



## R.M. of Edenwold No. 158

Email: info@edenwold-sk.ca

Phone: (306) 771-2522

Fax: (306) 347-2970

### Building Permit Application

Civic Address: _____	Subdivision: _____	Permit Number: _____
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Legal Land Description: Lot _____ Block _____ Plan _____
Quarter _____ Section _____ Township _____ Range _____ W2M _____

Owner:	Address: _____ City/Town _____ Postal Code _____	Telephone: Cell: _____
Building Contractor:	Address: _____ City/Town _____ Postal Code _____	Telephone: Cell: _____

### Floor Area:

Ground Floor: _____ ft <sup>2</sup> or m <sup>2</sup> <small>(circle one)</small>	Second Floor: _____ ft <sup>2</sup> or m <sup>2</sup> <small>(circle one)</small>	Basement: _____ ft <sup>2</sup> or m <sup>2</sup> <small>(circle one)</small>	Accessory/Other: _____ ft <sup>2</sup> or m <sup>2</sup> <small>(circle one)</small>
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### Building:

Estimated Value of Construction: _____	Length: _____ ft or m <small>(circle one)</small>	Width: _____ ft or m <small>(circle one)</small>	Height: _____ ft or m <small>(circle one)</small>
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### Read Through and Initial After Each Statement:

I have submitted a site plan indicating the location of all property lines, all existing and proposed buildings, the distances between all property lines and the closest wall of the nearest building, the location of all existing and proposed roads and a north arrow to establish the orientation of the site plan. \_\_\_\_\_

I hereby agree to comply with the Building Bylaw of the municipality and acknowledge that it is my responsibility to ensure compliance with the municipal building bylaw, provincial legislation, and the National Building Code of Canada, regardless of any review of drawings or inspections that may or may not be carried out by the inspector. \_\_\_\_\_

It is expressly understood that the municipality requires building inspections to be called for at various stages of construction, as outlined in the building bylaw, and that it is my responsibility to contact the municipal building inspector at the required intervals of construction will result in deductions from the occupancy deposit, in part or in whole, additional inspection fees, the issuance of stop work order, and/ or other action outlined in the municipal building bylaw. \_\_\_\_\_

I understand that this permit expires six months from the date of issue if work is not commenced within that period, or two years from the date on which the permit was issued; and any deviation, omission or revision to the approved application requires approval of Council, or its authorized representatives. \_\_\_\_\_

I understand that additional inspection fees may be charged for extra inspections, non-scheduled inspections and re-inspections. \_\_\_\_\_

\_\_\_\_\_  
Date of Application

\_\_\_\_\_  
Owner of Authorized Agent (print)

\_\_\_\_\_  
Owner/Agent (sign)

**Please plan on applying for a building permit 4 to 6 weeks before construction is set to begin to allow time for our Building Official to review the application.**



# Residential Plan Review Checklist

Box 517 Stn. Main  
White City, SK S4L5B1  
Ph: 306-536-1799  
Fax: 306-781-2112  
office@pro-inspections.ca

## Project Information

<b>Municipality:</b> _____	<b>PBI Number:</b> 24- _____
<b>Job Site Address:</b> _____	<b>Project Type:</b> _____
<b>Owner's Name:</b> _____	<b>Cell Phone:</b> _____

## Residential Project Type

REQUIRED for a Plan Review	New Dwelling / Housing Unit	RTM / Modular / Post-Move	Mobile (Manufactured) Home	Addition / Living Space / Sec. Suite	Renovation (structural or egress)	Basement Development	Deck (not covered or enclosed)	* Attached Garage (unheated)	* Det Garage / Acc. Bldg. (unheated)	* Pole Building (unheated)	Retaining Wall (if collapse affects a structure)	Foundation Replacement	Solar Panels (PV or Hot Water)	Storage only - no living space & unheated
<p style="text-align: center;">Provide <b>designs and required documents in PDF format</b> as indicated by the unshaded boxes for the project (shaded box means not required).</p> <p style="text-align: center;">A plan review must be completed by PBI <u>before</u> a building permit is issued.</p> <p style="text-align: center; color: red;">E-mail plans and documents in PDF format to the <u>municipal office</u>.</p> <p style="text-align: center;"><i>Requirements may vary for unique or larger projects. Please consult with PBI.</i></p>														
<b>Site Plan</b> (e.g. lot size & shape; indicate North; project size on lot, distance to all property lines, indicate what borders each property line, label streets, etc.)														
<b>Building Plans</b> (e.g. floor plans, exterior elevations, cross sections, structural details, window & door types, sizes & locations, stair configurations, material lists, specs, etc.)														
<b>Energy Code Forms</b> (applicable to compliance option, code edition & climate zone)														
<b>Building Designs stamped by an engineer</b> (project specific for <u>intended use</u> *)														
<b>Foundation Designs stamped by a structural engineer</b> (site specific)														
<b>Geotechnical Report</b> (if required by zoning bylaws or engineer recommendation)														
<b>PBI Specifications sheet</b> (plus all information requested in the sheets)														
<b>Information Below is Required BEFORE THE FRAMING INSPECTION</b>														
<b>Engineer-stamped roof truss designs &amp; layouts</b> (NBC compliant)														
<b>Engineer-stamped floor truss and/or LVL designs &amp; layouts</b>														
<b>Fireplace or Wood Stove Manufacturer Specifications</b>														
<b>Residential Mechanical Ventilation Design Summary</b>														

\* Pole Building (Please detail intended use. Note if vehicles will be repaired in the building, if building is for personal or business use, etc.)

<b>Signature:</b> _____	<b>Date:</b> _____
<p>* I declare that I am the owner of this property, and I will notify PBI of any email changes if applicable.</p> <p>* Please note that failure to receive an emailed report or related documents does not release the property owner (s) from their responsibility to comply in all regards with the building standards (Saskatchewan Construction Code Act, Municipal Building Bylaws, and National Building Code of Canada).</p>	

## Residential Permit Information Form (PIF)

**Municipal Office Use Only**

Municipality: _____	Date: _____
Development Approved: <input type="checkbox"/> Yes <input type="checkbox"/> No	PBI Number: 24- _____
Geotech Required: <input type="checkbox"/> Yes <input type="checkbox"/> No	Permit Expiry Date: _____
Municipal Official: _____	Signature: _____

### **Information Below To Be Completed By The Applicant**

#### Contact & Email Consent

Building Owner: _____	Home Phone: _____
Mailing Address: _____	Cell Phone: _____
Email Address Owner: _____	
Contractor: _____	Business: _____
Contact Person: _____	Cell Phone: _____
Email Address Contractor: _____	
Signature: _____	Date: _____

\* I declare that I am the owner of this property, and I will notify PBI of any email changes if applicable.

