

Municipal Action Plan – May 2020

This Municipal Action Plan lays out the requests, needs and issues identified by members of our communities. The plan outlines which RM department(s) is/are responsible for addressing or developing solutions, the status of the response with timelines and descriptions for interventions.

This plan was informed by responses received during our Early Community Engagement Program. The program included a community-wide survey, a business survey and five in-person engagement meetings held in spring of 2017. Supplemental information was obtained from the public and stakeholders through comments provided on the Draft New Official Community Plan and Zoning Bylaw during the summer of 2019. The plan has been updated and refined with input from RM staff and Council.

The Municipal Action Plan is a **living document**, to be updated and amended, taking into account successes and accomplishments as well as new priorities, issues and needs. Share your thoughts or comments regarding this plan with our Planning Department by emailing Jessica at: jm.planning.rm158@sasktel.net

COVID-19 Pandemic Response

#	Request/Need/Issue	Participants	Status/Timeline for Completion	Municipal Interventions/Comments
1.	Maintain essential services	Public Works, Administration, CSOs	Ongoing	<ul style="list-style-type: none"> Water, sewer, roadworks, public works, policing, general administration being carried out without interruption
2.	Take initiative and show leadership	All	Ongoing	<ul style="list-style-type: none"> Practice and reinforce importance of adhering to provincial and federal rules and recommendations Act proactively and with transparency Consider safety in all actions and decisions Work cooperatively with neighbours and avoid allowing jurisdictional boundaries or local politics to get in the way of a positive, proactive response
3.	Provide relief for affected citizens and businesses	Administration	Ongoing/1 year	<ul style="list-style-type: none"> Relief programs being developed for implementation in Spring of 2020 Late fees will not be charged on overdue utility payments until the end of 2020 Municipal mill rates reduced by 15% for all properties Additional programs may be developed as needed
4.	Promote and support local businesses	Administration, Communications	Ongoing	<ul style="list-style-type: none"> Promote the local businesses and business districts through positive messaging and publicity Promote innovative business solutions that enable businesses to continue operating while maintaining physical distancing and meeting government rules and recommendations Provide recommendations as applicable (i.e. security message) Prioritize permits for businesses (i.e. development and building permits, road haul permits)
5.	Develop post-COVID economic recovery plan	Administration, Planning	Future/3 months	<ul style="list-style-type: none"> Prepare an economic recovery plan to assist the local industry to rebound from the impacts of COVID-19 in the community Plan should be multi-dimensional with consideration of a variety of methods to foster a dynamic local economy

Rural Residential/Agricultural Sector

#	Request/Need/Issue	Participants	Status/Timeline for Completion	Municipal Interventions/Comments (2019)	Updates/Changes (2020)
6.	Maintain roads, culverts and infrastructure to an appropriate standard	Public Works	Ongoing	<ul style="list-style-type: none"> Regular evaluation of roads and infrastructure is being carried out Grading and maintenance completed as needed Upgrades and re-construction carried out as required, based on municipal priorities and budget Bridges reviewed in 2018 by SARM and required maintenance identified Bridge repairs at Richardson, Range Road 2181 and Range Road 2183 (2019) Bridge repairs at Range Road 2190 (OD Route), Range Road 2184, and Range Road 2182 (2020) 	<ul style="list-style-type: none"> Bridge repairs at Richardson, Range Road 2181 and Range Road 2183 were complete in 2019 Range Road 2190 clay cap (planned for 2020 pending pricing – original pricing obtained was too high, so alternatives are being examined)
7.	Provide civic addresses for all properties	Planning and Development	Ongoing/1 year	<ul style="list-style-type: none"> Completion of process of assigning and validating addresses, roads and land locations in 2020 	<ul style="list-style-type: none"> Staff resources will be dedicated to civic addressing summer of 2020 with the hiring of a summer student
8.	Address existing flooding and drainage issues	Planning and Development, Administration	In progress/5 years	<ul style="list-style-type: none"> Pilot Butte Creek drainage project, Phase 1 (Crawford Estates) complete (2017 – 2019) Completion of Bridlewood drainage project in 2019 Future: complete Phases 2 and 3 of Pilot Butte Creek drainage project 	<ul style="list-style-type: none"> Bridlewood drainage project was delayed as required land controls have not yet been obtained. New timeline for completion 2021
9.	Address dust-related issues	Public Works, Planning and Development	Ongoing	<ul style="list-style-type: none"> Dust-control applied as required based on municipal evaluation or complaint/request Council requires dust control as a condition of permit (i.e. land uses related to aggregate extraction/storage, site grading) 	<ul style="list-style-type: none"> 400,000 litres of dust control applied to 113 sites in 2019 (25.4 kms)
10.	Address trespassing issues related to snow-mobiles and other motorized recreational vehicles	Community Safety Officers (CSOs)	Ongoing	<ul style="list-style-type: none"> Respond to incidents in a timely matter when reported Participate in Rural Crime Watch 158 to help mitigate trespassing issues and ensure proper reporting of incidents Continue to work collaboratively with White Butte RCMP 	<ul style="list-style-type: none"> Administration completing ATV/Snowmobile bylaw review spring 2020
11.	Locate new pipelines along boundary lines and public rights-of-way	Planning and Development	Initiated/Ongoing into the future	<ul style="list-style-type: none"> Participated in several meetings with neighbouring jurisdictions and representatives of Crown Corporations to consider future major utility line locations (2016-2019) New policies written into New OCP Participate in consultations with pipeline operators Participate in utility corridor project with the Saskatchewan Integrated Utilities Group and the RM of Sherwood 	<ul style="list-style-type: none"> New OCP has come into effect
12.	Protect prime agricultural lands and native grasslands	Planning and Development	Ongoing	<ul style="list-style-type: none"> Similar but stronger policies written into New OCP 	<ul style="list-style-type: none"> New OCP has come into effect

