

## **Hamlet of Crawford Estates, Community Meeting & AGM**

Date: July 21, 2025 at 7:00PM

President: Richard Ziegelgansberger

Treasurer: Michelle Chittenden

Secretary: Chad Hilton

*The Hamlet of Crawford Estates Community Meeting & AGM was called to order by Richard at 7:04PM*

### **First Order of Business: A Review of F'24 Budget & Actuals**

Presented by Richard with supporting comments from Michelle:

- Confirmed that all residents received a copy via email prior to meeting
- Reviewed F'24 budget vs. actuals as per attached
- Revenue budgeted at \$52,813.89, actual at \$54,071.63, difference (\$1,257.74)
- Expenditures budgeted at \$92,035.91, actual at \$89,419.71, difference \$2,616.20
- Opened to questions from residents; none were raised

**Motion:** To Accept the F'24 Actual to Budget as Presented

**First:** Gerald Schmidt

**Second** Lawrence Burke

### **Second Order of Business: A review of F'24 Meeting Minutes**

Presented by Richard:

- A copy of the minutes had previously been distributed to the members of the community
- Reviewed minutes
- Richard read and reviewed the meeting minutes from F'24
- Richard called for any questions on the minutes as presented, none were brought forward

**Motion:** To Accept the F'24 Minutes and Review as Presented

**First:** Shawn Chittenden

**Second:** Lawrence Burke

### **Third Order of Business: Treasurer of the Board Position**

Presented by Richard:

- Michelle's term as Treasurer expired as of the F'24 meeting
- Called for any interest in the position and/or additional nominees for the position
- No additional candidates volunteered
- All in attendance nominated Michelle for another term
- Michelle accepted

**Motion:** To Confirm Michelle Chittenden as Secretary  
**First:** Gerald Schmidt  
**Second:** Delphine Crook

**Fourth Order of Business: F'25 Proposed Budget**

Presented by Michelle:

- Michelle reviewed sources of Revenue and Expenditures for F'25 (by line item) noting a projected Revenue of \$54,071.63 and Expenditures of \$12,293.31 and a projected surplus of \$41,778.32
- Accumulated surplus of \$81,585.64 noting that the surplus is flagged for future paving expenses
- Called for questions on F'25 budget. None were brought forward.

**Motion:** To Accept the F'25 Budget as Presented  
**First:** Cyril Crook  
**Second:** Gerald Schmidt

**Fifth Order of Business: New Business**

- Discussed the need for additional paving work to be completed which would include Pompano Bay and Crocus Lane. This item will be carried forward to the following year at which time it will be considered as part of the F'26 budget.
- Introduced updates from the RM concerning organized hamlets and advised residents of key changes including quarterly meetings in addition to our regularly scheduled AGM. No questions brought forward.
- Called for any new business; none arising.

**Motion:** To Adjourn the F'25 AGM  
**First:** Gerald Schmidt  
**Second:** Shawn Chittenden

Meeting adjourned at 7:23PM