\* By signing above, I consent to email delivery to all named above of PBI reports and related documents pertaining to this building permit.

\* Please note that failure to receive an emailed report or related documents does not release the property owner (s) from their responsibility to comply in all regards with the building standards (Saskatchewan Construction Code Act, Municipal Building Bylaws, and National Building Code of Canada).

**\* Note that owners should always include themselves on this form.**

#### Jobsite Location

Civic Address: \_\_\_\_\_

Legal Land Location: \_\_\_\_\_

Lot(s) \_\_\_\_\_ Block \_\_\_\_\_ Plane No \_\_\_\_\_  
 or: Quarter Section \_\_\_\_\_ Township \_\_\_\_\_ Range \_\_\_\_\_ Meridian \_\_\_\_\_

Description: \_\_\_\_\_

Subdivision / Landmark: \_\_\_\_\_

#### Project Details

**\* Please fill in Sections 1a) plus 1b), or just Section 2)**

1a) **Single Family Dwelling** (Select One Permit Type That Best Describes the Dwelling)

New Home     
  RTM     
  Post-Move     
  Modular Home     
  Duplex Unit

1b) **Select Below ALL that Pertain to this Permit AND are included with the plans submitted to PBI for Review:**

Basement Development     
  Deck     
  Attached Garage (Insulated)     
  Attached Garage (Not Insulated)

2) **Residential Building Project** (Separate Permit is Required for Each Project type)

Addition     
  Attached Garage     
  Deck     
  Basement Development

Renovation     
  Roof Extension     
  Sunroom     
  Secondary Suite

Detached Garage     
  Accessory Building     
  Accessory Building w/Living     
  Pole Building

Boat House     
  New Foundation     
  Retaining Wall     
  Demolition

This document must be submitted to PBI **by the municipal office**

# Development Permit Application



100 HUTCHENCE ROAD, EMERALD PARK, SASKATCHEWAN, S4L 1C6

PH: 306-771-2522

FAX: 306-347-2970

<b>DP #</b>	<b>BP #</b>
<b>1. To be filled out by the Applicant (Owner):</b>	
Name:	Month      Day      Year
Street Address:	City/Town Postal Code:
Email:	Phone:      - Cell:      -
<b>2. Contractor (if applicable):</b>	
Name:	Company Name:
Street Address:	City/Town Postal Code:
Email:	Phone:      - Cell:      -
<b>3. Legal Land Location for proposed development:</b>	
Civic Address:	Lot:    Block:    Plan:      Ext:
Subdivision:	Quarter:    Section:    Township:    Range:    W2M
Registered Plan #:	Certificate of Title #:
<b>4. Existing Use of Land:</b>	
Current Zoning:	
Agriculture <input type="checkbox"/>	Residential <input type="checkbox"/> Other (Please describe)
Country Residential <input type="checkbox"/>	Industrial <input type="checkbox"/>
Commercial <input type="checkbox"/>	
Provide a detailed description of proposed use of land and/or buildings:	

# Development Permit Application



100 HUTCHENCE ROAD, EMERALD PARK, SASKATCHEWAN, S4L 1C6

PH: 306-771-2522

FAX: 306-347-2970

## 5. Site Servicing:

Parcel access provided by:

Grid Road	Highway	Main Farm Access	Other
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Water Supply provided by:	Municipal Waterline	Private Well	Other
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Sewage Disposal provided by:	Existing (please specify type of system)	Proposed (please specify type of system)
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Drainage provided by:	Existing (please specify)	Proposed (please specify)
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## 6. Surrounding land uses:

Are any of the following within 0.5 km of the proposed development?	Yes/No	If yes, please provide best estimate of distance
Intensive livestock operation	Yes/No	
Sewage lagoon or wastewater treatment facility	Yes/No	
Solid waste disposal facility or landfill	Yes/No	
Stream or large body of water	Yes/No	
Anhydrous ammonia facility	Yes/No	
Industrial	Yes/No	

## 7. Declaration by Applicant

I/We \_\_\_\_\_ hereby certify that I/we am/are the registered owner(s) of the lands and that the information given on this form and the site plan is full and complete and is, the best of my/our knowledge, a true statement of the facts relating to this application for development.

\_\_\_\_\_  
Date Signature

\_\_\_\_\_  
Date Signature

I/We, \_\_\_\_\_ hereby certify that I/we am/are the agent authorized to act on behalf of the registered owner(s) and hereby swear that all statements contained within this application are true, and I/we make this solemn declaration conscientiously believing it to be true, and knowing that it is of the same force and effect as if made under oath, and by virtue of the Canada Evidence Act.

\_\_\_\_\_  
Date Signature

\_\_\_\_\_  
Date Signature

**Receipt #**

# Letter of Authorization



100 HUTCHENCE ROAD, EMERALD PARK, SASKATCHEWAN, S4L 1C6

PH: 306-771-2522

FAX: 306-347-2970

I, (We) \_\_\_\_\_ being the owner(s) of

Lot \_\_\_\_\_ Block \_\_\_\_\_ Plan \_\_\_\_\_ Ext \_\_\_\_\_

## Legal:

NW/NE/SE/SW Section \_\_\_\_\_ Township \_\_\_\_\_ Range \_\_\_\_\_ W2 Meridian give

\_\_\_\_\_ permission to

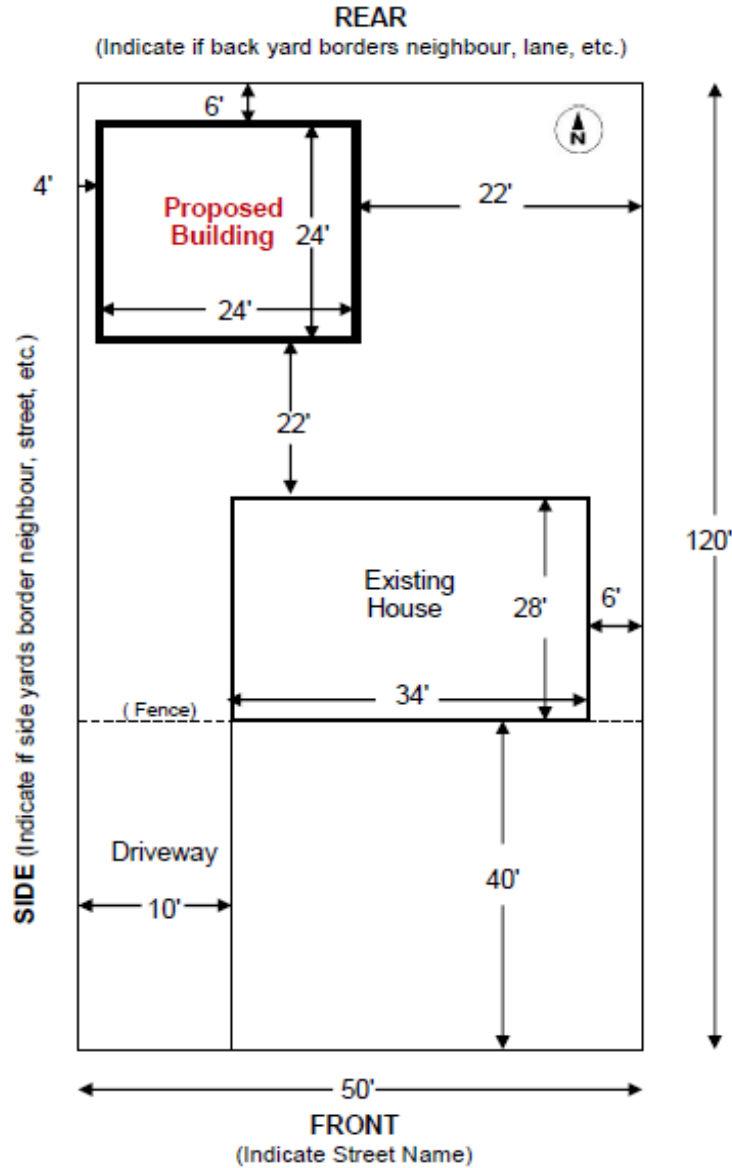
act on by (our) behalf in applying for a Development Permit for the above subject property.

