

Minutes of a Regular Meeting of the Council of the Rural Municipality of Edenwold No. 158 held on Tuesday, February 26<sup>th</sup>, 2019 in the Council Chamber of the Municipal Building, 100 Hutchence Road, Emerald Park, Sask.

Present:

Reeve: Mitchell Huber

Councillors: Division #1 Craig Strudwick

Division #2 Stan Capnerhurst

Division #4 Lorne Beer

Division #5 Dwayne Radmacher

Division #6 Tim Brodt

Administrator & CAO: Kim McIvor

Rural Manager of Public Works: Derek Hradecki

Manager of Emerald Park & Utilities: Wade Hoffman

Absent: Division #3 Councillor: Wayne Joyce

Quorum

With a quorum present, Reeve Huber called the meeting to order @ 9:00 a.m.

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| <p>144/2019<br/>Regular Meeting<br/>Minutes</p> | <p><b>Councillor Radmacher:</b> THAT the minutes of the regular meeting held on February 12<sup>th</sup>, 2019 be approved as circulated and presented.</p> | <p><b>Carried.</b></p> |
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| <p>145/2019<br/>Public Hearing<br/>Meeting Minutes</p> | <p><b>Councillor Brodt:</b> THAT the minutes of the public hearing meetings held on February 5<sup>th</sup> and February 12<sup>th</sup>, 2019 be approved as circulated and presented.</p> | <p><b>Carried.</b></p> |
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| <p>146/2019<br/>List of Accounts</p> | <p><b>Councillor Strudwick:</b> THAT the list of accounts for approval consisting of cheques #8077 to #8113 plus totalling \$252,598.60 be approved for payment.</p> | <p><b>Carried.</b></p> |
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| <p>147/2019<br/>January<br/>Financial Activities</p> | <p><b>Councillor Radmacher:</b> THAT we approve the Statement of Financial Activities for January as circulated and presented.</p> | <p><b>Carried.</b></p> |
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| <p>148/2019<br/>Bank<br/>Reconciliation</p> | <p><b>Councillor Strudwick:</b> THAT the January 2019 bank reconciliation be acknowledged as presented.</p> | <p><b>Carried.</b></p> |
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| <p>Rural Public<br/>Works Report<br/>9:40 to 9:50 a.m.</p> | <p><i>Rural Manager of Public Works: Derek Hradecki gave his report to Council which included winter road maintenance; update on the interviews for new Public Works maintenance operator positions; CSO truck repairs; and equipment updates.</i></p> |
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| <p>Public Works<br/>EP &amp; Utility Report<br/>9:50 to 10:00 a.m.</p> | <p><i>Manager of Emerald Park &amp; Utilities: Wade Hoffman gave his report to Council which provided updates on the portable signs for the municipality; furnace installation at the Water Treatment Plant; and interviews for Emerald Park Public Works maintenance operator position.</i></p> |
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| <p>149/2019<br/>Public Works Full<br/>Time Seasonal<br/>Operator Hiring</p> | <p><b>Councillor Brodt:</b> THAT Dale Gelmich be hired as a Full Time Seasonal Public Works Maintenance Personnel for Emerald Park at a wage of \$23 per hour with an increase to \$24 per hour contingent upon satisfactory completion of our mandatory 3 month probation and as per the mutually agreed upon signed <i>Offer of Employment</i>.</p> | <p><b>Carried.</b></p> |
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Delegation 10:00 to 10:30 a.m. Ryan Herbert, Curtis Lalonde and John Young with Magnorum Group presented to Council a proposal for bridge solutions through Western Infrastructure Renewal Inc. group and provided budgetary options and engineering certification of their work.

