



R.M. of Edenwold No. 158

Email: info@edenwold-sk.ca

Phone: (306) 771-2522

Fax: (306) 347-2970

Building Permit Application

Civic Address:	Subdivision:	Permit Number:
Legal Land Description: Lot _____ Block _____ Plan _____		
Quarter _____ Section _____ Township _____ Range _____ W2M		

Owner:	Address: _____ City/Town _____ Postal Code _____	Telephone: _____ Cell: _____
Building Contractor:	Address: _____ City/Town _____ Postal Code _____	Telephone: _____ Cell: _____

Floor Area:

Ground Floor: _____ ft ² or m ² (circle one)	Second Floor: _____ ft ² or m ² (circle one)	Basement: _____ ft ² or m ² (circle one)	Accessory/Other: _____ ft ² or m ² (circle one)
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Building:

Estimated Value of Construction:	Length: _____ ft or m (circle one)	Width: _____ ft or m (circle one)	Height: _____ ft or m (circle one)
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Read Through and Initial After Each Statement:

I have submitted a site plan indicating the location of all property lines, all existing and proposed buildings, the distances between all property lines and the closest wall of the nearest building, the location of all existing and proposed roads and a north arrow to establish the orientation of the site plan. _____

I hereby agree to comply with the Building Bylaw of the municipality and acknowledge that it is my responsibility to ensure compliance with the municipal building bylaw, provincial legislation, and the National Building Code of Canada, regardless of any review of drawings or inspections that may or may not be carried out by the inspector. _____

It is expressly understood that the municipality requires building inspections to be called for at various stages of construction, as outlined in the building bylaw, and that it is my responsibility to contact the municipal building inspector at the required intervals of construction will result in deductions from the occupancy deposit, in part or in whole, additional inspection fees, the issuance of stop work order, and/or other action outlined in the municipal building bylaw. _____

I understand that this permit expires six months from the date of issue if work is not commenced within that period, or two years from the date on which the permit was issued; and any deviation, omission or revision to the approved application requires approval of Council, or its authorized representatives. _____

I understand that additional inspection fees may be charged for extra inspections, non-scheduled inspections and re-inspections. _____

Date of Application

Owner of Authorized Agent (print)

Owner/Agent (sign)

Please plan on applying for a building permit 4 to 6 weeks before construction is set to begin to allow time for our Building Official to review the application.



Third Party Costs Acceptance Form

I, _____ of _____
(please print name) (city, province)

do hereby authorize the Rural Municipality of Edenwold No. 158 to invoice third party costs to me in accordance with the Planning Fees Services Bylaw, which states that the Applicant shall be solely responsible for all of the costs associated with:

1. Fulfilling public notification requirements, including the cost of advertising and notifying stakeholders;
2. Engagement of required planning, engineering, legal, or other professional expertise necessary to review an application and/or implement Council's decision, including the cost of preparing agreements;
3. The cost per parcel to view land titles and plans of subdivision of the property proposed for development, amendment, or subdivision; and
4. Registration of an interest on the title of the property proposed for development, amendment, or subdivision as prescribed by the Information Services Corporation (Land Titles).

The information on this form is being collected under the authority of Section 27(a) of the *Local Authority Freedom of Information and Protection of Privacy Act* and will be used solely for the purpose of invoicing costs to the Applicant regarding their application.

Applicant Signature

Date

Development Permit Application



100 HUTCHENCE ROAD, EMERALD PARK, SASKATCHEWAN, S4L 1C6 •

PH: 306-347-2965 •

FAX: 306-347-2970

DP #	BP #
1. To be filled out by the Applicant (Owner):	
Name:	Month Day Year
Street Address:	City/Town Postal Code:
Email:	Phone: - Cell: -
2. Contractor (if applicable):	
Name:	Company Name:
Street Address:	City/Town Postal Code:
Email:	Phone: - Cell: -
3. Legal Land Location for proposed development:	
Civic Address:	Lot: Block: Plan: Ext:
Subdivision:	Quarter: Section: Township: Range: W2M
Registered Plan #:	Certificate of Title #:
4. Existing Use of Land:	
Agriculture ☐	Residential ☐ Other (Please describe)
Country Residential ☐	Industrial ☐
Commercial ☐	
Provide a detailed description of proposed use of land and/or buildings:	

* Please note a proposed change in use may require a Building Permit Application for occupancy review.

