



R.M. of Edenwold No. 158

Email: info@edenwold-sk.ca

Phone: (306) 771-2522

Fax: (306) 347-2970

Building Permit Application

| | | |
|--|--------------|----------------|
| Civic Address: | Subdivision: | Permit Number: |
| Legal Land Description: Lot _____ Block _____ Plan _____ | | |
| Quarter _____ Section _____ Township _____ Range _____ W2M | | |

| | | |
|----------------------|---|---------------------------------|
| Owner: | Address: _____ City/Town _____ Postal Code _____ | Telephone: _____ Cell: _____ |
| Building Contractor: | Address: _____ City/Town _____ Postal Code _____ | Telephone: _____ Cell: _____ |

Floor Area:

| | | | |
|--|--|--|---|
| Ground Floor: _____ ft ² or m ² (circle one) | Second Floor: _____ ft ² or m ² (circle one) | Basement: _____ ft ² or m ² (circle one) | Accessory/Other: _____ ft ² or m ² (circle one) |
|--|--|--|---|

Building:

| | | | |
|----------------------------------|--|---|--|
| Estimated Value of Construction: | Length: _____ ft or m (circle one) | Width: _____ ft or m (circle one) | Height: _____ ft or m (circle one) |
|----------------------------------|--|---|--|

Read Through and Initial After Each Statement:

I have submitted a site plan indicating the location of all property lines, all existing and proposed buildings, the distances between all property lines and the closest wall of the nearest building, the location of all existing and proposed roads and a north arrow to establish the orientation of the site plan. _____

I hereby agree to comply with the Building Bylaw of the municipality and acknowledge that it is my responsibility to ensure compliance with the municipal building bylaw, provincial legislation, and the National Building Code of Canada, regardless of any review of drawings or inspections that may or may not be carried out by the inspector. _____

It is expressly understood that the municipality requires building inspections to be called for at various stages of construction, as outlined in the building bylaw, and that it is my responsibility to contact the municipal building inspector at the required intervals of construction will result in deductions from the occupancy deposit, in part or in whole, additional inspection fees, the issuance of stop work order, and/or other action outlined in the municipal building bylaw. _____

I understand that this permit expires six months from the date of issue if work is not commenced within that period, or two years from the date on which the permit was issued; and any deviation, omission or revision to the approved application requires approval of Council, or its authorized representatives. _____

I understand that additional inspection fees may be charged for extra inspections, non-scheduled inspections and re-inspections. _____

Date of Application

Owner of Authorized Agent (print)

Owner/Agent (sign)

Please plan on applying for a building permit 4 to 6 weeks before construction is set to begin to allow time for our Building Official to review the application.



Third Party Costs Acceptance Form

I, _____ of _____
(please print name) (city, province)

do hereby authorize the Rural Municipality of Edenwold No. 158 to invoice third party costs to me in accordance with the Planning Fees Services Bylaw, which states that the Applicant shall be solely responsible for all of the costs associated with:

1. Fulfilling public notification requirements, including the cost of advertising and notifying stakeholders;
2. Engagement of required planning, engineering, legal, or other professional expertise necessary to review an application and/or implement Council's decision, including the cost of preparing agreements;
3. The cost per parcel to view land titles and plans of subdivision of the property proposed for development, amendment, or subdivision; and
4. Registration of an interest on the title of the property proposed for development, amendment, or subdivision as prescribed by the Information Services Corporation (Land Titles).

The information on this form is being collected under the authority of Section 27(a) of the *Local Authority Freedom of Information and Protection of Privacy Act* and will be used solely for the purpose of invoicing costs to the Applicant regarding their application.

Applicant Signature

Date



RM of **EDENWOLD**
158

FAX: 306-347-2970

* Please note a proposed change in use may require a Building Permit Application for occupancy review.

* Please note a proposed change in use may require a Building Permit Application for occupancy review.