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Development Permit #**

## Residential – Sample Site Plan





# Airtightness Certificate

Box 517 Stn. Main  
 White City, SK S4L5B1  
 Ph: 306-536-1799  
 Fax: 306-781-2112

Complete this form when the chosen energy efficiency design compliance path requires a verified post construction airtightness test:

- Tiered prescriptive achieves points through Table 9.36.8.8., or
- Tiered performance has an air-leakage rate of less than 3.2 ACH@50 Pa.

Building Address: \_\_\_\_\_

Legal Address: Lot: \_\_\_\_\_ Block: \_\_\_\_\_ Plan: \_\_\_\_\_ Subdivision: \_\_\_\_\_

Permit Application Number: \_\_\_\_\_

Conditioned Space Volume (m<sup>3</sup>): \_\_\_\_\_

**Airtightness Declaration:**

Input parameters:	Reference Value	Proposed Value	Actual
Airtightness (air changes per hour @ 50 Pa)			
Airtightness Design Units (circle one)	<input type="checkbox"/> ACH <sub>50</sub>	<input type="checkbox"/> NLA <sub>10</sub>	<input type="checkbox"/> NLR <sub>50</sub>
Zone Method (circle one)	<input type="checkbox"/> Guarded	<input type="checkbox"/> Unguarded	
<b>Airtightness performer information:</b>			
Name:	Company:		
Phone:	Email:		

I certify that I am knowledgeable, experienced and trained in the airtightness testing equipment and methodology. Testing has been completed in accordance with CAN/CGSB-149.10-M and meets or exceeds the expected results of the proposed model or design.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Completed certificates must be submitted to [office@pro-inspections.ca](mailto:office@pro-inspections.ca) prior to Insulation and Vapour Barrier inspection.



# Tiered Performance Compliance

Section 9.36 of the National Building Code of Canada

**This form is intended to clarify the compliance with Section 9.36, Tier 2 performance path.**

*Must be completed by a competent person who is knowledgeable, experienced and trained in building design under Section 9.36 of the NBC and acceptable to the Authority Having Jurisdiction.*

<b>Address</b>	
<b>Occupancy Class</b>	
<b>Conditioned Space Volume (m<sup>3</sup>)</b>	

### Performance Compliance Path 9.36.5. & 9.36.7.

Available only to houses with or without secondary suites, buildings that contain only dwelling units and common spaces whose total floor area does not exceed 20% of the total floor area of the building.

Input parameters (not required for EnerGuide compliance)	Reference Model	Proposed Model
Airtightness Level (air exchanges per hour @ 50 Pa)		
Heat Loss/Heat Gain		
HRV efficiency		
Thermal mass (MJ/m <sup>2</sup> ·°C)		
Ventilation rate (l/s)		
Fenestration and door to wall ratio (FDWR) – reference (%)		
Direction of front elevation (clearly circle one)	N NE E SE S SW W NW	N NE E SE S SW W NW
Area of windows and doors	Front elevation (m <sup>2</sup> )	
	Rear elevation (m <sup>2</sup> )	
	Left elevation (m <sup>2</sup> )	
	Right elevation (m <sup>2</sup> )	
	Total area of windows (m <sup>2</sup> )	
	Total area of opaque doors (m <sup>2</sup> )	
Energy use (GJ)		
<b>Software Information</b>		
<b>Software title</b>	<b>Version</b>	
<b>Is software Hot2000 or ANSI/ASHRAE 140 compliant?</b> Modelling summary reports generated for both the reference and proposed houses are required to be attached.		Yes / No

Proposed House - Building Assembly Details:				
	Framing	Insulation	Furnace Size:	
<b>Ceiling:</b>	" o.c.	R -	<b>Furnace Rating:</b>	
<b>Exterior Wall:</b>	2" x @ " o.c.	R -	<b>Water Heater:</b>	
<b>Tall Wall:</b>	2" x @ " o.c.	R -	<b>HRV:</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No
<b>Foundation Wall:</b>	2" x @ " o.c.	R -	<b>Air Conditioner:</b>	
<b>Floor Headers:</b>		R -	<b>Air Barrier (NBC):</b>	
<b>Cantilever/Bonus Rm:</b>	2" x @ " o.c.	R -	<b>Attic Hatch:</b>	
<b>Slab:</b>	<input type="checkbox"/> None <input type="checkbox"/> Int <input type="checkbox"/> Ext / (1.2m)	thick -	<b>Doors (U-Values):</b>	
<b>Cladding Type:</b>			<b>Windows:</b> (List all U-Values)	
<b>Comments:</b>				

This form is intended to clarify the compliance with Section 9.36, Tier 2 prescriptive path.

Must be completed by a competent person who is knowledgeable, experienced and trained in building design under Section 9.36 of the NBC and acceptable to the Authority Having Jurisdiction.

<b>Address</b>	
<b>Occupancy Class</b>	
<b>Conditioned Space Volume (m<sup>3</sup>)</b>	

**Prescriptive Compliance Path (9.36.2. – 9.36.4.)**

All calculations and specifications must be attached to this form to be considered complete and be accepted for review.