Development Permit Application



100 HUTCHENCE ROAD, EMERALD PARK, SASKATCHEWAN, S4L 1C6

• PH: 306-347-2965

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5. Site Servicing:

Parcel access provided by:

Grid Road	Highway	Main Farm Access	Other
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Water Supply provided by:	Municipal Waterline	Private Well	Other
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Sewage Disposal provided by:	Existing (please specify type of system)	Proposed (please specify type of system)
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Drainage provided by:	Existing (please specify)	Proposed (please specify)
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6. Surrounding land uses:

Are any of the following within 0.5 km of the proposed development?	If yes, please provide best estimate of distance
Intensive livestock operation Yes/No	
Sewage lagoon or wastewater treatment facility Yes/No	
Solid waste disposal facility or landfill Yes/No	
Stream or large body of water Yes/No	
Anhydrous ammonia facility Yes/No	
Industrial Yes/No	

7. Declaration by Applicant

I/We _____ hereby certify that I/we am/are the registered owner(s) of the lands and that the information given on this form and the site plan is full and complete and is, the best of my/our knowledge, a true statement of the facts relating to this application for development.

Date Signature

Date Signature

I/We, _____ hereby certify that I/we am/are the agent authorized to act on behalf of the registered owner(s) and hereby swear that all statements contained within this application are true, and I/we make this solemn declaration conscientiously believing it to be true, and knowing that it is of the same force and effect as if made under oath, and by virtue of the Canada Evidence Act.

Date Signature

Date Signature

Receipt #

Letter of Authorization



100 HUTCHENCE ROAD, EMERALD PARK, SASKATCHEWAN, S4L 1C6

PH: 306-771-2522

FAX: 306-347-2970

I, (We) _____ being the owner(s) of

Lot _____ Block _____ Plan _____ Ext _____

Legal:

NW/NE/SE/SW Section _____ Township _____ Range _____ W2 Meridian give

_____ permission to

act on by (our) behalf in applying for a Development Permit for the above subject property.

Signature

Date

Development Permit #

Residential Permit Information Form (PIF)

Box 517 Stn. Main
White City, SK S4L5B1
Ph: 306-536-1799
Fax: 306-781-2112
office@pro-inspections.ca

Municipal Office Use Only

Municipality: _____	Date: _____
Development Approved: ☐ Yes ☐ No	PBI Number: _____
Geotech Required: ☐ Yes ☐ No	Permit Expiry Date: _____
Municipal Official: _____	Signature: _____

Information Below To Be Completed By The Applicant

Contact & Email Consent

Building Owner: _____ Mailing Address: _____ Email Address Owner: _____	Home Phone: _____ Cell Phone: _____
Contractor: _____ Contact Person: _____ Email Address Contractor: _____	Business: _____ Cell Phone: _____
Signature: _____	Date: _____

* I declare that I am the owner of this property, and I will notify PBI of any email changes if applicable.
 * By signing above, I consent to email delivery to all named above of PBI reports and related documents pertaining to this building permit.
 * Please note that failure to receive an emailed report or related documents does not release the property owner (s) from their responsibility to comply in all regards with the building standards (Saskatchewan Construction Code Act, Municipal Building Bylaws, and National Building Code of Canada).
 * Note that owners should always include themselves on this form.