Development Permit Application



100 HUTCHENCE ROAD, EMERALD PARK, SASKATCHEWAN, S4L 1C6

PH: 306-347-2965

FAX: 306-347-2970

5. Site Servicing:

Parcel access provided by:

| | | | |
|------------------------------|--|--|-------|
| Grid Road | Highway | Main Farm Access | Other |
| Water Supply provided by: | Municipal Waterline | Private Well | Other |
| Sewage Disposal provided by: | Existing (please specify type of system) | Proposed (please specify type of system) | |
| Drainage provided by: | Existing (please specify) | Proposed (please specify) | |

6. Surrounding land uses:

| Are any of the following within 0.5 km of the proposed development? | If yes, please provide best estimate of distance |
|---|--|
| Intensive livestock operation Yes/No | |
| Sewage lagoon or wastewater treatment facility Yes/No | |
| Solid waste disposal facility or landfill Yes/No | |
| Stream or large body of water Yes/No | |
| Anhydrous ammonia facility Yes/No | |
| Industrial Yes/No | |

7. Declaration by Applicant

I/We _____ hereby certify that I/we am/are the registered owner(s) of the lands and that the information given on this form and the site plan is full and complete and is, the best of my/our knowledge, a true statement of the facts relating to this application for development.

Date Signature

Date Signature

I/We, _____ hereby certify that I/we am/are the agent authorized to act on behalf of the registered owner(s) and hereby swear that all statements contained within this application are true, and I/we make this solemn declaration conscientiously believing it to be true, and knowing that it is of the same force and effect as if made under oath, and by virtue of the Canada Evidence Act.

Date Signature

Date Signature

Receipt #

Letter of Authorization



100 HUTCHENCE ROAD, EMERALD PARK, SASKATCHEWAN, S4L 1C6

PH: 306-771-2522

FAX: 306-347-2970

I, (We) _____ being the owner(s) of

Lot _____ Block _____ Plan _____ Ext _____

Legal:

NW/NE/SE/SW Section _____ Township _____ Range _____ W2 Meridian give

_____ permission to

act on by (our) behalf in applying for a Development Permit for the above subject property.

Signature

Date

Development Permit #

Residential Permit Information Form (PIF)

Box 517 Stn. Main
White City, SK S4L5B1
Ph: 306-536-1799
Fax: 306-781-2112
office@pro-inspections.ca

Municipal Office Use Only

| | |
|--|---|
| Municipality: _____ Development Approved: <input type="checkbox"/> Yes <input type="checkbox"/> No Geotech Required: <input type="checkbox"/> Yes <input type="checkbox"/> No Municipal Official: _____ | Date: _____ PBI Number: _____ Permit Expiry Date: _____ Signature: _____ |
|--|---|

Information Below To Be Completed By The Applicant

Contact & Email Consent

| | |
|--|--|
| Building Owner: _____ Mailing Address: _____ Email Address Owner: _____ | Home Phone: _____ Cell Phone: _____ |
| Contractor: _____ Contact Person: _____ Email Address Contractor: _____ | Business: _____ Cell Phone: _____ |
| Signature: _____ | Date: _____ |

* I declare that I am the owner of this property, and I will notify PBI of any email changes if applicable.
 * By signing above, I consent to email delivery to all named above of PBI reports and related documents pertaining to this building permit.
 * Please note that failure to receive an emailed report or related documents does not release the property owner (s) from their responsibility to comply in all regards with the building standards (Saskatchewan Construction Code Act, Municipal Building Bylaws, and National Building Code of Canada).
 * Note that owners should always include themselves on this form.

Jobsite Location

| | |
|---|--|
| Civic Address: _____ Legal Land Location: _____ Lot(s) _____ Block _____ Plan No _____ or: Quarter Section _____ Township _____ Range _____ Meridian _____ Description: _____ Subdivision / Landmark: _____ | |
|---|--|

