

Minutes of a Regular Meeting of the Council of the Rural Municipality of Edenwold No. 158 held on Tuesday, August 14<sup>th</sup>, 2018 in the Council Chamber of the Administration Building, 100 Queen Street, Balgonie, Sask. with the following members of Council present:

Deputy Reeve: Stan Capnerhurst

Councillors: Division #3 Wayne Joyce

Division #4 Lorne Beer

Division #5 Dwayne Radmacher

Division #6 Tim Brodt

Administrator & CAO: Kim McIvor

Emerald Park & Utilities Public Works Manager: Wade Hoffman

Absent: Reeve Mitchell Huber, Division #1 Craig Strudwick

Quorum	With a Quorum Deputy Reeve Capnerhurst called the meeting to order @ 9:00 a.m.
496/2018 Regular Meeting Minutes	<b>Councillor Brodt:</b> THAT the minutes of the regular meeting held on July 24 <sup>th</sup> , 2018 be approved as circulated and presented. <b>Carried.</b>
497/2018 Public Hearing Minutes	<b>Councillor Joyce:</b> THAT the minutes of the public hearing meetings held on July 24 <sup>th</sup> , 2018 be approved, as circulated and presented. <b>Carried.</b>
498/2018 List of Accounts	<b>Councillor Radmacher:</b> THAT the list of accounts for approval consisting of cheques #7434 to #7501 and Other payments totaling \$558,985.49 plus July payroll totaling \$86,557.96 be approved for payment. <b>Carried.</b>
499/2018 Cancel Cheque	<b>Councillor Brodt:</b> THAT cheque No.7414 be cancelled. <b>Carried.</b>
500/2018 Financial Statement	<b>Councillor Beer:</b> THAT the statement of financial activities for July 2018 be acknowledged and approved as presented. <b>Carried.</b>
501/2018 Bank Reconciliation	<b>Councillor Radmacher:</b> THAT the July 2018 bank reconciliation be acknowledged as presented. <b>Carried.</b>
Public Works - EP & Utility Report 9:45 to 10:25 pm	<i>Manager of Emerald Park &amp; Utilities:</i> Wade Hoffman gave his report to Council which provided updates on the Emerald Park Road paving project; Emerald Park walkway pre-pavement work; Emerald Park lagoon decommissioning; Popular tree removal at the main park; Subdivision mowing; Metz subdivision waterline; Summer Students; Palmer Crescent & Palmer Place re-pavement project and the Deneve Drive chip sealing project.
502/2018 EP Tree Removal	<b>Councillor Joyce:</b> THAT we accept the lowest price quote from Al's Tree Service of \$2,900.00 for removal of the 11 large popular trees & stumps at the Garden Clubs proposed arbour location and at the soccer facility in our main park area in Emerald Park. <b>Carried.</b>
503/2018 Recess	<b>Councillor Brodt:</b> THAT the time being 10:30 a.m. we hereby take a 10 minutes recess. <b>Carried.</b>
504/2018 Reconvene	<b>Deputy Reeve Capnerhurst:</b> That the time being 10:40 a.m. we hereby reconvene. <b>Carried.</b>
Council Reports 10:40 to 11:05am	Council roundtable discussions focused on cement plant operation hours, finishing grades of undeveloped lots, traffic speed along Grid 734, tarping bylaw, the recent White City meeting with our Country Residential Ratepayers from Park Meadows, Meadow Ridge, Deneve & Escott and the Rural Manager's Public Works report. <i>MR</i>

- 505/2018  
July Water  
Report

**Councillor Brodt:** THAT we accept the July 2018 Monthly Water Report with a water usage of 9,457,130 gallons, acceptable turbidity levels & chlorine levels with no upset condition noted.

**Carried.**
- 506/2018  
Planner  
Probation

**Councillor Beer:** THAT we hereby acknowledge Planner & Development Officer Marcina Hodgins has passed her probation period and will be staying on as a full time employee of the Municipality.