150/2019 Recess **Reeve Huber:** THAT the time being 10:30 a.m. we hereby take a recess. **Carried.**

151/2019 Reconvene **Reeve Huber:** That the time being 10:40 a.m. we hereby reconvene. **Carried.**

152/2019 2019 Newsletter Contribution **Councillor Capnerhurst:** THAT a contribution be forwarded to the following Community monthly newsletters:

Town of Balgonie	-	\$400.00
Town of Pilot Butte	-	\$400.00
Emerald Park/White City (Western Litho) \$400.00		
Village of Edenwold	-	\$150.00
Hamlet of Kronau	-	\$150.00

**Carried.**

153/2019 Workers' Comp Coverage **Councillor Brodt:** THAT the positional coverage for elected officials under the provisions of the Saskatchewan Workers' Compensation Board be set at the minimum coverage level of \$35,682.00 for 2019; and further, THAT we estimate the workers' wages for 2019 at \$1,300,000.00. **Carried.**

154/2019 Fire Water Truck Upgrades Cost Share with Village of Edenwold **Councillor Radmacher:** THAT we approve the costs to upgrade the 1991 GMC Top Kick Water Truck to provide enhanced fire fighting services for our region in the amount of \$49,197.30 plus GST on a 50/50 cost share basis with the Village of Edenwold. **Carried.**


155/2019 Fire Pumper Truck Cost Share with Town of Balgonie **Councillor Beer:** THAT we approve the purchase of a new Fire Pumper Truck for an approximate amount of \$360,000.00 plus GST on a 50/50 cost share basis with the Town of Balgonie over two (2) years (2019 & 2020). **Carried.**

156/2019 Road Permitting Contract **Councillor Radmacher:** THAT we enter into a contract with the road permitting company Roadata Services Ltd. to issue overweight and over-dimensional permits for the RM for 2019; and further, THAT we authorize the Administrator to increase the fee of the Single Trip Over-dimensional Permit and the Municipal Overweight Transportation Permit from \$30 per permit to \$50 per permit plus GST. **Carried.**

157/2019 White City Custom Work Request for 2019 **Councillor Brodt:** THAT the approve the Town of White City's request for dust control and grading for 2019 with the custom work rates and custom work policy to remain the same for 2019:

- \$200.00 per hour for non-ratepayers and other municipal authorities may be undertaken at Council's discretion, with a \$100.00 minimum charge.
- All custom work requests are to be in writing to the administration office and the work will be undertaken when the patrols are in the area.
- Custom work is not available in the winter.
- Dust control product will be invoiced at 100% and road preparation will be invoiced at our standard custom work rates.

