



## RM of Edenwold

### Meeting Minutes

#### Regular Council Meeting December 9, 2025 - 09:00 AM

Minutes of a Regular Meeting of the Council of the Rural Municipality of Edenwold No. 158 held on Tuesday, December 9, 2025, in the Council Chamber of the Municipal Building, located at 100 Hutchence Road, Emerald Park, Saskatchewan, the following were present:

Reeve: Al Trainor

Councillors: Division #1 Carmen Leibel  
Division #2 Stan Capnerhurst  
Division #3 Nichole Posehn  
Division #4 Karen Kotylak  
Division #5 Stephen Werner  
Division #6 Tim Brodt

Chief Administrative Officer: Shauna Bzdel

Administrator: Karen Zaharia

Manager of Engineering and Public Works: Clark Gates

Manager of Planning and Development: Paige Boha (via Microsoft Teams)

Financial Officer: Sara Gartshore

Absent: Division #7 Darren Bezborotko

#### Call to Order

With a quorum present, Reeve Trainor called the meeting to order at 9:00 a.m.

**Res. No:** **Adopt Agenda**  
2025/579 **Moved By:** Councillor Kotylak

THAT the December 9, 2025 agenda be adopted as presented.

**CARRIED**

#### Declaration of Conflict of Interest

Council reviewed the agenda items and no conflicts of interest were declared.

**Res. No:** **Meeting Minutes: November 25, 2025**  
2025/580 **Moved By:** Councillor Brodt

THAT the minutes of the regular meeting held on November 25, 2025 be approved as circulated and presented.

**CARRIED**

Res. No:

2025/581

List of Accounts:

Moved By: Councillor Leibel

THAT the list of accounts consisting of cheque #5633 to #5664, EFT payment #560 to #604, other payment #350 to #370 & credit card payment #28 totaling \$619,694.07 plus November 16-29, 2025 payroll totaling \$52,477.97 be approved for payment.

CARRIED

Res. No:

2025/582

Bank Reconciliations: November 2025

Moved By: Councillor Posehn

THAT the November 2025 bank reconciliations be acknowledged as presented.

CARRIED

Res. No:

2025/583

Statement of Financial Activities & Financial Position: November 2025

Moved By: Councillor Werner

THAT we acknowledge the Statement of Financial Activities and Financial Position for November 2025 as circulated and presented.

CARRIED

Res. No:

2025/584

Public Works Report

Moved By: Councillor Posehn

THAT we accept the Public Works Report as presented.

CARRIED

Res. No:

2025/585

November 2025 Water Report

Moved By: Councillor Brodt

THAT we accept the November 2025 Water Report as presented with it noted no upset conditions occurred during this period.

CARRIED

Res. No:

2025/586

2026 Committee Appointments

Moved By: Councillor Capnerhurst

THAT the committee appointments for 2026 be approved as follows:

Name of Committee	Council Members Appointed
Protective Services (CSO & Fire)	Councillor Stephen Werner Councillor Nichole Posehn
Asset Management (Equipment, Gravel, Transportation, Water & Sewer Utility Services)	Councillor Stephen Werner Councillor Darren Bezborotko
Communications & Arts, Culture and Recreation	Councillor Carmen Leibel Councillor Nichole Posehn
Human Resources	Councillor Karen Kotylak Councillor Stan Capnerhurst
Planning & Development	Councillor Nichole Posehn Councillor Stan Capnerhurst
Indigenous Planning Committee	Councillor Tim Brodt Councillor Stephen Werner

CARRIED

**Res. No:** **Appointment of Building Officials for 2026**  
**2025/587** **Moved By:** Councillor Posehn

THAT we appoint the following licensed building officials, employed by Professional Building Inspections, for the RM of Edenwold No. 158 for 2026:

Virginia Shepley (Class 3), Bobby Baker (Class 3), Joshua Nitz (Class 3), David Kindred (Class 1), John Dulle (Class 1), Cristin Korchinski (R-Class 2), Charles Fiss (T-Class 1), Chantel Terry (Class 1) and Nathan Brodner (Class 1).