**Carried.**
- 507/2018  
Tax Abatement

**Councillor Joyce:** THAT, we hereby abate the following 2018 taxes:

  - 1) Roll#3737, NW 26-17-18 W2M – Seacan removed  
RM: \$48.39 PVSD#208: \$73.36 Total \$121.75
  - 2) Roll#3741 Parcel C SW 1-16-17 W2M – Sec 293(2)(e) *The Municipalities Act*,  
RM: \$336.32 PVSD#208: \$324.66 Total - \$660.98

**Carried.**
- Delegation  
11:15 a.m. to  
12:30 p.m.

Deputy Minister Fred Antunes, Operation Project Manager Josh Kerr and Director of Major Projects Brent Miller each representing the Ministry of Highways and Infrastructure met with Council to discuss service road lighting from Galloway Street to the Pilot Butte Overpass; Safety Auditing and deficiency reports in regards to the 3 Highway #1 Overpasses within our Municipality. Council also expressed their safety concerns at the Emerald Park Road and south service road intersection off of Highway #1 by the White Butte RCMP Detachment.
- 508/2018  
Lunch

**Deputy Reeve Capnerhurst:** THAT the time being 12:30 p.m. we recess for lunch.

**Carried.**
- 509/2018  
Reconvene

**Deputy Reeve Capnerhurst:** THAT the time being 1:20 p.m. we reconvene.

**Carried.**

Manager of Planning & Development Jana Jedlic, Planner & Development Officer Jessica Mitchell and Planner & Development Officer Marcina Hodgins joined the Council meeting at 1:25 p.m.
- 510/2018  
Public Meeting  
1:30 p.m.

**Deputy Reeve Capnerhurst:** THAT since it is 1:30 p.m. we recess for the following public hearings:

  - 1:30 Discretionary Use: Communications Tower NW 27-16-17 W2M
  - 1:35 Bylaw 2018-37 Zoning Amendment AR to CR1, NW 23-20-17 W2M
  - 1:40 Bylaw 2018-38 Zoning Amendment AR to CR1, Par A NW 34-18-18 W2M
  - 1:45 Bylaw 2018-39 Zoning Amendment AR to CR1, Par B NW 34-18-18 W2M

**Carried.**
- 511/2018  
Reconvene  
Council Meeting

**Deputy Reeve Capnerhurst:** THAT the time being 1:50 p.m., we reconvene our regular meeting of Council.

**Carried.**

Councillor Dwayne Radmacher was excused from the meeting at 1:50 p.m.
- 512/2018  
Communications  
Tower


**Councillor Joyce:** THAT we approve the discretionary use application for a permanent communications tower for use by Enbridge Pipelines located on the NW 27-16-17 W2M as it meets the requirements of our Official Community Plan and Zoning Bylaw.

**Carried.**
- 513/2018  
Bylaw 2018-37  
NW 23-20-17  
2<sup>nd</sup> Reading

**Councillor Brodt:** THAT Bylaw No. 2018-37, being a bylaw to rezone Parcel A in the NW 23-20-17 W2M from AR - Agricultural Resource District to CR1-Country Residential District, be given second reading.

**Carried.**
- 514/2018  
Bylaw 2018-37  
NW 23-20-17  
3<sup>rd</sup> Reading

**Councillor Joyce:** THAT Bylaw No. 2018-37, being a bylaw to rezone Parcel A in the NW 23-20-17 W2M from AR - Agricultural Resource District to CR1-Country Residential District, be given third reading.