Project Details

| | | |
|---|---|--|
| 1) | Value of Construction | (Total cost to owner for the work in its completed form. Includes cost of design, all building work, materials of construction, building systems, labour, overhead, and profit of the contractor and subcontractors) |
| | Value of Construction: | _____ |
| * Please fill in Sections 2a) plus 2b), or just Section 3) | | |
| 2a) | New Family Dwelling | (Select One Permit Type That Best Describes the Dwelling) |
| | <input type="checkbox"/> New Home <input type="checkbox"/> RTM <input type="checkbox"/> Post-Move <input type="checkbox"/> Modular Home <input type="checkbox"/> Duplex Unit (Requires two Applications) | |
| 2b) | Select Below ALL that Pertain to this Permit AND are included with the plans submitted to PBI for Review: | |
| | <input type="checkbox"/> Basement Development <input type="checkbox"/> Deck <input type="checkbox"/> Attached Garage (Insulated) <input type="checkbox"/> Attached Garage (Not Insulated) | |
| 3) | Residential Building Project (Separate Permit is Required for Each Project Type) | |
| | Year the Existing Building was Constructed: _____ | |
| | <input type="checkbox"/> Addition <input type="checkbox"/> Attached Garage <input type="checkbox"/> Deck <input type="checkbox"/> Basement Development | |
| | <input type="checkbox"/> Renovation <input type="checkbox"/> Roof Extension <input type="checkbox"/> Sunroom <input type="checkbox"/> Secondary Suite | |
| | <input type="checkbox"/> Detached Garage <input type="checkbox"/> Accessory Building <input type="checkbox"/> Accessory Building w/Living <input type="checkbox"/> Pole Building | |
| | <input type="checkbox"/> Boat House <input type="checkbox"/> New Foundation <input type="checkbox"/> Retaining Wall <input type="checkbox"/> Demolition | |

This document must be submitted to PBI by the municipal office

Residential Plan Review Checklist

Box 517 Stn. Main
White City, SK S4L5B1
Ph: 306-536-1799
Fax: 306-781-2112
office@pro-inspections.ca

Project Information

| | |
|--|--|
| Municipality: _____ Job Site Address: _____ Owner's Name: _____ | PBI Number: _____ Project Type: _____ Cell Phone: _____ |
|--|--|

Residential Project Type

| REQUIRED for a Plan Review | New Dwelling / Housing Unit | RTM / Modular / Post-Move | Mobile (Manufactured) Home | Addition / Living Space / Sec. Suite | Renovation (structural or egress) | Basement Development | Deck (not covered or enclosed) | * Attached Garage (unheated) | * Det Garage / Acc. Bldg. (unheated) | * Pole Building (unheated) | Retaining Wall (if collapse affects a structure) | Foundation Replacement | Solar Panels (PV or Hot Water) | Storage only - no living space & unheated |
|--|-----------------------------|---------------------------|----------------------------|--------------------------------------|-----------------------------------|----------------------|--------------------------------|------------------------------|--------------------------------------|----------------------------|--|------------------------|--------------------------------|---|
| Provide designs and required documents in PDF format as indicated by the unshaded boxes for the project (shaded box means not required). A plan review must be completed by PBI <u>before</u> a building permit is issued. E-mail plans and documents in PDF format to the municipal office. <i>Requirements may vary for unique or larger projects. Please consult with PBI.</i> | | | | | | | | | | | | | | |
| Site Plan (e.g. lot size & shape; indicate North; project size on lot, distance to all property lines, indicate what borders each property line, label streets, etc.) | | | | | | | | | | | | | | |
| Building Plans (e.g. floor plans, exterior elevations, cross sections, structural details, window & door types, sizes & locations, stair configurations, material lists, specs, etc.) | | | | | | | | | | | | | | |
| Energy Code Forms (applicable to compliance option, code edition & climate zone) | | | | | | | | | | | | | | |
| Building Designs stamped by an engineer (project specific for <u>intended use</u> *) | | | | | | | | | | | | | | |
| Foundation Designs stamped by a structural engineer (site specific) | | | | | | | | | | | | | | |
| Geotechnical Report (if required by zoning bylaws or engineer recommendation) | | | | | | | | | | | | | | |
| PBI Specifications sheet (<i>plus all information requested in the sheets</i>) | | | | | | | | | | | | | | |
| Information Below is Required BEFORE THE FRAMING INSPECTION | | | | | | | | | | | | | | |
| Engineer-stamped roof truss designs & layouts (NBC compliant) | | | | | | | | | | | | | | |
| Engineer-stamped floor truss and/or LVL designs & layouts | | | | | | | | | | | | | | |
| Fireplace or Wood Stove Manufacturer Specifications | | | | | | | | | | | | | | |
| Residential Mechanical Ventilation Design Summary | | | | | | | | | | | | | | |

