



**RM of Edenwold  
Meeting Minutes  
Regular Council Meeting April 27, 2021 - 09:00 AM**

Minutes of a Regular Meeting of the Council of the Rural Municipality of Edenwold No. 158 held on Tuesday, April 27, 2021, in the Council Chamber of the Municipal Building, located at 100 Hutchence Road, Emerald Park, Saskatchewan, the following were present:

Reeve Mitchell Huber

- Councillors: Division #2 Stan Capnerhurst
- Division #3 Wayne Joyce
- Division #4 Karen Kotylak
- Division #5 Dwayne Radmacher
- Division #6 Tim Brodt
- Division #7 Rod Tuchscherer

Chief Operations Officer: Sameh Nashed

Administrator: Karen Zaharia

Emerald Park & Utilities Public Works Manager: Wade Hoffman

Administrative Assistant: Abby Lumb

Absent: Division #1 Craig Strudwick

**Call to Order**

**Moved By:** Reeve Huber

With a quorum present Reeve Huber called the meeting was called to order @ 8:53 a.m.

**Res. No: Meeting Minutes: April 13, 2021**  
2021/263 **Moved By:** Councillor Joyce

THAT the minutes of the regular meeting held on April 13, 2021 be approved as circulated and presented.

**CARRIED**

**Res. No: Public Hearing Minutes: April 13, 2021**  
2021/264 **Moved By:** Councillor Brodt

THAT the minutes of the public hearing meeting held on April 13, 2021 be approved as circulated and presented.

**CARRIED**

**Res. No: List of Accounts:**  
2021/265 **Moved By:** Councillor Kotylak

THAT the list of accounts consisting of cheques #104 to #125 plus two other EFT payments totaling \$70,215.04 be approved for payment; and further, THAT we authorize Administration to transfer this amount to our new chequing bank account.

**CARRIED**

**Res. No: Bank Reconciliation: March 2021**  
2021/266 **Moved By:** Councillor Capnerhurst

THAT the March 2021 bank reconciliation be acknowledged as presented.

**CARRIED**

**Public Works Emerald Park & Utilities Report from 9:02 a.m. to 9:18 a.m.**

*Manager of Public Works Emerald Park & Utilities: Wade Hoffman* gave his report to Council which included updates on:

- water treatment plant annual maintenance
- water leak repairs
- Emerald Park Public Works maintenance updates

Manager of Public Works Wade Hoffman and Administrative Assistant Abby Lumb were excused from the council meeting at 9:18 a.m.

**Res. No:**  
2021/267

**In Camera at 9:18 a.m.**  
**Moved By:** Councillor Capnerhurst

THAT we recess and deliberations continue In Camera as a *Committee of the Whole* at 11:30 a.m. as per section 120 (2)(a) of *The Municipalities Act* and 16(1)(b) of *The Local Authority Freedom of Information and Protection of Privacy Act*, to discuss the Chief Operations Officer report regarding Council's roles and responsibilities.

**CARRIED**

**Res. No:**  
2021/268

**Out of Camera at 9:52 a.m.**  
**Moved By:** Councillor Capnerhurst

THAT we move out of Camera as a *Committee of the Whole* and reconvene the regular meeting of Council at 9:52 a.m.

**CARRIED**

Community Safety Officers Cole Shaw and Ron Roteliuk and Administrative Assistant Abby Lumb joined the council meeting at 9:52 a.m.

**CSO Report from 9:52 a.m. to 10:20 a.m.**

*Community Safety Officers Cole Shaw and Ron Roteliuk* presented the CSO report to Council.

**Res. No:**  
2021/269

**Investigate an ATV Bylaw**  
**Moved By:** Councillor Capnerhurst

THAT we direct Administration to investigate a bylaw to register all ATVs and dirt bikes with the Municipality, prepare communication for awareness, assess technology solutions for monitoring and bring back to Council for discussion.

**CARRIED**

Manager of Rural Public Works Derek Hradecki joined the council meeting at 10:20 a.m.



**Rural Public Works Report from 10:21 a.m. to 10:30 a.m.**

*Rural Manager of Public Works: Derek Hradecki* gave his report to Council which included updates on:

- Road maintenance
- Equipment
- Fleet Management

Rural Manager of Public Works Derek Hradecki was excused from the council meeting at 10:30 a.m.

