



R.M. of Edenwold No. 158

Email: info@edenwold-sk.ca

Phone: (306) 771-2522

Fax: (306) 347-2970

Building Permit Application

Civic Address:	Subdivision:	Permit Number:
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Legal Land Description: Lot _____ Block _____ Plan _____
Quarter _____ Section _____ Township _____ Range _____ W2M

Owner:	Address: _____ City/Town _____ Postal Code _____	Telephone: Cell:
Building Contractor:	Address: _____ City/Town _____ Postal Code _____	Telephone: Cell:

Floor Area:

Ground Floor: _____ ft ² or m ² <small>(circle one)</small>	Second Floor: _____ ft ² or m ² <small>(circle one)</small>	Basement: _____ ft ² or m ² <small>(circle one)</small>	Accessory/Other: _____ ft ² or m ² <small>(circle one)</small>
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Building:

Estimated Value of Construction:	Length: _____ ft or m <small>(circle one)</small>	Width: _____ ft or m <small>(circle one)</small>	Height: _____ ft or m <small>(circle one)</small>
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Read Through and Initial After Each Statement:

I have submitted a site plan indicating the location of all property lines, all existing and proposed buildings, the distances between all property lines and the closest wall of the nearest building, the location of all existing and proposed roads and a north arrow to establish the orientation of the site plan. _____

I hereby agree to comply with the Building Bylaw of the municipality and acknowledge that it is my responsibility to ensure compliance with the municipal building bylaw, provincial legislation, and the National Building Code of Canada, regardless of any review of drawings or inspections that may or may not be carried out by the inspector. _____

It is expressly understood that the municipality requires building inspections to be called for at various stages of construction, as outlined in the building bylaw, and that it is my responsibility to contact the municipal building inspector at the required intervals of construction will result in deductions from the occupancy deposit, in part or in whole, additional inspection fees, the issuance of stop work order, and/ or other action outlined in the municipal building bylaw. _____

I understand that this permit expires six months from the date of issue if work is not commenced within that period, or two years from the date on which the permit was issued; and any deviation, omission or revision to the approved application requires approval of Council, or its authorized representatives. _____

I understand that additional inspection fees may be charged for extra inspections, non-scheduled inspections and re-inspections. _____

Date of Application	Owner of Authorized Agent (print)	Owner/Agent (sign)
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Please plan on applying for a building permit 4 to 6 weeks before construction is set to begin to allow time for our Building Official to review the application.

Commercial Permit Information Form (PIF)

Municipal Office Use Only	
Municipality: _____	Date: _____
Development Approved: <input type="checkbox"/> Yes <input type="checkbox"/> No	PBI Number: 24- _____
Geotech Required: <input type="checkbox"/> Yes <input type="checkbox"/> No	Permit Expiry Date: _____
Municipal Official: _____	Signature: _____

Information Below To Be Completed By The Applicant

Contact & Email Consent

Building Owner: _____	Home Phone: _____
Mailing Address: _____	Cell Phone: _____
Email Address Owner: _____	
Contractor: _____	Business: _____
Contact Person: _____	Cell Phone: _____
Email Address Contractor: _____	
Designer: _____	Business: _____
Contact Person: _____	Cell Phone: _____
Email Address Designer: _____	
Signature: _____	Date: _____

* I declare that I am the owner of this property, and I will notify PBI of any email changes if applicable.
 * By signing above, I consent to email delivery to all named above of PBI reports and related documents pertaining to this building permit.
 * Please note that failure to receive an emailed report or related documents does not release the property owner (s) from their responsibility to comply in all regards with the building standards (Saskatchewan Construction Code Act, Municipal Building Bylaws, and National Building Code of Canada).
 * Note that owners should always include themselves on this form.

Jobsite Location

Civic Address: _____	
Legal Land Location: _____	
or:	
Description: _____	
Subdivision / Landmark: _____	

Project Details

* Please fill in Sections 1a) plus 1b), or just Section 2)	
1.a) Select Below ALL that Pertain to this Permit AND are included with the plans submitted to PBI for Review:	
<input type="checkbox"/> New Building	<input type="checkbox"/> Addition
<input type="checkbox"/> Renovation	<input type="checkbox"/> Accessory Building
<input type="checkbox"/> Tenant Improvement	
1.b) Select Below the type of Building this Permit is for:	
<input type="checkbox"/> Commercial	<input type="checkbox"/> Industrial
<input type="checkbox"/> Institutional	
2) Value of Construction (Total cost to owner for the work in its completed form. Includes cost of design, all building work, materials of construction, building systems, labour, overhead, and profit of the contractor and subcontractors)	
Value of Construction: _____	

