

## Bylaw No. 2026 – 20

### R.M. of Edenwold No. 158

#### A Bylaw to Regulate the Operation of a Public Water Utility

Whereas, pursuant to Clause 23 of *The Municipalities Act*, a municipality may provide a public utility service directly to any person and establish a bylaw setting rates, charges, tolls, or rents for the use of water services.

The Council of the Rural Municipality of Edenwold No. 158, in the Province of Saskatchewan, enacts as follows:

#### **1. DEFINITIONS**

In this Bylaw, including this section:

- 1.1 **Act** shall mean *The Municipalities Act*, as amended or repealed and replaced from time to time.
- 1.2 **Administrator** shall mean the administrator of the Municipality appointed pursuant to Section 110 of the Act.
- 1.3 **Backflow** shall mean when the usual direction of flow is reversed.
- 1.4 **Backflow Prevention Valve** shall mean a device used to prevent backflow.
- 1.5 **Consumer** shall mean any person, property owner, organization, corporation, occupant, tenant, first nation, or municipal, provincial, or federal government obtaining, or wishing to obtain, water from a public water utility.
- 1.6 **Council** shall mean the elected representatives of the Municipality.
- 1.7 **Cross-Connection Device** shall mean any temporary, permanent, or potential connection or device that may allow backflow to occur through a water service connection and shall include, but is not limited to, swivel or changeover devices, removal sections, jumper connections, or bypass arrangements.
- 1.8 **Curb Stop Cap** shall mean a protective cap protecting a water shutoff valve.
- 1.9 **Designated Officer** shall mean an employee or representative of the Municipality.
- 1.10 **Municipality** shall mean the Rural Municipality of Edenwold No. 158.
- 1.11 **Plumber** shall mean a person certified as a plumber by the Saskatchewan Apprenticeship and Trade Certification Commission.
- 1.12 **Public Water Utility** shall mean a water system owned by the Municipality for the supply, collection, treatment, storage, and distribution of water and the levying and collecting of fees for the provisions of the public water utility.
- 1.13 **Rationing Order** shall mean an order requiring consumers to reduce their water consumption due to low water supply or other reasons.
- 1.14 **Sewer Service Connection** shall mean sewer service connection as defined in the Wastewater Utility Bylaw No. 2026-22, as amended or repealed and replaced from time to time.
- 1.15 **Tenant** shall mean any person, organization, corporation, occupant, first nation, or municipal, provincial, or federal government who rents or leases a building or property from a consumer.
- 1.16 **Trench Inspection** shall mean an inspection conducted by a Designated Officer of the water service connection and involves measuring the distance between the water service connection and sewer service connection, the grade and depth of the water service connection, and the overall design of the water service connection.

- 1.17 **Water Connection Application** shall mean an application for a water connection, included in the Municipality's *Form Policy*, detailing the property to receive water, the meter, ID, role, and route numbers, and other relevant information.
- 1.18 **Water Meter** shall mean a device, which may include a remote-reading component, approved by the Municipality to measure the quantity of water a consumer uses.
- 1.19 **Water Service Connection** shall mean the water pipe between the water meter, the water shutoff valve, and the public water utility.
- 1.20 **Water Shutoff Valve** shall mean a valve controlling water flow between the public water utility and a water meter, shall include the curb box and curb stop, and is part of a water service connection.
- 1.21 **Water System** shall mean the system of water reservoirs, treatment plants, pumping stations, feeder mains, distribution mains, service connections, valves, fittings, hydrants, water meters, cross-connection devices, and other equipment required to supply and distribute water to consumers.
- 1.22 **Water Vending Machine** shall mean a water vending machine as defined in the Water Vending Machine Bylaw No. 2026-21, as amended or repealed and replaced from time to time.

