it is imperative that Council stands by its decisions.

**Public Works Report: 9:37 a.m. to 9:55 a.m.**

Public Works Foreman Rod Benroth presented the Public Works Report on the following topics:

- advised that the Water Treatment Plant filter media replacement is complete but incurred additional costs due to sedimentation discovered in the air scour lines;
- the recent water disruption was discussed related to a hydrant repair and valve installation at the Kish Mall;
- roadway maintenance is focusing on ice buildup and ensuring salt and sand are being applied at paved intersections; and
- fleet management updates.

**Res. No:**  
2024/769

**Accept Public Works Report**  
**Moved By:** Councillor Posehn

THAT we accept the Public Works Report as presented.

**CARRIED**

**Res. No:**  
2024/770

**November 2024 Water Report**  
**Moved By:** Councillor Kotylak

THAT we accept the November 2024 Monthly Water Report as presented with it noted that no upset conditions occurred during this period.

**CARRIED**

**Engineering Report: 9:55 a.m. to 10:02 a.m.**

Manager of Engineering & Public Works Clark Gates presented the Engineering Report on the following topics:

- update on gravel crushing operations with expected completion date of December 15, 2024; and
- reviewed two future capital projects being Range Road 2184 Upgrade and South Plains Road Sewer Extension.

**Res. No:**  
2024/771

**Range Road 2184 Upgrade**  
**Moved By:** Councillor Brodt

THAT we accept the proposal by MPE, a division of Englobe dated December 5, 2024 in the amount of \$40,500.00 plus applicable taxes for engineering services related to the Range Road 2184 Upgrade project.

**CARRIED**

**Res. No:**  
2024/772

**South Plains Road Sewer**  
**Moved By:** Councillor Capnerhurst

THAT we accept the proposal from MPE, a division of Englobe, dated November 13, 2024 in the amount of \$29,900.00 plus applicable taxes for engineering services related to the design and tender of the South Plains Road Sewer Project.

**CARRIED**

**Res. No:**  
2024/773

**Accept Engineering Report**  
**Moved By:** Councillor Brodt

THAT we accept the Engineering Report as presented.

**CARRIED**

Public Works Foreman Rod Benroth was excused from the council meeting at 10:04 a.m.

**Planning & Development Report: 10:04 a.m. to 10:11 a.m.**

Manager of Planning & Development Paige Boha presented the Planning & Development Report on the following topics:

- development status updates;
- rezoning application status updates; and
- discretionary use applications.

The Manager of Planning & Development advised that there will be delays in processing discretionary use applications and rezoning applications due to the postal strike as public notification outlined in the RM's Zoning Bylaw is by regular mail. The RM cannot contravene the Zoning Bylaw by hand-delivering or couriering public notices.

**Res. No:**  
2024/774

**Accept Planning & Development Report**  
**Moved By:** Councillor Leibel

THAT we accept the Planning & Development Report as presented.

**CARRIED**

**Res. No:**  
2024/775

**Bylaw No.2024-34: Zoning Bylaw Text Amendment - Site Size Adjustments - 1st Reading**  
**Moved By:** Councillor Leibel

THAT Bylaw No. 2024-34 being a bylaw to amend Bylaw No. 2019-20 known as the Zoning Bylaw by amending Section 4.2 Site Size Adjustments to add the ability for Council to grant a minor deviation from the minimum or maximum site size in the case of lot line rearrangements be given first reading, and further; THAT the Planning Department proceeds with the public notification requirements and schedule a public hearing.

**CARRIED**

**Res. No:**  
2024/776

**Recess: 10:21 a.m.**  
**Moved By:** Reeve Trainor

THAT the time being 10:21 a.m. we take a 12-minute recess.

**CARRIED**

**Res. No:**  
2024/777

**Reconvene: 10:33 a.m.**  
**Moved By:** Reeve Trainor

THAT the time being 10:33 a.m. we reconvene our regular meeting of Council.