Jobsite Location

Civic Address: _____ Legal Land Location: _____ Lot(s) _____ Block _____ Plan No _____ or: Quarter Section _____ Township _____ Range _____ Meridian _____ Description: _____ Subdivision / Landmark: _____	
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Project Details

1)	Value of Construction	(Total cost to owner for the work in its completed form. Includes cost of design, all building work, materials of construction, building systems, labour, overhead, and profit of the contractor and subcontractors)
	Value of Construction: _____	
* Please fill in Sections 2a) plus 2b), or just Section 3)		
2a)	New Family Dwelling	(Select One Permit Type That Best Describes the Dwelling)
	☐ New Home ☐ RTM ☐ Post-Move ☐ Modular Home ☐ Duplex Unit (Requires two Applications)	
2b)	Select Below ALL that Pertain to this Permit AND are included with the plans submitted to PBI for Review:	
	☐ Basement Development ☐ Deck ☐ Attached Garage (Insulated) ☐ Attached Garage (Not Insulated)	
3)	Residential Building Project (Separate Permit is Required for Each Project Type)	
	Year the Existing Building was Constructed: _____	
	☐ Addition ☐ Attached Garage ☐ Deck ☐ Basement Development	
	☐ Renovation ☐ Roof Extension ☐ Sunroom ☐ Secondary Suite	
	☐ Detached Garage ☐ Accessory Building ☐ Accessory Building w/Living ☐ Pole Building	
	☐ Boat House ☐ New Foundation ☐ Retaining Wall ☐ Demolition	

This document must be submitted to PBI by the municipal office

Residential Plan Review Checklist

Box 517 Stn. Main
White City, SK S4L5B1
Ph: 306-536-1799
Fax: 306-781-2112
office@pro-inspections.ca

Project Information

Municipality: _____ Job Site Address: _____ Owner's Name: _____	PBI Number: _____ Project Type: _____ Cell Phone: _____
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Residential Project Type

REQUIRED for a Plan Review	New Dwelling / Housing Unit	RTM / Modular / Post-Move	Mobile (Manufactured) Home	Addition / Living Space / Sec. Suite	Renovation (structural or egress)	Basement Development	Deck	* Attached Garage (unheated)	* Det Garage / Acc. Bldg. (unheated)	* Pole Building (unheated)	Retaining Wall (if collapse affects a structure)	Foundation Replacement	Solar Panels (PV or Hot Water)	Storage only - no living space & unheated
Provide designs and required documents in PDF format as indicated by the unshaded boxes for the project (shaded box means not required). A plan review must be completed by PBI <u>before</u> a building permit is issued. E-mail plans and documents in PDF format to the municipal office. <i>Requirements may vary for unique or larger projects. Please consult with PBI.</i>														
Site Plan (e.g. lot size & shape; indicate North; project size on lot, distance to all property lines, indicate what borders each property line, label streets, etc.)														
Building Plans (e.g. floor plans, exterior elevations, cross sections, structural details, window & door types, sizes & locations, stair configurations, material lists, specs, etc.)														
Energy Code Forms (applicable to compliance option, code edition & climate zone)														
Building Designs stamped by an engineer (project specific for <u>intended use</u> *)														
Foundation Designs stamped by a structural engineer (site specific)														
Geotechnical Report (if required by zoning bylaws or engineer recommendation)														
PBI Specifications sheet (<i>plus all information requested in the sheets</i>)														
Information Below is Required BEFORE THE FRAMING INSPECTION														
Engineer-stamped roof truss designs & layouts (NBC compliant)														
Engineer-stamped floor truss and/or LVL designs & layouts														
Fireplace or Wood Stove Manufacturer Specifications														
Residential Mechanical Ventilation Design Summary														

*** Pole Building** (Please detail intended use. Note if vehicles will be repaired in the building, if building is for personal or business use, etc.)

Signature: _____	Date: _____
* I declare that I am the owner of this property, and I will notify PBI of any email changes if applicable. * Please note that failure to receive an emailed report or related documents does not release the property owner (s) from their responsibility to comply in all regards with the building standards (Saskatchewan Construction Code Act, Municipal Building Bylaws, and National Building Code of Canada).	