**Carried.** 

- 515/2018  
Parcel A  
Subdivision  
NW 23-20-17  
**Councillor Brodt:** THAT we approve the subdivision of Parcel A on the NW 23-20-17 W2M as per the Meridian Surveys Ltd. plan of proposed subdivision File R18086 dated May 29<sup>th</sup>, 2018 as all service agreement fees have been paid and the proposal meets the requirements of our Official Community Plan and Zoning Bylaw.  
**Carried.**
- 516/2018  
Bylaw 2018-38  
(A) NW 34-18-18  
2<sup>nd</sup> Reading  
**Councillor Beer:** THAT Bylaw No. 2018-38, being a bylaw to rezone Parcel A in the NW 34-18-18 W2M from AR - Agricultural Resource District to CR1-Country Residential District, be given second reading.  
**Carried.**
- 517/2018  
Bylaw 2018-38  
(A) NW 34-18-18  
3<sup>rd</sup> Reading  
**Councillor Beer:** THAT Bylaw No. 2018-38, being a bylaw to rezone Parcel A in the NW 34-18-18 W2M from AR - Agricultural Resource District to CR1-Country Residential District, be given third reading.  
**Carried.**
- 518/2018  
Parcel A  
Subdivision  
NW 34-18-18  
**Councillor Beer:** THAT we approve the subdivision of Parcel A on the NW 34-18-18 W2M as per the Altus Geomatics plan of proposed subdivision File 209414PR-A dated June 20<sup>th</sup>, 2018 as all service agreement fees have been paid and the proposal meets the requirements of our Official Community Plan and Zoning Bylaw.  
**Carried.**
- 519/2018  
Bylaw 2018-39  
(B) NW 34-18-18  
2<sup>nd</sup> Reading  
**Councillor Brodt:** THAT Bylaw No. 2018-39, being a bylaw to rezone Parcel B in the NW 34-18-18 W2M from AR - Agricultural Resource District to CR1-Country Residential District, be given second reading.  
**Carried.**
- 520/2018  
Bylaw 2018-39  
(B) NW 34-18-18  
3<sup>rd</sup> Reading  
**Councillor Beer:** THAT Bylaw No. 2018-39, being a bylaw to rezone Parcel B in the NW 34-18-18 W2M from AR - Agricultural Resource District to CR1-Country Residential District, be given third reading.  
**Carried.**
- 521/2018  
Parcel B  
Subdivision  
NW 34-18-18  
**Councillor Joyce:** THAT we approve the subdivision of Parcel B on the NW 34-18-18 W2M as per the Altus Geomatics plan of proposed subdivision File 209414PR-B dated June 20<sup>th</sup>, 2018 as all service agreement fees have been paid and the proposal meets the requirements of our Official Community Plan and Zoning Bylaw.  
**Carried.**
- 522/2018  
Bylaw #2018-42  
Smoking/Vaping  
1<sup>st</sup> Reading  
**Councillor Joyce:** That Bylaw No. 2018-42, being a bylaw to regulate smoking and vaping in public spaces be given first reading.  
**Carried.**
- 523/2018  
Bylaw 2018-43  
NW 15-17-18  
1<sup>st</sup> Reading  
**Councillor Joyce:** THAT Bylaw No. 2018-43, being a bylaw to rezone Parcel A in the NW 15-17-18 W2M from AR - Agricultural Resource District to CR1-Country Residential District, be given first reading.  
**Carried.**
- 524/2018  
Bylaw #2018-22  
1<sup>st</sup> Reading  
**Councillor Beer:** THAT Bylaw No. 2018-22 being a bylaw to enter into an agreement for an exemption from taxation for Parcel F Plan No. 01RA05443, be given first reading.  
**Carried.**
- 525/2018  
Bylaw #2018-22  
2<sup>nd</sup> Reading  
**Councillor Brodt:** THAT Bylaw No.2018-22 being a bylaw to enter into an agreement for an exemption from taxation for Parcel F Plan No. 01RA05443, be given second reading.  
**Carried.**
- 526/2018  
Bylaw #2018-22  
3 Readings  
**Councillor Beer:** THAT Bylaw No.2018-22 be given three readings at this meeting.  
**Carried Unanimously.**