13.	Protect water quality and quantity for well users	Planning and Development Public Works	Ongoing	<ul style="list-style-type: none"> Require new developments to undertake the necessary hydrogeological investigations with respect to water Continue to examine new development proposals for potential impacts on water and eliminate or mitigate any potential contamination or other issues Implement policies to restrict the drilling of irrigation wells on private property in Emerald Park and some Country Residential Subdivisions where groundwater supply is sensitive New policies to restrict the drilling of irrigation wells in Emerald Park and some Country Residential Subdivisions written into New OCP 	<ul style="list-style-type: none"> New item added below to determine municipal authority regarding irrigation wells and determine where irrigation wells can be allowed and where they need to be restricted
14.	Restrict development of irrigation wells where required	Planning and Development, Public Works	Initiated/2 years		<ul style="list-style-type: none"> Determine municipal authority with respect to wells in existing developments Evaluate subdivision areas to assess conditions and need for restrictions Develop a policy/program for implementation of restrictions where required (2021)
15.	Develop a Cultural Plan	Planning and Development	Future/5 years	<ul style="list-style-type: none"> Future: engage with the members of all local communities to identify cultural resources and develop a strategic plan for the management of these resources 	<ul style="list-style-type: none"> Expected to be part of upcoming Strategic Plan (2021)
16.	Develop a Register of Properties and Buildings with Historic or Cultural Significance	Planning and Development	Initiated/3 years	<ul style="list-style-type: none"> Initiated work on identifying historic and cultural buildings and properties Future: develop the register Future: tie this project together with the Cultural Plan 	

Country Residential Subdivisions

#	Request/Need/Issue	Participants	Status/Timeline for Completion	Municipal Interventions/Comments (2019)	Updates/Changes (2020)
17.	Ensure compatibility and adequate buffers between different land use types	Planning and Development	Ongoing	<ul style="list-style-type: none"> Continue to implement and enforce development conditions (development/servicing agreements, discretionary use conditions) to ensure compatibility Similar but stronger policies on compatibility written into New OCP Additional policies on managing construction-related nuisances written into New OCP 	<ul style="list-style-type: none"> New OCP has come into effect
18.	Address nuisances related to development process (traffic, dust) at the time of permitting	Planning and Development, Administration, Community Safety Officers (CSOs)	Ongoing	<ul style="list-style-type: none"> Continue to implement and enforce development conditions (development/servicing agreements, discretionary use conditions) to address nuisances Continue to enter into Road Haul Agreements to direct trucks to specific roads and help evaluate potential nuisances New policies written into New OCP Additional policies on managing construction-related nuisances written into New OCP Utilize CSO program and bylaw court to reduce number of traffic violations Utilize CSO program to enforce Noise and Nuisances bylaws 	<ul style="list-style-type: none"> New OCP has come into effect
19.	Ensure developers meet their commitments	Planning and Development, Administration	Ongoing	<ul style="list-style-type: none"> Adopted Servicing Agreement Fees and Securities Policy with incentives for developers to meet commitments and disincentives for them to leave items incomplete (2018) Enforcement of agreements, permit conditions and bylaws to be improved through streamlined administrative processes Pursuit of voluntary compliance as a first effort before proceeding with legal action Continue to require financial securities where appropriate 	<ul style="list-style-type: none"> Servicing Agreement Fees and Securities Policy to be updated (2020 or 2021)
20.	Review information provided to the public by developers, sales professionals to ensure accuracy with future municipal plans	Planning and Development, Administration	Ongoing (NOTE: potential opportunities for municipal intervention may be limited)	<ul style="list-style-type: none"> Validate any information shared with the municipality (NOTE: not all communications/sales/marketing information is provided to the municipality for review) Provide factual information to developers or sales professionals when inaccuracies are noted 	
21.	Address overgrown weeds on lots during summer months	Planning and Development	Initiated/Ongoing into the future	<ul style="list-style-type: none"> Periodic evaluation of yards for overgrown weeds carried out during summer months with mowing carried out by the municipality and invoiced to landowner when enforcement order requirements not met 	<ul style="list-style-type: none"> The Yard Maintenance Policy has been updated for 2020

				<ul style="list-style-type: none"> Implementation of new Yard Maintenance Policy (2019) to better address issues related to overgrown yards 	
22.	Introduce a policy to encourage landowners to build on empty lots	Planning and Development, Administration	In progress/3 to 5 years	<ul style="list-style-type: none"> Economic Development – Tax Incentives Policy to provide tax-based incentives to develop homes on empty lots in existing subdivisions 	<ul style="list-style-type: none"> The Economic Development – Tax Incentives Policy has been updated for 2020
23.	Encourage and support growth of alternate forms of housing such as senior’s housing in the community in appropriate locations only	Planning and Development	In progress/Ongoing into the future	<ul style="list-style-type: none"> Continue to offer Economic Development – Tax Incentives Policy to provide tax-based location-specific incentives to develop alternate forms of housing where appropriate New policies written into New OCP Comply with the Royal Park Concept Plan as endorsed by Council 	<ul style="list-style-type: none"> The Economic Development – Tax Incentives Policy has been updated for 2020 New OCP has come into effect
24.	Improve conditions of identified roads (Butte Street, Rock Pointe Crescent)	Administration, Public Works	In progress/10 years	<ul style="list-style-type: none"> Butte Street paved in 2018 Continue discussions with Pilot Butte to determine feasibility of completing Butte Road as a joint project Bridlewood Estates access road re-paved in 2018 Crawford Developments internal subdivision road re-paved in 2017 Meetings held with landowners/developers along Inland Road to consider re-construction and paving work as a joint project (2017, 2018) Priority road construction/upgrade list has been developed by Council in collaboration with municipal engineers including high-traffic grid roads, subdivision access roads, and urban streets. List is to be re-evaluated annually based on budget. Some projects may be carried out as local improvement. 	<ul style="list-style-type: none"> Butte Road project with Pilot Butte discussions continue into 2020 Paving of Inland Road to be discussed again with stakeholders (2021 or 2022)
25.	Address existing flooding and drainage issues	Planning and Development, Administration	In progress/5 years	<ul style="list-style-type: none"> Pilot Butte Creek drainage project, Phase 1 (Crawford Estates) complete (2017-2019) Improved flow through Rock Pointe ER Completion of Bridlewood drainage project in 2019 Future: complete Phases 2 and 3 of Pilot Butte Creek drainage project 	<ul style="list-style-type: none"> Remedial work required through the Rock Pointe ER – engineered remediation plan will be completed (2020) Bridlewood drainage project was delayed as required land controls have not yet been obtained. New timeline for completion 2021
26.	Proactively reduce potential for future flooding and drainage issues	Planning and Development	In progress	<ul style="list-style-type: none"> Continue to require comprehensive drainage and grading plans from developers prior to approval Ensure landowner compliance with approved drainage and grading plans through building/development permit process Continue to consider regional drainage solutions and encourage collaboration between developers Restrict development on flood prone lands, as per OCP policies 	<ul style="list-style-type: none"> New OCP has come into effect
27.	Restrict development of irrigation wells where required	Planning and Development, Public Works	Initiated/2 years		<ul style="list-style-type: none"> Determine municipal authority with respect to wells in existing developments

