

Notice of Appeal to the Board of Revision

Property Owner Name: _____ Date: _____
Email: _____ Phone #: _____
Mailing/Civic Address: _____
Legal Land Description - Lot: _____ Blk/Par: _____ Plan No.: _____ Ext.: _____
Quarter: _____ Township: _____ Range: _____ W2

1. Appeal Application

If the appellant is not the owner, what interest does the appellant have in the property:

I request the:* (see next page) regular appeal process simplified appeal process

I appeal against the: property valuation property classification exemption
[select all those that apply] preparation or content of the Assessment Roll
 preparation or content of the Notice of Assessment

I appeal the assessment for the following property: (legal land description)

to the secretary of the Board of Revision for the (municipality) _____

Assessment ID #: _____ Roll #: _____

Assessed Value under Appeal: _____

I have paid the appeal fee amount of: _____

I make this appeal on the following grounds (i.e. nature of alleged error):

In support of these grounds, I hereby state the following material facts to be true and accurate:

I request that the following changes be made to the assessment roll (if known):

If you require more space, please attach additional pages to this form.

Notice of Appeal to the Board of Revision

2. Past Discussions

I discussed my appeal with (assessor's/appraiser's name) _____ on
(day/month/year) _____ and attached is a summary of that discussion.

(please attach additional pages that detail the discussion and any issues agreed to by both parties)

OR I have not discussed my appeal with the assessor or appraiser because: _____

3. Agent Information (if applicable)

Agent's Name: _____

Agent's Email: _____ Agent's Phone #: _____

Agent's Mailing Address: _____

4. Declaration

Appellant's Signature: _____ Date: _____

Agent's Signature: _____ Date: _____

What is the difference between the regular and simplified appeal process?

For regular appeals, any written material and photographs you provide in support of your appeal must be submitted to the Secretary and the assessor at least 20 days before the date of your hearing.

You are eligible for a simplified appeal process if your appeal is for:

—a single family residential property; or

—any property that has a current assessed value of \$750,000 or less.

If you qualify for a simplified appeal process and request it on this notice, you can provide any written material and photographs in support of your appeal to the Board of Revision at your hearing. However, to avoid delays at your hearing, we encourage you to provide your material to the Secretary and the assessor at least 20 days before the date of your hearing.

Office Use Only

Date Received: _____

Appeal Fee Received: _____

Sent to Secretary: _____