R.M. of Edenwold No. 158

Email: info@edenwold-sk.ca
Phone: (306) 771-2522
Fax: (306) 347-2970

Building Permit Application

Civic Address:	Subdivision:	Permit Number:
Legal Land Description: Lot _____Block _____Plan_____ Quarter_____ Section_____Township _____Range_____W2M		

Owner:	Address:_____ City/Town _____Postal Code_____	Telephone: Cell:
Building Contractor:	Address:_____ City/Town _____Postal Code_____	Telephone: Cell:

Floor Area:

Ground Floor:	Second Floor:	Basement:	Accessory/Other:
_____ft² or m² (circle one)	_____ft² or m² (circle one)	_____ft² or m² (circle one)	_____ft² or m² (circle one)

Building:

Estimated Value of Construction:	Length:	Width:	Height:
	_____ ft or m (circle one)	_____ ft or m (circle one)	_____ ft or m (circle one)

Read Through and **Initial After Each Statement:**

I have submitted a site plan indicating the location of all property lines, all existing and proposed buildings, the distances between all property lines and the closest wall of the nearest building, the location of all existing and proposed roads and a north arrow to establish the orie`ntation of the site plan. _____

I hereby agree to comply with the Building Bylaw of the municipality and acknowledge that is my responsibility to ensure compliance with the municipal building bylaw, provincial legislation, and the National Building Code of Canada, regardless of any review of drawings or inspections that may or may not be carried out by the inspector._____

It is expressly understood that the municipality requires building inspections to be called for at various stages of construction, as outlined in the building bylaw, and that it is my responsibility to contact the municipal building inspector at the required intervals of construction will result in deductions from the occupancy deposit, in part or in whole, additional inspection fees, the issuance of stop work order, and/ or other action outlined in the municipal building bylaw. _____

I understand that this permit expires six months from the date of issue if work is not commenced within that period, or two years from the date on which the permit was issued; and any deviation, omission or revision to the approved application requires approval of Council, or its authorized representatives._____

I understand that additional inspection fees may be charged for extra inspections, non-scheduled inspections and re-inspections._____

_____ _____ _____

Date of Application | Owner of Authorized Agent (print) | Owner/Agent (sign)

Please plan on applying for a building permit 4 to 6 weeks before construction is set to begin to allow time for our Building Official to review the application.

Third Party Costs Acceptance Form

I, _____ of _____
(please print name) (city, province)

do hereby authorize the Rural Municipality of Edenwold No. 158 to invoice third party costs to me in accordance with the Planning Fees Services Bylaw, which states that the Applicant shall be solely responsible for all of the costs associated with:

1. Fulfilling public notification requirements, including the cost of advertising and notifying stakeholders;
2. Engagement of required planning, engineering, legal, or other professional expertise necessary to review an application and/or implement Council's decision, including the cost of preparing agreements;
3. The cost per parcel to view land titles and plans of subdivision of the property proposed for development, amendment, or subdivision; and
4. Registration of an interest on the title of the property proposed for development, amendment, or subdivision as prescribed by the Information Services Corporation (Land Titles).

The information on this form is being collected under the authority of Section 27(a) of the *Local Authority Freedom of Information and Protection of Privacy Act* and will be used solely for the purpose of invoicing costs to the Applicant regarding their application.

_____ _____
Applicant Signature Date

Development Permit Application

100 HUTCHENCE ROAD, EMERALD PARK, SASKATCHEWAN, S4L 1C6 PH: 306-771-2522 FAX: 306-347-2970

DP #	**BP #**
1. To be filled out by the Applicant (Owner):	
Name:	Month Day Year
Street Address:	City/Town Postal Code:
Email:	Phone: - Cell: -
2. Contractor (if applicable):	
Name:	Company Name:
Street Address:	City/Town Postal Code:
Email:	Phone: - Cell: -
3. Legal Land Location for proposed development:	
Civic Address:	Lot: Block: Plan: Ext:
Subdivision:	Quarter: Section: Township: Range: W2M
Registered Plan #:	Certificate of Title #:
4. Existing Use of Land:	Current Zoning:

Agriculture ☐ Residential ☐ Other (Please describe)

Country Residential ☐ Industrial ☐

Commercial ☐

Provide a detailed description of proposed use of land and/or buildings:

Development Permit Application

100 HUTCHENCE ROAD, EMERALD PARK, SASKATCHEWAN, S4L 1C6 PH: 306-771-2522 FAX: 306-347-2970

5. Site Servicing:

Parcel access provided by:

Grid Road	Highway	Main Farm Access	Other
Water Supply provided by:	Municipal Waterline	Private Well	Other
Sewage Disposal provided by:	Existing (please specify type of system)	Proposed (please specify type of system)	
Drainage provided by:	Existing (please specify)	Proposed (please specify)	

6. Surrounding land uses:

Are any of the following within 0.5 km of the proposed development?	**If yes, please provide best estimate of distance**
Intensive livestock operation **Yes/No**	
Sewage lagoon or wastewater treatment facility **Yes/No**	
Solid waste disposal facility or landfill **Yes/No**	
Stream or large body of water **Yes/No**	
Anhydrous ammonia facility **Yes/No**	
Industrial **Yes/No**	

7. Declaration by Applicant

I/We_____ hereby certify that I/we am/are the registered owner(s) of the lands and that the information given on this form and the site plan is full and complete and is, the best of my/our knowledge, a true statement of the facts relating to this application for development.

_____ _____

Date Signature

_____ _____

Date Signature

I/We, _____ hereby certify that I/we am/are the agent authorized to act on behalf of the registered owner(s) and hereby swear that all statements contained within this application are true, and I/we make this solemn declaration conscientiously believing it to be true, and knowing that it is of the same force and effect as if made under oath, and by virtue of the Canada Evidence Act.

_____ _____

Date Signature

_____ _____

Date Signature

Receipt #

Letter of Authorization

100 HUTCHENCE ROAD, EMERALD PARK, SASKATCHEWAN, S4L 1C6 PH: 306-771-2522 FAX: 306-347-2970

I, (We) _____ being the owner(s) of

Lot _____ Block _____ Plan _____ Ext _____

Legal:

NW/NE/SE/SW Section _____ Township _____ Range _____ W2 Meridian give

_____ permission to

act on by (our) behalf in applying for a Development Permit for the above subject property.

_____
Signature

_____
Date

_____
Development Permit #

Professional Building Inspections, Inc.
Box 517 Stn. Main
White City, SK S4L5B1
Ph: 306-536-1799
Fax: 306-781-2112
office@pro-inspections.ca

Residential Permit Information Form (PIF)

Municipal Office Use Only

Municipality: _____ **Date:** _____
Development Approved: ☐ Yes ☐ No **PBI Number:** _____
Geotech Required: ☐ Yes ☐ No **Permit Expiry Date:** _____
Municipal Official: _____ **Signature:** _____

Information Below To Be Completed By The Applicant

Contact & Email Consent

Building Owner: _____ **Home Phone:** _____
Mailing Address: _____ **Cell Phone:** _____
Email Address Owner: _____

Contractor: _____ **Business:** _____
Contact Person: _____ **Cell Phone:** _____
Email Address Contractor: _____

Signature: _____ **Date:** _____

* I declare that I am the owner of this property, and I will notify PBI of any email changes if applicable.
* By signing above, I consent to email delivery to all named above of PBI reports and related documents pertaining to this building permit.
* Please note that failure to receive an emailed report or related documents does not release the property owner (s) from their responsibility to comply in all regards with the building standards (Saskatchewan Construction Code Act, Municipal Building Bylaws, and National Building Code of Canada).