**Res. No:**  
2021/270

**Recess**  
**Moved By:** Reeve Huber

THAT the time being 10:30 p.m. we take a 10 minute recess.

**CARRIED**

**Res. No:**  
2021/271

**Reconvene**  
**Moved By:** Reeve Huber

THAT the time being 10:40 a.m. we reconvene our regular meeting of Council.

**CARRIED**

**Chief Operations Officer Report continued from 10:40 a.m. to 11:50 a.m.**

*Chief Operations Officer Sameh Nashed* presented his report to Council regarding the following topics:

- Manager of Planning & Development search
- Wastewater Authority update
- Fire Hall update
- IT Enterprise Architect
- Council chambers upgrade proposal

**Res. No:**  
2021/272

**Council Chambers Upgrades Quote**  
**Moved By:** Councillor Brodt

THAT we accept the price quote from Hillman AV dated April 21, 2021 in the amount of \$7,512.45 (including labour and taxes) for the video conferencing equipment upgrades for the council chambers.

**CARRIED**

**Res. No:**  
2021/273

**Recess**  
**Moved By:** Reeve Huber

THAT the time being 11:50 p.m. we recess for lunch.

**CARRIED**



**Res. No:**  
2021/274

**Reconvene**  
**Moved By:** Councillor Capnerhurst

THAT the time being 1:00 p.m. we reconvene our regular meeting of Council with it noted that Reeve Huber left the council meeting at 11:50 a.m. and Councillor Capnerhurst assumed the chair as Deputy Reeve.

**CARRIED**

Manager of Planning & Development Jana Jedlic, Planner II Shida Fadaei and Planner I /Development Officer Susan Stevenson joined the council meeting in person and Planning Associate Ross Zimmermann joined the council meeting via zoom at 1:00 p.m.

**Res. No:**  
2021/275

**Tax Exemption Bylaw No. 2021-18: 171 Jameson Crescent - 1st Reading**  
**Moved By:** Councillor Joyce

THAT Bylaw No. 2021-18 being a bylaw to provide for entering into an agreement for exemption from taxation for 171 Jameson Crescent, Lot 3, Blk A, Plan 102094792, in NW 9-17-17 W2 be given first reading.

**CARRIED**

**Res. No:**  
2021/276

**Tax Exemption Bylaw No. 2021-18: 171 Jameson Crescent - 2nd Reading**  
**Moved By:** Councillor Brodt

THAT Bylaw No. 2021-18 being a bylaw to provide for entering into an agreement for exemption from taxation for 171 Jameson Crescent, Lot 3, Blk A, Plan 102094792, in NW 9-17-17 W2 be given second reading.

**CARRIED**

**Res. No:**  
2021/277

**Tax Exemption Bylaw No. 2021-18: 171 Jameson Crescent - 3 Readings**  
**Moved By:** Councillor Kotylak

THAT Bylaw No. 2021-18 being a bylaw to provide for entering into an agreement for exemption from taxation for 171 Jameson Crescent, Lot 3, Blk A, Plan 102094792, in NW 9-17-17 W2 be given three readings at this meeting.

**CARRIED UNANIMOUSLY**

**Res. No:**  
2021/278

**Tax Exemption Bylaw No. 2021-18: 171 Jameson Crescent - 3 Readings**  
**Moved By:** Councillor Tuchscherer

THAT Bylaw No. 2021-18 being a bylaw to provide for entering into an agreement for exemption from taxation for 171 Jameson Crescent, Lot 3, Blk A, Plan 102094792, in NW 9-17-17 W2 be given third and final reading.

**CARRIED**

**Res. No:**  
2021/279

**GIS Phase 1 - Interactive Zoning Bylaw**  
**Moved By:** Councillor Kotylak

THAT we direct the Manager of Planning and Development to execute the contract with GeoVerra to develop a GIS-based interactive zoning map and create a GIS Roadmap as Phase 1 of the development of a comprehensive GIS-based land and infrastructure mapping system.

**CARRIED**

**Res. No:**  
2021/280

**Recess**  
**Moved By:** Deputy Reeve Capnerhurst

THAT the time being 1:30 p.m. we recess for the following public hearings:

**Bylaw No. 2021-17:** Zoning Bylaw Text Amendment regarding tree setbacks, side yards in CR3 and FD site sizes

**Bylaw No. 2021-14:** OCP Future Land Use Map Housekeeping Amendments

**Discretionary Use Application:** Home Based Business-Major, Dance Studio, 2 Park Meadows Road

**CARRIED**

**Res. No:**  
2021/281

**Reconvene**  
**Moved By:** Deputy Reeve Capnerhurst

THAT the time being 2:28 p.m. we reconvene our regular meeting of Council with it noted that Chrystal Atchison was in attendance via zoom.

