

Minutes of a Regular Meeting of the Council of the Rural Municipality of Edenwold No. 158 held on Tuesday, July 23<sup>rd</sup>, 2019 in the Council Chamber of the Municipal Building, located at 100 Hutchence Road, Emerald Park, Saskatchewan, the following were present:

Councillors: Division #1 Craig Strudwick  
 Division #2 Stan Capnerhurst (Deputy Reeve)  
 Division #3 Wayne Joyce  
 Division #4 Lorne Beer  
 Division #5 Dwayne Radmacher  
 Division #6 Tim Brodt

Administrator & CAO: Kim Mclvor

Rural Manager of Public Works: Derek Hradecki

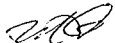
Reeve: Mitchell Huber, joined meeting at 11:40 a.m.


- Quorum With a quorum present, Deputy Reeve Capnerhurst called the meeting to order at 9:00 a.m.
- 469/2019 **Councillor Brodt:** THAT the minutes of the regular meeting held on July 9<sup>th</sup>, 2019 be approved as  
 Regular Mtg circulated and presented. **Carried.**  
 Minutes
- 470/2019 **Councillor Joyce:** THAT the list of accounts for approval consisting of cheques #8510 to #8557  
 List of Accounts totaling \$ 168,596.94 be approved for payment. **Carried.**
- 471/2019 **Councillor Beer:** THAT the June 2019 bank reconciliation be acknowledged as presented. **Carried.**  
 Bank Rec
- Delegation Megan Wolfinger & Mike Didowycz representing the ratepayers of the Jameson Estates Country  
 9:10 to 9:20 am Residential Subdivision met with Council to discuss the municipality considering options in regards to the Developers water supply agreement for the subdivision.
- Rural Manager Rural Manager of Public Works: Derek Hradecki's gave his report to Council which included updates  
 of Public Works on the repair of the asphalt stretch of the Balgonie grid, EarthZyme Road Stabilizer options for  
 9:15 to 9:30 am 2019, road right-of-way mowing commencing Monday July 22<sup>nd</sup>, leveling of the dirt piles and  
 landscaping around the office to start next week, the maintenance of the drainage matting in  
 Crawford Estates will be done by end of the week, machinery repair updates concluded the report.
- Public Works Council reviewed Manager of Public Works Emerald Park & Utilities Wade Hoffman's written report  
 Emerald Park which included updates on the pavement patching & mowing in Emerald Park and the country  
 & Utilities residential subdivisions; the paving project of Huber Drive and Fairway Road; completion of the  
 Canada Post postal pads in the Carson Business Park; installation of the Kuzmicz Commemorative  
 Park sign; mosquito barrier application for the *Movie Under the Stars* night, the Waste Water  
 Authority irrigation pivots being shut down for haying; machinery repairs and an update on the  
 pipe infrastructure at our main lift station.
- Delegations Mike Binns & Jaylyn Obrigewitsch from Associated Engineering presented to Council two possible  
 9:30-10:15 drainage options for the detention pond overflow pipe from Spruce Creek across TP RD 174 west of  
 Ratner Street.
- 472/2019 **Councillor Capnerhurst:** THAT the time being 10:15 a.m., we hereby take a 15 minute recess. **Carried.**  
 Recess
- 473/2019 **Councillor Capnerhurst:** THAT the time being 10:30 a.m., we hereby reconvene our regular  
 Reconvene meeting of council. **Carried.**



**Carried.**

Manager of Planning & Development Jana Jedlic joined the Council meeting at 10:30 a.m.