## **2. GENERAL REGULATIONS**

- 2.1 This Bylaw may be referred to as the "Water Utility Bylaw".
- 2.2 No person may obtain water from the public water utility except through an approved water meter or water vending machine.
- 2.3 No person may open or close a water shutoff valve.
- 2.4 The Municipality shall have the right to restrict water usage to any consumer through a rationing order and:
  - a. all consumers shall comply with all rationing orders; and
  - b. should a consumer fail to abide by a rationing order, the Municipality may close their water shutoff valve while providing reasonable notice.
- 2.5 No person may use a cross-connection device to connect to a public water utility.
- 2.6 No person may sell, transport, give away, or dispose of water from a public water utility for the use or benefit of others without municipal approval.
- 2.7 A plumber employed by a consumer shall be considered an agent of the consumer while installing a water service connection.
- 2.8 Pursuant to 2.7, a plumber shall not be recognized as an agent of the Municipality, and the Municipality shall not be responsible for any action of the plumber.

## **3. NEW WATER CONNECTIONS**

- 3.1 Any consumer whose property is adjacent to an existing water main shall apply for connection to the public water utility by submitting a Water Connection Application to the Municipality and paying:
  - a. a \$100.00 water admin hook-up fee; and
  - b. a backflow prevention valve fee of:
    - i. \$120.00 for residential backflow prevention valves; or
    - ii. \$350.00 for commercial backflow prevention valves.
- 3.2 The Municipality shall provide on all water service connections:
  - a. a 3/4" water meter, which shall make up part of the water service connection; and

- b. a backflow prevention valve.
- 3.3 The installation of the water meter and backflow prevention valve shall be the responsibility of the consumer.
- 3.4 Pursuant to 3.2, the water meter and backflow prevention valve installation shall be inspected, sealed, and approved by the Municipality.
- 3.5 Pursuant to 3.1 and 3.2, where multiple water meters are installed within a single parcel or building, a Water Connection Application and fee are required for each water meter.
- 3.6 Pursuant to 3.2, where a consumer requires a larger-sized water meter or backflow valve, they shall:
  - a. apply to the Municipality in writing stating the requested size and the reason for requiring the increased size; and
  - b. agree, in writing, to pay for all additional costs associated with the larger water meter and backflow valve.
- 3.7 The consumer shall ensure that when connecting the water service connection, the curb box and extension are installed plumb with the upper portion and curb stop cap level to the adjacent surfaces.
- 3.8 Before backfilling any water service connection, the consumer shall notify the Municipality and organize a trench inspection.

#### **4. WATER CONNECTION MAINTENANCE AND CHANGES**

- 4.1 A consumer shall own the portion of the water service connection within the boundaries of their property, excluding any portion within the boundaries of any easement granted to the Municipality.
- 4.2 The Municipality shall own the water shutoff valve.
- 4.3 The consumer shall maintain, keep in good order, and protect from frost, at their risk and expense, the portion of the water service connection on their property and water meters, the water shutoff valve, and other fixtures on their property.
- 4.4 The consumer shall ensure that the curb stop cap is level with all adjacent surfaces and protected from damage, and notify the Municipality if adjustments are needed.
- 4.5 The Municipality shall repair or replace any damaged or malfunctioning water meter or water shutoff valve.
- 4.6 Pursuant to 4.2 and 4.5, where a consumer has caused damage to a water meter or water shutoff valve through improper protection, neglect, or deliberate or accidental action, the Municipality shall charge them all repair and replacement costs.
- 4.7 Any consumer who plans to alter or expand any residential, industrial, or commercial use on a property which has, or will have, a water service connection shall, before expanding or altering such activity, provide the Municipality in writing with:
  - a. the type and size of water service connection required, including daily volumes and peak volumes on the property;
  - b. a description of the activity to be carried out on the property, including any expansion or addition; and
  - c. any other information requested by the Municipality.

#### **5. WATER DISCONNECTION**

- 5.1 No person may alter or disconnect a water service connection to accommodate the re-development of a site without prior approval and supervision by the Municipality.