					<ul style="list-style-type: none"> Evaluate subdivision areas to assess conditions and need for restrictions Develop a policy/program for implementation of restrictions where required (2021)
28.	Proactively ensure potable water needs are met	Public Works	In progress/5 years		<ul style="list-style-type: none"> Drill addition public well in the aquifer (2020) Expand to another part of the aquifer in the future as well
29.	Develop more walkways within country residential subdivisions	Planning and Development, Public Works	Future/10 years	<ul style="list-style-type: none"> Future: possible Trans Canada Trail expansion into existing acreage developments Future: possible walkway development in future country residential subdivisions 	
30.	Landscape some green and open spaces to improve recreational amenity	Planning and Development, Public Works	Future/5 years, but opportunities to develop/landscape environmental reserve areas along creeks, ponds, habitat areas are limited	<ul style="list-style-type: none"> Future: evaluation of opportunities to improve green spaces in existing subdivision areas without compromising existing natural habitats or drainage routes Future: possible development of green space amenities in future country residential subdivisions 	
31.	Promote existing local recreational, commercial, community services and other amenities	Communications , Planning and Development, Administration	Initiated/Ongoing into the future	<ul style="list-style-type: none"> Community map produced for Emerald Park and Butte Business District Area (updated spring of 2019) Regular email communications being sent to RM businesses Signup available for communications from the RM website Lobbied provincial government for improved highway signage during and after Regina Bypass project Improve municipal signage to direct customers to business districts Distribute newly developed “Welcome Packages” to new residents and businesses 	<ul style="list-style-type: none"> Community map for Emerald Park and Butte Business District Area to be updated annually (each spring)
32.	Encourage and support development of additional recreational amenities	Planning and Development, Administration	In progress, Ongoing into the future	<ul style="list-style-type: none"> Utilize and update the Municipal Reserve Cash-in-lieu Policy as necessary to ensure the municipality obtains the appropriate funds from subdivisions in accordance with <i>The Planning and Development Act, 2007</i>, as amended, to invest in recreational and public facilities (where park/green space is not provided as part of the subdivision) Construction of the Emerald Park Soccer Facility to serve community-based sports groups and provide public washrooms in 2017/2018. Upgrading of the Emerald Park Soccer Field Park with picnic tables, BBQ pits and beach volleyball court in 2018 Completion of the Great Plains Road Trans Canada Trail extension (walkway connecting the businesses) in 2018 	<ul style="list-style-type: none"> Municipal Reserve Cash-in-lieu Policy to be updated (2020) Preliminary plans to be developed for an off-leash dog park in or near Emerald Park (2020) Preliminary plans to be developed for a second court location in or near Emerald Park (2020) Multi-use indoor recreational facility project consultation and design phase planned to be initiated in late 2020

				<ul style="list-style-type: none"> • Future: possible development of multi-use indoor recreational facility (i.e. track, multi-use rooms, turf field, change rooms, gym) • Future: possible development of outdoor skating rink in Hunter Creek Estates subdivision 	
33.	Develop a Cultural Plan	Planning and Development	Future/5 years	<ul style="list-style-type: none"> • Future: engage with the members of all local communities to identify cultural resources and develop a strategic plan for the management of these resources 	<ul style="list-style-type: none"> • Expected to be part of upcoming Strategic Plan (2021)
34.	Develop a Register of Properties and Buildings with Historic or Cultural Significance	Planning and Development	Initiated/3 years	<ul style="list-style-type: none"> • Initiated work on identifying historic and cultural buildings and properties • Future: develop the register • Future: tie this project together with the Cultural Plan 	
35.	Lobby for the installation of fibre optic internet in Park Meadows, Meadow Ridge, Escott and Deneve	Planning and Development, Administration	Initiated/3 years	<ul style="list-style-type: none"> • Initial discussions with Sasktel about the proximity of existing fibre optic services to these subdivisions • Have added all subdivisions to Sasktel's list of potential future Additional Service Areas (ASAs). More information about the potential for ASAs should be available in the coming months. The Municipality will reach out to residents to discuss options when basic costing information is provided by Sasktel. 	

Emerald Park Residential Community

#	Request/Need/Issue	Participants	Status/Timeline for Completion	Municipal Interventions/Comments (2019)	Updates/Changes (2020)
36.	Ensure compatibility and adequate buffers between different land use types	Planning and Development	Ongoing	<ul style="list-style-type: none"> Continue to implement and enforce development conditions (development/ servicing agreements, discretionary use conditions) to ensure compatibility Policies written into New OCP Additional policies on managing construction-related nuisances written into New OCP 	<ul style="list-style-type: none"> New OCP has come into effect
37.	Protect the character of the community and preserve the “small town feel”	Planning and Development	Initiated/Ongoing into the future	<ul style="list-style-type: none"> New policies written into New OCP 	<ul style="list-style-type: none"> New OCP has come into effect
38.	Protect safety and security in the community	Community Safety Officers (CSOs), Administration	Ongoing	<ul style="list-style-type: none"> Respond to incidents in a timely manner when reported Work collaboratively with RCMP to address crime-related issues and concerns Participate in Rural Crime Watch 158 to help mitigate trespassing issues and ensure proper reporting of incidents 	<ul style="list-style-type: none"> Regular exchanges of information have taken place with White Butte RCMP detachment New mobile advisory system implemented by White Butte RCMP – public can subscribe to up-to-the-minute updates on local situations
39.	Promote the development of services locally that cater to children and families	Planning and Development, Administration	In progress/Ongoing into the future	<ul style="list-style-type: none"> Economic Development – Tax Incentives Policy adopted to provide tax-based incentives to develop commercial, recreational and community service amenities Revitalization of the Woods Crescent Playground in 2019 Construction of the Emerald Park Soccer Facility to serve community-based sports groups and provide public washrooms in 2017-2018 Upgrading of the Emerald Park Soccer Field Park with picnic tables, BBQ pits and a beach volleyball court in 2018 Completion of the Great Plains Road Trans Canada Trail extension (walkway connecting the businesses) in 2018 New policies written into New OCP Future: possible development of indoor recreational facility (i.e. track, multi-use rooms, turf field, change rooms, gym) 	<ul style="list-style-type: none"> The Economic Development – Tax Incentives Policy has been updated for 2020 New OCP has come into effect Preliminary plans to be developed for an off-leash dog park in or near Emerald Park (2020) Preliminary plans to be developed for a second court location in or near Emerald Park (2020) Multi-use indoor recreational facility project consultation and design phase planned to be initiated in late 2020
40.	Encourage and support the development of health-related facilities including a primary care hub	Planning and Development, Administration	Initiated/Ongoing into the future	<ul style="list-style-type: none"> Economic Development – Tax Incentives Policy adopted to provide tax-based incentives to develop community service amenities New policies written into New OCP 	<ul style="list-style-type: none"> The Economic Development – Tax Incentives Policy has been updated for 2020 New OCP has come into effect
41.	Encourage and support the development of a high school locally on the south side of the no. 1 highway	Planning and Development, Administration	In progress/10 years (NOTE: school development is responsibility of province and school)	<ul style="list-style-type: none"> Two meetings held with School Division to provide updated information about developments underway and future plans/opportunities (2017 and 2018) and additional data sharing regarding building permits and subdivisions (2019) 	<ul style="list-style-type: none"> New OCP has come into effect Provide updated information about developments underway and future plans/opportunities to school division (2020)