*** Note that owners should always include themselves on this form.**

Jobsite Location

Civic Address: _____

Legal Land Location: _____ (Lot(s)) _____ (Block) _____ (Plan No)

or: _____ (Quarter Section) _____ (Township) _____ (Range) _____ (Meridian)

Description: _____

Subdivision / Landmark: _____

Project Details

1) **Value of Construction** (Total cost to owner for the work in its completed form. Includes cost of design, all building work, materials of construction, building systems, labour, overhead, and profit of the contractor and subcontractors)

Value of Construction: _____

*** Please fill in Sections 2a) plus 2b), or just Section 3)**

2a) **New Family Dwelling** (Select One Permit Type That Best Describes the Dwelling)

☐ New Home ☐ RTM ☐ Post-Move ☐ Modular Home ☐ Duplex Unit (Requires two Applications)

2b) **Select Below ALL that Pertain to this Permit AND are included with the plans submitted to PBI for Review:**

☐ Basement Development ☐ Deck ☐ Attached Garage (Insulated) ☐ Attached Garage (Not Insulated)

3) **Residential Building Project** (Separate Permit is Required for Each Project Type)

Year the Existing Building was Constructed: _____

☐ Addition ☐ Attached Garage ☐ Deck ☐ Basement Development

☐ Renovation ☐ Roof Extension ☐ Sunroom ☐ Secondary Suite

☐ Detached Garage ☐ Accessory Building ☐ Accessory Building w/Living ☐ Pole Building

☐ Boat House ☐ New Foundation ☐ Retaining Wall ☐ Demolition

This document must be submitted to PBI **by the municipal office**

Professional Building Inspections, Inc.

Box 517 Stn. Main
White City, SK S4L5B1
Ph: 306-536-1799
Fax: 306-781-2112
office@pro-inspections.ca

Residential Plan Review Checklist

Project Information

Municipality:		**PBI Number:**	
Job Site Address:		**Project Type:**	
Owner's Name:		**Cell Phone:**	

REQUIRED for a Plan Review

Provide **designs and required documents in PDF format** as indicated by the unshaded boxes for the project (shaded box means not required).

A plan review must be completed by PBI before a building permit is issued.

E-mail plans and documents in PDF format to the municipal office.

Requirements may vary for unique or larger projects. Please consult with PBI.

Residential Project Type

	New Dwelling / Housing Unit	RTM / Modular / Post-Move	Mobile (Manufactured) Home	Addition / Living Space / Sec. Suite	Renovation (structural or egress)	Basement Development	Deck (not covered or enclosed)	* Attached Garage (unheated)	* Det Garage / Acc. Bldg. (unheated)	* Pole Building (unheated)	Retaining Wall (if collapse affects a structur	Foundation Replacement	Solar Panels (PV or Hot Water)	Storage only - no living space & unheated
Site Plan (e.g. lot size & shape; indicate North; project size on lot, distance to all property lines, indicate what borders each property line, label streets, etc.)	☐					■								
Building Plans (e.g. floor plans, exterior elevations, cross sections, structural details, window & door types, sizes & locations, stair configurations, material lists, specs, etc.)	☐										■		■	
Energy Code Forms (applicable to compliance option, code edition & climate zone)	☐		■	■	■	■	■	■	■	■	■	■	■	■
Building Designs stamped by an engineer (project specific for intended use*)	■	■	■	■	■	■	■	■	■		■	■	■	■
Foundation Designs stamped by a structural engineer (site specific)	☐		■		■	■	■		■	■			■	■
Geotechnical Report (if required by zoning bylaws or engineer recommendation)						■							■	
PBI Specifications sheet (*plus all information requested in the sheets*)	■	■		■				■			■	■		
Information Below is Required BEFORE THE FRAMING INSPECTION														
Engineer-stamped roof truss designs & layouts (NBC compliant)	☐	■	■			■	■				■	■		
Engineer-stamped floor truss and/or LVL designs & layouts	☐	■	■			■	■	■	■	■	■	■	■	
Fireplace or Wood Stove Manufacturer Specifications	☐		■				■	■	■	■	■	■	■	■
Residential Mechanical Ventilation Design Summary	☐					■	■	■	■	■	■	■	■	■

*** Pole Building** (Please detail intended use. Note if vehicles will be repaired in the building, if building is for personal or business use, etc.)

Signature:	**Date:**

* I declare that I am the owner of this property, and I will notify PBI of any email changes if applicable.