This document must be submitted to PBI by the municipal office

Development Permit Application



100 HUTCHENCE ROAD, EMERALD PARK, SASKATCHEWAN, S4L 1C6

PH: 306-771-2522 •

FAX: 306-347-2970

DP #	BP #
1. To be filled out by the Applicant (Owner):	
Name:	Month Day Year
Street Address:	City/Town Postal Code:
Email:	Phone: - Cell: -
2. Contractor (if applicable):	
Name:	Company Name:
Street Address:	City/Town Postal Code:
Email:	Phone: - Cell: -
3. Legal Land Location for proposed development:	
Civic Address:	Lot: Block: Plan: Ext:
Subdivision:	Quarter: Section: Township: Range: W2M
Registered Plan #:	Certificate of Title #:
4. Existing Use of Land:	
Current Zoning:	
Agriculture <input type="checkbox"/>	Residential <input type="checkbox"/> Other (Please describe)
Country Residential <input type="checkbox"/>	Industrial <input type="checkbox"/>
Commercial <input type="checkbox"/>	
Provide a detailed description of proposed use of land and/or buildings:	

Development Permit Application



100 HUTCHENCE ROAD, EMERALD PARK, SASKATCHEWAN, S4L 1C6

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5. Site Servicing:

Parcel access provided by:

Grid Road	Highway	Main Farm Access	Other
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Water Supply provided by:	Municipal Waterline	Private Well	Other
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Sewage Disposal provided by:	Existing (please specify type of system)	Proposed (please specify type of system)
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Drainage provided by:	Existing (please specify)	Proposed (please specify)
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6. Surrounding land uses:

Are any of the following within 0.5 km of the proposed development?	Yes/No	If yes, please provide best estimate of distance
Intensive livestock operation	Yes/No	
Sewage lagoon or wastewater treatment facility	Yes/No	
Solid waste disposal facility or landfill	Yes/No	
Stream or large body of water	Yes/No	
Anhydrous ammonia facility	Yes/No	
Industrial	Yes/No	

7. Declaration by Applicant

I/We _____ hereby certify that I/we am/are the registered owner(s) of the lands and that the information given on this form and the site plan is full and complete and is, the best of my/our knowledge, a true statement of the facts relating to this application for development.

Date Signature

Date Signature

I/We, _____ hereby certify that I/we am/are the agent authorized to act on behalf of the registered owner(s) and hereby swear that all statements contained within this application are true, and I/we make this solemn declaration conscientiously believing it to be true, and knowing that it is of the same force and effect as if made under oath, and by virtue of the Canada Evidence Act.

Date Signature

Date Signature

Receipt #

Letter of Authorization



100 HUTCHENCE ROAD, EMERALD PARK, SASKATCHEWAN, S4L 1C6

PH: 306-771-2522

FAX: 306-347-2970

I, (We) _____ being the owner(s) of

Lot _____ Block _____ Plan _____ Ext _____

Legal:

NW/NE/SE/SW Section _____ Township _____ Range _____ W2 Meridian give

_____ permission to

act on by (our) behalf in applying for a Development Permit for the above subject property.

Signature

Date

Development Permit #



WATER SERVICES APPLICATION

Building Permit # _____

Applicant Name: _____		Date: _____	
Email: _____		Phone #: _____	
Mailing Address: _____			
Service Address & Subdivision: _____			
Legal Land Description:	Lot: _____	Blk/Par: _____	Plan No.: _____ Ext.: _____
OR:	¼ Sec: _____	Sec: _____	Twp: _____ Rge: _____ W2

Residential Application

Commercial/Industrial Application

I, _____, hereby make an application for water service. I hereby agree to adhere to the provisions of the Water Utility Bylaw with respect to said services.

SIGNATURE OF APPLICANT

Basic Water Connection Size of up to 25 mm (1 inch):

Water Connection Fee:	\$100.00
Backflow Protection Valve:	\$120.00
TOTAL:	\$220.00

Larger than 25mm (1 inch):

Requested size of connection: _____

Req. Size of meter/backflow: _____

*If you require a water connection larger than 25 mm (1 inch), additional costs and approvals will be required. Please contact the Municipal Office in writing with your request. Cost will be determined upon confirmation of size of connection.

