



**RM of Edenwold
Meeting Minutes**

Regular Council Meeting February 11, 2025 - 09:00 AM

Minutes of a Regular Meeting of the Council of the Rural Municipality of Edenwold No. 158 held on Tuesday, February 11, 2025, in the Council Chamber of the Municipal Building, located at 100 Hutchence Road, Emerald Park, Saskatchewan, the following were present:

Deputy Reeve: Division #2 Stan Capnerhurst

Councillors: Division #1 Carmen Leibel

Division #3 Nichole Posehn

Division #4 Karen Kotylak

Division #5 Stephen Werner

Division #6 Tim Brodt

Division #7 Darren Bezborotko

Chief Administrative Officer: Shauna Bzdel

Administrator: Karen Zaharia

Manager of Engineering and Public Works: Clark Gates

Manager of Planning and Development: Paige Boha

Financial Officer: Sara Gartshore

Public Works Foreman: Rod Benroth

Absent: Reeve Al Trainor

Call to Order

With a quorum present, Deputy Reeve Capnerhurst called the meeting to order at 9:00 a.m.

Res. No:
2025/085

Adopt Agenda

Moved By: Councillor Bezborotko

THAT the February 11, 2025 agenda be adopted as presented.

CARRIED

Declaration of Conflict of Interest

Council reviewed the agenda items and no conflicts of interest were declared.

Res. No:
2025/086

Meeting Minutes: January 28, 2025

Moved By: Councillor Leibel

THAT the minutes of the regular meeting held on January 28, 2025 be approved as circulated and presented.

CARRIED

A handwritten signature in blue ink, appearing to be the name of a council member or official.

A small, stylized handwritten mark or signature in the bottom right corner of the page.

Res. No:
2025/087

Public Hearing Minutes: January 28, 2025
Moved By: Councillor Kotylak

THAT the minutes of the public hearing meeting held on January 28, 2025 be approved as circulated and presented.

CARRIED

Res. No:
2025/088

List of Accounts
Moved By: Councillor Brodt

THAT the list of accounts consisting of cheques #5078 to #5121, EFT payments #20 to #38 & credit card payments #2 to #3 totaling \$363,062.67 plus January 12-25, 2025 payroll totaling \$53,121.90 be approved for payment.

CARRIED

Res. No:
2025/089

Bank Reconciliations: January 2025
Moved By: Councillor Kotylak

THAT the January 2025 bank reconciliations be acknowledged as presented.

CARRIED

Financial Officer Report: 9:07 a.m. to 9:09 a.m.

Financial Officer Sara Gartshore presented the Financial Officer Report which provided an update on the municipality's financial activities for January 2025.

Res. No:
2025/090

Statement of Financial Activities & Financial Position: January 2025
Moved By: Councillor Posehn

THAT we acknowledge the Statement of Financial Activities and Financial Position for January 2025 as circulated and presented.

CARRIED

Res. No:
2025/091

Hamlet of Crawford Estates - 2024 Financial Statement (Unaudited)
Moved By: Councillor Kotylak

THAT we acknowledge the presentation of the Hamlet of Crawford Estates unaudited 2024 financial statement.

CARRIED

Public Works Report: 9:12 a.m. to 9:26 a.m.

Public Works Foreman Rod Benroth provided an update on recent activities which focused on recent snow events and snow removal. The RM will be hand-delivering letters to RM businesses and rural landowners to notify them of the need to remove their snow piles from the road right-of-way in compliance with *The Highways and Transportation Act, 1997*. These actions are being undertaken by the RM to proactively mitigate flooding in the spring.

Res. No:
2025/092

Accept Public Works Report
Moved By: Councillor Leibel

THAT we accept the Public Works Report as presented.



CARRIED

Res. No: 2025 Gravel Hauling and Spreading Tender
2025/093
Moved By: Councillor Posehn

THAT we accept the tender bid price from B&D Gravel Contractors Ltd. for Tender RM158-2025-02 for the loading, hauling and spreading of gravel for the 2025 season.

CARRIED

Res. No: 2025 Waterworks Emergency Response Plan
2025/094
Moved By: Councillor Brodt

THAT we adopt the 2025 Waterworks Emergency Response Plan, as presented February 11, 2025.

CARRIED

Res. No: Accept Financial Officer Report
2025/095
Moved By: Councillor Werner

THAT we accept the Financial Officer Report as presented.

CARRIED

Public Works Foreman Rod Benroth was excused from the council meeting at 9:34 a.m.

Planning & Development Report: 9:34 a.m. to 9:35 a.m.

Manager of Planning & Development Paige Boha presented the Planning & Development Report which included development status updates; rezoning application status updates; and an update on the RM's new Building Bylaw and next steps.

Res. No: Accept Planning & Development Report
2025/096
Moved By: Councillor Leibel

THAT we accept the Planning & Development Report as presented.

CARRIED

Res. No: Recess: 9:36 a.m.
2025/097
Moved By: Deputy Reeve Capnerhurst

THAT the time being 9:36 a.m. we take a 9-minute recess.