CARRIED

**Res. No:** **2026 Other Appointments**  
**2025/588** **Moved By:** Councillor Kotylak

THAT other appointments for 2026 be approved as follows:

Other Appointments	Council Members Appointed
<b>Local Emergency Measures Organization</b> <ul style="list-style-type: none"><li>Section 9 of <i>The Emergency Planning Act</i></li></ul>	
➤ Emergency Measures Organization Coordinator	Councillor Tim Brodt Councillor Nichole Posehn (Alternate)
➤ Local Emergency Planning Committee	Councillor Tim Brodt Councillor Nichole Posehn (Alternate)
<b>Local Assistant to the Fire Chief</b> <ul style="list-style-type: none"><li>Section 13 of <i>The Fire Safety Act</i></li></ul>	Councillor Tim Brodt
<b>WCRM158 Wastewater Management Authority:</b> <ul style="list-style-type: none"><li>Bylaw No. 2018-65</li></ul>	Councillor Stan Capnerhurst Councillor Darren Bezborotko Reeve Al Trainor Councillor Nichole Posehn (Alternate)
<b>White Butte RCMP Stakeholder Meetings</b>	Councillor Tim Brodt Councillor Nichole Posehn (Alternate)
<b>Southeast Regional Library Representative</b> <ul style="list-style-type: none"><li>Bylaw No. 1997-3</li></ul>	Councillor Carmen Leibel

CARRIED

**Res. No:** **Appointment of Deputy Reeve for 2026**  
**2025/589** **Moved By:** Councillor Capnerhurst

THAT Councillor Karen Kotylak be hereby appointed as Deputy Reeve for the year 2026 in accordance with section 91 of *The Municipalities Act*.

CARRIED

**Res. No:** **Appointment of Solicitors for 2026**  
**2025/590** **Moved By:** Councillor Leibel

THAT Randy Sandbeck and Ronald Jalmanzar of Olive Waller Zinkhan & Waller be appointed as the Municipality’s solicitors for 2026.

CARRIED

**Res. No:** **Appointment of Auditors for 2026**  
**2025/591** **Moved By:** Councillor Kotylak

THAT we appoint Dudley & Company LLP, Chartered Professional Accountants as our Auditor for 2026 in accordance with subsection 188(1) of *The Municipalities Act*.

**CARRIED**

**Res. No:** **2026 Custom Work Rates**  
**2025/592** **Moved By:** Councillor Brodt

THAT the custom work rates for 2026 be as follows:

Motor Graders

- \$225.00 per hour for ratepayers with a \$112.50 minimum charge, plus applicable taxes, for grading of lanes during the summer months; and
- \$225.00 per hour for non-ratepayers and other municipal authorities may be undertaken at Council's discretion, with a \$112.50 minimum charge, plus applicable taxes.

Front-End Loaders

- \$225.00 per hour for ratepayers with a \$112.50 minimum charge, plus applicable taxes, for snow removal during the winter months; and
- \$225.00 per hour for non-ratepayers and other municipal authorities may be undertaken at Council's discretion, with a \$112.50 minimum charge, plus applicable taxes.

Other Equipment

- Rate/hour as outlined in *Saskatchewan Heavy Construction Association (SHCA) Equipment Rental Rates & Membership Roster, 2025 Ed.* as requested may be undertaken at Council's discretion. Applicable taxes will apply.

**CARRIED**

**Res. No:** **SARM Benefits Plan for 2026**  
**2025/593** **Moved By:** Councillor Werner

THAT we make application to continue with our participation in the SARM Benefits Plan in 2026, with respect to our current employees and any new employees who are enrolled in the future; and further, we select the \$50,000.00 group coverage option for Elected & Appointed Officials and include the volunteer fire fighter option in our plan.

**CARRIED**

**Res. No:** **2026 Council Meeting Schedule**  
**2025/594** **Moved By:** Councillor Posehn

THAT in accordance with subsection 122(1) of *The Municipalities Act*, regular meetings of Council for 2026 be held on the 2nd and 4th Tuesday of each month, except in:

- March: 2<sup>nd</sup> Monday (March 9) and 4<sup>th</sup> Tuesday (March 24)
- May: 1<sup>st</sup> and 4<sup>th</sup> Tuesday (May 5 and 26)
- November: 1<sup>st</sup> and 4<sup>th</sup> Tuesday (November 3 and 24)
- December: 2<sup>nd</sup> and 3<sup>rd</sup> Tuesday (December 8 and 15).

Meetings will commence at 9:00 a.m. in the Council Chambers at the Municipal Administration Building, 100 Hutchence Road, Emerald Park, Saskatchewan.