*** Pole Building** (Please detail intended use. Note if vehicles will be repaired in the building, if building is for personal or business use, etc.)

| | |
|--|--------------------|
| Signature: _____ | Date: _____ |
| <p>* I declare that I am the owner of this property, and I will notify PBI of any email changes if applicable.</p> <p>* Please note that failure to receive an emailed report or related documents does not release the property owner (s) from their responsibility to comply in all regards with the building standards (Saskatchewan Construction Code Act, Municipal Building Bylaws, and National Building Code of Canada).</p> | |

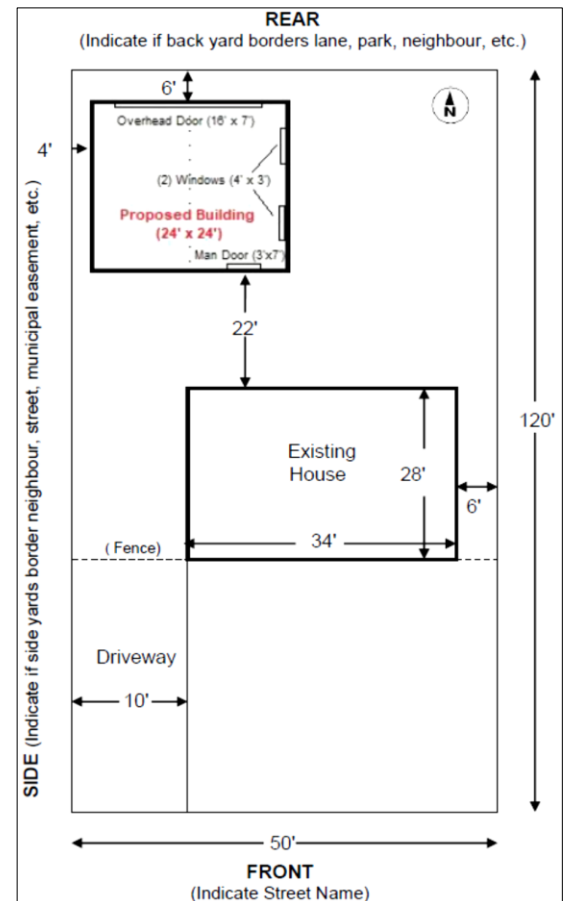
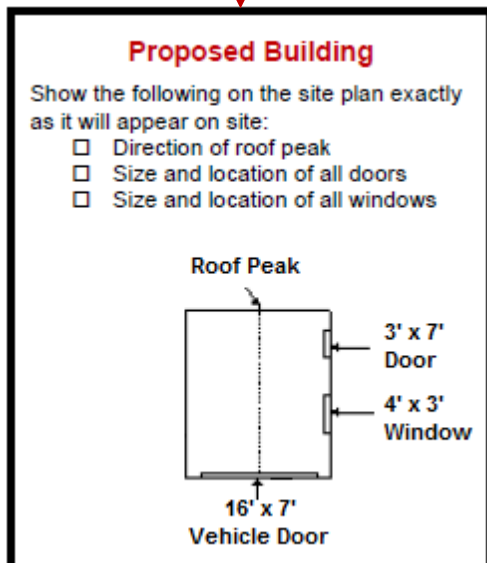
(1) Complete ALL information below regarding the proposed pole building:

| | | |
|---|--|---|
| Building Dimensions (indicate feet or meters) Width: _____ Length: _____ Wall Height: _____ | | |
| Building Use Details Intended Use: _____ Personal or Business Use: <input type="checkbox"/> Personal <input type="checkbox"/> Business ***Note: If business use, refer to the, "Commercial Plan Review Checklist" for other requirements. Positive drainage away from building: <input type="checkbox"/> Yes <input type="checkbox"/> No Will vehicles be repaired in the building?: <input type="checkbox"/> Yes <input type="checkbox"/> No Will the building be insulated?: <input type="checkbox"/> No <input type="checkbox"/> Yes: <input type="checkbox"/> Batt <input type="checkbox"/> Spray Foam <input type="checkbox"/> Foam Board <input type="checkbox"/> _____ (if yes, note type) Heating Source?: <input type="checkbox"/> None <input type="checkbox"/> Gas Furnace <input type="checkbox"/> In-Floor Heat <input type="checkbox"/> Other: _____ (if yes, note type) Will there be sleeping rooms in the building?: <input type="checkbox"/> No <input type="checkbox"/> Yes (# of occupants: _____) Will there be a bathroom in the building?: <input type="checkbox"/> No <input type="checkbox"/> Yes (2 pieces) <input type="checkbox"/> Yes (3 pieces) | | |
| Engineered Roof Trusses By Name of truss company: _____ ***Note: Farm trusses not permitted | | |
| Roof Truss <input type="checkbox"/> 16" o.c. <input type="checkbox"/> 24" o.c. <input type="checkbox"/> 48" o.c. <input type="checkbox"/> Other: _____ | | |
| Roof Slope (Pitch) (e.g. 4/12) Pitch: _____ | | <div style="border: 1px solid black; width: 100%; height: 100%; display: flex; align-items: center; justify-content: center;"> <p style="margin: 0;">Affix Professional Seal</p> </div> |
| Roof Strapping <input type="checkbox"/> 2" x 4" <input type="checkbox"/> 2" x 6" <input type="checkbox"/> Other: _____ <input type="checkbox"/> 16" o.c. <input type="checkbox"/> 24" o.c. <input type="checkbox"/> Other: _____ | | |
| Roof Sheathing Type & Thickness <input type="checkbox"/> OSB <input type="checkbox"/> Plywood <input type="checkbox"/> Other: _____ <input type="checkbox"/> 3/8" <input type="checkbox"/> 7/16" <input type="checkbox"/> Other: _____ | | |
| Roofing Material <input type="checkbox"/> Asphalt <input type="checkbox"/> Metal <input type="checkbox"/> Other: _____ Gauge: _____ | | |
| Roof Overhang Width <input type="checkbox"/> 0" <input type="checkbox"/> 12" <input type="checkbox"/> 24" <input type="checkbox"/> Other: _____ | | |
| Anchorage <input type="checkbox"/> Truss to Post <input type="checkbox"/> Truss to Beam <input type="checkbox"/> Carriage Bolts <input type="checkbox"/> Lag Bolts/Structural Screws Quantity: _____ | | |
| Overhead Doors: 1. _____ 2. _____ 3. _____ (note size for each) (W" x H") Header Size: <input type="checkbox"/> 2" x 10" <input type="checkbox"/> 2" x 12" Post Type: <input type="checkbox"/> 6" x 6" <input type="checkbox"/> 4" x 6" <input type="checkbox"/> Laminated <input type="checkbox"/> Other: _____ | | |

(2) Provide a SITE PLAN sketch on a separate sheet and note the following:

- ☐ Draw the **property (lot) shape** (rectangular, pie-shape, etc.)
- ☐ Indicate **North** direction.
- ☐ Note the **lot dimensions** (indicate ft or m): Front/Rear (width) / Side Yard (length)
- ☐ Label the **street or road name** in the front yard (primary access).
- ☐ Note **what borders the property** on each side (lane, neighbour, street, park, lake, etc.)
- ☐ Draw the **existing house** on the lot (to scale.)
- ☐ Draw the **proposed building** on the lot (to scale). Show **stair detail**, if applicable.
- ☐ Note the building **dimensions** (indicate ft or m) - **Width** (rear facing) / **Length** (side facing)
- ☐ Note the **distance to the property lines** on all sides of the proposed building (indicate ft or m).
- ☐ Draw any **other buildings** on the same property (e.g. shed, etc.) and note their dimensions.
- ☐ Note the closest **distance** of the proposed building **to the house and other buildings** on the same property.
- ☐ Show the **location** of easements (state the width), retaining walls, lanes, driveways, etc.
- ☐ Show **direction of the roof peak** (using dotted line) for the proposed building ON THE SITE PLAN.
- ☐ Show **location and sizes of all doors and windows** for the proposed building ON THE SITE PLAN.