 **Carried.**

Council Roundtable 11:35 to 11:40 a.m.	Council roundtable discussions focused on 2019 capital equipment budget items.
158/2019 Accounts Receivable for Rock Pointe Road Construction	<b>Councillor Capnerhurst:</b> THAT further to motion #69/2019, we hereby agree to extend the offer of 6% per year interest rate for the Rock Pointe Road Construction for acceptance until 4:00 p.m. CST Monday, March 5 <sup>th</sup> , 2019. <b>Carried.</b>
159/2019 CSO Attendance at SARM Convention	<b>Councillor Capnerhurst:</b> THAT we agree to send one of our Community Safety Officers (CSO) to the SARM Convention in Saskatoon in March 2019 to assist with the CSO booth at the trade show to promote public awareness and promotion of the CSO program on a provincial level as requested by the Acting Director of the Policing and Community Safety Services with meals and accommodations being covered by Ministry of Justice. <b>Carried.</b>
Admin Report 10:40 am to 11:55 a.m.	Administrator McIvor presented his report to Council with the updates on the following files: SARM Convention on March 12 <sup>th</sup> to 14 <sup>th</sup> ; acoustic pricing for municipal office; update on the interviews for the administrative assistant position; the upcoming Wastewater Authority meeting; and an invitation extended to Town of Pilot Butte's Council to discuss upcoming projects, regional growth and development opportunities and fire tanker truck purchase/red mac conversion.
160/2019 Recess	<b>Reeve Huber:</b> THAT the time being 11:55 a.m. we recess for lunch. <b>Carried.</b>
161/2019 Reconvene	<b>Reeve Huber:</b> THAT the time being 1:00 p.m. we reconvene our regular meeting of Council. <b>Carried.</b>
Admin Report (continued) 1:00 to 1:15 pm	Administrator McIvor continued with the presentation of his report to Council with discussion on the March 20th Provincial Budget, South East Regional College courses, communication update and infrastructure assessment.
Planners Join Meeting	Manager of Planning & Development Jana Jedlic & Development Officers Jessica Mitchell and Marcina Hodgins joined the Council meeting at 1:15 p.m. and presented their planning report to Council.
162/2019 Bylaw #2019-10 Parcels A & B, SW 2-19-18 W2 1 <sup>st</sup> Reading	<b>Councillor Brodt:</b> THAT Bylaw 2019-10, being a bylaw to rezone Parcels A & B, SW 2-19-18 W2M, from AR – Agricultural Resource to CR1 – Country Residential 1, be given first reading. <b>Carried.</b>
163/2019 Bylaw #2019-09 Parcel A, SW 15-20-17 W2 1 <sup>st</sup> Reading	<b>Councillor Capnerhurst:</b> THAT Bylaw 2019-09, being a bylaw to rezone Parcel A, SW 15-20-17 W2M, from AR – Agricultural Resource to CR1 – Country Residential 1, be given first reading. <b>Carried.</b>
164/2019 ArcGIS Software License Renewal	<b>Reeve Huber:</b> THAT we agree to renew the ArcGIS software license for map preparation and updating at a cost of \$5,394.60 per year for another year. <b>Carried.</b>
165/2019 Legion Book	<b>Councillor Brodt:</b> That we support the 2019 Royal Canadian Legion Saskatchewan Command Military Recognition Book with a 1/10 page color add for \$235.00.  <b>Carried.</b>

- 166/2019  
Correspondence
- Councillor Beer:** THAT the following correspondence be hereby acknowledged and filed:
- 1.1 SARM: Enterprise Fleet Program; SARM Annual Convention Focus Group
  - 1.2 SARM: Board of Directors Nomination Results
  - 1.3 WSA: Permit to Construct: Emerald Park lagoon Wastewater rerouting
  - 1.4 Royal Canadian Legion: 14<sup>th</sup> Annual Military Service Recognition Book
  - 1.5 STARS: Saskatoon Base Open House: March 11<sup>th</sup>
  - 1.6 SMHI: 2019 Claims
  - 1.7 Ministry of Highways: Hwy 48 intersection treatment at Jameson
- Carried.**
- 167/2019  
Public Meetings  
1:30 p.m.
- Reeve Huber:** THAT since it is 1:30 p.m. we recess for the following public hearings:  
**1:30 pm:** Bylaw 2018-18 – Zoning Bylaw General Text Amendment (CR1 Accessory building height, HPC landscaping requirements, COM1 discretionary uses)  
1:30 p.m. Discretionary Use: Licensed Cannabis Production Facility on the SW22-19-17 W2M
- Carried.**
- 168/2019  
Reconvene
- Reeve Huber:** THAT the time being 2:50 p.m., we reconvene our regular meeting of Council.
- Carried.**
- 169/2019  
In Camera
- Councillor Radmacher:** THAT we recess and deliberations continue *In Camera* as a Committee of the Whole at 2:53 p.m. as per section 17(1)(d) of *The Local Authority Freedom of Information and Protection of Privacy Act* to review the Sunshine Community Developments Servicing Agreement.
- Carried.**
- 170/2019  
Out of Camera
- Councillor Capnerhurst:** THAT we move out of *In Camera* as a Committee of the Whole and reconvene the regular meeting of Council at 3:03 p.m.
- Carried.**
- 171/2019  
Bylaw 2018-18  
ZB Amendment  
2<sup>nd</sup> Reading
- Councillor Capnerhurst:** THAT Bylaw No. 2018-18 being a bylaw to amend Zoning Bylaw No. 2018-18 for text changes to Sec 8.5 and Sec 9.5 CR1/CR2 Subdivision and Site Regulations and Sec 14.9 HPC Landscaping be given second reading.
- Carried.**
- 172/2019  
Bylaw 2018-18  
ZB Amendment  
3<sup>rd</sup> Reading
- Councillor Capnerhurst:** THAT Bylaw No. 2018-18 being a bylaw to amend Zoning Bylaw No. 2018-18 for text changes to Sec 8.5 and Sec 9.5 CR1/CR2 Subdivision and Site Regulations and Sec 14.9 HPC Landscaping be given third and final reading.
- Carried.**
- 173/2019  
D.U. Application  
SE 22-19-17 W2
- Councillor Radmacher:** THAT the discretionary use application for the licensed cannabis production facility (micro-cultivation) located at SE ¼ 22-19-17 W2M be deferred back to the Planning Department for review of written and verbal submissions from the public meeting and to prepare a report for the next Council meeting.
- Carried.**
- Planners Excused
- Manager of Planning & Development Jana Jedlic, Development Officers Jessica Mitchell and Marcina Hodgins were excused from the meeting at 3:30 p.m.
- Pecuniary Interests
- Councillors Capnerhurst and Radmacher declared a pecuniary interest and left the Council chambers at 3:50 p.m.