<u>Conversions:</u>	
<b>R = 5.678 x RSI</b>	<b>U = 1 / RSI</b>

HRV / ERV: Yes

No

**F280 Heat Gain/Loss Report must be Attached**

<b>Effective Thermal Resistance of Above Ground Opaque Building Assemblies (RSI)</b>			
<b>Assembly</b>	<b>w/ HRV</b>	<b>w/o HRV</b>	<b>Proposed</b>
Ceilings below attics	8.67	10.43	
Cathedral / Flat roofs	5.02	5.02	
Walls & Rim joists	2.97	3.08	
Floors over unheated spaces	5.02		
Floors within garage	4.86		
<b>Thermal Characteristics of Fenestration, Doors and Skylights (U)</b>			
<b>Assembly</b>	<b>Efficiency</b>		<b>Proposed</b>
Windows & Doors	Maximum U-Value 1.61 or Minimum Energy Rating $\geq 25$		
One door exception	Maximum U-Value 2.60		
Attic hatch	Minimum RSI <sub>nom</sub> 2.60		
Skylights	Maximum U-Value 2.75		
<b>Effective Thermal Resistance of Below-Grade or In-Contact-With-Ground Opaque Buildings Assemblies (RSI)</b>			
<b>Assembly</b>	<b>w/ HRV</b>	<b>w/o HRV</b>	<b>Proposed</b>
Foundation Walls	2.98	3.46	
Slab On Grade With Integral Footing	2.84	3.72	
Unheated Floor Below Frost Line	uninsulated	uninsulated	
Unheated Floor Above Frost Line	1.96	1.96	
Heated Floors	2.84	2.84	

**Trade Off (9.36.2.11.):**

Yes

No

Should trade off be proposed, all calculations must be attached to this form to be considered complete and be accepted for review. The location and extent of assemblies used in the calculations shall be clearly identified on the drawings by hatch or note.

HVAC Equipment Performance Requirements				
Equipment	Capacity KW	Standard	Min. Efficiency	Proposed
Electric Heat Pump (split & single package)	≥ 19	See Tables 5.2.12.1.-A to -P of Division B of the NECB		
Gas Fired Furnace w or w/o A/C	≤ 66 using single-phase electric current	CAN/CSA-P.2	AFUE ≥ 95% and must be equipped with a high-efficiency constant torque or constant airflow fan motor	
	≤ 66, through the wall furnace		E <sub>t</sub> ≥ 78.5% AFUE ≥ 90%	
	≤ 66 using three-phase electric current	ANSI Z21.47/CSA 2.3	AFUE ≥ 78% or E <sub>t</sub> ≥ 80%	
	> 66 and ≤ 117.23		E <sub>t</sub> ≥ 80%	
Electric Boiler	< 88	(1)		
Gas Fired Boiler	< 88	CAN/SCA-P.2	AFUE ≥ 90%	
	≥ 88 & < 733	ANSI/AHRI 1500 or DOE 10 CFR, Part 431, Subpart E, Appendix A	E <sub>t</sub> ≥ 83%	
Other				
Heat Loss/Heat Gain Calculation	<input type="checkbox"/> Calculations were prepared in conformance with CSA F280-12			_____ BTU
Nomenclature	AFUE= annual fuel utilization efficiency, E <sub>t</sub> = thermal efficiency			
Water Heaters Performance Requirements				
Equipment	Capacity KW	Standard	Min. Efficiency	Proposed
Tank Storage Electric	≤ 12 kW (>50 L to ≤ 270 L capacity)	CAN/CSA-C191	SL ≤ 35 + 0.20V (top inlet)	
			SL ≤ 40 + 0.20V (bottom inlet)	
	≤ 12 kW (>270 L to ≤ 454 L capacity)		SL ≤ (0.472V) - 38.5 (top inlet)	
			SL ≤ (0.472V) - 33.5 (bottom inlet)	
>12 kW	ANSI Z21.10.3/CSA 4.3 or DOE 10 CFR, Part 431, Subpart G App B	SL ≤ 0.30 + (102.2 V <sub>s</sub> )		
Tank Storage Gas Fired	≤ 22 kW and first-hour rating < 68 L	CAN/CSA-P.3	UEF ≥ 0.3456 – (0.00053 V <sub>s</sub> )	
	≤ 22 kW and first-hour rating ≥ 68 L but < 193 L		UEF ≥ 0.5982 – (0.00050 V <sub>s</sub> )	
	≤ 22 kW and first-hour rating ≥ 193 L but < 284 L		UEF ≥ 0.6483 – (0.00045 V <sub>s</sub> )	
	≤ 22 kW and first-hour rating > 284 L		UEF ≥ 0.6920 – (0.00034 V <sub>s</sub> )	
	> 22 kW but ≤ 30.5kW and V <sub>r</sub> ≤ 454 L		UEF ≥ 0.8107 – (0.00021 V <sub>s</sub> )	
	> 22 kW	DOE 10 CFR, Part 431, Subpart G, Appendix A	E <sub>t</sub> ≥ 90% and SL ≤ 0.84 [(1.25 Q) + (16.57 √V <sub>r</sub> )]	

Tankless Gas Fired	< 58.56 kW, $V_r \leq 7.6$ L and max. flow rate < 6.4 L/min	CAN/CSA-P.3	$UEF \geq 0.86$	
	< 58.56 kW, $V_r \leq 7.6$ L and max. flow rate $\geq 6.4$ L/min		$UEF \geq 0.87$	
	$\geq 58.56$ kW, $V_r \leq 37.85$ L and input rate to $V_r$ ratio $\geq 309$ W/L	DOE 10 CFR, Part 431, Subpart G, Appendix C	$E_t \geq 94\%$	
Tankless, Electric	No standard addresses the performance efficiency; however, their efficiency typically approaches 100%			
Other				
Nomenclature	$EF$ = energy factor $Q$ = nameplate input rate, in kW $V_r$ = rated nominal storage volume, in L $E_t$ = thermal efficiency with a 38.9°C (70°F) water temp difference $SL$ = standby loss, in W $V_s$ = measured storage volume, in L			

(1) Must be equipped with automatic water temperature control. No standard addresses the performance efficiency; however their efficiency typically approaches 100%

Proposed House - Building Assembly Details:				
	Framing		Insulation	Furnace Size:
Ceiling:	" o.c.		R -	Furnace Rating:
Exterior Wall:	2" x	@ " o.c.	R -	Water Heater:
Tall Wall:	2" x	@ " o.c.	R -	HRV: <input type="checkbox"/> Yes <input type="checkbox"/> No
Foundation Wall:	2" x	@ " o.c.	R -	Air Conditioner:
Floor Headers:			R -	Air Barrier (NBC):
Cantilever/Bonus Rm:	2" x	@ " o.c.	R -	Attic Hatch:
Slab:	<input type="checkbox"/> None <input type="checkbox"/> Int <input type="checkbox"/> Ext / (1.2m)		thick -	Doors (U-Values):
Cladding Type:				Windows: (List all U-Values)
Comments:				

**Compliance via Tiered Prescriptive Results (9.36.8.)**

This option applies only to buildings of residential occupancy to which Part 9 applies.