****Water service will be turned on by our Maintenance Personnel only. Theft of water where someone other than our Maintenance Personnel has turned on the water and breaches the provisions of the Water Utility Bylaw will be held liable and fined.**

<i>OFFICE USE ONLY</i>	
Meter Serial #: _____	Date Fees Paid: _____
Meter ID: _____	Receipt #: _____
Route #: _____	
Notes: _____	



TRENCH INSPECTION REPORT

Building Permit # _____

Builder Contractor Name: _____ **Date:** _____

Email: _____ **Phone #:** _____

Mailing Address: _____

Service Address & Subdivision: _____

Legal Land Description: Lot: _____ Blk/Par: _____ Plan No.: _____ Ext.: _____

OR: 1/4 Sec: _____ Sec: _____ Twp: _____ Rge: _____ W2

A trench inspection undertaken by our maintenance personnel is required prior to back fill and service connection to the central water distribution system. Please contact the Municipal Office 24 hours prior to intended inspection at 306-771-2522 to arrange a suitable time. Failure to arrange for a trench inspection may result in the service line having to be excavated for an inspection and/or fines.

Dirt Work Contractor: _____

Dirt Work Contractor Phone #: _____

Dirt Work Contractor Address: _____

**BUILDER CONTRACTOR
SIGNATURE**

**DIRT WORK CONTRACTOR
SIGNATURE**

****Water service will be turned on by our Maintenance Personnel only. Theft of water where someone other than our Maintenance Personnel has turned on the water and breaches the provisions of the Water Utility Bylaw will be held liable and fined.**

OFFICE USE ONLY

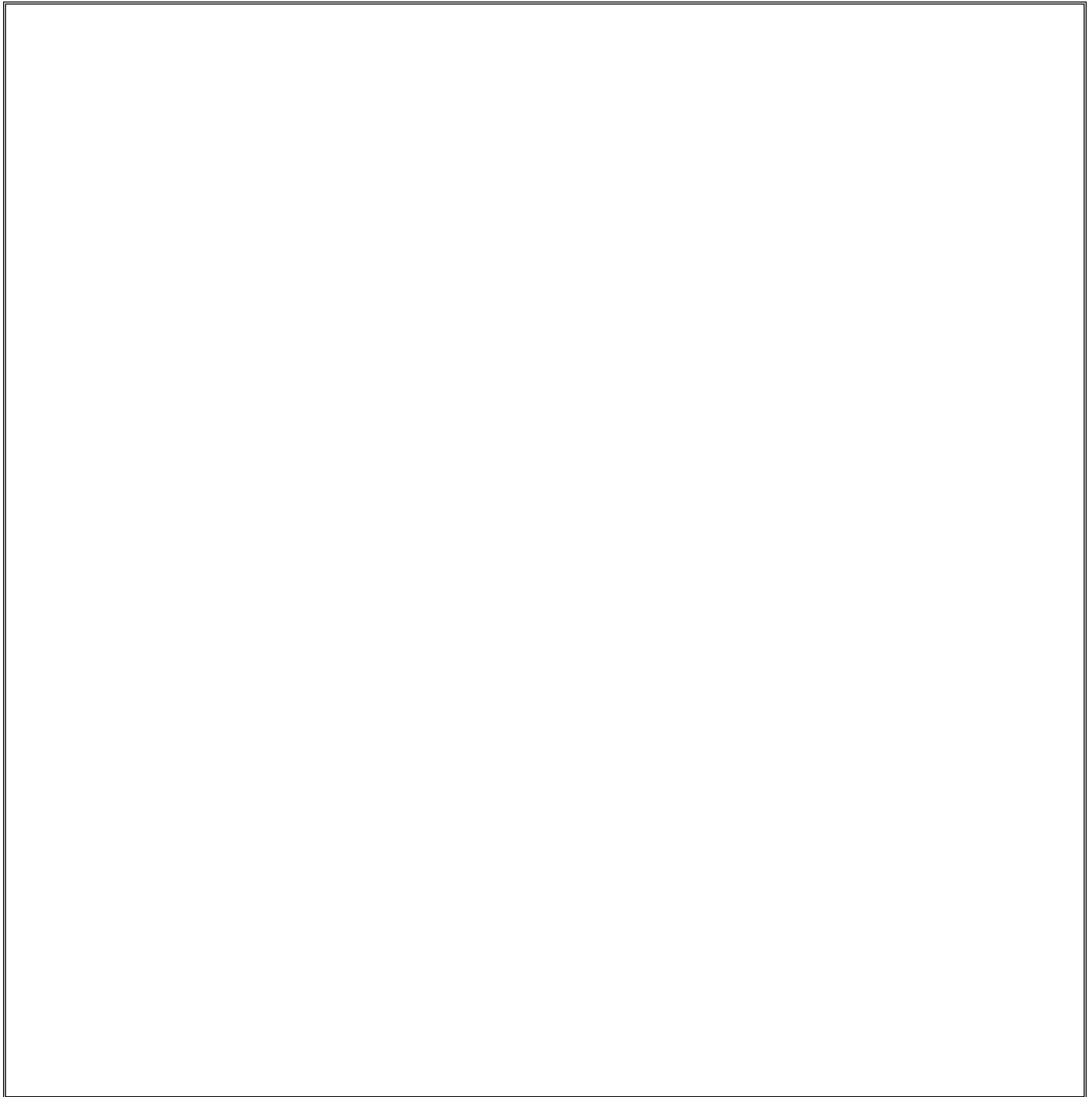
Trench Inspected By: _____ **RM REP. SIGNATURE**