* Please note that failure to receive an emailed report or related documents does not release the property owner (s) from their responsibility to comply in all regards with the building standards (Saskatchewan Construction Code Act, Municipal Building Bylaws, and National Building Code of Canada).

The following subdivisions are connected to municipal (RM) water. If you are not building within one of these subdivisions, you do not need to fill out the following forms.

Residential

- Emerald Park (including Fairway South and Aspen Village)
- Mission Pointe Estates
- Rock Pointe Estates
- Spruce Creek Estates
- Stone Pointe Estates

Commercial

- Carson Business Park
- Granite Industrial (Metz)
- Great Plains Industrial Park (Emerald Park) – location dependent contact a development officer if unsure

The following subdivisions are connected to a White City water line. Please contact the Town of White City for further information.

- Meadow Ridge Estates
- Jameson Estates
- Vista Springs

WATER SERVICES APPLICATION

Building Permit #_____

Applicant Name: _____ **Date:** _____

Email: _____ **Phone #:** _____

Mailing Address: _____

Service Address & Subdivision: _____

Legal Land Description: **Lot:** _____ **Blk/Par:** _____ **Plan No.:** _____ **Ext.:** _____

OR: **¼ Sec:** _____ **Sec:** _____ **Twp:** _____ **Rge:** _____ **W2**

☐ **Residential Application** ☐ **Commercial/Industrial Application**

I, _____, hereby make an application for water service. I hereby agree to adhere to the provisions of the Water Utility Bylaw with respect to said services.

_____
SIGNATURE OF APPLICANT

Basic Water Connection Size of up to 25 mm (1 inch):

Water Connection Fee:	$100.00
Backflow Protection Valve:	$120.00
TOTAL:	$220.00

Larger than 25mm (1 inch):
Requested size of connection:_____
Req. Size of meter/backflow:_____

*If you require a water connection larger than 25 mm (1 inch), additional costs and approvals will be required. Please contact the Municipal Office in writing with your request. Cost will be determined upon confirmation of size of connection.

Water service will be turned on by our Maintenance Personnel only. **Theft of water where someone other than our Maintenance Personnel has turned on the water and breaches the provisions of the Water Utility Bylaw will be held liable and fined.

OFFICE USE ONLY

Meter Serial #: _____ **Date Fees Paid:** _____
Meter ID: _____ **Receipt #:** _____
Route #: _____

Notes: _____

100 Hutchence Road
Emerald Park, Saskatchewan S4L 1C6
Phone: 306-771-2522 I Fax: 306-347-2970
info@edenwold-sk.ca I www.rmedenwold.ca

TRENCH INSPECTION REPORT

Building Permit #_____

Builder Contractor Name: _____ **Date:** _____

Email: _____ **Phone #:** _____

Mailing Address: _____

Service Address & Subdivision: _____

Legal Land Description: **Lot:** _____ **Blk/Par:** _____ **Plan No.:** _____ **Ext.:** _____

OR: **¼ Sec:** _____ **Sec:** _____ **Twp:** _____ **Rge:** _____ **W2**

A trench inspection undertaken by our maintenance personnel is required prior to back fill and service connection to the central water distribution system. Please contact the Municipal Office 24 hours prior to intended inspection at 306-771-2522 to arrange a suitable time. Failure to arrange for a trench inspection may result in the service line having to be excavated for an inspection and/or fines.

Dirt Work Contractor: _____

Dirt Work Contractor Phone #: _____

Dirt Work Contractor Address: _____

_____

_____

_____
BUILDER CONTRACTOR SIGNATURE

_____
DIRT WORK CONTRACTOR SIGNATURE

****Water service will be turned on by our Maintenance Personnel only.** **Theft of water where someone other than our Maintenance Personnel has turned on the water and breaches the provisions of the Water Utility Bylaw will be held liable and fined.**

OFFICE USE ONLY

Trench Inspected By: _____ _____
RM REP. SIGNATURE

Comments: _____

_____

_____

Notes: _____

_____

_____

100 Hutchence Road
Emerald Park, Saskatchewan S4L 1C6
Phone: 306-771-2522 I Fax: 306-347-2970
info@edenwold-sk.ca I www.rmedenwold.ca