



**RM of Edenwold
Meeting Minutes**

Regular Council Meeting March 24, 2026 - 09:00 AM

Minutes of a Regular Meeting of the Council of the Rural Municipality of Edenwold No. 158 held on Tuesday, March 24, 2026, in the Council Chamber of the Municipal Building, located at 100 Hutchence Road, Emerald Park, Saskatchewan, the following were present:

Reeve: Al Trainor

- Councillors: Division #1 Carmen Leibel
- Division #2 Stan Capnerhurst
- Division #3 Nichole Posehn
- Division #4 Karen Kotylak
- Division #5 Stephen Werner
- Division #6 Tim Brodt
- Division #7 Darren Bezborotko

- Chief Administrative Officer: Shauna Bzdel
- Assistant Chief Administrative Officer: Karen Zaharia
- Manager of Engineering and Public Works: Clark Gates
- Manager of Planning and Development: Paige Boha
- Manager of Finance: Sara Gartshore
- Administrative Coordinator: Jessica Schoenroth

Call to Order

With a quorum present, Reeve Trainor called the meeting to order at 9:02 a.m.

Res. No: **Adopt Agenda**
2026/138 **Moved By:** Councillor Bezborotko

THAT the March 24, 2026 agenda be adopted as presented.

CARRIED

Declaration of Conflict of Interest

Councillor Kotylak declared a conflict of interest with agenda item # 9.1 Municipal Grants (Other) – Spring 2026 under RM Business as she is a volunteer with the Pilot Butte Rodeo.

Res. No: **Meeting Minutes: March 9, 2026**
2026/139 **Moved By:** Councillor Bezborotko

THAT the minutes of the regular meeting held on March 9, 2026 be approved as circulated and presented.

CARRIED

Res. No: **Public Hearing Minutes: March 9, 2026**
2026/140 **Moved By:** Councillor Brodt

THAT the minutes of the public hearing meeting held on March 9, 2026 be approved as circulated and presented.

CARRIED

Res. No: **List of Accounts**
2026/141 **Moved By:** Councillor Kotylak

THAT the list of accounts consisting of cheque #5781 to #5793, EFT payment #827 to #857, other payment #53 to #68 & credit card payment #5 totaling \$396,892.85 plus February 22-March 7, 2026 payroll totaling \$51,352.94 be approved for payment.

CARRIED

Res. No: **Public Works Report**
2026/142 **Moved By:** Councillor Posehn

THAT we accept the Public Works Report as presented.

CARRIED

Res. No: **2026 Bridge Repairs**
2026/143 **Moved By:** Councillor Werner

THAT we award the 2026 Bridge Work to Western Infrastructure in the amount of \$71,380.00 plus applicable taxes.

CARRIED

~~**Res. No:** **2026 Dust Control**
2026/144 **Moved By:** Councillor Posehn~~

~~Rescinded by Res. No. 2026/197 at the April 28, 2026 council meeting~~ THAT we accept the quote from Fort Distributor's Ltd. dated March 6, 2026 in the amount of \$0.39/litre plus applicable taxes for supply of magnesium chloride and \$0.41/litre plus applicable taxes for the supply and application of magnesium chloride.

CARRIED

Res. No: **Spring Road Restrictions**
2026/145 **Moved By:** Councillor Leibel

THAT we delegate authority to the Chief Administrative Officer to opt-out or opt-in to the Government of Saskatchewan Spring Road Restrictions.

CARRIED

Res. No: **Fairway South - Restrictive Covenant Agreement**
2026/146 **Moved By:** Councillor Posehn

THAT we authorize the Reeve and Chief Administrative Officer to sign the Restrictive Covenant Agreement for the twenty-one (21) lots along Emerald Park Road, being Fairway South Phase 3, prepared by Great Plains Leaseholds.

CARRIED

Res. No: Professional Planning Advisory Services
2026/147 **Moved By:** Councillor Posehn

THAT we authorize the Chief Administrative Officer to sign the Professional Planning Advisory Services Agreement with Crosby Hanna.