**CARRIED**

**Res. No:**  
2021/282

**Sector Plan - Emerald Park Growth and Intensification Areas**  
**Moved By:** Councillor Joyce

THAT we hereby authorize the Reeve and the COO to execute the contract with Associated Engineering for the development of a Sector Plan for the Emerald Park Growth and Intensification Area at the cost of \$50,400.00 plus applicable taxes for 2021 and \$43,000.00 plus applicable taxes for 2022.

**CARRIED**

**Res. No:**  
2021/283

**Bylaw No. 2021-17: A Bylaw to Amend Zoning Bylaw No. 2019-20 regarding tree setbacks, side yards in CR3 and FD site sizes - 2nd Reading**  
**Moved By:** Councillor Tuchscherer

THAT Bylaw No. 2021-17 being a bylaw to amend Bylaw No. 2019-20 known as the Zoning Bylaw regarding tree setbacks, side yards in CR3 and FD site sizes, be given second reading.

**CARRIED**

**Res. No:**  
2021/284

**Bylaw No. 2021-17: A Bylaw to Amend Zoning Bylaw No. 2019-20 regarding tree setbacks, side yards in CR3 and FD site sizes - 3rd Reading**  
**Moved By:** Councillor Kotylak

THAT Bylaw No. 2021-17 being a bylaw to amend Bylaw No. 2019-20 known as the Zoning Bylaw regarding tree setbacks, side yards in CR3 and FD site sizes, be given third and final reading.

**CARRIED**



Res. No:  
2021/285

**Bylaw No. 2021-14: OCP Future Land Use Map Housekeeping Amendments**  
**Moved By:** Councillor Kotylak

THAT we hereby direct the Planning Department to modify the bylaw by removing No. 2 regarding Blk/Par B, Plan 102333439 in the NE 18-17-18 W2M from Agricultural to Residential and No. 4 regarding Blk/Par A, Plan 66R03801 in the SW 26-17-18 W2M from Residential to Agricultural; and further, we authorize the Planning Department to proceed with re-advertising for a new public hearing in regards to this bylaw.

CARRIED

Res. No:  
2021/286

**Discretionary Use Application: Home-Based Business, Major - Dance Studio, 2 Park Meadows Road**  
**Moved By:** Councillor Kotylak

THAT the discretionary use application for a dance studio at 2 Park Meadows Road be tabled and we direct the Planning Department to provide all written submissions to Council for review.

CARRIED

Chrystal Atchison left the council meeting at 3:19 p.m.

Res. No:  
2021/287

**Honorarium for Robyn Dansereau**  
**Moved By:** Councillor Joyce

THAT we hereby approve a \$250.00 honorarium to Robyn Dansereau for elaborating our Vision Statement for our Strategic Plan.

CARRIED

Res. No:  
2021/288

**Bylaw No. 2021-19: Zoning Bylaw Amendment, SE 11-19-18-W2M, Ext 37 - 1st Reading**  
**Moved By:** Councillor Radmacher

THAT Bylaw No. 2021-19 being a bylaw to amend Bylaw No. 2019-20 known as the Zoning Bylaw by rezoning SW 11-19-18 W2M from Agricultural Resource District (AR) to Country Residential 1 District (CR1) be given first reading; and further, THAT we authorize the Planning Department to proceed with the public notification requirements.

CARRIED

Res. No:  
2021/289

**Bylaw No. 2021-20: OCP Future Land Use Map Amendment AR to CR1, SE 11-19-18 W2M, Ext 37 - 1st Reading**  
**Moved By:** Councillor Radmacher

THAT Bylaw No. 2021-20 being a bylaw to amend the OCP Future Land Use Map to re-designate SE 11-19-18 W2M, Ext 37 from Agricultural to Residential, be given first reading; and further, THAT we authorize the Planning Department to proceed with the public notification requirements.

CARRIED

Planner II Shida Fadaei, Planner I/Development Officer Susan Stevenson and Planning Associate Ross Zimmermann were excused from the council meeting at 3:35 p.m.