- 527/2018 **Councillor Joyce:** THAT Bylaw No.2018-22 being a bylaw to enter into an agreement for an exemption from taxation for Parcel F Plan No. 01RA05443, be given third and final 3<sup>rd</sup> Reading **Carried.**
- 528/2018 **Deputy Reeve Capnerhurst:** THAT JJ Trucking be hereby notified that as per their Richardson Dust discretionary use permit a dust control application is immediately required for the Control Richardson access road. **Carried.**
- Manager of Planning & Development Jana Jedlic, Planner & Development Officer Jessica Mitchell, Planner & Development Officer Marcina Hodgins were excused from the Council meeting at 3:50 pm
- 529/2018 **Councillor Brodt:** THAT Bylaw No. 2018-44 being a bylaw to regulate the speed limit of Bylaw #2018-44 motor vehicles north of the Hamlet of Zehner, be given first reading. **Carried.**
- 530/2018 **Councillor Beer:** THAT Bylaw No.2018-44 being a bylaw to regulate the speed limit of Bylaw #2018-44 motor vehicles north of the Hamlet of Zehner, be given second reading. **Carried.**
- 531/2018 **Councillor Brodt:** THAT Bylaw No.2018-44, be given three readings at this meeting. Bylaw #2018-44 **Carried Unanimously.**
- 3 Readings
- 532/2018 **Councillor Joyce:** THAT Bylaw No.2018-44 being a bylaw to regulate the speed limit of Bylaw #2018-44 motor vehicles north of the Hamlet of Zehner, be given third and final reading. **Carried.**
- 3<sup>rd</sup> Reading
- 533/2018 **Councillor Joyce:** THAT Bylaw No. 2018-45 being a bylaw to regulate vehicle weight to Bylaw #2018-45 10 tonne on the Bohach & Bridlewood Service Roads and within the boundaries of 1<sup>st</sup> Reading Bohach and Bridlewood residential subdivisions, be given first reading. **Carried.**
- 534/2018 **Councillor Brodt:** THAT Bylaw No.2018-45 being a bylaw to regulate vehicle weight to Bylaw #2018-45 10 tonne on the Bohach & Bridlewood Service Roads and within the boundaries of 2<sup>nd</sup> Reading Bohach and Bridlewood residential subdivisions, be given second reading. **Carried.**
- 535/2018 **Councillor Beer:** THAT Bylaw No.2018-45, be given three readings at this meeting. Bylaw #2018-45 **Carried Unanimously.**
- 3 Readings
- 536/2018 **Councillor Joyce:** THAT Bylaw No.2018-45 being a bylaw to regulate vehicle weight to Bylaw #2018-45 10 tonne on the Bohach & Bridlewood Service Roads and within the boundaries of 3<sup>rd</sup> Reading Bohach and Bridlewood residential subdivisions, be given third and final reading. **Carried.**
- Admin report 4:15 to 4:55pm Administrator Mclvor presented his report in regards to the CSO program, Walker Engineering Projects, Legal Services, Bridlewood service road paving project, assessment roll appeals and multi-use recreation building cost projections.
- 537/2018 **Councillor Beer:** THAT we hereby adopt the Asset Management Policy & Strategic Plan as Asset Management attached to and forming a part of these minutes. **Carried.**
- 538/2018 **Councillor Joyce:** THAT we approve the lowest price quote received from *Office Move Pro* to relocate our office supplies, equipment and furniture to our new Emerald park office location in November 2018 in the amount of \$3,975.00 plus taxes. **Carried.**

**Carried.** 

539/2018 **Deputy Reeve Capnerhurst:** THAT we approve the office computer system upgrades for  
 Computer the new office from *Munisoft* in the amount of \$12,221.00 plus taxes.  
 System Upgrade **Carried.**



540/2018 **Councillor Brodt:** THAT the following correspondence be hereby acknowledged and filed:  
 Correspondence

- 1.1 Gov't Saskatchewan – EPT exemption for Communiskate
- 1.2 SARM – Work Zone signage directives
- 1.3 SARM – Weekly Policy Bulletin – July 17 and July 31, 2018
- 1.4 White City Fire Dept Report – July 24/18, Deneve Road
- 1.5 Minister of Government Relations: July 25<sup>th</sup>, 2018 letter

**Carried.**

541/2018 **Councillor Brodt:** THAT this meeting be hereby adjourned at 5:00 p.m. with our next  
 Adjourn regular meeting being held on Tuesday, August 28<sup>th</sup>, 2018 at 9:00 a.m.

**Carried.**

  
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 Deputy Reeve  
  
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 Administrator

Minutes of the Public Hearing Meeting of the Council of the Rural Municipality of Edenwold No. 158 held in the Council Chambers at the municipal office in Balgonie, Saskatchewan on Tuesday, August 14<sup>th</sup>, 2018 to hear verbal and written submission in regards to:

- (1) the Discretionary Use Application for a permanent communications tower at NW 27-16-17 W2M;
- (2) Bylaw No. 2018-37 Zoning Bylaw Amendment for Parcel A of NW 23-20-17 W2M being rezoned from Agricultural Resource District (AR) to Country Residential District (CR1);
- (3) Bylaw No. 2018-38 Zoning Bylaw Amendment for Parcel A on the NW 34-18-18 W2M being rezoned from Agricultural Resource District (AR) to Country Residential District (CR1);
- (4) Bylaw No. 2018-39 Zoning Bylaw Amendment for Parcel B on the NW 34-18-18 W2M being rezoned from Agricultural Resource District (AR) to Country Residential District (CR1).