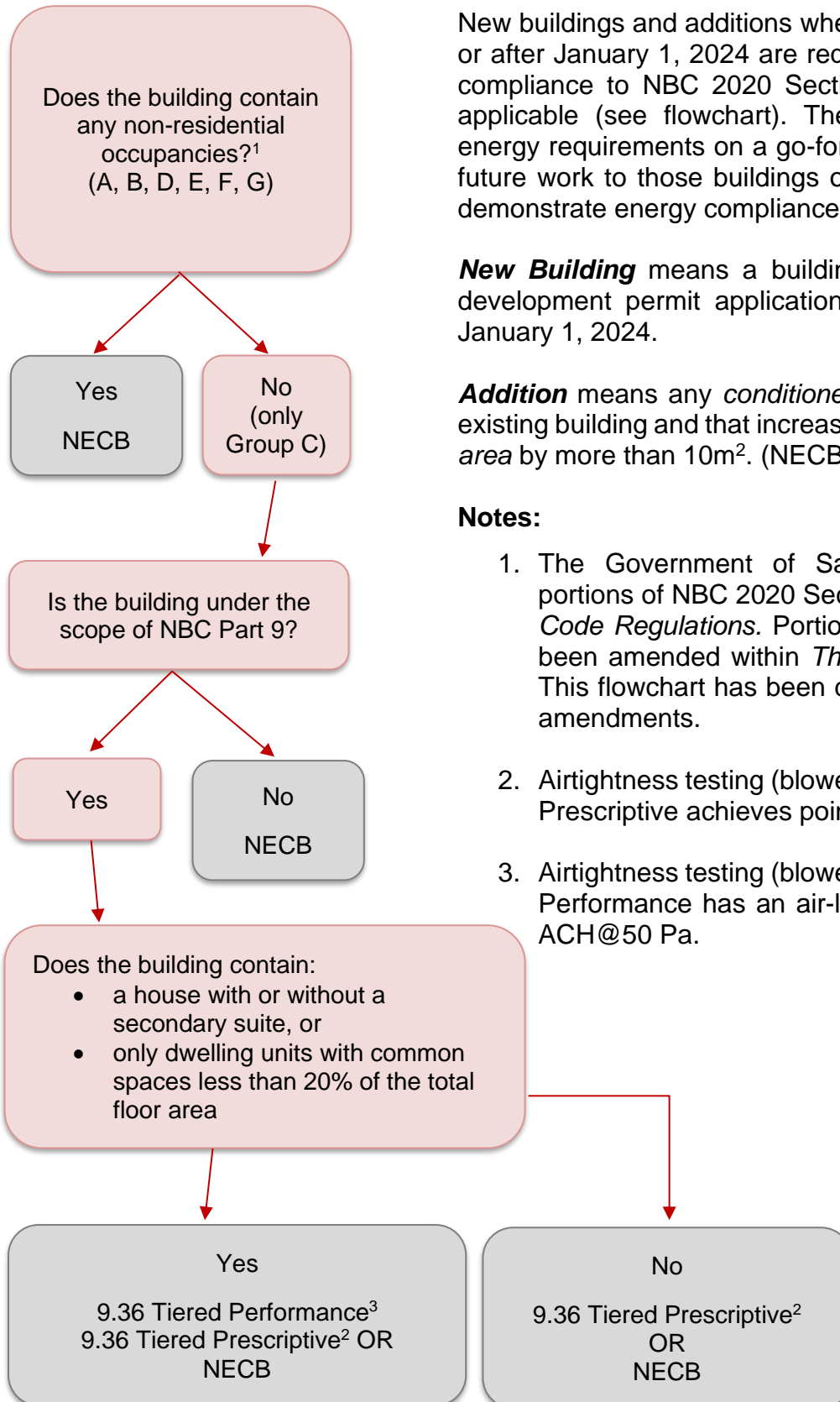
Comments: _____

Notes: _____



SITE DIAGRAM
Office Use Only





New buildings and additions where permits are applied for on or after January 1, 2024 are required to demonstrate energy compliance to NBC 2020 Section 9.36 or NECB 2020, as applicable (see flowchart). These must continue to meet energy requirements on a go-forward basis. This means that future work to those buildings or additions must continue to demonstrate energy compliance.

