

LOCAL AUTHORITY FREEDOM OF INFORMATION
AND PROTECTION OF PRIVACY



Government of Saskatchewan Freedom of Information

PART III

Form A

Access to Information Request Form

Note: Please direct the request to the appropriate local authority for response.

Access to Information Request Form

(Please Print)

Applicant Information

Last Name		First Name	
Address		City or Town	Province
Postal Code	Telephone (Residence)	Telephone (Work)	Facsimile

Details of Requested Information

General Information Request <input type="checkbox"/>	Personal Information Request <input type="checkbox"/>
Name of Local Authority	
Name of Record (if known)	
Detailed Description of Record:	

I understand that an application fee of \$20 is to be submitted with this request unless, with respect to a request for personal information, the fee is waived under the terms of the Act.

I also understand that there may be a processing fee to process this request and that, prior to receiving access to the records that I have requested, I am required to pay that fee unless it is waived.

Check if requesting waiver of processing fee:

I request that payment of the processing fee related to this request be waived because payment will cause me substantial financial hardship. Details are as follows: (Use reverse of form if additional space is required.)

Signature of Applicant

For Office Use Only

Date Received _____	Application No. _____
Application Fee Received Yes <input type="checkbox"/>	No <input type="checkbox"/>
Expiry Date _____	

White - Local Authority Yellow - Co-ordinator Pink - Applicant