The following members of Council were present:

Deputy Reeve: Stan Capnerhurst

Councillors: Wayne Joyce, Lorne Beer, Dwayne Radmacher & Tim Brodt

Administrator & CAO: Kim McIvor

Planners: Jana Jedlic, Jessica Mitchell and Marcina Hodgins

Deputy Reeve Capnerhurst noted the time being **1:30 p.m.**; called to order the Public Hearing to hear written and verbal submissions for the Discretionary Use Application for a permanent communications tower to be installed by Enbridge Pipelines at the location of NW 27-16-17 W2M.

With it being noted Signe Garden and Beattie Garden were in attendance in the gallery for this public hearing. Planner Jessica Mitchell gave an overview of the details for the Discretionary Use Application.

**Oral and Written Submissions:**

Deputy Reeve Capnerhurst asked for written submissions to be presented.

Planner Jessica Mitchell advised there were no written submissions received.

Deputy Reeve Capnerhurst requested any verbal presentations to be made.

No verbal submissions were received.

**2018-8-15**

**Beer:** That we acknowledge there were no written submissions and no verbal submission presented to Council in regards to the Discretionary Use Application for the communications tower located at NW 27-16-17 W2M.

**Carried.**

Deputy Reeve Capnerhurst noted the time being **1:35 p.m.**, called to order the public hearing meeting for Bylaw No. 2018-37 Zoning Bylaw Amendment for Parcel A NW 23-20-17 W2M from Agricultural Resource District (AR) to Country Residential District (CR1).

With it being noted Signe Garden and Beattie Garden were in attendance in the gallery for this public hearing.

Planner Jessica Mitchell gave an overview of the details for Bylaw No. 2018-37.

**Oral and Written Submissions:**

Deputy Reeve Capnerhurst asked for written presentations.

Planner Jessica Mitchell advised there were no written submissions received.

Deputy Reeve Capnerhurst requested any verbal presentations to be made.

There were no verbal submissions were received.

**2018-8-16**

**Radmacher:** That we acknowledge there are no written submissions and no verbal submissions presented to Council in regards to Bylaw No. 2018-37 Zoning Bylaw Amendment of NW 23-20-17 W2M being rezoned from Agricultural Resource District (AR) to Country Residential District (CR1).

**Carried.**



Deputy Reeve Capnerhurst noted the time being **1:40 p.m.** called to order the public hearing meeting for Bylaw No. 2018-38 Zoning Bylaw Amendment of Parcel A on the NW 34-18-18 W2M being rezoned from Agricultural Resource District (AR) to Country Residential District (CR1).

With it being noted Signe Garden and Beattie Garden were in attendance in the gallery for this public hearing. Planner Jessica Mitchell gave an overview of the details Bylaw No. 2018-38.

**Oral and Written Submissions:**

Deputy Reeve Capnerhurst asked for any written submissions to be presented.

Planner Jessica Mitchell advised there were no written submissions received.

Deputy Reeve Capnerhurst requested any verbal presentations to be made.

No Verbal submissions were received.

**2018-8-17**

**Joyce:** That we acknowledge there were no written submissions and no verbal submissions presented to Council in regards to Bylaw No. 2018-38.

**Carried.**

Deputy Reeve Capnerhurst noted the time being **1:45 p.m.**, called to order the public hearing meeting for Bylaw No. 2018-39 Zoning Bylaw Amendment of Parcel B on the NW 34-18-18 W2M being rezoned from Agricultural Resource District (AR) to Country Residential District (CR1).

With it being noted Signe Garden and Beattie Garden were in attendance in the gallery for this public hearing. Planner Jessica Mitchell gave an overview of the details of Bylaw No. 2018-39.

**Oral and Written Submissions:**

Deputy Reeve Capnerhurst asked for any written submissions to be presented.

Planner Jessica Mitchell advised there were no written submissions received.

Deputy Reeve Capnerhurst requested any verbal presentations to be made.

No verbal submissions were received.

**2018-8-18**

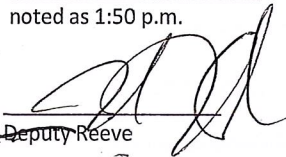
**Brod:** That we acknowledge there were no written submissions and no verbal submissions to Council in regards to Bylaw No.2018-39.

**Carried.**

**2018-8-19**

**Deputy Reeve Capnerhurst:** That we hereby adjourn todays Public Hearing Meetings with the time being noted as 1:50 p.m.