- 5.2 Pursuant to 5.1, the Municipality shall charge all costs to alter or disconnect a water service connection to the consumer, regardless of whether the alteration or disconnection is on private or municipal property or an easement.
- 5.3 Whenever any building or property with a water service connection is vacated, abandoned, or destroyed, the consumer shall apply to the Municipality to disconnect the water service connection.
- 5.4 Pursuant to 5.3, any consumer who fails to provide notice to the Municipality shall be liable for payment of all water rates and charges, up to and including when the water service connection is disconnected.
- 5.5 Whenever any building or property with a water service connection is vacated, abandoned, or destroyed, and the water service connection and fixtures are not protected, the Municipality may disconnect their water service connection without notice and collect all expenses incurred from the consumer.
- 5.6 If a consumer expects a long vacancy and wishes to limit water usage, they may apply in writing to the Municipality to close their water shutoff valve temporarily.

## **6. WATER UTILITY BILLING**

- 6.1 The Municipality shall charge all consumers for water usage based on the amount indicated on their water meter using the fees and rates outlined in “Appendix A: Water Rates”, attached to and forming part of this Bylaw, and the Municipality shall:
  - a. track water usage every three (3) months; and
  - b. invoice the consumer for water usage quarterly.
- 6.2 Pursuant to 6.1, if the water meter has stopped functioning, the Municipality may charge the consumer for water usage based on past year’s usage during the same period.
- 6.3 The Municipality shall charge all consumers a water infrastructure fee outlined in “Appendix A: Water Rates”, invoiced quarterly.
- 6.4 Pursuant to 6.1 and 6.3, invoices shall:
  - a. be due upon receipt; and
  - b. where unpaid after 30 days, be subject to a late payment fee of 2%, compounded monthly.
- 6.5 Where the Municipality discovers an error or omission in an invoice or series of invoices, they shall, within six (6) months:
  - a. notify the consumer of any error or omission; and
  - b. invoice the consumer for any underpayment; or
  - c. refund the consumer for any overpayment.
- 6.6 Where a consumer fails to pay their invoice after 30 days, the Municipality may close their water shutoff valve while providing reasonable notice.
- 6.7 On December 31<sup>st</sup> of each year, the Municipality shall:
  - a. add all outstanding invoice amounts to a property’s tax arrears account pursuant to the Act; and
  - b. send the consumer a letter informing them of how and when the Municipality will add the unpaid invoice amount to their property’s tax account.
- 6.8 Where a consumer has rented or leased their building or property to a tenant, the consumer may apply in writing to the Municipality to:

- a. change the name and billing address on the invoice to the tenant's name and billing address, with this change generally coinciding with occupancy;
  - b. change the name and billing address on the invoice to the consumer's name and billing address after a tenant has left;
  - c. send future invoices to the tenant; and
  - d. receive a copy of the invoice.
- 6.9 Pursuant to 6.8, at all times, a consumer or tenant shall be responsible for paying the invoice, and the Municipality shall add any unpaid invoice amounts to the property's tax account pursuant to 6.7.