New Building means a building for which a building and development permit application was submitted on or after January 1, 2024.

Addition means any *conditioned space* that is added to an existing building and that increases the *building's floor surface area* by more than 10m². (NECB 2020 defined term).

Notes:

1. The Government of Saskatchewan has amended portions of NBC 2020 Section 9.36 within *The Building Code Regulations*. Portions of NECB 2020 have also been amended within *The Energy Code Regulations*. This flowchart has been developed to align with those amendments.
2. Airtightness testing (blower door) required when Tiered Prescriptive achieves points through Table 9.36.8.8.
3. Airtightness testing (blower door) required when Tiered Performance has an air-leakage rate of less than 3.2 ACH@50 Pa.

File Number _____

Date (YY MM DD) _____

To: _____

Municipality Name

Re: _____

Name of Project

Description of Project

Civic Address or Land Location of Project Site

Section A: Letter of Commitment

The undersigned hereby undertakes to be responsible for design and field reviews of the following components by confirming, through documentation, that any registered professionals delegated design and field reviews are competent to perform their responsibilities **(initial items listed below that apply to this registered professional)**

National Building Code of Canada & National Plumbing Code of Canada

Architecture Structural Engineering Mechanical Engineering

Electrical Engineering Geotechnical Engineering Alternative solution

National Energy Code of Canada for Buildings

Part 3 Part 4 Part 5

Part 6 Part 7 Part 8

Other (specify)

The undersigned also undertakes to notify the authority having jurisdiction in writing as soon as possible if the undersigned's contract for field review is terminated at any time during construction.

I certify that I am an architect or engineer, as defined in The Construction Codes Act, and am licensed to practice in Saskatchewan.

(Affix Professional Seal Below)

Professional's Name & Discipline (Print)

Company Name (If the registered professional is a member of a firm)

Address (Mail, City/Town, Province, Postal Code)

Phone

Email

Signature of Registered Professional

Date

Section B: Field Review

I hereby give assurance that:

- a) I have fulfilled my obligations for field review as initialed in Section A:
 - i. Subsection 15(1) of The Building Code Regulations, and/or
 - ii. Section 6 of The Energy Code Regulations,
- b) Those components initialed in Section A substantially comply with the plans and supporting documents submitted in support of the application for the building permit; and as modified by subsequent site instruction and/or change orders; and
- c) I certify that I am an architect or engineer, as defined in The Construction Codes Act, and am licensed to practice in Saskatchewan.

(Affix Professional Seal Below)

Professional's Name & Discipline (Print)

Company Name (If the registered professional is a member of a firm)

Signature of Registered Professional

Date

Comments or Occupancy limitations _____

Note: The above letters must be signed by a registered professional. An Architect or Engineer is defined as:

- a) a person who is registered or licensed to practice as a professional engineer under The Engineering and Geoscience Professions Act, or
- b) a person who is registered or licensed to practice as an architect under the Architects Act.



Third Party Costs Acceptance Form

I, _____ of _____
(please print name) (city, province)

do hereby authorize the Rural Municipality of Edenwold No. 158 to invoice third party costs to me in accordance with the Planning Fees Services Bylaw, which states that the Applicant shall be solely responsible for all of the costs associated with:

1. Fulfilling public notification requirements, including the cost of advertising and notifying stakeholders;
2. Engagement of required planning, engineering, legal, or other professional expertise necessary to review an application and/or implement Council's decision, including the cost of preparing agreements;
3. The cost per parcel to view land titles and plans of subdivision of the property proposed for development, amendment, or subdivision; and
4. Registration of an interest on the title of the property proposed for development, amendment, or subdivision as prescribed by the Information Services Corporation (Land Titles).

The information on this form is being collected under the authority of Section 27(a) of the *Local Authority Freedom of Information and Protection of Privacy Act* and will be used solely for the purpose of invoicing costs to the Applicant regarding their application.

Applicant Signature

Date