Energy Performance Measures	Minimum Energy Conservation Points (Zone 7a)
Above-Ground Walls	
Fenestration and Doors	
Below-Grade or In Contact with Ground	
Airtightness	
Ventilation Systems	
Service Water Heating Equipment	
Building Volume	
<b>Total Energy Conservation Points Achieved:</b> (Tier 2 requires at least 10 points)	

Where points are achieved through Table 9.36.8.8., an airtightness test is required to be conducted. Provide the **Airtightness Certificate** to [office@pro-inspections.ca](mailto:office@pro-inspections.ca) once complete but required prior to Occupancy inspection.

## Compliance via Tiered Performance Results (9.36.7.)

Energy Performance Metrics (not Required for Energuide Compliance)	Reference Model	Proposed Model	Target Energy Performance
<b>Total volume of conditioned space within the building or house &gt; 300m<sup>3</sup> and where volume is not determined</b>			
<b>Percent heat loss reduction (Required: ≥ 5%)</b> (calculated by subtracting the annual gross space heat loss of the proposed house from the annual gross space heat loss of the reference house and dividing the result by annual gross space heat loss of the reference house)			Achieved:
<b>Percent improvement (Required: ≥ 10%)</b> (calculated by subtracting the annual energy consumption of the proposed house from the house energy target of the reference house and dividing the result by the house energy target of the reference house), <i>or</i>			Achieved:  or
<b>Percent house energy target (Required: ≤ 90%)</b> (calculated by dividing the annual energy consumption of the proposed house by the house energy target of the reference house)			Achieved:
<b>Peak cooling load (≤ reference house)</b>			<input type="checkbox"/> Yes <input type="checkbox"/> No
<b>Total volume of conditioned space within the building or house ≤ 300m<sup>3</sup> and where volume is not determined</b>			
<b>Percent house energy target (Required: ≤ 100%)</b> (calculated by dividing the annual energy consumption of the proposed house by the house energy target of the reference house)			Achieved:

Declaration			
<b>Name</b>		<b>Company</b>	
<b>Email</b>		<b>Phone</b>	
<p><i>I hereby certify that the design parameters and/or calculations submitted were prepared in full accordance with the operation procedures of the software and:</i></p> <p><input type="checkbox"/> Subsection 9.36.5 of the 2020 NBC.</p> <p><input type="checkbox"/> Alternative Solution (attach supporting documents)</p> <p><input type="checkbox"/> EnerGuide Rating System, v15. I am a qualified Energy Advisor and the submitted design achieves the minimum 10% annual energy improvement target of 2020 NBC, Tier 2. (a compliance summary will be submitted prior to full occupancy)</p> <p>Signature: _____ Date: _____</p>			

**Where the air-leakage rate is a value less than 3.2 ACH@50 Pa, an airtightness test is required to be conducted. Provide the Airtightness Certificate to [Office@pro-inspections.ca](mailto:Office@pro-inspections.ca) once complete (required prior to Occupancy inspection).**



# WATER SERVICES APPLICATION

Building Permit # \_\_\_\_\_

Applicant Name: _____		Date: _____	
Email: _____		Phone #: _____	
Mailing Address: _____			
Service Address & Subdivision: _____			
Legal Land Description:	Lot: _____	Blk/Par: _____	Plan No.: _____ Ext.: _____
OR:	¼ Sec: _____	Sec: _____	Twp: _____ Rge: _____ W2

Residential Application

Commercial/Industrial Application

I, \_\_\_\_\_, hereby make an application for water service. I hereby agree to adhere to the provisions of the Water Utility Bylaw with respect to said services.

\_\_\_\_\_  
SIGNATURE OF APPLICANT

Basic Water Connection Size of up to 25 mm (1 inch):

Water Connection Fee:	\$100.00
Backflow Protection Valve:	\$120.00
TOTAL:	\$220.00

Larger than 25mm (1 inch):

Requested size of connection: \_\_\_\_\_

Req. Size of meter/backflow: \_\_\_\_\_

\*If you require a water connection larger than 25 mm (1 inch), additional costs and approvals will be required. Please contact the Municipal Office in writing with your request. Cost will be determined upon confirmation of size of connection.

**\*\*Water service will be turned on by our Maintenance Personnel only. Theft of water where someone other than our Maintenance Personnel has turned on the water and breaches the provisions of the Water Utility Bylaw will be held liable and fined.**

<i>OFFICE USE ONLY</i>	
Meter Serial #: _____	Date Fees Paid: _____
Meter ID: _____	Receipt #: _____
Route #: _____	
Notes: _____	
_____	



# TRENCH INSPECTION REPORT

Building Permit # \_\_\_\_\_

**Builder Contractor Name:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Email:** \_\_\_\_\_ **Phone #:** \_\_\_\_\_

**Mailing Address:** \_\_\_\_\_

**Service Address & Subdivision:** \_\_\_\_\_

**Legal Land Description:** Lot: \_\_\_\_\_ Blk/Par: \_\_\_\_\_ Plan No.: \_\_\_\_\_ Ext.: \_\_\_\_\_

**OR:** ¼ Sec: \_\_\_\_\_ Sec: \_\_\_\_\_ Twp: \_\_\_\_\_ Rge: \_\_\_\_\_ W2

**A trench inspection undertaken by our maintenance personnel is required prior to back fill and service connection to the central water distribution system. Please contact the Municipal Office 24 hours prior to intended inspection at 306-771-2522 to arrange a suitable time. Failure to arrange for a trench inspection may result in the service line having to be excavated for an inspection and/or fines.**

Dirt Work Contractor: \_\_\_\_\_

Dirt Work Contractor Phone #: \_\_\_\_\_

Dirt Work Contractor Address: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
**BUILDER CONTRACTOR  
SIGNATURE**

\_\_\_\_\_  
**DIRT WORK CONTRACTOR  
SIGNATURE**

**\*\*Water service will be turned on by our Maintenance Personnel only. Theft of water where someone other than our Maintenance Personnel has turned on the water and breaches the provisions of the Water Utility Bylaw will be held liable and fined.**