**CARRIED**

**Res. No:** 2025 Merit Increases & 2026 Cost of Living Increase  
**2025/595** **Moved By:** Councillor Kotylak

THAT the 2026 Cost of Living increase be approved at 2.0% and that the Merit Increase Schedule be set as follows:

Rating		Merit Increase
1	Does Not Meet Expectations	0%
2	Sometimes Meets Expectations	0.5%
3	Consistently Meets Expectations	1%
4	Exceeds Expectations	1.5%

CARRIED

**Res. No:** Correspondence  
**2025/596** **Moved By:** Councillor Brodt

THAT the following correspondence be hereby acknowledged and filed:

- Town of Balgonie - Thank You Letter (November 21, 2025); and
- Municipal Hail Insurance - 2025 Season Claims.

CARRIED

**Res. No:** Recess for Public Hearings: 10:00 a.m.  
**2025/597** **Moved By:** Reeve Trainor

THAT the time being 10:00 a.m. we recess for the following public hearings:

- Bylaw No. 2025-21: Zoning Bylaw Amendment, Parcel A, NW 36-18-18 W2 (AR to CR1);
- Bylaw No. 2025-22: Zoning Bylaw Amendment, Parcel A, LS 14 8-17-17 W2 (AR to CR1); and
- Bylaw No. 2025-23: Planning and Development Fee Bylaw Amendment.

CARRIED

**Res. No:** Reconvene: 10:06 a.m.  
**2025/598** **Moved By:** Reeve Trainor

THAT the time being 10:06 a.m. we reconvene our regular meeting of Council.

CARRIED

**Delegation: 10:06 a.m. to 10:31 a.m.**

Shaun McBain, Town of Balgonie Superintendent, attended the Council meeting to provide a presentation on Balgonie’s new outdoor swimming pool, outlining the capital costs, grant funding and sponsorships secured, operating expenses, and highlighting the benefits the facility brings to the community.

**Res. No:** Recess: 10:32 a.m.  
**2025/599** **Moved By:** Councillor Brodt

THAT the time being 10:32 a.m. we take a 15-minute recess.

CARRIED

**Res. No:** **Reconvene: 10:47 a.m.**  
2025/600 **Moved By:** Reeve Trainor

THAT the time being 10:47 a.m. we reconvene our regular meeting of Council.

**CARRIED**

**Res. No:** **Bylaw No. 2025-22: Zoning Bylaw Amendment, Parcel A, LS 14-8-17-17 W2 (AR to CR1)**  
2025/601 **- 2nd Reading**  
**Moved By:** Councillor Leibel

THAT Bylaw No. 2025-22 being a bylaw to amend Bylaw No. 2019-20 known as the Zoning Bylaw by rezoning Parcel A, LS 14, Sec 8-17-17 W2 from AR – Agricultural Resource to CR1 - Country Residential 1 be given second reading.

**CARRIED**

**Res. No:** **Bylaw No. 2025-22: Zoning Bylaw Amendment, Parcel A, LS 14-8-17-17 W2 (AR to CR1)**  
2025/602 **- 3rd Reading**  
**Moved By:** Councillor Kotylak

THAT Bylaw No. 2025-22 being a bylaw to amend Bylaw No. 2019-20 known as the Zoning Bylaw by rezoning Parcel A, LS 14, Sec 8-17-17 W2 from AR – Agricultural Resource to CR1 - Country Residential 1 be given third and final reading.

**CARRIED**

**Res. No:** **Subdivision Approval: Parcel A, LS 14-8-17-17 W2**  
2025/603 **Moved By:** Councillor Brodt

THAT we recommend approval of the subdivision of Parcel A in the LS 14, Sec 8-17-17 W2 as shown on the Plan of Proposed Subdivision prepared by Midwest Surveys, dated the 24th day of September, 2025, and authorize the Reeve and Chief Administrative Officer to sign the servicing agreement, with it being noted that the servicing agreement has been signed by the Developer and/or property owner, the servicing agreement fee has been paid, the application complies with the RM's Official Community Plan and Zoning Bylaw.

**CARRIED**

**Res. No:** **Bylaw No. 2025-23: Planning and Development Fee Bylaw Amendment - 2nd Reading**  
2025/604 **Moved By:** Councillor Capnerhurst

THAT Bylaw No. 2025-23 being a bylaw to amend Bylaw No. 2019-07 known as the Planning and Development Fee Bylaw be given second reading.