			division, not municipality)	<ul style="list-style-type: none"> • New policies written into New OCP to allocate lands for future school sites, written based on recommendations from the Ministry of Education • Future: Continue to support efforts to develop a high school on the south side of the no. 1 Highway • Future: meet annually with School Division to provide updated information and plans • Future: provide information on development to the Ministry of Education as needed 	
42.	Encourage and support the development of an additional elementary school locally on the south side of the no. 1 highway	Planning and Development, Administration	In progress/10 years (NOTE: school development is responsibility of province and school division, not municipality)		<ul style="list-style-type: none"> • New policies written into New OCP to allocate lands for future school sites, written based on recommendations from the Ministry of Education • Future: meet annually with School Division to provide updated information and plans • Future: provide information on development to the Ministry of Education as needed
43.	If new forms of housing are introduced, restrict the locations to limit potential impacts on existing properties (NOTE: some residents want to see a variety of housing forms in the area to cater to independent youth, seniors, workers, etc., and others are opposed to the introduction of alternative forms of housing. This item has been framed in a manner that takes both positions on this issue into account)	Planning and Development, Administration	In progress/Ongoing into the future	<ul style="list-style-type: none"> • Continue to offer Economic Development – Tax Incentives Policy to provide tax-based location-specific incentives to develop alternate forms of housing where appropriate • New policies written into New OCP • Comply with the Royal Park Concept Plan as endorsed by Council 	<ul style="list-style-type: none"> • The Economic Development – Tax Incentives Policy has been updated for 2020 • New OCP has come into effect
44.	Address existing flooding and drainage issues	Planning and Development, Administration	In progress/5 years	<ul style="list-style-type: none"> • Emerald Park Road Area Drainage Study complete, with construction pending for 2019-2021 • Emerald Park lagoon decommissioning (completed in 2019) • Future: Emerald Park Lagoon re-development to include storm water retention pond and water feature (East lagoons) 	<ul style="list-style-type: none"> • Emerald Park lagoons have been decommissioned • Submitting grant application for lagoon conversion to stormwater detention project (2020)
45.	Proactively ensure potable water needs are met	Public Works	In progress/5 years		<ul style="list-style-type: none"> • Drill addition public well in the aquifer (2020) • Expand to another part of the aquifer in the future as well
46.	Address overgrown weeds on lots during summer months	Planning and Development	Initiated/Ongoing into the future	<ul style="list-style-type: none"> • Periodic evaluation of yards for overgrown weeds carried out during summer months with mowing carried out by the municipality and invoiced to landowner when enforcement order requirements not met • Implementation of new Yard Maintenance Policy (2019) to better address issues related to overgrown yards 	<ul style="list-style-type: none"> • The Yard Maintenance Policy has been updated for 2020

47.	Evaluate and address parking issues for RVs and other vehicles	Planning and Development, CSOs	Initiated/Ongoing into the future		<ul style="list-style-type: none"> Complaint-based enforcement carried out in past years including 2019/early 2020 Need to re-evaluate and clarify some regulations Planned consultation efforts with residents (2020) Updated parking bylaw to be implemented in late 2020
48.	Improve conditions of some local residential streets	Administration, Public Works	In progress/2 years	<ul style="list-style-type: none"> Diamond Crescent, Pearl Crescent, Nicklaus Place, Norman Place, Emerald Park Road and Palmer Crescent have been re-paved (2017-2018) Hogan Place re-paved in 2019 Priority road construction/upgrade list has been developed by Council in collaboration with municipal engineers, including high-traffic grid roads, subdivision access roads, and urban streets. List is to be re-evaluated annually based on budget. Some projects may be carried out as local improvement. 	<ul style="list-style-type: none"> Recap for Emerald Place, Topaz Place, Sapphire Place, Crystal Place and Garnet Place (planned for 2020) Emerald Park Road (Fairway Rd to William Albert House) road reconstruction (planned for 2020)
49.	Protect developed walkways, add more walkways and improve walkway landscaping in some locations	Planning and Development, Public Works	In progress/Ongoing into the future	<ul style="list-style-type: none"> Completion of the Great Plains Road Trans Canada Trail extension (walkway connecting the businesses) in 2018 Future: walkway extensions planned adjacent to new RM office, along Hutchence Road and adjacent to storm water retention pond and water feature (former East lagoons site) 	<ul style="list-style-type: none"> Completed a walkway connection in the Kuzmicz Commemorative Park to provide connectivity to the Soccer Facility (2019)
50.	Protect developed parks, add more parks and improve some of the parks	Planning and Development, Public Works	In progress/Ongoing into the future	<ul style="list-style-type: none"> Construction of the Emerald Park Soccer Facility to serve community-based sports groups and provide public washrooms in 2017-2018 Upgrading of the Kuzmicz Commemorative Park with picnic tables, BBQ pits and a beach volleyball court in 2018 Developed a pergola for a photo location in the Emerald Park Soccer Field Park (2018) Revitalization of the Woods Crescent Playground (2019) New policies written into New OCP Introduced Legacy Bench Program (2019) 	<ul style="list-style-type: none"> New OCP has come into effect Preliminary plans to be developed for an off-leash dog park in or near Emerald Park (2020)
51.	Encourage and support development of additional recreational and cultural amenities (pickle ball, dog park, indoor field, pool, meeting spaces for community groups)	Planning and Development, Administration	In progress, Ongoing into the future	<ul style="list-style-type: none"> Utilize and update the Municipal Reserve Cash-in-lieu Policy as necessary to ensure the municipality obtains the appropriate funds from subdivisions in accordance with <i>The Planning and Development Act, 2007</i>, as amended, to invest in recreational and public facilities (where park/green space is not provided as part of the subdivision) Construction of the Emerald Park Soccer Facility to serve community-based sports groups and provide public washrooms in 2017-2018 Upgrading of the Kuzmicz Commemorative Park with picnic tables, BBQ pits and a beach volleyball court in 2018 Revitalization of the Woods Crescent Playground (2019) 	<ul style="list-style-type: none"> Municipal Reserve Cash-in-lieu Policy to be updated (2020) Preliminary plans to be developed for an off-leash dog park in or near Emerald Park (2020) Preliminary plans to be developed for a second court location in or near Emerald Park (2020) Multi-use indoor recreational facility project consultation and design phase planned to be initiated in late 2020