CARRIED

Res. No: Discretionary Use - 121 Metz Road Boarding Kennel
2026/148 **Moved By:** Councillor Kotylak

THAT the discretionary use application to allow a Boarding Kennel at 121 Metz Road be approved, with the following conditions:

1. The site shall be developed as boarding kennel facility in accordance with the attached site plan. Any other proposed use will require a separate development permit or discretionary use development permit from Council.
2. The development shall conform to all regulations outlined in Subsection 5.16 (Boarding Kennel) of the RM of Edenwold Zoning Bylaw No. 2019-20.
3. Any intensification of use may require a separate development permit or discretionary use approval from council.
4. A building permit shall be required if any renovations or structural changes to the building are contemplated.
5. The maximum number of animals to kept-on site at one time shall be 50.
6. No animals shall be allowed outdoors unattended between the hours of 10:00 p.m. to 6:00 a.m. daily.
7. The development shall at no time unduly interfere with the character of the neighbourhood or the general enjoyment of adjoining sites.
8. A vegetative buffer consisting of trees shall be planted along the rear property line within one (1) year of the permit approval date.
9. The development shall adhere to all relevant bylaws and legislation governing noise and public health.
10. No person shall cause or permit any lands or buildings to become untidy or unsightly.
11. No animal shall be allowed outdoors unsupervised.

CARRIED

Res. No: Bylaw No. 2026-15: Zoning Bylaw Map Amendment - Parcel A, SW 27-19-17 W2 - 1st Reading
2026/149 **Moved By:** Councillor Werner

THAT Bylaw No. 2026-15 being a bylaw to amend Bylaw No. 2019-20 known as the Zoning Bylaw by rezoning proposed Parcel A, SW 27-19-17 W2 from AR – Agricultural Resource to CR1 - Country Residential 1 be given first reading, and further; THAT we authorize the Planning Department to proceed with the public notification requirements and schedule a public hearing.

CARRIED

Res. No: Bylaw No. 2026-16: Zoning Bylaw Map Amendment - Parcel B, Sec. 23-17-17 W2 - 1st Reading
2026/150 **Moved By:** Councillor Leibel

THAT Bylaw No. 2026-16 being a bylaw to amend Bylaw No. 2019-20 known as the Zoning Bylaw by rezoning proposed Parcel B, Sec. 23-17-17-2 W2 from AR – Agricultural Resource to CR1 - Country Residential 1 be given first reading, and further; THAT we authorize the Planning Department to proceed with the public notification requirements and schedule a public hearing.

CARRIED

Res. No:
2026/151

Recess: 9:52 a.m.
Moved By: Councillor Brodt

THAT the time being 9:52 a.m. we take a 15-minute recess.

CARRIED

The meeting reconvened at 10:07 a.m.

Conflict of Interest Declared

Councillor Leibel announced that she will declare a conflict of interest for a topic that will be discussed during the In Camera session as she won't be returning to the council meeting when the meeting reconvenes after lunch.

Councillor Kotylak declared a conflict of interest to the item Municipal Grants (Other) – Spring 2026 as she is a volunteer for the Pilot Butte Rodeo and exited the council chambers at 10:09 a.m.

Res. No:
2026/152

Municipal Grants (Other) - Spring 2026
Moved By: Councillor Brodt

THAT the following contribution be approved as an other municipal grant outside the Sponsorship Policy for the Spring 2026 in-take period:

- Regina Ski Club – Frankslake Road Parking Lot for White Butte Trails \$2,000.00.

CARRIED

Councillor Kotylak re-entered the council chambers at 10:13 a.m. and returned to her seat.

Res. No:
2026/153

Outfitting of 2026 Chevrolet Tahoe (New CSO Vehicle)
Moved By: Councillor Kotylak

THAT we accept the quotation from GL Mobile Communications dated March 11, 2026 in the amount of \$26,189.75 plus applicable taxes for the outfitting of the 2026 Chevrolet Tahoe LS 4WD.

CARRIED

Res. No: 2026/154
Tax Enforcement: 6-Month Notice
Moved By: Councillor Leibel

THAT we hereby authorize the administrator to start proceedings with the six-month notice for the following lands in settlement of tax arrears:

| <u>Interest Reg#</u> | <u>Legal Description</u> |
|----------------------|---|
| 126 726 116 | Blk/par A Plan No. 101844895 Ext. 0 |
| 126 726 116 | Blk/par F Plan No. 65R30846 Ext. 0 |
| 126 726 116 | Blk/par C Plan No. 64R28836 Ext. 0 |
| 126 726 127 | Blk/par C Plan No. 101978365 Ext. 0 |
| 126 726 127 | Blk/par A Plan No. 102398834 Ext. 0 |
| 126 726 127 | Lot 17 Blk/par 23 Plan No. 01RA01836 Ext. 0 |
| 126 726 138 | Lot 3 Blk/par 16 Plan No. 96R64677 Ext. 0 |
| 126 726 138 | Lot 6 Blk/par L Plan No. 102019643 Ext. 0 |
| 126 726 138 | Lot 9 Blk/par 3 Plan No. 84R60003 Ext. 0 |
| 126 726 206 | Plan No. 102262182 Ext. 0 UNIT 7 |
| 126 726 206 | Plan No. 102285378 Ext. 0 UNIT 60 |
| 126 726 374 | Plan No. 102412550 Ext. 0 UNIT 1 |
| 126 726 374 | Plan No. 102412550 Ext. 0 UNIT 2 |
| 126 726 374 | Plan No. 102412550 Ext. 0 UNIT 3 |
| 126 726 374 | Plan No. 102412550 Ext. 0 UNIT 4 |
| 126 726 374 | Blk/par K Plan No. 93R00868 Ext. 2 |
| 126 726 374 | Lot 11 Blk/par 2 Plan No. 102060852 Ext. 0 |
| 126 726 408 | Lot 84 Blk/par 2 Plan No. 102136216 Ext. 0 |
| 126 726 408 | Lot 10 Blk/par 11 Plan No. 102136216 Ext. 0 |

CARRIED

Res. No: 2026/155
Contract Agreements: Secretaries of the Boards (Board of Revision & Development Appeals Board)
Moved By: Councillor Werner

THAT we appoint Rebecca Parry as the Trainee Secretary for the RM of Edenwold No. 158 for the 2026 training period, to support the functions of the Board of Revision and the Development Appeals Board;

AND THAT we authorize the Reeve and the Chief Administrative Officer to execute the Trainee Secretary Agreement with Rebecca Parry and the Secretary Agreement with Aileen Swenson, with authority to approve and sign the final agreements following any non-material revisions negotiated between Administration and the contractors.

CARRIED

Res. No: 2026/156
White Butte Regional Emergency Measures Organization Contribution Request
Moved By: Councillor Posehn

THAT we provide a contribution of \$500.00 to the White Butte Emergency Measures Organization for operating costs of the organization.

CARRIED

Res. No: 2026/157
Council Remuneration & Expense Reimbursement Policy
Moved By: Councillor Posehn

THAT we direct Administration to take the Council Remuneration and Expense Reimbursement Policy (P-AD-GG-003) to the HR Committee for further comment, revision and review.

CARRIED

Res. No:
2026/158

Correspondence

Moved By: Councillor Leibel

THAT the following correspondence be hereby acknowledged and filed:

- Taylor deGooijer: Correspondence to RM of Edenwold and Town of White City Regarding Regional Recreation Planning; and
- Emerald Park Fire Department: Fire Call - March 10, 2026.

CARRIED

Delegation: 11:00 a.m. to 11:59 a.m.

Allan & Colleen Jorgensen attended the council meeting to discuss land uses for their properties at Parcel A, NW 19-17-17 W2 and Lots 1 & 2, Block D, NW 19-17-17 W2.

Res. No:
2026/159

Move In Camera: 11:00 a.m.

Moved By: Councillor Posehn

THAT the meeting move In Camera at 11:00 a.m. pursuant to clause 120(2)(b) of *The Municipalities Act* to discuss matters that concern long-range or strategic planning and clause 16(1)(b) of *The Local Authority Freedom of Information and Protection of Privacy Act* for matters relating to human resources.

CARRIED

The meeting moved out of In Camera and into open session at 11:59 a.m. The delegation left the council meeting at 11:59 a.m.

Res. No:
2026/160

Recess: 12:00 p.m.

Moved By: Reeve Trainor

THAT the time being 12:00 p.m. we recess for lunch.

CARRIED

The council meeting reconvened at 1:00 p.m.

It was noted that Councillor Leibel was not in attendance when the council meeting reconvened.

Res. No:
2026/161

Move In Camera: 1:09 p.m.

Moved By: Councillor Brodt

THAT the meeting move In Camera at 1:00 p.m. pursuant to clause 120(2)(a) of *The Municipalities Act* and clause 16(1)(b) of *The Local Authority Freedom of Information and Protection of Privacy Act* for matters relating to human resources.

All staff except the Chief Administrative Officer exited the council chambers.

CARRIED

The meeting moved out of In Camera into open session at 1:22 p.m.

Res. No:
2026/162

Adjournment: 1:22 p.m.
Moved By: Councillor Werner

THAT this meeting be hereby adjourned at 1:22 p.m. with our next regular meeting of Council to be held on Tuesday, April 14, 2026 commencing at 9:00 a.m.

CARRIED

Al Trainor

Reeve

Shauna Bzdel

Administrator