*OFFICE USE ONLY*

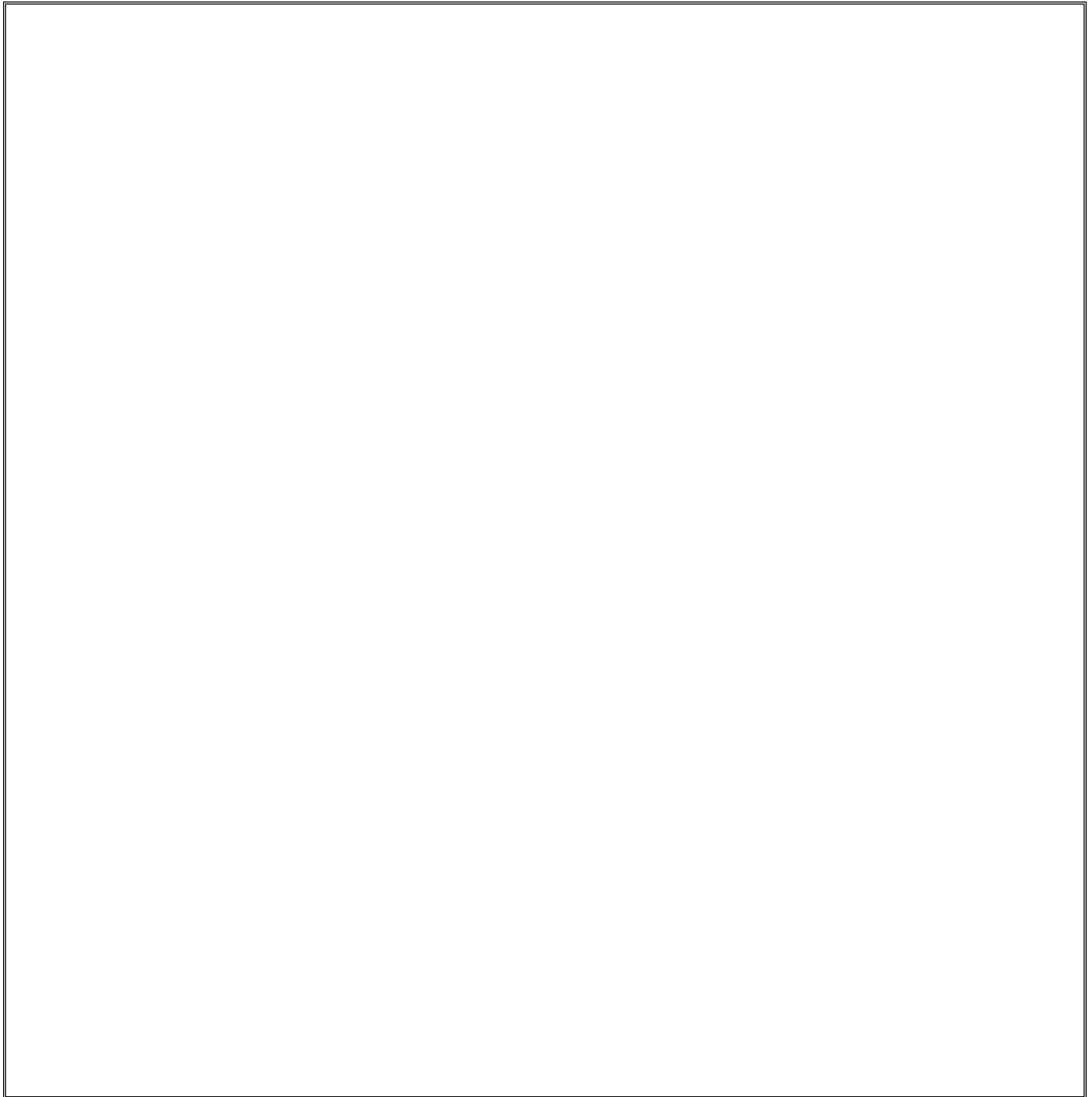
**Trench Inspected By:** \_\_\_\_\_ **RM REP. SIGNATURE**

**Comments:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Notes:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



**SITE DIAGRAM**  
*Office Use Only*







## Third Party Costs Acceptance Form

I, \_\_\_\_\_ of \_\_\_\_\_  
(please print name) (city, province)

do hereby authorize the Rural Municipality of Edenwold No. 158 to invoice third party costs to me in accordance with the Planning Fees Services Bylaw, which states that the Applicant shall be solely responsible for all of the costs associated with:

1. Fulfilling public notification requirements, including the cost of advertising and notifying stakeholders;
2. Engagement of required planning, engineering, legal, or other professional expertise necessary to review an application and/or implement Council's decision, including the cost of preparing agreements;
3. The cost per parcel to view land titles and plans of subdivision of the property proposed for development, amendment, or subdivision; and
4. Registration of an interest on the title of the property proposed for development, amendment, or subdivision as prescribed by the Information Services Corporation (Land Titles).

The information on this form is being collected under the authority of Section 27(a) of the *Local Authority Freedom of Information and Protection of Privacy Act* and will be used solely for the purpose of invoicing costs to the Applicant regarding their application.

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date

# RM of Edenwold Landscaping Permit Application



See Exhibit C to Bylaw 2018-49 for more information

Name of applicant: \_\_\_\_\_

Contractor

Homeowner

Building Permit #: \_\_\_\_\_

Civic address of landscaping project: \_\_\_\_\_

Lot \_\_\_\_\_ Block \_\_\_\_\_ Plan \_\_\_\_\_

Contractor (If applicable)  
Name \_\_\_\_\_

Homeowner  
Name \_\_\_\_\_

Address \_\_\_\_\_

Address \_\_\_\_\_

Phone \_\_\_\_\_

Phone \_\_\_\_\_

Developer-Approved Landscaping Plan Submitted

Approved for Occupancy On: \_\_\_\_\_

Permission is hereby granted to \_\_\_\_\_ to complete the landscaping at civic address \_\_\_\_\_ in accordance with all developer and municipal regulations.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

\_\_\_\_\_  
Development Officer

\_\_\_\_\_  
Date

**Once lot grading and landscaping is complete, please call (306) 347-2965 to arrange an inspection.**

Office use only:

Refundable Landscaping Deposit Paid:

Receipt #:

<b>Inspection Checklist</b>	
Inspection Date:	Inspection Carried Out By:
Trees/shrubs	Rear Yard
Front yard	Ditch
Side yard 1	Elevation Certificate
Side yard 2	Other requirements:
Office Use Only Refund to be sent to:	General Receipt #:

Outstanding items:

**Please remedy all outstanding items and call (306) 347-2965 for a re-inspection. If elevations need to be re-surveyed, the cost will be deducted from the Refundable Landscaping Deposit.**



RM of Edenwold Fence Permit Application  
Fairway South Subdivision



Fence Permit #: \_\_\_\_\_

Name of Applicant: \_\_\_\_\_

Contractor

Homeowner

Civic address of fencing project: \_\_\_\_\_

Lot \_\_\_\_\_ Block \_\_\_\_\_ Plan \_\_\_\_\_

Homeowner

Contractor (If Applicable)