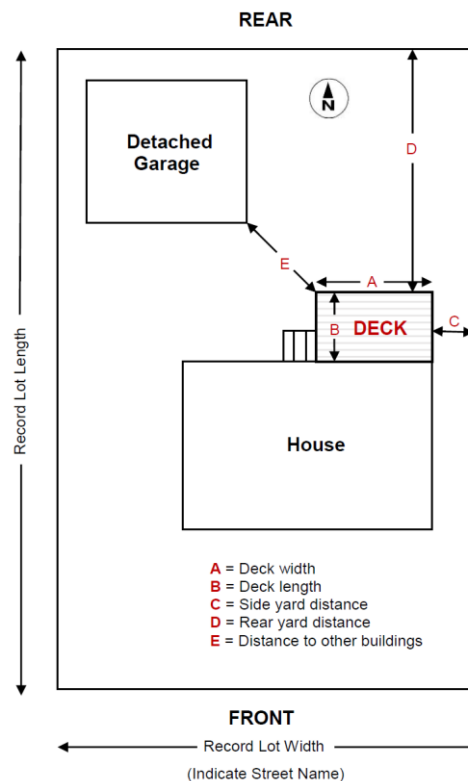
Project Information

Municipality: _____	Project Type: _____
Building Owner: _____	Cell Phone: _____
Job Site Address: _____	

(1) Provide a SITE PLAN sketch on a separate sheet and note the following:

- ☐ Draw the **property (lot) shape** (rectangular, pie-shape, etc.)
- ☐ Indicate the **North** direction
- ☐ Note the **lot dimensions** (indicate ft or m): Front/Rear (width) / Side Yard (length)
- ☐ Label the **street/road name** in the front yard
- ☐ Note what **borders the property** on each side (lane, neighbour, street, park, etc.)
- ☐ Draw the **house** on the lot (to scale)
- ☐ Draw the **size, shape & location of deck** on the lot (to scale), **including stairs**
- ☐ Note the **deck dimensions** (ft or m) - (**A**) Width (rear facing) / (**B**) Length (side facing)
- ☐ Note the **distance** of the deck to the side (**C**) and rear (**D**) **property lines** (ft or m)
- ☐ Draw any **other buildings** on the same lot (e.g. detached garage, shed, etc.)
- ☐ Note the closest **distance** from the deck to **other buildings** (**E**) on the same property.
- ☐ Show the **direction of decking material** (horizontal, diagonal, etc.)

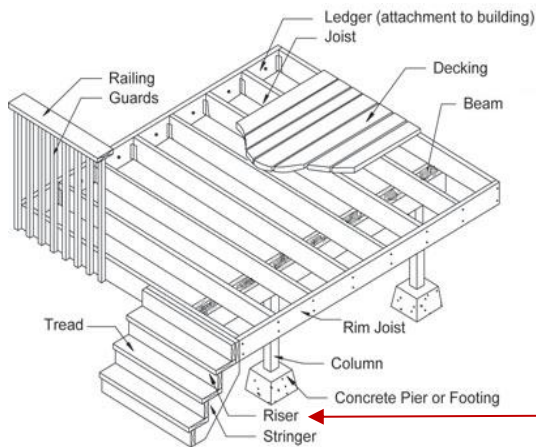
Site Plan Example:



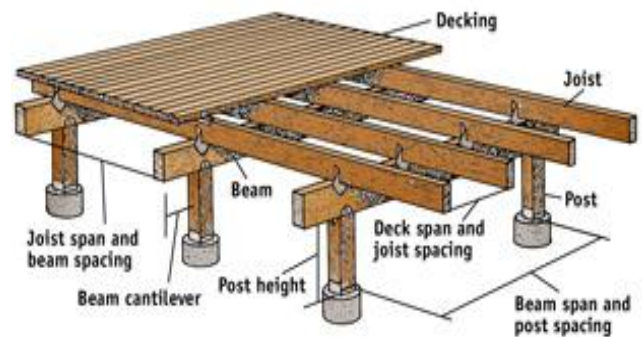
(2) Provide a SKETCH of the deck plan on a separate sheet, indicating:

- ☐ Dimensions of deck (**length**, **width**, and **height** above ground)
- ☐ Label **ledger** board location
- ☐ Direction of **joists** (note joist size, spacing and span)
- ☐ Size of **joist cantilever** (length of joist overhang past beam)
- ☐ Location of **columns** (note column size and spacing)
- ☐ **Foundation** type supporting columns (note type, size, and depth)
- ☐ Direction of **beams** (note beam size and number of plies)
- ☐ Location and width of **stairs** (minimum stair width must be 36")
- ☐ Number of stair **risers** and riser height (rise must be between 5" to 7-7/8" high and be of uniform size for all steps)
- ☐ Width ("run") of stair **treads** (tread must be between 10" - 14" wide and be of uniform size for all steps)
- ☐ Height of **guards** (minimum guard height is 36" with no openings larger than 4". Guards may be required on both sides of stairs.)
- ☐ Direction of **decking** (note decking type and thickness)

Summary of Terms:



How to Measure Distances:

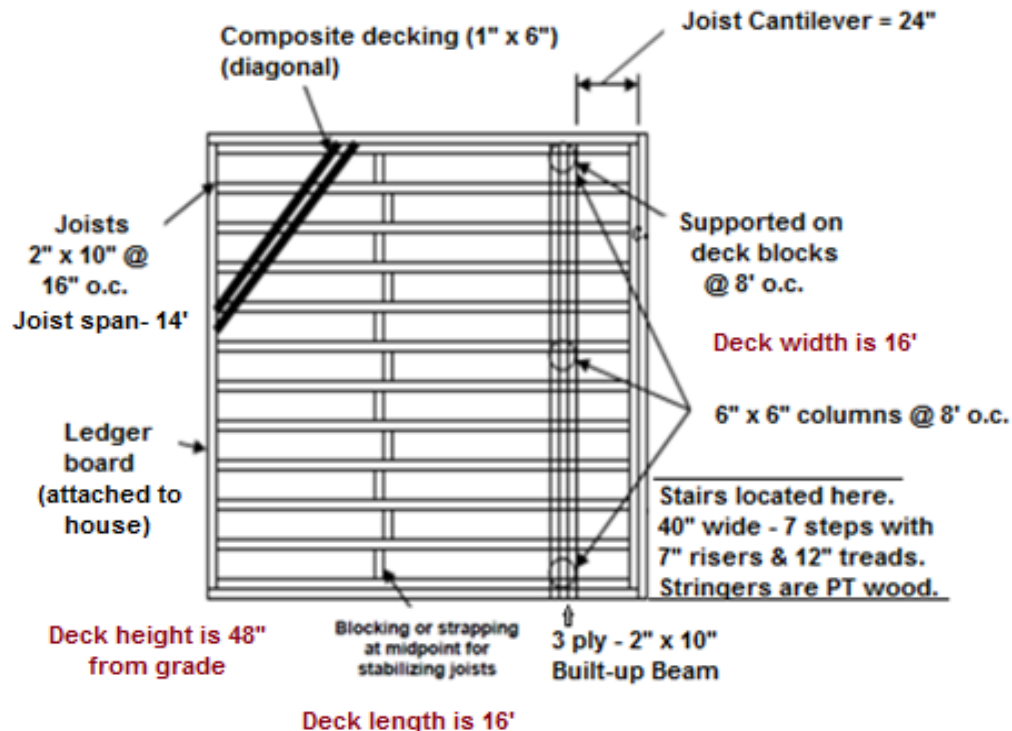


*** Note:** Wall and/or guards are required on both sides of the stairs if there are 4 or more risers.

Below is an example of how to draw and label your deck plan.