**CARRIED**

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**Res. No:** 2024/778  
**Last Working Day: Administrative Assistant**  
**Moved By:** Councillor Kotylak

THAT we acknowledge the last working day for Administrative Assistant Angela Robertson was November 8, 2024 and we wish her all the best in her future endeavours.

**CARRIED**

**Res. No:** 2024/779  
**New Hire: Planner I**  
**Moved By:** Councillor Leibel

THAT we acknowledge that Ola Awara has been hired as a permanent full-time Planner I starting November 25, 2024, at the wage in accordance with the Municipality's 2024 Salary Schedule and as per the signed Offer of Employment.

**CARRIED**

**Res. No:** 2024/780  
**Tax Enforcement: Request for Consent**  
**Moved By:** Councillor Brodt

THAT we hereby authorize the Administrator to start proceedings with Request for Consent for the following lands in settlement of tax arrears:

<u>Interest Register #</u>	<u>Legal Description</u>
125 677 491	SE Sec 07 Twp 20 Rge 18 W2 Ext 0
125 677 615	Lot 2, Blk/Par 1, Plan No 101958699 Ext 0

**CARRIED**

**Res. No:** 2024/781  
**SARM Benefit Plan for 2025**  
**Moved By:** Councillor Werner

THAT we make application to continue with our participation in the SARM Benefits Plan in 2025, in respect to our current employees and any new employees who are enrolled in the future; and further, we select the \$50,000 group coverage option for Elected & Appointed Officials and include the volunteer fire fighter option in our plan.

**CARRIED**

**Res. No:** 2024/782  
**Bylaw No. 2024-26: Speed Limit Bylaw**  
**Moved By:** Councillor Brodt

THAT Bylaw No. 2024-26 being a bylaw to regulate the speed limit of motor vehicles be given third and final reading.

**CARRIED**

**Res. No:** 2024/783  
**2025 List of Committees & Appointments**  
**Moved By:** Councillor Posehn

THAT the Administration Committee and Strategic Planning Committee be included as a Committee of the Whole.

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**Administration Report: 11:15 a.m. to 11:27 a.m.**

Chief Administrative Officer (CAO) Karen Zaharia presented the Administration Report on the following topics:

advised of public notice requirements for Council setting council remuneration for 2025;

- advised that representatives from the Saskatchewan Assessment Management Agency (SAMA) will be invited as a delegation to provide a presentation on the 2025 provincial revaluation;
- advised that the provincial government has announced the 2025 property revaluation percentages of value will remain the same as 2024;
- advised the provincial government has announced that property tax phase-in will be available to all municipalities starting in 2025;
- advised about the Municipal Leadership Development Program (MLDP) that offers training modules for elected officials; and
- advised of the upcoming Regina District Association of Rural Municipalities convention in Regina on January 9 & 10, 2025.

**Res. No:**  
2024/784

**Accept Administration Report**  
**Moved By:** Councillor Posehn

THAT we accept the Administration Report as presented.

**CARRIED**

**Committee Reports: 11:28 a.m. to 11:43 a.m.**

**Communications / Arts Culture & Recreation Committee**

Councillor Leibel provided an update from the Communications/Arts, Culture & Recreation Committee that included a request from Prairie Valley School Division (PVSD) to enter into a joint agreement with PVSD and the Town of White City for the maintenance of the sports field at Emerald Ridge Elementary School in White City. There is also request from PVSD for capital improvements, however, further information is required from PVSD as the quotations are from 2014. The Committee had discussed upgrading the reporting tool utilized by administration for managing service requests but the extensive cost does not merit it at this time and the RM will renew the current reporting tool.

**Protective Services Committee**

Councillor Brodt provided updates from the Protective Services Committee that included false alarm calls in the RM received by the Emerald Park Fire Department and the fertilizer spill on the Balgonie Overpass and Highway 1 is now on Crimestoppers.

**Administration Committee**

Councillor Leibel provided updates from the Administration Committee that included discussion regarding a clean fill bylaw research, discussion points for amendments to the RM's Council Procedures Bylaw and advancing the Noxious Weed Control Policy.