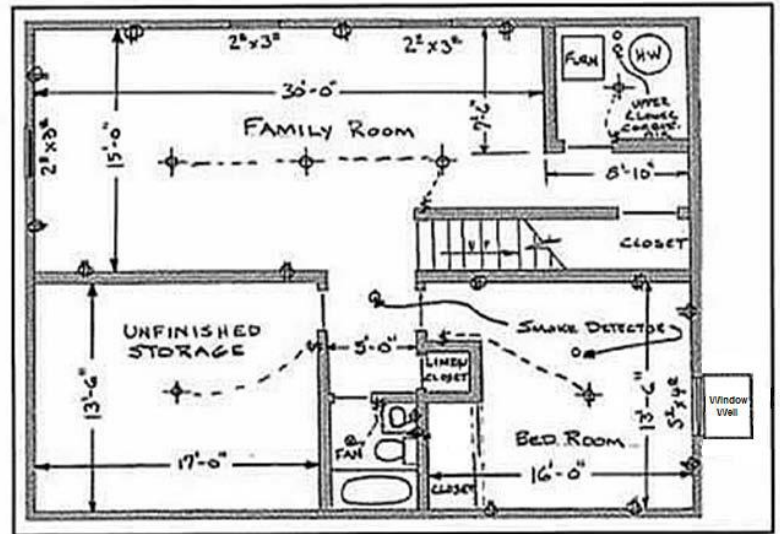
Site Plan Example



(3) Please also provide the following:

- ☐ Engineered designs in compliance with Part 4
- ☐ Wind bracing for walls and trusses
- ☐ Sketch of pole building and floor plan layout
- ☐ Manufacturer specifications or product brochures (i.e. windows, doors, etc.) – if applicable

Floor Plan Example



Date: _____

Owner Signature: _____

| NBC | | | | NECB | | | |
|------|--|------|--|------|--|------|--|
| 2015 | | 2020 | | 2017 | | 2020 | |

File Number

Date (YY MM DD)

To:

Municipality Name

Re:

Name of Project

Description of Project

Civic Address or Land Location of Project Site

Section A: Letter of Commitment

The undersigned hereby undertakes to be responsible for design and field reviews of the following components by confirming, through documentation, that any registered professionals delegated design and field reviews are competent to perform their responsibilities.

(initial items listed below that apply to this registered professional)

National Building Code of Canada & National Plumbing Code of Canada

☐

Architecture

☐

Structural Engineering

☐

Mechanical Engineering

☐

Electrical Engineering

☐

Geotechnical Engineering

☐

Alternative solution

National Energy Code of Canada for Buildings

☐

Part 3

☐

Part 4

☐

Part 5

☐

Part 6

☐

Part 7

☐

Part 8

Other (specify)

☐

The undersigned also undertakes to notify the authority having jurisdiction in writing as soon as possible if the undersigned's contract for field review is terminated at any time during construction.

I certify that I am an architect or engineer, as defined in The Construction Codes Act, and am licensed to practice in Saskatchewan.

(Affix Professional Seal Below)

Professional's Name & Discipline (Print)

Company Name (If the registered professional is a member of a firm)

Address (Mail, City/Town, Province, Postal Code)

Phone

Email

Signature of Registered Professional

Date

Section B: Field Review

I hereby give assurance that:

- a) I have fulfilled my obligations for field review as initialed in Section A:

i. Subsection 15(1) of The Building Code Regulations, and/or

ii. Section 6 of The Energy Code Regulations,
- b) Those components initialed in Section A substantially comply with the plans and supporting documents submitted in support of the application for the building permit; and as modified by subsequent site instruction and/or change orders; and
- c) I certify that I am an architect or engineer, as defined in The Construction Codes Act, and am licensed to practice in Saskatchewan.

(Affix Professional Seal Below)

Professional's Name & Discipline (Print)

Company Name (If the registered professional is a member of a firm)

Signature of Registered Professional

Date

Comments or Occupancy limitations

Note: The above letters must be signed by a registered professional. An Architect or Engineer is defined as:

- a) a person who is registered or licensed to practice as a professional engineer under The Engineering and Geoscience Professions Act, or
- b) a person who is registered or licensed to practice as an architect under the Architects Act.