				<ul style="list-style-type: none"> • Addition of pickleball equipment to tennis courts • Future: possible development of multi-use indoor recreational facility (i.e. track, multi-use rooms, turf field, change rooms, gym) 	
52.	Develop an off leash dog park	Planning and Development, Public Works	Future/3 years	<ul style="list-style-type: none"> • Future: identify an appropriate location • Future: carry out site planning work • Future: develop the park 	<ul style="list-style-type: none"> • Preliminary plans to be developed for an off-leash dog park in or near Emerald Park (2020)
53.	Develop an RM fire department and fire hall	Administration	Initiated/2 years		<ul style="list-style-type: none"> • Conceptual planning and preliminary meetings have been held to determine high-level project feasibility • Prepare project design and carry out detailed project analysis and expert consultation to elaborate a full project plan (spring/summer 2020) • Construct fire hall and develop fire department (late 2020/2021)
54.	Work towards Sector Plans for development of larger areas that include a number of different land uses and amenities. Sector Plans should create a framework for the future development of the area.	Planning and Development, Administration	Initiated/Ongoing into the future	<ul style="list-style-type: none"> • New policies written into Draft New OCP • Comply with the Royal Park Concept Plan as endorsed by Council • Future: determine areas where Sector Plans are required and initiate these plans either independently by municipality or by a consultant or in collaboration with a developer 	<ul style="list-style-type: none"> • New OCP has come into effect • Initiate work on Sector Plan for Emerald Park West area (south of RM office and Great Plains Industrial Park) (2020 or 2021)
55.	Develop an Accessibility Plan	Planning and Development, Public Works	Initiated/5 years	<ul style="list-style-type: none"> • Initiated research and writing of an accessibility plan for public spaces, to improve accessibility for persons with physical or mental disability • Future: complete writing of the plan and determine if additional policy is required for implementation • Future: plan implementation 	<ul style="list-style-type: none"> • Initial consultation/focus groups planned for late 2020
56.	Develop a Cultural Plan	Planning and Development	Future/5 years	<ul style="list-style-type: none"> • Future: engage with the members of all local communities to identify cultural resources and develop a strategic plan the management of these resources 	<ul style="list-style-type: none"> • Expected to be part of upcoming Strategic Plan (2021)
57.	Develop a Register of Properties and Buildings with Historic or Cultural Significance	Planning and Development	Initiated/3 years	<ul style="list-style-type: none"> • Initiated work on identifying historic and cultural buildings and properties • Future: develop the register • Future: tie this project together with the Cultural Plan 	
58.	Evaluate options to provide more opportunity on Council for Emerald Park residents	Administration	Initiated/1 year		<ul style="list-style-type: none"> • Initiated work on determining process for adding Councillors prior to the 2020 elections • Consideration of options, consultation, decision and implementation planned for 2020

Emerald Park Business District
(includes Great Plains Industrial Park and Prairie View/Royal Business Park)

#	Request/Need/Issue	Participants	Status/Timeline for Completion	Municipal Interventions/Comments (2019)	Updates/Changes (2020)
59.	Obtain highway signage (Guide Signs) for Emerald Park	Administration, Planning and Development	In progress/1 year	<ul style="list-style-type: none"> Submission of numerous communications to Ministry of Highways and Infrastructure requesting Guide Signs for Emerald Park (2012-2018) Guide Signage for Emerald Park installed by Ministry in 2019 Future: pursue the addition of Guide Signs where missing (i.e. Pilot Butte interchange, traveling eastbound) 	
60.	Obtain business signage along no. 1 Highway to improve visibility of businesses following construction of Regina Bypass Project and assist motorists to reach local businesses	Administration, Planning and Development	In progress/2 years	<ul style="list-style-type: none"> Submission of several communications to Ministry of Highways and Infrastructure and numerous meetings held on this issue (2016-2018) Pilot Program initiated by the Ministry in 2017 specifically for food, fuel and accommodations only with wayfinding component incomplete Other businesses added to the Pilot Program by the Ministry in 2018, areas included in program broadened and wayfinding elements added Future: evaluate wayfinding component to ensure functionality for all business districts and report to the Ministry 	<ul style="list-style-type: none"> Some space on blue logo panels signs still available through the Ministry of Highways and Infrastructure
61.	Improve accessibility of businesses in Emerald Park following Regina bypass construction	Planning and Development, Administration	In progress/3 years, (NOTE: potential opportunities for municipal involvement are limited as many of the relevant roadways are owned/operated by the Ministry of Highways and Regina Bypass Partners)	<ul style="list-style-type: none"> Meeting held with businesses that sell or operate large and heavy vehicles and machinery to discuss road network functionality, which revealed concerns about interchanges, roads and signage (May 2018) Report produced based on meeting and submitted to Ministry of Highways and RBP (June 2018) Ministry of Highways guide sign and logo signage programs have been adjusted in response to feedback from the RM of Edenwold and RM businesses (2018) Future: follow-up with Ministry of Highways and RBP to see how outstanding concerns raised by the RM and RM businesses have been or will be addressed Future: continue to pursue signage improvements along Regina Bypass including service roads and other primary highways for businesses 	<ul style="list-style-type: none"> Continue to pursue connectivity of the Pilot Butte interchange to Great Plains Industrial Drive via a south connection (Highway 624/Betteridge Road)
62.	Work with Ministry of Highways and bypass partners to improve safety of	Planning and Development,	Completed (NOTE: The intersection is	<ul style="list-style-type: none"> Meetings held with Ministry of Highways and Infrastructure and Regina Bypass Partners to discuss the Emerald Park 	