**Carried.**

  
Deputy Reeve

  
Administrator



## Rural Municipality of Edenwold No.158 Asset Management Policy & Strategic Plan

*"Building a Strong Foundation of Asset Management in our Municipality"*

### **Council Statement:**

The RM of Edenwold No.158 Asset Management Policy Strategy & Strategic Plan sets the high-level strategic framework for managing our property portfolio effectively now and into the future. It will guide our future strategic asset decisions to ensure we manage our asset portfolio sustainably and efficiently so that it can adapt and support future growth and frontline delivery to our ratepayers. The environment in which the RM of Edenwold No.158 Council operates has changed considerably over the last decade and this presents a number of challenges and opportunities. In particular, there is an opportunity to drive change in our delivery of services and to support the existing infrastructure and the infrastructure needed in the future to support our imminent growth.

Strategic Property Asset Management is the process which aligns business and property asset strategies, ensuring the optimization of an organization's property assets in a way which best supports its key business goals and objectives. Our property assets are an important part of supporting and enabling us to transform the way we deliver public services and it is therefore essential that we have an innovative and forward-thinking strategy in place.

This document gives context to the RM of Edenwold's position in terms of our Asset Management Policy & Strategic Plan, as well as outlining key projects currently taking place.

There are three core elements to the Asset Management Policy & Strategic Plan. These are:

- A. Asset Management Policy Statement
- B. Asset Management Strategy Plan
- C. Asset Management Action Plan

### **Our Role:**

The RM of Edenwold No.158 Council supports the required spending on a yearly basis to ensure proactive asset management through proactive maintenance to prolong the life span of our property assets. The Administration, the Public Works Department and the Council all work together as an "asset management team" to enable our resources to be prioritized and directed where they are most needed to ensure the asset portfolio is aligned with the Municipality's strategic objectives.

It is our role to manage the Municipality's asset portfolio effectively and efficiently while ensuring we are providing the best possible value for service delivery to the people of the Municipality.

Managing the portfolio includes:

- Developing innovative solutions for adapting our asset portfolio to better support our business needs;
- Developing new initiatives that are well designed and meet service needs;
- Delivery of Capital Projects on time and on budget;
- Identifying and disposing of surplus assets in a timely and productive manner;
- Overseeing day to day asset management including maintenance and repair;
- Effective management of assets, contracts & service delivery; and
- Ensuring that the finances of the Municipality are used as effectively as possible.



## **The Asset Management Vision 2018**

*"An efficient and effective Asset Management Policy & Strategic Plan that enables Council to respond to the service delivery needs throughout the Municipality."*

## **The Asset Management Mission**

*"To be the regional leaders for property asset management, working together with our regional partners to surpass efficiency targets across the Municipal sector while delivering an enhanced and sustainable service delivery to the ratepayers of the Municipality."*

## **The Asset Management Targets**

*"Increase the utilization of the Municipality's property assets to ensure our services meet the needs of our ratepayers."*

*"Achieve overall cost/benefit analysis each year as part of our approach to a sustainable future for the R.M. of Edenwold No.158"*

### **A. The Asset Management Policy Statement**

We are committed to managing the Municipality's assets in a way that sustainably provides best value to our people. We will support the delivery of services in the right place, in a timely manner and in the appropriate environment.

We will create a culture of innovation that delivers new ways of working and provide the efficiencies required while protecting the value retained of our property assets for future generations. At all times through the process of transformation we will adhere to responsible values and behaviours and respect all staff and service users.

This policy is endorsed by the Council, management team and all employees of the Municipality to ensure its implementation and overall accountability for this policy.

#### **We will:**

- Manage the assets to meet the changing environment, ensuring we provide the right conditions, at the right time, in the proper locations, with competitive terms and promoting innovations to find the best solutions to meet ratepayer and developer needs while still achieving our financial goals;
- Maximise Regeneration & Growth through effective procurement and linking public sector requirements with regeneration opportunities; and
- Protect the environment through best use of appropriate technologies, utilizing available financing to support implementation and meeting the objectives of Council, ratepayers and regional partners.