**Res. No:**  
2024/785

**Accept Committee Meeting Minutes**  
**Moved By:** Councillor Posehn

THAT we accept the following committee meeting minutes as presented:

- Communications/Arts, Culture & Recreation Committee minutes dated November 27, 2024;
- Protective Services Committee minutes dated November 28, 2024; and
- Administration Committee minutes dated December 4, 2024.

**CARRIED**

**Council Roundtable: 11:43 a.m. to 12:04 p.m.**

Councillors Brodt, Werner, Capnerhurst, Leibel, Bezborotko and Reeve Trainor discussed the RM's Tree Lighting & Fireworks event that took place on December 5th. The event was once again a tremendous success with over 400 bags of popcorn, 400 cups of hot chocolate and 500 marshmallows handed out. The new game "schlocky" was a good idea for the kids and the fireworks were amazing. Council members provided some suggestions for next year's event.

Councillor Posehn provided an update on the new volunteer Emerald Park Cross Country Ski Club that has been formed in collaboration with Aspen Links. She explained that Aspen Links will donate the whole golf course in 2025 for snow shoeing.

Councillor Capnerhurst provided an update on the activities of the WCRM158 Wastewater Management Authority.

Councillors Leibel commended RM staff on the tree lighting event and the RM Council and Staff Christmas Party. She provided an update from the SaskPower Independent Power Producer (IPP) focus group session that she attended on behalf of the RM. The focus group was conducted with RM Reeves, councillors, administrators and leaders about how SaskPower works with IPP to develop wind and solar facilities. She advised there is skepticism in rural areas around alternative power sources and reservations on financial, logistical and storage around alternative power sources. Environmental feedback is key and there needs to be clear process for SaskPower to engage RMs, ideally, they should go through SARM.

**Res. No:**  
2024/786

**Recess: 12:04 p.m.**  
**Moved By:** Reeve Trainor

THAT the time being 12:04 p.m. we recess for lunch.

**CARRIED**

**Res. No:**  
2024/787

**Reconvene: 1:04 p.m.**  
**Moved By:** Reeve Trainor

THAT the time being 1:04 p.m. we reconvene our regular meeting of Council.

**CARRIED**

**Res. No:**  
2024/788

**Correspondence**  
**Moved By:** Councillor Kotylak

THAT the following correspondence be hereby acknowledged and filed:

- White Butte RCMP Occurrence Reports: October 2024.

**CARRIED**

**Res. No:** Move "In Camera": 1:06 p.m.  
2024789 **Moved By:** Councillor Posehn

THAT we recess and continue deliberations *In Camera as a Committee of the Whole* at 1:06 p.m. as per clause 120(2)(a) of *The Municipalities Act* and subsection 16(1)(b) of *The Local Authority Freedom of Information and Protection of Privacy Act* to discuss matters related to human resources and clause 16(1)(e) of *The Local Authority Freedom of Information and Protection of Privacy Act* to discuss information, including the proposed plans, policies or projects of the local authority, the disclosure of which could reasonably be expected to result in disclosure of a pending policy or budgetary decision.

**CARRIED**

**Res. No:** Move Out of "In Camera": 1:36 p.m.  
2024/790 **Moved By:** Councillor Capnerhurst

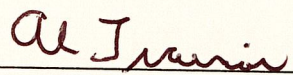
THAT we move out of *In Camera as a Committee of the Whole* and reconvene the regular meeting of Council at 1:36 p.m.

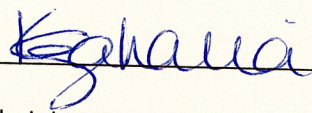
**CARRIED**

**Res. No:** Adjournment: 1:43 p.m.  
2024/791 **Moved By:** Councillor Werner

THAT this meeting be hereby adjourned at 1:43 p.m. with our next regular meeting of Council to be held on Tuesday, December 17, 2024 commencing at 9:00 a.m.

**CARRIED**

  
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Reeve

  
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Administrator