	Emerald Park Road/Great Plains Road (South Service Road) intersection	Administration, Public Works	under the authority of the Ministry of Highways and Infrastructure)	<p>Road/Great Plains Road (South Service Road) intersection and evaluate safety concerns</p> <ul style="list-style-type: none"> • Intersection design was reviewed and approved by Ministry of Highways and Infrastructure and Regina Bypass Partners • Municipality added raised crosswalks pushed back from the intersection to provide for safer pedestrian crossing opportunities 	
63.	Pave all roads in commercial and industrial subdivisions	Administration, Public Works	Initiated/5 years	<ul style="list-style-type: none"> • Re-paving of Great Plains Road (South Service Road) has been completed by Regina Bypass Partners • Priority road construction/upgrade list has been developed by Council in collaboration with municipal engineers including high-traffic grid roads, subdivision access roads, and urban streets. List is to be re-evaluated annually based on budget. Some projects may be carried out as local improvement. 	<ul style="list-style-type: none"> • Paving of Percival Drive and McLeod Road (planned for 2020)
64.	Obtain street lights on Great Plains Road and South Plains Road (South Service Road) through commercial/industrial areas	Administration	Initiated/3 years (NOTE: the South Service Road is under the authority of the Ministry of Highways and Infrastructure)	<ul style="list-style-type: none"> • Submission of communications to the Ministry of Highways and Infrastructure requesting street lights along Great Plains Road and South Plains Road (South Service Road) • Request for quote for these lights submitted to SaskPower • Future: pursue quote from SaskPower and provide to Ministry of Highways • Future: continue to lobby the Ministry for street lights 	<ul style="list-style-type: none"> • Continue to pursue the request for lights with the Ministry of Highways in 2020
65.	Improve aesthetic quality of business districts	Planning and Development	Initiated/5 years	<ul style="list-style-type: none"> • Zoning bylaw amendment to change business signage regulations to reduce clutter and improve aesthetics • Enforcement of new third party signage restrictions (2018-2019) • Engagement meeting with the business community regarding portable and temporary signage needs, regulations and business district aesthetics (held in spring of 2019) 	<ul style="list-style-type: none"> • New Zoning Bylaw has come into effect with modified signage regulations • Introduced Legacy Bench Program (2019) • The Yard Maintenance Policy has been updated for 2020
66.	Promote local businesses	Administration, Communications, Planning and Development	In progress/Ongoing into the future	<ul style="list-style-type: none"> • Business License Program development and implementation • Creation of business email list for quarterly distribution of information to local businesses • Development of promotional map for Emerald Park and Butte Business District • Future: add additional business-related information to the municipal website 	<ul style="list-style-type: none"> • Business license program has been updated (2020) • Community map for Emerald Park and Butte Business District Area to be updated annually (each spring)
67.	Provide tax exemptions or other policies to attract new business, promote economic development and reduce vacancy rates	Planning and Development, Administration	In progress/Ongoing into the future	<ul style="list-style-type: none"> • Economic Development – Tax Incentives Policy to provide tax-based incentives to develop commercial, industrial, recreational or community-service uses 	<ul style="list-style-type: none"> • The Economic Development – Tax Incentives Policy has been updated for 2020

68.	Improve walkway connections through commercial areas	Planning and Development, Public Works	In progress/Ongoing into the future	<ul style="list-style-type: none"> • Completion of the Great Plains Road Trans Canada Trail extension (walkway connecting the businesses) in 2018 • Zoning bylaw amendment allows municipality to require a “pedestrian access plan” as part of new development applications, to show defined pedestrian access routes through the site and connections to adjacent pedestrian facilities • Future: walkway extensions planned adjacent to new RM office, along Hutchence Road and adjacent to storm water retention pond and water feature (former East lagoons site) 	<ul style="list-style-type: none"> • Bench and garbage can added to pedestrian pathway along South Plains Road
69.	Ensure timely and complete snow removal throughout winter months	Public Works	Ongoing	<ul style="list-style-type: none"> • Snow removal carried out as required based on weather • Sand bin provided for use by local residents and businesses on private property as a pilot project (2018) 	
70.	Support and encourage the development of multi-family dwellings to serve the local work force	Planning and Development, Administration	In progress/Ongoing into the future	<ul style="list-style-type: none"> • Economic Development – Tax Incentives Policy to provide tax-based location-specific incentives to develop alternate forms of housing where appropriate • New policies written into New OCP • Comply with Royal Park Concept Plan as endorsed by Council 	<ul style="list-style-type: none"> • The Economic Development – Tax Incentives Policy has been updated for 2020 • New OCP has come into effect
71.	Encourage and support redevelopment of part of the Great Plains Industrial Park along South Plains Road to high-density commercial use focusing on retail, health, community service and recreation businesses	Planning and Development, Administration	Initiated/Ongoing into the future	<ul style="list-style-type: none"> • Engineer work underway to prepare servicing plans for the east industrial park including water, sewer, road upgrades and drainage • Zoning review for the area (2019) • Future: install services and re-zone the area to accommodate high-density commercial use 	<ul style="list-style-type: none"> • New Zoning Bylaw has come into effect • Preliminary study for water and sewer extensions has been completed and roll out is planned for 2020 or 2021
72.	Proactively ensure potable water needs are met	Public Works	In progress/5 years	<ul style="list-style-type: none"> • 	<ul style="list-style-type: none"> • Drill addition public well in the aquifer (2020) Expand to another part of the aquifer in the future as well
73.	Work towards a transit connection to the City of Regina to serve the local work force	Planning and Development, Administration	Initiated/20 years	<ul style="list-style-type: none"> • Initial scoping meeting held with City of Regina to determine information required to work towards a future transit loop • Development standards obtained from City of Regina with respect to transit requirements for roadways, developments • Survey carried out among businesses to determine interest in/need for transit or shared modes of transportation • Future: implement required development standards, where appropriate • Future: re-initiate communication with the City of Regina regarding transit opportunities • Future: consider the establishment of a working group with the City of Regina and potential other external partners to work on a possible future transit extension 	