Name \_\_\_\_\_

Name \_\_\_\_\_

Address \_\_\_\_\_

Address \_\_\_\_\_

Phone \_\_\_\_\_

Phone \_\_\_\_\_

**Application must include Plot plan showing location of fence plan**

Please complete the table below:

Yard	Max. allowable height	Proposed height	Proposed material
Front			
Rear			
Side #1			
Side #2 (if both sides the same, please indicate)			

Permission is hereby granted to \_\_\_\_\_ to construct a fence at civic address \_\_\_\_\_ in accordance with all developer and municipal regulations.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

\_\_\_\_\_  
Development Officer

\_\_\_\_\_  
Date

\_\_\_\_\_  
Deposit Paid/Receipt Number

\_\_\_\_\_  
Building Permit Number

# RM of Edenwold Driveway Permit Application

## Fairway South Subdivision



Driveway Permit #: \_\_\_\_\_

Name of applicant:  
\_\_\_\_\_

Contractor

Homeowner

Civic address of driveway project: \_\_\_\_\_

Lot \_\_\_\_\_ Block \_\_\_\_\_ Plan \_\_\_\_\_

Homeowner  
Name \_\_\_\_\_

Address \_\_\_\_\_

Phone \_\_\_\_\_

Contractor (If Applicable)  
Name \_\_\_\_\_

Address \_\_\_\_\_

Phone \_\_\_\_\_

Developer-Approved Driveway Plan Submitted

Permission is hereby granted to \_\_\_\_\_ to complete the driveway located at civic address \_\_\_\_\_ in accordance with all developer and municipal regulations. See attached for procedure and development standards.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Development Officer

\_\_\_\_\_  
Deposit Paid/Receipt Number

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

\_\_\_\_\_  
Building Permit Number

## Driveway Approval Procedure and Development Standards



1. Driveway plans must be approved by the Developer, Great Plains Leaseholds, 30-28 Great Plains Road, Emerald Park.
2. Once the plans have been approved, submit this application to the RM Office together with the approved driveway plans.
3. As per the purchase agreement signed with the Developer, the driveway must be completed within two years of the house being completed.
4. As per the purchase agreement signed with the Developer, the driveway must meet the following standards:
  - a. Driveways must be finished in concrete or paving stone. No asphalt driveways are allowed.
  - b. The driveway entrance shall not exceed 24 feet, with an allowable 4-foot flare on each side (at the street and at the house) at a maximum 45-degree angle.
  - c. On lots where culverts are required, a minimum 18-inch depression at the edge of the pavement must be maintained as a minimum standard.
  - d. On lots where u-channels are required, the u-channel must have a covering grate and a cement bottom installed with a minimum depth of 12 inches throughout. The elevations of the u-channel will be staked by the developer upon request of the contractor or homeowner.
  - e. The side slopes of the driveway shall not exceed a 3.5 to 1 slope.
5. No driveway shall be constructed in such a manner as to restrict sight lines or in any way adversely affect traffic safety.
6. Material from within the municipal right-of-way shall not be used for construction of the driveway.
7. The driveway shall be constructed with no resulting damage to the road shoulder, road surface, side slopes or ditches.
8. The applicant shall be responsible for locating all utilities within the right-of-way and ensuring that construction does not result in any damage or interference.
9. At no time during construction shall the road be closed to traffic. If a temporary traffic closure is required for safe construction, the applicant must contact the municipality to arrange for adequate public notice and ensure proper signage.



## Rural Municipality of Edenwold No. 158

100 Hutchence Road, Emerald Park, S4L 1C6  
Phone: 771-2522 Fax: 347-2970  
Email: [rm158@sasktel.net](mailto:rm158@sasktel.net)

Permit #: \_\_\_\_\_

### DRIVEWAY or APPROACH CONSTRUCTION/EXPANISON APPLICATION

**Note:** Plot and surveyor's certificate showing location and measurements of driveway approach **MUST BE ATTACHED** to this application.

Zoning District
<input type="checkbox"/> Agricultural
<input type="checkbox"/> Residential
<input type="checkbox"/> Commercial/Industrial
<input type="checkbox"/> Other (Please Specify): _____

<b>Applicant(s) Name:</b>  <b>Phone Number:</b>	<b>Contractor(s) Name:</b> <i>(If applicable)</i>  <b>Phone Number:</b>
<b>Land Location/Civic Address:</b> _____ _____	
<b>Legal Description:</b> Lot _____ Block _____ Plan _____	
<b>Proposed Materials:</b> <input type="checkbox"/> Asphalt <input type="checkbox"/> Stamped Asphalt <input type="checkbox"/> Concrete <input type="checkbox"/> Stamped Concrete/Exposed Aggregate <input type="checkbox"/> Other (Please Specify): _____ (Note) Slag Material is NOT ALLOWED	

**Approval to construct a driveway or approach will be granted by the Council provided the following conditions are met:**

1. \_\_\_\_\_, agree to Comply with the Building and Zoning bylaws of the Rural Municipality respecting development and acknowledge that it is my responsibility to ensure compliance with the Bylaws of the Municipality and applicable Acts and regulation regardless of any review of drawings or inspections that may or may not be carried out by an inspector.
2. \_\_\_\_\_, agree to indemnify and save harmless the R.M. of Edenwold No. 158 from and against all loss, costs, charges, damages (including damages to the R.M. of Edenwold No. 158) and expenses which R.M. of Edenwold may suffer or sustain as a result of operations by \_\_\_\_\_ on subject land.
3. The applicant will absorb the cost to ensure the proper drainage structure (ie. grates, swales, culverts etc.) is put in place as part of this application in order not to alter or impede the natural flow of water. The culvert will be of sufficient size (400mm) to ensure proper drainage. The drainage structure required will be sufficient in size and material to ensure proper drainage and must be approved by the municipal engineer and/or Manager of Public Works.
4. The Municipality shall be informed by the Applicant upon completion of the driveway and the driveway shall be subject to inspection by the Municipality. Any deficiencies identified by the Municipality in the construction of the driveway shall be corrected by the Applicant. If the driveway does not meet the Municipalities standards, the Municipality will build the applicant's driveway to meet standards and the applicant will be invoiced.
5. A driveway extension must be built with the same material as the existing driveway is currently built with across the municipal right-of-way. (ie) concrete
6. **Slag is a prohibited material** for the construction/extension of a driveway.
7. That the engineered designed drainage is not compromised.
8. That it is **Agreed the driveway extension area shall** be available to be a snow removal area used by the Rural Municipality of Edenwold when required.
9. Winter storage of any Recreational Vehicles is **prohibited** on the driveway extension area.

**Additional Agricultural Requirements:**

10. The approach shall be built with a **minimum of 4 to 1 slope** for the safety of the travelling public.
11. The approach must be a minimum of 100 meters from the nearest existing approach on the same quarter and on the same roadway. The approach shall be at least 75 meters from an intersection. The ditch shall be free of excess material and rock upon completion of approach construction.