Res. No:  
2021/290

**In Camera at 3:35 p.m.**  
**Moved By:** Councillor Joyce

THAT we recess and deliberations continue In Camera as a *Committee of the Whole* at 3:35 p.m. as per section 120 (2)(a) of *The Municipalities Act* and 17(1)(f) of *The Local Authority Freedom of Information and Protection of Privacy Act*, to discuss Wastewater Authority matters.

**CARRIED**

Res. No:  
2021/291

**Out of Camera at 3:53 p.m.**  
**Moved By:** Councillor Kotylak

THAT we move out of Camera as a *Committee of the Whole* and reconvene the regular meeting of Council at 3:53 p.m.

**CARRIED**

Manager of Planning & Development Jana Jedlic was excused from the council meeting at 3:55 p.m.

Res. No:  
2021/292

**Recess**  
**Moved By:** Deputy Reeve Capnerhurst

THAT the time being 3:55 p.m. we take a 10 minute recess.

**CARRIED**

Res. No:  
2021/293

**Reconvene**  
**Moved By:** Deputy Reeve Capnerhurst

THAT the time being 4:05 p.m. we reconvene our regular meeting of Council.

**CARRIED**

Res. No:  
2021/294

**CAO - Change of Title to COO**  
**Moved By:** Councillor Kotylak

THAT we hereby change Sameh Nashed's title of Chief Administrative Officer to Chief Operations Officer effective April 27, 2021.

**CARRIED**

Res. No:  
2021/295

**Summer Student Hires**  
**Moved By:** Councillor Tuchscherer

THAT we hereby hire the following summer students at the wages in accordance with the Municipality's 2021 Salary Schedule attached to and forming a part of these minutes:

- Abby Lumb, Administration starting date of March 24, 2021;
- Blake Scherle, Public Works starting date of April 19, 2021;
- Noah Dheilly, Public Works starting date of April 26, 2021.

**CARRIED**



**Res. No:**  
2021/296

**SMHI Withdrawals**  
**Moved By:** Councillor Radmacher

THAT as per section 20 of *The Municipal Hail Insurance Act, 1978*, we hereby approve the Municipal Hail withdrawal List consisting of withdrawal numbers 158-1841, 158-1842.

**CARRIED**

**Res. No:**  
2021/297

**Fuel Tender Results**  
**Moved By:** Councillor Kotylak

THAT we accept the lowest Fuel Tender received from DMM Energy (a distributor for ESSO) at the rack price dated April 14, 2021 plus all taxes and wholesale markup for a total of \$1.0556 per litre for the period of May 1, 2021 to April 30, 2022.

**CARRIED**

**Res. No:**  
2021/298

**All-Net Service Tracker Program Quote**  
**Moved By:** Councillor Tuchscherer

THAT we approve and accept the proposal for the All-Net Service Tracker Program at the cost of \$4,000.00 plus applicable taxes for the first year and the annual cost of \$3,495.00 plus applicable taxes for subsequent years.

**CARRIED**

**Res. No:**  
2021/299

**RM Email System Migration & Upgrade**  
**Moved By:** Councillor Joyce

THAT we hereby accept the GoDaddy proposal for an estimated cost of \$7,000.00 plus applicable taxes per year for 3 years for the RM corporate email system migration and upgrade.

**CARRIED**

**Council Reports & Roundtable from 4:43 p.m. to 4:47 p.m.**

Council presented their reports from 4:43 p.m. to 4:47 p.m. on the topic of dust control concerns.

**Res. No:**  
2021/300

**Correspondence**  
**Moved By:** Councillor Joyce

THAT the following correspondence be hereby acknowledged and filed:

- APAS: Final Report on Rural Connectivity
- CN Rail: Vegetation Report
- White Butte RCMP: Feb & March 2021 Occurrence Reports

**CARRIED**

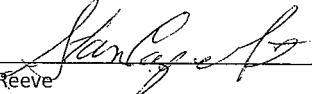


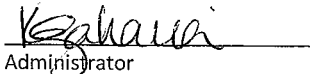


Res. No: **Adjournment**  
2021/301 **Moved By: Councillor Brodt**

THAT this meeting be hereby adjourned at 4:51 p.m. with our next regular meeting of Council to be held on Tuesday, May 4, 2021 commencing at 9:00 a.m.

**CARRIED**

  
Reeve

  
Administrator