174/2019  
Employee Benefits  
for Councillors

**Councillor Beer:** THAT we agree to pay for the 2019 employee health and dental benefits for Councillors Capnerhurst and Radmacher due to the SARM Employee Benefits Plan terminating at the age of 75 years old.

**Lost.**

Return to Council  
Chambers

Councillors Capnerhurst & Radmacher returned to the Council Chambers at 4:00 p.m.

175/2019  
Karen Zaharia  
Salary Increase &  
Municipal Clerk  
Appointment

**Councillor Beer:** THAT we hereby increase Karen Zaharia's salary to \$53,000.00 per year now that she has received the Rural "Class C" Certificate from the Rural Municipal Administrators' Association of Saskatchewan, with it noted the increase will be effective February 26, 2019; and further, Karen hereby be appointed as Municipal Clerk of the Municipality.

**Carried.**

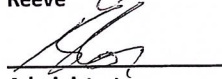
176/2019  
Adjourn

**Councillor Radmacher:** THAT this meeting be hereby adjourned at 4:30 p.m. with our next regular meeting being held on Tuesday, March 5<sup>th</sup>, 2019 at 9:00 a.m.

**Carried.**



Reeve



Administrator

Minutes of the Public Hearing Meeting of the Council of the Rural Municipality of Edenwold No. 158 held in the Council Chambers at the municipal office in Emerald Park, Saskatchewan on Tuesday, February 26<sup>th</sup>, 2019, to hear verbal and written submissions in regards to:

1:30 p.m. Bylaw No.2018-18 – A bylaw to amend Section 8.5 and 8.9: CR1/CR2 Subdivision and Site Regulations, Section 14.9 HPC Landscaping requirements, and Section 15.1 COM1 Permitted/Discretionary Uses;

1:35 p.m. Discretionary Use Application for a licensed cannabis production facility located on SE ¼ 22-19-17 W2M.

The following members of Council were present:

Reeve: Mitchell Huber

Councillors: Craig Strudwick, Stan Capnerhurst, Lorne Beer, Tim Brodt, and Dwayne Radmacher.

Administrator & CAO: Kim McIvor

Planners: Jana Jedlic, Jessica Mitchell and Marcina Hodgins

Reeve Huber noted the time being **1:30 p.m.**; called to order the Public Hearing to hear written and verbal submissions for Bylaw No.2018-18, a bylaw to amend Section 8.5 and 8.9: CR1/CR2 Subdivision and Site Regulations, Section 14.9 HPC Landscaping Requirements, and Section 15.1 COM1 Permitted/Discretionary Uses; With it being noted the following were in attendance in the gallery for this public hearing meeting:

Chris Tetlock, Dean Josephson, Linda Tiefenbach, Joyce Koch, Judith Reichel, Gordon Reichel, (Name illegible), Grant Koch, Ryan Wolfe, Trevor Reichel, Peter Van Vlies, Raymond Brandt, Laine Denoncourt, Tanya Kleemola, Lanai Seigo, Rhonda Seigo, Terry Kleemola, Candice Koshman, Megan Reichel, and Anthony Ryan.