Other Comments:

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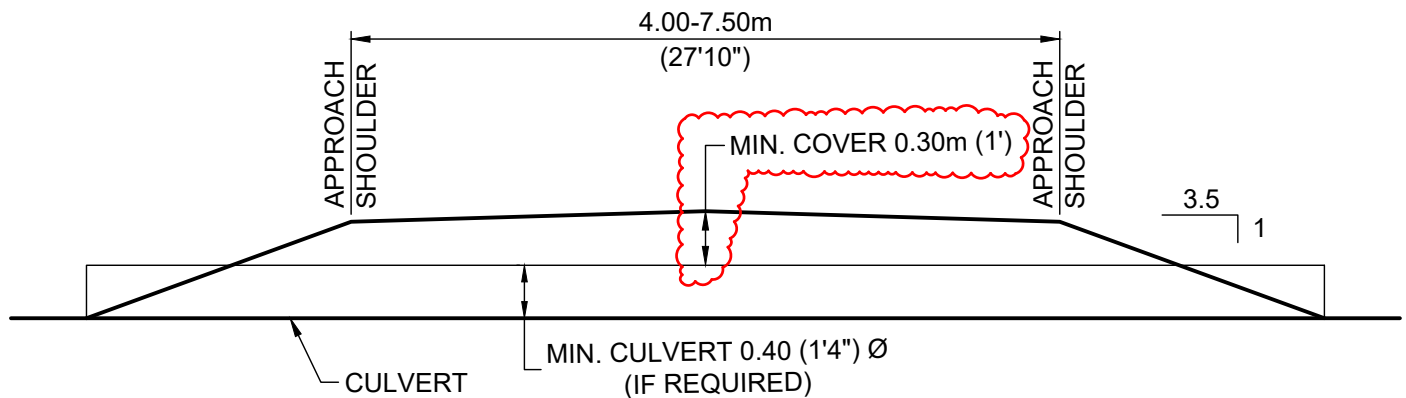
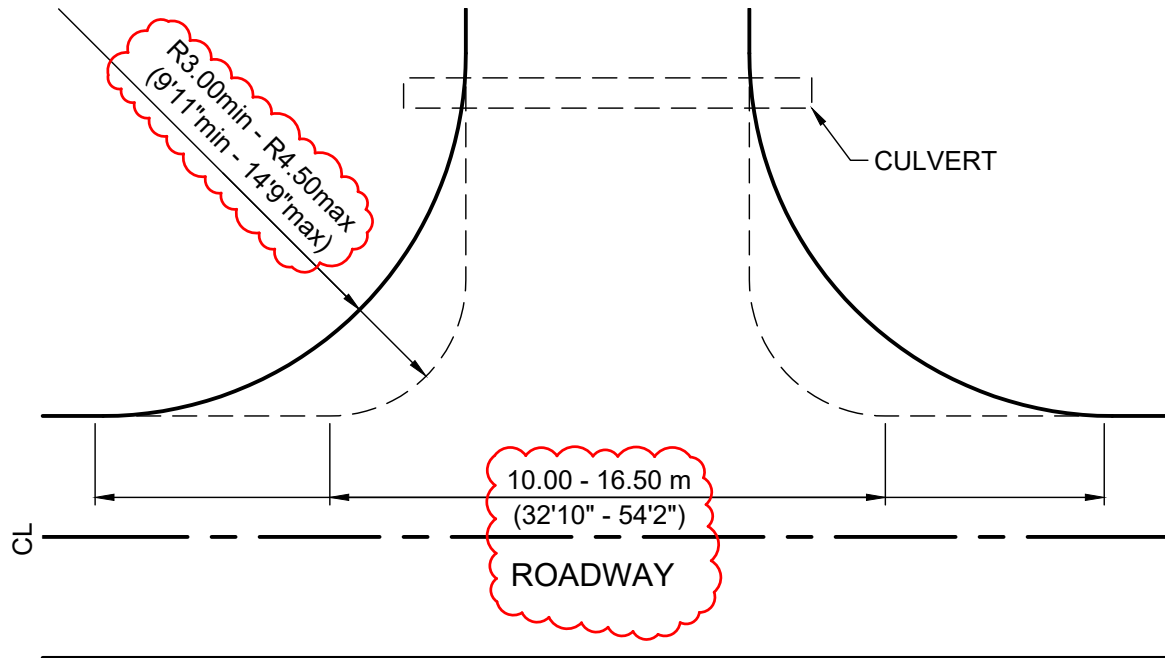
The above terms are hereby agreed to: \_\_\_\_\_  
Applicant Signature Date

<input type="checkbox"/> <b>Approved</b>
<input type="checkbox"/> <b>Denied</b>

\_\_\_\_\_  
Site Inspected by Municipal Authority

\_\_\_\_\_  
Authorized Signature Date





**NOTES**

1. SLAG IS PROHIBITED FOR THE CONSTRUCTION OR EXTENSION OF A DRIVEWAY.
2. LANDOWNERS SHALL NOT ALTER THE ELEVATIONS OF A PREVIOUSLY CONSTRUCTED DRIVEWAY IN A WAY THAT OBSTRUCTS OR IN ANY WAY AFFECTS THE DRAINAGE IN THE AREA.
3. LANDOWNERS ARE EXPECTED TO KEEP CULVERTS, SWALES, AND GRATES FREE AND UNOBSTRUCTED AT ALL TIMES.
4. EXTENSIONS OF EXISTING DRIVEWAYS SHALL:
  - A) NOT EXCEED 7.50 METERS IN TOTAL WIDTH;
  - B) BE CONSTRUCTED OF MATERIAL CONSISTENT WITH THE EXISTING DRIVEWAY; AND
  - C) REQUIRE A PERMIT.
5. MUNICIPALLY-OWNED TREES MAY NOT BE REMOVED FOR THE CONSTRUCTION OF A RESIDENTIAL DRIVEWAY, EXCEPT WHERE PERMITTED BY THE DEVELOPMENT OFFICER DUE TO SPECIAL CIRCUMSTANCES.
6. ANY LOCATION MAY BE SUBJECT TO ADDITIONAL DRIVEWAY STANDARDS AS IDENTIFIED BY THE DEVELOPMENT OFFICER DURING THE BUILDING PERMIT APPLICATION PROCESS.



**STANDARD APPROACH - URBAN RESIDENTIAL DRIVEWAYS**

SHEET TITLE:  
**PLAN VIEW, SECTION, AND NOTES**

DATE: JANUARY 2021	DRAWN BY: WPI	SCALE: NTS	SHEET No: SK-4	SHEET: 4 OF 4
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