## **7. INSPECTION, ENFORCEMENT, AND PENALTIES**

- 7.1 The administration and enforcement of this Bylaw is hereby delegated to the Administrator.
- 7.2 This Bylaw may be enforced by a Designated Officer.
- 7.3 The inspection of property by a Designated Officer to:
- a. read water meters;
  - b. conduct water use surveys and sample, leak, flow, and pressure tests; and
  - c. inspect, repair, replace, and remove water meters, cross-connection control devices, and related equipment;
- within or without any structure, with reasonable notice and request made to all persons occupying space where water is delivered and consumed, is hereby authorized.
- 7.4 Pursuant to 7.3, the Designated Officer may inspect property without notice if they require immediate access because:
- a. of an emergency or special circumstance;
  - b. they believe a cross-connection device exists; or
  - c. there is an immediate threat of contamination to the public water utility that may endanger public safety or property.
- 7.5 Where the Municipality determines a cross-connection device exists, it may issue a written order to the consumer requiring them to remedy the contravention.
- 7.6 Pursuant to 7.5, where the consumer fails to comply with the order within the required timeframe, the Municipality may close their water shutoff valve without notice.
- 7.7 Where the Municipality believes there is an immediate threat of contamination to the public water utility that may endanger public safety or property, they may close the consumer's water shutoff valve without notice.
- 7.8 Where:
- a. a consumer's water shutoff valve has been closed;
  - b. the consumer wishes to have their water shutoff valve reopened;
  - c. the consumer has paid all arrears, penalties, and other associated fees; and
  - d. the consumer has paid the Municipality a reconnection fee of \$100.00;
- the consumer may apply in writing to the Municipality to reopen the water shutoff valve.
- 7.9 Any person contravening any provision of this Bylaw, who obstructs, interferes with, or hinders a Designated Officer in the performance of their duties, or who:

- a. wilfully or maliciously hinders, delays, or interrupts a Designated Officer's entry into a property to exercise any power conferred to it pursuant to this Bylaw;
- b. wilfully or maliciously discharges water in a wasteful manner;
- c. wilfully opens, closes, or obstructs any water hydrant;
- d. wilfully tampers with a water meter to alter the amount of water registered by the water meter;
- e. causes any harmful matter to be added or deposited into the public water utility;
- f. causes any harmful matter to be added or deposited into the water source of a water system;
- g. causes any wilful damage to the water system;
- h. wilfully or without authorization backfill, cover, or otherwise conceal a water service connection prior to the Municipality completing a trench inspection;
- i. attaches or tampers with any water service connection;
- j. attaches to the public utility service without municipal consent;
- k. obtains occupancy prior to installation of the water meter and backflow prevention valve;
- l. wilfully and without authorization hinders, interrupts, or shuts off a public water utility or water system; or
- m. interferes with or breaks the seal on a water meter;

shall be guilty of an offence and pay penalties pursuant to 7.10-7.14.

#### 7.10 General Offence

- a. Any person who contravenes any provision of this bylaw commits an offence and is liable, upon summary conviction, to the applicable penalty as set out in this section or in the Municipality's *General Penalty Bylaw*.

#### 7.11 Voluntary Payment Option

- a. Pursuant to section 10 of *The Summary Offences Procedure Act, 1990*, where a Summary Offence Ticket Information is issued for a violation of this bylaw, the person served may make a voluntary payment at any time from the date of issuance of the ticket up to the court date indicated on the ticket, in the amount specified below, plus any applicable surcharge under *The Victims of Crime Regulations*:

- i. In the case of an individual:

- 1. is \$500.00 in the case of first offence;
- 2. is \$750.00 in the case of second offence;
- 3. is \$1,000.00 in the case of third offence.

- ii. In the case of a corporation:

- 1. is \$1,000.00 in the cast of first offence;
- 2. is \$1,200.00 in the case of second offence;
- 3. is \$1,500.00 in the case of third offence.

- b. A person who makes a voluntary payment in accordance with this section shall not be liable for further prosecution for that violation.

#### 7.12 Multiple Offences

- a. A person who commits four or more offences under this bylaw is guilty of an offence and liable, upon summary conviction, to the penalties prescribed in the Municipality's *General Penalty Bylaw*.

#### 7.13 Summons Ticket Option

- a. Where a person is served with a summons ticket for an offence under this bylaw:
  - i. The person may plead guilty and make a voluntary payment by delivering the summons and payment to the location specified any time from the date of issuance up to the court date indicated on the ticket.
  - ii. If payment is made within 14 days from the date of issuance, the amount payable shall be 50% of the specified penalty sum for the offence.
  - iii. If payment is made after 14 days but before the court date, the full specified penalty sum must be paid.