CARRIED

Res. No: Reconvene: 9:45 a.m.
2025/098
Moved By: Deputy Reeve Capnerhurst

THAT the time being 9:45 a.m. we reconvene our regular meeting of Council.

CARRIED

Delegation: 9:45 a.m. to 9:58 a.m.

Nestor Mryglod attended the council meeting and provided a presentation on his property located at Blk/Par D, Plan GD1719, Ext 1.

Delegation left the council meeting at 9:58 a.m.

Delegation: 10:00 a.m. to 10:36 a.m.

Frances Simonson, Nikki Norine and Faith Domashovitz with the Saskatchewan Assessment Management Agency (SAMA) provided a presentation on the 2025 revaluation. They explained the responsibility of SAMA, the purpose of assessments, assessment basics and principles, overview of the market-adjusted cost approach, assessment shifts and revaluation trends, and municipal overview. They explained that SAMAView will be updated when the RM's assessment roll opens. SAMAView provides public access to search, view and compare individual property assessments in all SAMA's client jurisdictions.

Delegation left the council meeting at 10:36 a.m.

Delegations: 10:37 a.m. to 10:55 a.m.

Emerald Park resident, Kelly Markwart, and Saskatchewan Conservation Officer, Sgt. James McLeod attended the council meeting to discuss the coyote issues in Emerald Park. Emerald Park residents, Matt Welykholowa and Christa Weber-Lenstra & Brett Lenstra submitted letters to Council regarding this issue. They have expressed concerns regarding the rising coyote population in Emerald Park and the associated safety risks to the community. They are urging the RM to take proactive measures to address this issue and mitigate the potential dangers posed by coyotes.

Res. No:
2025/099

Recess for Public Hearing: 10:55 a.m.
Moved By: Deputy Reeve Capnerhurst

THAT the time being 10:55 a.m. we recess for the following public hearing:

- Bylaw No. 2024-33: Zoning Bylaw Amendment, Parcel A, SW 12-18-17 W2 (AR to CR1).

CARRIED

Res. No:
2025/100

Reconvene: 10:57 a.m.
Moved By: Deputy Reeve Capnerhurst

THAT the time being 11:57 a.m. we reconvene our regular meeting of Council.

CARRIED

Delegations (continued): 10:57 a.m. to 11:51 a.m.

The delegations regarding coyote issues in Emerald Park continued. Conservation Officer Sgt. James McLeod explained what conservation officers can do, explained the legislation and the RM's responsibility. The proposed Nuisance Wildlife Bylaw was discussed. The bylaw would allow Council to appoint a Municipal Wildlife Control Officer and with a permit issued by the Saskatchewan Ministry of Environment, the officer could hunt and dispose of certain nuisance wildlife within the RM (including all residential subdivisions) and the Organized Hamlet of Crawford Estates within 500 metres of any building, stockade, or corral, without the consent of the owner. Some council members expressed concern with liability and directed Administration to gather more information.

Res. No: **Invite Specialists to Discuss Coyote Issues**
2025/101 **Moved By:** Councillor Posehn

THAT we direct Administration to invite specialists to provide an assessment of the coyote situation in the area and bring back results and possible alternative solutions to Council.

CARRIED

All delegations left the council meeting at 11:51 a.m.

Res. No: **Recess: 11:52 a.m.**
2025/102 **Moved By:** Deputy Reeve Capnerhurst

THAT the time being 11:52 a.m. we recess for lunch.

CARRIED

Res. No: **Reconvene: 1:00 p.m.**
2025/103 **Moved By:** Deputy Reeve Capnerhurst

THAT the time being 1:00 p.m. we reconvene our regular meeting of Council.

CARRIED

Res. No: **Bylaw No. 2024-33: Zoning Bylaw Amendment, Parcel A, SW 12-18-17 W2 (AR to CR1) - 2nd Reading**
2025/104 **Moved By:** Councillor Leibel

THAT Bylaw No. 2024-33 being a bylaw to amend Bylaw No. 2019-20 known as the Zoning Bylaw by rezoning proposed Parcel A, SW 12-18-17 W2 from AR - Agricultural Resource District to CR1 - Country Residential 1 District be given second reading.

CARRIED

Res. No: **Bylaw No. 2024-33: Zoning Bylaw Amendment, Parcel A, SW 12-18-17 W2 (AR to CR1) - 3rd Reading**
2025/105 **Moved By:** Councillor Brodt

THAT Bylaw No. 2024-33 being a bylaw to amend Bylaw No. 2019-20 known as the Zoning Bylaw by rezoning proposed Parcel A, SW 12-18-17 W2 from AR - Agricultural Resource District to CR1 - Country Residential 1 District be given third and final reading.