74.	Accommodate ride sharing to serve the local work force	Administration	Initiated/1 year	<ul style="list-style-type: none"> Research and preparation of required bylaws and approvals process (2019) 	<ul style="list-style-type: none"> Ridesharing bylaw planned for 2020
75.	Work towards Sector Plans for development of larger areas that include a number of different land uses and amenities. Sector Plans should create a detailed framework for the future development of the area.	Planning and Development, Administration	Initiated/Ongoing into the future	<ul style="list-style-type: none"> New policies written into New OCP Comply with the Royal Park Concept Plan as endorsed by Council Future: determine areas where Sector Plans are required and initiate these plans either independently by municipality or by a consultant or in collaboration with a developer 	<ul style="list-style-type: none"> New OCP has come into effect Initiate work on Sector Plan for Emerald Park West area (south of RM office and Great Plains Industrial Park) (2020 or 2021)
76.	Develop an RM fire department and fire hall	Administration	Initiated/2 years	<ul style="list-style-type: none"> 	<ul style="list-style-type: none"> Conceptual planning and preliminary meetings have been held to determine high-level project feasibility Prepare project design and carry out detailed project analysis and expert consultation to elaborate a full project plan (spring/summer 2020) Construct fire hall and develop fire department (late 2020/2021)
77.	Develop an Accessibility Plan	Planning and Development, Public Works	Initiated/5 years	<ul style="list-style-type: none"> Initiated research and writing of an accessibility plan for public spaces, to improve accessibility for persons with physical or mental disability Future: complete writing of the plan and determine if additional policy is required for implementation Future: plan implementation 	<ul style="list-style-type: none"> Initial consultation/focus groups planned for late 2020
78.	Develop a Cultural Plan	Planning and Development	Future/5 years	<ul style="list-style-type: none"> Future: engage with the members of all local communities to identify cultural resources and develop a strategic plan the management of these resources 	<ul style="list-style-type: none"> Expected to be part of upcoming Strategic Plan (2021)
79.	Develop a Register of Properties and Buildings with Historic or Cultural Significance	Planning and Development	Initiated/3 years	<ul style="list-style-type: none"> Initiated work on identifying historic and cultural buildings and properties Future: develop the register Future: tie this project together with the Cultural Plan 	

Business Sector including Butte Business District and Rural Sector

	Request/Need/Issue	Participants	Status/Timeline for Completion	Municipal Interventions/Comments (2019)	Updates/Changes (2020)
80.	Obtain business signage along no. 1 Highway to improve visibility of businesses following construction of Regina Bypass Project and assist motorists to reach local businesses	Administration, Planning and Development	In progress/1 year	<ul style="list-style-type: none"> Permit application submitted to Ministry of Highways for Butte Business District signage (2019) Submission of several communications to Ministry of Highways and Infrastructure and numerous meetings held on this issue (2016-2018) Pilot Program initiated by the Ministry in 2017 specifically for food, fuel and accommodations only with wayfinding component incomplete Other businesses added to the Pilot Program by the Ministry in 2018, areas included in program broadened and wayfinding elements added Installed Butte Business District signage along highways interchanges (2019) Future: addition of Butte Business District signage along Highway No. 1 Future: evaluate wayfinding component to ensure functionality for business districts and report to the Ministry 	<ul style="list-style-type: none"> Continue to pursue additional highway signage for the Butte Business District (2020/2021)
81.	Provide business signage opportunities along secondary highways and main RM roads	Administration, Planning and Development	Future/3 years	<ul style="list-style-type: none"> Installed Butte Business District signage at highways interchanges (2019) Installed 2 signs for the Butte Business District (Butte Street and Frankslake Road) Future: addition of Butte Business District signage along Highway No. 1 Future: approval and installation of Butte Business District signage along highways network 	<ul style="list-style-type: none"> Continue to pursue additional highway signage for the Butte Business District (2020/2021)
82.	Improve accessibility of businesses on North Service Road following Regina Bypass construction	Planning and Development	In progress/3 years, (NOTE: potential opportunities for municipal involvement are limited as many of the relevant roadways are owned/operated by the Ministry of Highways and Regina Bypass Partners)	<ul style="list-style-type: none"> Meeting held with businesses that sell or operate large and heavy vehicles and machinery to discuss road network functionality, which revealed concerns about interchanges, roads and signage (May 2018) Report produced based on meeting and submitted to Ministry of Highways and RBP (June 2018) Ministry of Highways guide sign and logo signage programs have been adjusted in response to feedback from the RM of Edenwold and RM businesses (2018) Future: follow-up with Ministry of Highways and RBP to see how outstanding concerns raised by the RM and RM businesses have been or will be addressed 	

				<ul style="list-style-type: none"> Future: continue to pursue signage improvements along Regina Bypass including service roads and other primary highways for businesses 	
83.	Ensure proper signage for business access during road construction projects	Administration, Public Works	Ongoing	<ul style="list-style-type: none"> Municipality reached out to the Ministry of Highways and Infrastructure and the Regina Bypass Partners numerous times regarding access and signage issues during the bypass construction (2016-2018) Continue to review and approve signage plans for detours, road closures and other infrastructure construction projects Continue to ensure that access to businesses is maintained during any construction projects 	
84.	Improve aesthetic quality of business districts	Planning and Development	Initiated/5 years	<ul style="list-style-type: none"> Zoning bylaw amendment to change business signage regulations to reduce clutter and improve aesthetics Enforcement of new third party signage restrictions Engagement meeting with the business community regarding portable and temporary signage needs, regulations and business district aesthetics (held in spring of 2019) 	<ul style="list-style-type: none"> New Zoning Bylaw has come into effect with modified signage regulations Introduced Legacy Bench Program (2019)
85.	Ensure lots are kept tidy and clean to attract high-end businesses	Planning and Development, Administration, Community Safety Officers (CSOs)	In progress/Ongoing into the future	<ul style="list-style-type: none"> Carry out enforcement procedures with respect to agreements (i.e. Servicing Agreements), permits and bylaws Continue to pursue voluntary compliance as a first effort before proceeding with legal action Implementation of new Yard Maintenance Policy (2019) to address issues related to overgrown yards Require lot clean up along the North Service Road, adjacent to the Pilot Butte Interchange (2019) 	<ul style="list-style-type: none"> The Yard Maintenance Policy has been updated for 2020
86.	Improve civic addressing system to obtain postal codes in the RM and add mailboxes locally	Planning and Development	In progress/5 years	<ul style="list-style-type: none"> Civic addressing has been completed for 90% of RM of Edenwold properties Submission of numerous letters to Canada Post (2017-2018) to request RM of Edenwold postal codes and community mailboxes in subdivisions Community mailboxes installed on Ratner Street and in Carson Business Park in Butte Business District (2018/2019) Future: official implementation of the civic addresses by the Ministry of Government Relations Future: continue to work with Canada Post to obtain local postal codes and construct mailboxes in other subdivisions (commercial/industrial and residential) 	<ul style="list-style-type: none"> Completion of civic addressing planned for 2020 Staff resources will be dedicated to civic addressing summer of 2020 with the hiring of a summer student
87.	Name and provide a brand for the business district on the north side of the no. 1 Highway	Planning and Development, Communications	Completed	<ul style="list-style-type: none"> Community engagement process to name the business district carried out in spring of 2018 Official name of "Butte Business District" passed by Council following the engagement process 	