**CARRIED**

**Res. No:** **Bylaw No. 2025-23: Planning and Development Fee Bylaw Amendment - 3rd Reading**  
2025/605 **Moved By:** Councillor Posehn

THAT Bylaw No. 2025-23 being a bylaw to amend Bylaw No. 2019-07 known as the Planning and Development Fee Bylaw be given third and final reading.

**CARRIED**

**Res. No:**           **Subdivision Approval: S ½ 12-20-17 W2**  
**2025/606**           **Moved By:** Councillor Kotylak

THAT we recommend approval of the subdivision of proposed Parcel A in the S ½ 12-20-17 W2 as shown on the Plan of Proposed Subdivision prepared by 20/20 Geomatics, dated October 27, 2025, and authorize the Reeve and Chief Administrative Officer to sign the servicing agreement, with it being noted that the servicing agreement has been signed by the landowners and the application complies with the RM's Official Community Plan and Zoning Bylaw.

**CARRIED**

**Res. No:**           **Bylaw No. 2025-25: Bylaw to Allow and Regulate Regional Rideshare Business - 1st**  
**2025/607**           **Reading**  
**Moved By:** Councillor Posehn

THAT Bylaw No. 2025-25 being a bylaw to allow and regulate regional rideshare business be given first reading.

**CARRIED**

**Res. No:**           **Bylaw No. 2025-25: Bylaw to Allow and Regulate Regional Rideshare Business - 2nd**  
**2025/608**           **Reading**  
**Moved By:** Councillor Werner

THAT Bylaw No. 2025-25 being a bylaw to allow and regulate regional rideshare business be given second reading.

**CARRIED**

**Res. No:**           **Bylaw No. 2025-25: Bylaw to Allow and Regulate Regional Rideshare Business - 3**  
**2025/609**           **Readings**  
**Moved By:** Councillor Brodt

THAT Bylaw No. 2025-25 being a bylaw to allow and regulate regional rideshare business be given three readings at this meeting.

**CARRIED UNANIMOUSLY**

**Res. No:**           **Bylaw No. 2025-25: Bylaw to Allow and Regulate Regional Rideshare Business - 3rd**  
**2025/610**           **Reading**  
**Moved By:** Councillor Leibel

THAT Bylaw No. 2025-25 being a bylaw to allow and regulate regional rideshare business be given third and final reading.

**CARRIED**

**Res. No:**           **2026 Operating & Capital Budget**  
**2025/611**           **Moved By:** Councillor Posehn

THAT the 2026 Operating & Capital Budget be approved and attached to and form a part of the minutes, in accordance with Section 155 of *The Municipalities Act*.

**CARRIED**

**Res. No:** 2026 Uniform Mill Rate  
**2025/612 Moved By:** Councillor Posehn

THAT the 2026 uniform mill rate for the municipality be set at 4.2506 mills and that the Administrator be authorized to levy the mill rate on all taxable assessments in the municipality in accordance with section 283 of *The Municipalities Act*.

**CARRIED**

**Res. No:** 2026 Mill Rate Factors  
**2025/613 Moved By:** Councillor Werner

THAT the mill rate factors for 2026 remain at 1.00 for all property classes.

**CARRIED**

**Res. No:** Utility Rate Adjustments for 2026  
**2025/614 Moved By:** Councillor Leibel

THAT we direct Administration to adjust the utility rates in the following bylaws by an increase of 2.00% effective April 1, 2026 and proceed with the necessary steps for Saskatchewan Municipal Board approval:

- 1. Bylaw No. 2023-09 A Bylaw to Regulate the Operation of a Public Water Utility;
- 2. Bylaw No. 2023-11 A Bylaw to Regulate the Operation of a Water Vending Machine;
- and
- 3. Bylaw No. 2024-04 A Bylaw to Regulate the Operation of a Public Wastewater Utility.

**CARRIED**

**Res. No:** Adjournment: 11:45 a.m.  
**2025/615 Moved By:** Councillor Werner

THAT this meeting be hereby adjourned at 11:45 a.m. with our next regular meeting of Council to be held on Tuesday, December 16, 2025 commencing at 9:00 a.m.

**CARRIED**

Al Trainor

Reeve

Shauna Bzdel

Administrator