CARRIED

Res. No:
2025/106

Subdivision Approval: Parcel A, SW 12-18-17 W2
Moved By: Councillor Leibel

THAT we recommend approval of the subdivision of Parcel A, SW 12-18-17 W2 as shown on the Plan of Proposed Subdivision prepared by Compass Geomatics Ltd. dated December 12, 2024 and authorize the Reeve and Chief Administrative Officer to sign the servicing agreement, with it being noted that the servicing agreement has been signed by the Developer, the servicing agreement fee has been paid, and the application complies with the RM's Official Community Plan and Zoning Bylaw.

CARRIED

Res. No:
2025/107

Bylaw No. 2024-37: Zoning Bylaw Map Amendment - Parcel B, NW 29-17-18 W2 (AR to AR-C) - 1st Reading
Moved By: Councillor Kotylak

THAT Bylaw No. 2024-37 being a bylaw to amend Bylaw No. 2019-20 known as the Zoning Bylaw by rezoning proposed Parcel B, NW 29-17-18 W2 from AR – Agricultural Resource to AR-C - Agricultural Resource by Contract be given first reading, and further; THAT we authorize the Planning Department to proceed with the public notification requirements and schedule a public hearing.

CARRIED

Economic Development - Tax Exemption Policy Review
Moved By: Councillor Leibel

THAT no changes are made to the Economic Development – Tax Exemption Policy, with the next review scheduled in conjunction with the Zoning Bylaw and Official Community Plan Review.

Amend Motion for Economic Development - Tax Exemption Policy
Moved By: Councillor Posehn

THAT we amend the motion to change the Economic Development - Tax Exemption Policy by removing sections 3.1 Commercial, Industrial, Recreation and Community Service Development and 3.2 Multiple-Unit Residential Development in the policy.

DEFEATED

Res. No:
2025/108

Economic Development - Tax Exemption Policy Review
Moved By: Councillor Leibel

THAT no changes are made to the Economic Development – Tax Exemption Policy, with the next review scheduled in conjunction with the Zoning Bylaw and Official Community Plan Review.

CARRIED

Res. No:
2025/109

Rural Integrated Roads For Growth 2025 Capital Project Funding Agreement
Moved By: Councillor Werner

THAT we authorize the Chief Administrative Officer and the Deputy Reeve to sign the Rural Integrated Roads for Growth Road Construction Program Grant Contract # RP25-158-41 for the upgrade of Grid 624 east of Section 9-17-18 W2.

CARRIED

Res. No:
2025/110

Delegate at 2025 SMHI Annual Meeting
Moved By: Councillor Brodt

THAT we hereby appoint Councillor Stephen Werner as our delegate at the annual meeting of the Saskatchewan Municipal Hail Insurance Association in March 2025.

CARRIED

Administration Report: 1:40 p.m. to 1:46 p.m.

Administrator Karen Zaharia presented the Administration Report on the following topics:

- advised of the upcoming SARM Annual Convention in March 2025 in Saskatoon;
- advised of the Incident Command System (ICS) 402 training session that will be taking place on February 19, 2025 at the RM office; and
- an update on the Division 1 candidate's application with the Court of King's Bench to contest the Division 1 election results and advised that the application was dismissed by the Court.

Res. No:
2025/111

Accept Administration Report
Moved By: Councillor Brodt

THAT we accept the Administration Report as presented.

CARRIED

Committee Reports: 1:46 p.m. to 1:50 p.m.

Planning & Development Committee

Councillor Kotylak provided an update from the Planning & Development Committee meeting and provided an update from the Town of Pilot Butte's Economic Development Meeting that took place on January 28, 2025.

Council Roundtable: 1:50 p.m. to 2:02 p.m.

Councillor Capnerhurst provided an update on the WCRM158 Wastewater Management Authority's activities.

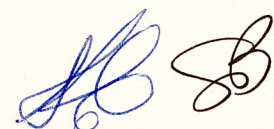
Res. No:
2025/112

Correspondence
Moved By: Councillor Leibel

THAT the following correspondence be hereby acknowledged and filed:

- Emerald Park Fire Department & Pilot Butte Fire Department: Fire Calls - Feb 1 & 6, 2025;
- Emerald Park Fire Department: Fire Call - February 3, 2025; and
- Canadian Union of Postal Workers: Industrial Inquiry Commission Reviewing Canada Post.

CARRIED

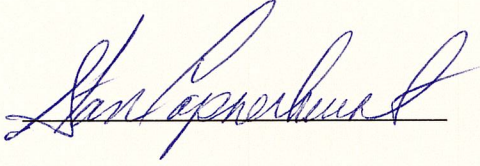


Res. No:
2025/113

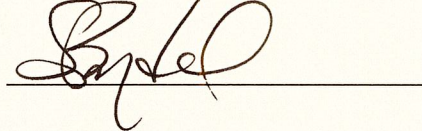
Adjournment: 2:03 p.m.
Moved By: Councillor Werner

THAT this meeting be hereby adjourned at 2:03 p.m. with our next regular meeting of Council to be held on Tuesday, February 25, 2025 commencing at 9:00 a.m.

CARRIED



Reeve



Administrator