				<ul style="list-style-type: none"> • Development of promotional map for Emerald Park and Butte Business District • Signage for the Butte Business District installed on Butte Street and Franklake Road and highway interchanges • Future: approval and installation of Butte Business District signage along Highway No. 1 	
88.	Promote local businesses	Administration, Communications, Planning and Development	In progress/Ongoing into the future	<ul style="list-style-type: none"> • Business License Program development and implementation • Creation of business email list for quarterly distribution of information to local businesses • Development of promotional map for Emerald Park and Butte Business District • Future: add additional business-related information to the municipal website 	<ul style="list-style-type: none"> • Business license program has been updated (2020) • Community map for Emerald Park and Butte Business District Area to be updated annually (each spring)
89.	Maintain “open for business” attitude and continue to work collaboratively with developers	Planning and Development, Administration, Communications	Ongoing	<ul style="list-style-type: none"> • Continue to accept meeting requests to work on developments from project scoping phase through to project completion and issuance of letters of final performance • Utilize and update the Servicing Agreement Fees and Securities Policy as required to ensure fair and transparent fees and securities for developers • Continue to utilize the Developer Classification System to enable developers to benefit from reduced upfront fee and security requirements as they prove their reliability • Implementation of the Construction Procedures Checklist to assist developers to be sure the requirements are met throughout the infrastructure construction process (2019) 	
90.	Reduce upfront costs for developers and allow developers to pay over time to make development more feasible	Planning and Development, Administration	Initiated/Ongoing into the future	<ul style="list-style-type: none"> • Utilize and update the Servicing Agreement Fees and Securities Policy as required to ensure fair and transparent fees and securities for developers • Continue to utilize the Developer Classification System to enable developers to benefit from reduced upfront fee and security requirements as they prove their reliability 	
91.	Ensure all new residents in nearby areas are aware of existing commercial developments and future development plans	Planning and Development, Administration	Ongoing (NOTE: potential opportunities for municipal intervention may be limited, especially in cases of re-sale)	<ul style="list-style-type: none"> • As part of a development or servicing agreement, developers may be required to provide information to future landowners/tenants as part of lot purchase agreement, tenancy agreement or a restrictive covenant • Direct interested persons to the OCP to obtain information about future development plans • Continue responding to in-office inquiries in a timely and transparent manner 	<ul style="list-style-type: none"> • Added “Current Projects” page to the RM’s website, Planning section (2019) • New OCP has come into effect
92.	Proactively ensure potable water needs are met	Public Works	In progress/5 years		<ul style="list-style-type: none"> • Drill addition public well in the aquifer (2020) • Expand to another part of the aquifer in the future as well

93.	Work towards a transit connection to the City of Regina to serve the local work force	Planning and Development, Administration	Initiated/20 years	<ul style="list-style-type: none"> Initial scoping meeting held with City of Regina to determine information required to work towards a future transit loop Development standards obtained from City of Regina with respect to transit requirements for roadways, developments Survey carried out among businesses to determine interest in/need for transit or shared modes of transportation Future: implement required development standards, where appropriate Future: re-initiate communication with the City of Regina regarding transit opportunities Future: consider the establishment of a working group with the City of Regina and potential other external partners to work on a possible future transit extension 	
94.	Accommodate ride sharing to serve the local work force	Administration	Initiated/1 year	<ul style="list-style-type: none"> Research and preparation of required bylaws and approvals process (2019/2020) 	<ul style="list-style-type: none"> Ridesharing bylaw planned for 2020
95.	Improve walkway connections through commercial areas	Planning and Development, Public Works	In progress/Ongoing into the future	<ul style="list-style-type: none"> Zoning bylaw amendment allows municipality to require a “pedestrian access plan” as part of development applications, to show defined pedestrian access routes through the site and connections to adjacent pedestrian facilities Future: possible Trans Canada Trail expansion into commercial developments 	<ul style="list-style-type: none"> Planned completion of the Trans Canada Trail at the Highway 48 overpass within the next 3 years
96.	Develop an Accessibility Plan	Planning and Development, Public Works	Initiated/5 years	<ul style="list-style-type: none"> Initiated research and writing of an accessibility plan for public spaces, to improve accessibility for persons with physical or mental disability Future: complete writing of the plan and determine if additional policy is required for implementation Future: plan implementation 	
97.	Pursue relationship building opportunities with local First Nations to evaluate mutually-beneficial servicing options for development	Planning and Development, Administration	Future/3 years	<ul style="list-style-type: none"> Future: reach out to local First Nations to discuss all services, needs and options for all RM and First Nation communities and development areas Future: potentially work out an agreement or agreements for sharing of services 	
98.	Develop a Cultural Plan	Planning and Development	Future/5 years	<ul style="list-style-type: none"> Future: engage with the members of all local communities to identify cultural resources and develop a strategic plan the management of these resources 	<ul style="list-style-type: none"> Expected to be part of upcoming Strategic Plan (2021)
99.	Develop a Register of Properties and Buildings with Historic or Cultural Significance	Planning and Development	Initiated/3 years	<ul style="list-style-type: none"> Initiated work on identifying historic and cultural buildings and properties Future: develop the register Future: tie this project together with the Cultural Plan 	