Planner Jessica Mitchell gave an overview of the details of Bylaw No. 2018-18 – A bylaw to amend Section 8.5 and 8.9: CR1/CR2 Subdivision and Site Regulations, Section 14.9 HPC Landscaping Requirements, and Section 15.1 COM1 Permitted/Discretionary Uses.

**Oral and Written Submissions:**

Reeve Huber asked for written and oral submissions to be presented. Planner Jessica Mitchell advised there were no written submission received. No oral submissions were presented to council.

**2019-02-14**

**Councillor Capnerhurst:** That we acknowledge there were no written and no verbal submissions to 2018-18 – A bylaw to amend Section 8.5 and 8.9: CR1/CR2 Subdivision and Site Regulations, Section 14.9 HPC Landscaping Requirements, and Section 15.1 COM1 Permitted/Discretionary Uses.

**Carried.**

Reeve Huber noted the time being **1:35 p.m.**; called to order the Public Hearing to hear written and verbal submissions for Discretionary Use Application for a licensed cannabis production facility located on SE ¼ 22-19-17 W2M; with it being noted the following were in attendance in the gallery for this public hearing meeting:

Chris Tetlock, Dean Josephson, Linda Tiefenbach, Joyce Koch, Judith Reichel, Gordon Reichel, (Name illegible), Grant Koch, Ryan Wolfe, Trevor Reichel, Peter Van Vlies, Raymond Brandt, Laine Denoncourt, Tanya Kleemola, Lanai Seigo, Rhonda Seigo, Terry Kleemola, Candice Koshman, Megan Reichel, and Anthony Ryan.

Planner Jessica Mitchell gave an overview of the details of Discretionary Use Application for a licensed cannabis production facility located on SE ¼ 22-19-17 W2M.

**Oral Submissions:**

Reeve Huber asked for written to be presented. Planner Jessica Mitchell advised there were two (2) written submission received in opposition to the discretionary use application. Planner Jessica Mitchell then read the written submissions aloud to those in attendance and noted there was a total of 26 accompanying signatures between the 2 letters.



**2019-02-15**

**Councillor Beer:** That we acknowledge there were two (2) written submissions to Council in regards to Discretionary Use Application for a licensed cannabis production facility located on SE ¼ 22-19-17 W2M

**Carried.**

**Written Submissions:**

Reeve Huber asked for verbal submissions to be presented. There were four (4) verbal submission presented.

- First verbal: was an inquiry for clarification of what actually would be occurring on the property.
- Second verbal: the applicants presented a formal reply to the concerns and issues they anticipated for the public hearing and answered the first verbal inquiry.
- Third verbal: point of clarification to the in regards to waste management. Applicants clarified waste management handling.
- Fourth verbal: is processing an option? Planner Jessica Mitchell replied that processing of cannabis is not currently allowed in the Municipality.

**2019-02-16**

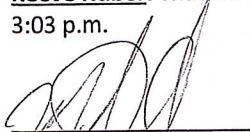
**Councillor Capnerhurst:** That we acknowledge there were four (4) verbal presentations to Council in regards to the Discretionary Use Application for a licensed cannabis production facility located on SE ¼ 22-19-17 W2M; and further, that it be noted the applicants verbal response was handed in as a written submission.

**Carried.**

**2019-02-17**

**Reeve Huber:** That we hereby adjourn todays Public Hearing meeting with the time being noted as 3:03 p.m.

**Carried.**




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Reeve




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Administrator