#### 7.14 Deemed or Default Conviction

- a. For the purposes of entering a default or deemed conviction under *The Summary Offences Procedure Act, 1990*, the specified penalty sum shall be the full voluntary payment amount prescribed for the violation under section 13.2(a), plus any applicable surcharge under *The Victims of Crime Regulations*.
- b. Where a person has made a voluntary payment within 14 days under section 13.4(ii), that payment satisfies the penalty and no further prosecution shall occur.

- 7.15 All disputes arising from the administration of this Bylaw shall be referred to Council, and Council shall be the final authority in all cases.

### **8. SEVERABILITY**

- 8.1 The provisions of this Bylaw shall not apply to Designated Officers.
- 8.2 Nothing in this Bylaw shall relieve any person from complying with any provision of federal or provincial legislation, or of any other municipal bylaw.
- 8.3 This Bylaw shall not be construed to hold the Municipality or its agents responsible or liable for any damage to persons or property caused through the administration of this Bylaw.
- 8.4 The Municipality shall not be responsible for replacing or repairing any surface improvements disturbed by the Municipality, including but not limited to grass, shrubs, trees, driveways, and retaining walls.
- 8.5 Neither the Municipality nor its agents shall be liable for any damage to persons or property resulting from closing a water shutoff valve with or without notice.
- 8.6 If a court of competent jurisdiction should declare any part, section, sentence, clause, phrase, or other portion of this Bylaw to be invalid, that portion shall not be construed as having persuaded or influenced Council to pass the remainder of this Bylaw. The part, section, sentence, clause, phrase, or other portion of this Bylaw is to be deemed a separate, distinct, and independent provision, and the holding of the Court shall not affect the validity of the remaining portions of this Bylaw.

### **9. REPEAL**

- 9.1 Bylaws No. 2023-09 and all subsequent amendments are hereby repealed.

### **10. COMING INTO FORCE**

- 10.1 The rates, charges, tolls or rents contained in this bylaw shall come into force and take effect on the day of approval being issued by the Local Government Committee.

First Reading: May 5, 2026

Second Reading: June 9, 2026

Third Reading: June 9, 2026

Al Trainor  
Reeve

Shauna Bzdel  
Administrator



## Appendix A: Water Rates

### Quarterly Water Rates

The rates, charges, tolls or rents contained in this bylaw shall come into force and take effect on the day of approval being issued by the Local Government Committee.

### Single Water Meter Usage

0 – 70 cubic metres of water	at a rate of	\$1.77 per cubic metre
71 – 300 cubic metres of water	at a rate of	\$2.22 per cubic metre
Over 300 cubic metres of water	at a rate of	\$3.95 per cubic metre

### Multi-Unit Usage (From a Single Water Meter)

Uniform volume rate	at a rate of	\$1.77 per cubic metre
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### Water Infrastructure Fee

\$22.71	per quarter
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June 11, 2026

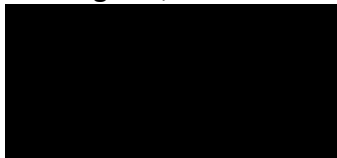
Local Government Committee

Sara Gartshore  
Manager of Finance  
RM of Edenwold No. 158  
100 Hutchence Road  
EMERALD PARK SK S4L 1C6

Dear Sara Gartshore:

Enclosed for your records is approval of water rates excluding the management fees (Clause 3.1: admin hook-up and backflow prevention valve fees; Clause 7.11: voluntary penalty payment for violation of the bylaw as approval is not required) pursuant to subsection 23(3) of *The Municipalities Act*.

Kind regards,



Zaki Abid  
Financial Analyst

Enclosure

26-216 Eberl

**RM OF EDENWOLD NO. 158 – WATER RATES**

*That the Committee approve the water rates, excluding the management fees, as outlined in the **Rural Municipality of Edenwold No. 158's Bylaw No. 2026-20** in accordance with subsection 23(3) of *The Municipalities Act*.*

**CARRIED**