Include all information requested above.

***** Also complete the checklist on page 3 and submit with your deck plan.**



(3) Complete ALL information below and submit with your deck plan:

Support:

- ☐ Attached to dwelling or other building (ledger board)
☐ Detached

Height of Deck:

(Height is measured from grade to walking surface)

- ☐ 24" or less (No guards or stair handrails required)
☐ 24.1" - 72" (36" high guards and stair handrails required)
☐ Over 72" (42" high guards and stair handrails required)
☐ Over 13'-9" (42" high guards designed to be non-climbable)

Clearance from Deck to Overhead Wires:

- ☐ _____ feet (from walking surface to wires)

Hot Tub:

- ☐ Yes (Engineered deck framing required)
☐ No

Joist Size:

- ☐ 2" x 6"
☐ 2" x 8"
☐ 2" x 10"
☐ 2" x 12"

Joist Spacing:

- ☐ @ 12" o.c.
☐ @ 16" o.c.
☐ @ 24" o.c.

Joist Span: (Beam Spacing)

(Distance between beams or house to beam)

- ☐ Up to 8 ft. ☐ 14' - 16'
☐ 8' - 10' ☐ 16' - 18'
☐ 10' - 12' ☐ 18' - 20'
☐ 12' - 14' ☐ Over 20 ft - see Span Table

Deck Joist - Sizing Table

Joist Span	12" oc	16" oc	24" oc
Up to 8'	2" x 6"	2" x 6"	2" x 6"
8'-10'	2" x 6"	2" x 6"	2" x 8"
10'-12'	2" x 8"	2" x 8"	2" x 8"
12'-14'	2" x 8"	2" x 10"	2" x 10"
14'-16'	2" x 10"	2" x 10"	2" x 12"
16'-18'	2" x 12"	2" x 12"	
18'-20'	2" x 12"		
Over 20' see span tables in National Building Code			

Joist Cantilever: (joist overhang distance past beam)

- ☐ _____ inches

Column (Post) Size (Minimum 6"X6"):

_____ " X _____ "

Column (Post) Height:

- ☐ Less than 24"
☐ 24" - 72"
☐ Over 72"

Foundation Support:

- ☐ Site specific concrete pile engineered foundation
☐ Site specific screw pile engineered foundation

Beam Size:

- ☐ 2" x 6"
☐ 2" x 8"
☐ 2" x 10"
☐ 2" x 12"
☐ Other: _____

No. of Plies:

- ☐ 2 ply
☐ 3 ply
☐ 4 ply
☐ 5 ply

Beam Span: (Column Spacing)

(Distance between columns supporting beams)

- ☐ Less than 6' ☐ 10' - 11'
☐ 6' - 8' span ☐ 11' - 12'
☐ 8' - 9' ☐ 12' - 13'
☐ 9' - 10' ☐ 13' - 14'
☐ Other: _____

Beam Cantilever: (beam overhang distance past column)

- ☐ _____ inches

Decking Material Type:

- ☐ Wooden Deck Boards (Treated or Cedar)
☐ Composite
☐ Vinyl
☐ Other: _____

Stair Stringers Made of:

- ☐ Pressure Treated Lumber
☐ Metal
☐ Other: _____

Number of Stair Risers:

- ☐ 0 - 3 ☐ 4 - 9 ☐ 10 or more

Building Roof Over Deck:

- ☐ Yes-Trusses (Engineer foundation & roof truss designs req'd)
☐ Yes-Rafters (Engineer foundation designs are required)

Roofing Material:

- ☐ Plywood ☐ Chip board ☐ Strapped
☐ Shingles ☐ Tin
☐ Other: _____

Deck Enclosure? (If yes, indicate if insulated or not)

- ☐ No
☐ Yes – Wood frame enclosure
☐ Yes – Manufactured sunroom enclosure
☐ Not insulated
☐ Insulated (require energy code compliance)