#### **To deliver these outcomes we will:**

- Promote the Asset Management Policy & Strategic Plan;
- Engage with internal departments, public sector organizations, community organizations, our municipal neighbors and other stakeholders to understand needs and asset collaboration opportunities;
- Improve data management and reporting to support decision making and enable best delivery of management and services;
- Review and develop key policies and procedures to support delivery, protect our municipal assets and ensure best practices are being followed;
- Take a holistic approach to asset management, understand the whole-life costs of assets and set clear performance targets for operational and growth initiatives;
- Understand and balance risks between the performance of our assets and the needs of our service users and stakeholders;
- Continue to use best practice in planning processes and asset management tools;

### Delivery Outcomes (continued)

- Train and develop our people to support the implementation of our strategies and plans;
- Assign clear roles and responsibilities to all staff in the provision and maintenance of assets;
- Be realistic in our ambitions, clear in our advice, and innovative in our approach; and
- Be effective in delivery of our Asset Management Policy & Strategic Plan: **"Building a Strong Foundation of Asset Management in our Municipality"**.

## B. The Asset Management Strategy Plan

### Why is the Asset Management Strategy Plan important for the RM of Edenwold No.158?

We have a duty to deliver **"best value"** in how we manage our assets to ensure that we can achieve the best social, economic and environmental benefit for the ratepayers and residents of the RM of Edenwold No.158.

This means a commitment to the following in order to achieve this strategic plan:

- To manage our resources in an intelligent and integrated way to provide the best possible value for our Municipal ratepayers and residents;
- To manage our assets in the required manner to stimulate regeneration and growth for the Municipality's economy;
- To manage current and future service delivery to our ratepayers and residents;
- To manage current and recognize future needs and the demands of our ratepayers and residents; and
- To ensure our approach to asset management remains relevant, innovative and flexible enough to respond to changing needs and priorities of our services.

### The Asset Management Strategy Framework

Asset Management Guidelines have been used as part of the process for the Asset Management Strategy of the RM of Edenwold No.158. This ensures "best practices" are used in the development and implementation of our strategy.

Key elements of the Asset Management Strategy review are:

- Review of the Municipality's current assets;
- Understanding our current asset levels to meet current infrastructure demands;
- Understanding the required changes to meet future asset levels to meet future infrastructure demands;
- Review Service Delivery Strategies in Operation, Maintenance Disposal and Replacement; and
- Delivering the Asset Management Action Plan.

## C. The Asset Management Action Plan

In order to achieve our Asset Management Action Plan, we will deliver a number of key programs focused around three themes:

- Theme 1: Managing our Property Assets Effectively
- Theme 2: Maximizing Regeneration & Growth
- Theme 3: Protecting the Environment
- 

### Theme 1: Managing our Property Assets Effectively

- Analyzing values and costs to provide best value for money;
- Targeting expenditures reducing costs and delivery to help protect frontline service delivery;
- Construction of a new office to support new ways of working & service delivery;
- Deliver capital targets;
- Deliver a strong progressive management approach;
- Deliver our capital programs with smart procurement and best practice project management; and
- Ensure our property assets equal our delivery needs.

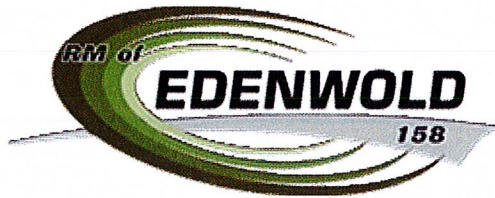
**Theme 2: Maximizing Regeneration & Growth**

- Ensure our Capital program delivery promotes growth and development in our communities;
- Creative use of planning initiatives to meet housing & infrastructure supply requirements;
- Work with our regional partners to assist in project and program development throughout the Municipality and the region;
- Work with the private sector on key projects as identified; and
- Offer the best opportunities to local RM of Edenwold No.158 suppliers and contractors.

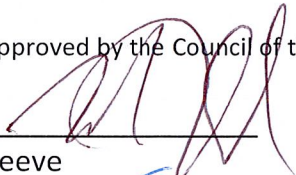
**Theme 3: Protecting the Environment**

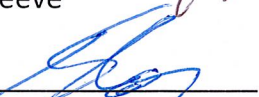
- Achieve targeted *Green* initiatives;
- Achieve targeted energy and water efficiencies; and
- Achieve the RM of Edenwold No.158 drainage plan initiatives.

***RM of Edenwold No.158 "Building a Strong Foundation of Asset Management in our Municipality"***



Approved by the Council of the RM of Edenwold No.158 this 14<sup>th</sup>, day of August, 2018

  
\_\_\_\_\_  
Reeve

  
\_\_\_\_\_  
Administrator