- Communications Report Joel Peterson, H&K Strategies, Sean Osmar, Osmar Consulting and Michelle Stearns, Whiz Bang Boom Communications met with Council to review the communication plan to date and to review the second half communication plans for the municipality moving forward.
- Reeve Joins Meeting Reeve Mitch Huber joined the Council meeting at 11:40 a.m. and assumed the Chair of the meeting.
- 474/2019 Recess **Reeve Huber:** THAT the time being 12:05 p.m. we hereby recess for lunch.  
**Carried.**
- 475/2019 Reconvene **Reeve Huber:** THAT the time being 1:15 p.m. we reconvene our regular meeting of council.  
**Carried.**
- Town of Balgonie Branch Library Renovation Council reviewed the July 17<sup>th</sup>, 2019 letter from the Town of Balgonie is regards to the renovation costs of the Balgonie Administration Building which houses the Balgonie Regional Library, with it noted the portion of the library renovations has a projected capital budgeted at \$218,335.00 and 5.2% of the Balgonie Library Branch registered card holders are patrons living within the RM of Edenwold. Administrator McIvor noted the RM donated \$21,000.00 to the Town of White City for their library branch office renovation a couple years previously.
- 476/2019 Balgonie Library **Councillor Capnerhurst:** THAT we hereby agree to donate \$21,000.00 to the Balgonie Library renovation project in the year 2020 to go towards the capital costs and relocation expenses incurred by the Town of Balgonie during the construction renovation project;  
**Carried.**
- Balgonie Waterline Council reviewed the July correspondence and invoices paid by the Town of Balgonie in regards to repairing their sports grounds & Town's backup water line that froze last winter.
- 477/2019 Balgonie Water Break **Councillor Strudwick:** THAT we hereby agree to cost share the Balgonie waterline repair costs which were incurred due to it freezing last winter which may have been impacted by our gravel excavation work on the NE 8-18-17. The amount agreed to contribute is \$5,679.19 our cost share at 50/50 on excavation fees plus 100% of estimated water usage of \$2,500.19. total of \$8,179.38  
**Carried.**
- 478/2019 Waterworks Assessment **Councillor Joyce:** THAT we hereby engage Walker Projects to conduct our Round 4 Water Security Agency Waterworks System Assessment for the year 2020.  
**Carried.**
- 479/2019 Waterworks Financial Overview **Councillor Joyce:** THAT we hereby approve the 2018 Waterworks Financial Overview dated July 23<sup>rd</sup>, 2019 as presented to Council and we acknowledge it will be sent out to all utility users, to the Ministry of Government Relations and posted on our website.  
**Carried.**
- 480/2019 Recess **Reeve Huber:** THAT the time being 1:30 p.m. we hereby recess for the public hearings for  
a) Discretionary Use: Licensed Cannabis Facility, Parcel A NW 30-16-18 W2M  
b) Discretionary Use: Home Based Business (vehicle sales) Parcel A NW 14-18-18 W2M.  
**Carried.**
- 481/2019 Reconvene **Reeve Huber:** THAT we hereby reconvene our regular council meeting with it noted the time being 1:45 p.m.  
  
**Carried.**

- 482 /2019  
Discretionary  
Use of Licensed  
Cannabis  
Parcel A  
NW 30-16-18
- Councillor Capnerhurst:** THAT we herby approve the discretionary use of a licensed cannabis production facility on Parcel A of the NW 30-16-18 W2M , with conditions that the applicant provides the RM with detailed descriptions of the security and odour management plans, that the local RCMP and volunteer fire departments are notified of the operation, that all cannabis cultivation activities occur indoors, and that the conditions are reviewed annually by Council for three years.
- Carried.**
- 483/2019  
Discretionary  
Used Auto Sales  
Parcel A  
NW 14-18-18
- Councillor Brodt:** THAT we hereby approve the Discretionary Use for a home-based business on Parcel A of the NW 14-18-18 W2M to sell and repair vehicles with conditions pertaining to site appearance & maintenance, the number of vehicles to be displayed at one time, traffic generation and signage.
- Carried.**
- 484/2019  
Bylaw #2019-28  
1st Reading
- Councillor Joyce:** THAT Bylaw No. 2019-28 being a bylaw to rezone the land within Lot 4, Blk2, Plan 86R53075, from INDI – General Industrial District to COM1 - General Commercial District, be given first reading.
- Carried.**
- 485/2019  
Bylaw #2019-21  
Parcel B,  
NE 31-17-17  
3<sup>rd</sup>Reading
- Councillor Strudwick:** THAT Bylaw No. 2019-21 being a bylaw to rezone Parcel B in the NE 31-17-17 W2M from AR – Agricultural Resources District to CR1- Country Residential 1 District be hereby given third and final reading.
- Carried.**
- 486/2019  
Subdivision  
Approval  
NE 31-17-17
- Councillor Strudwick:** THAT we hereby recommend approval of the subdivision Parcel B in NE ¼ 31-17-17 W2M as per the Meridian Surveys Ltd, Plan of Proposed Subdivision DWG: R19036(PPS) dated April 16<sup>th</sup>, 2019 as the requirements of our OCP and Zoning Bylaw regulations have been met, the required municipal servicing agreement requirements have been addressed and met.
- Carried.**
- 487/2019  
Bylaw #2019- 30  
1<sup>st</sup> Reading
- Councillor Capnerhurst:** THAT Bylaw No.2019-30 being a bylaw to enter into an agreement for exemption from taxation for Lot B, Block 3, Plan No.102234169, #2 Park Meadows Road, be given first reading.
- Carried.**
- 488/2019  
Bylaw # 2019-30  
2<sup>nd</sup> Reading
- Councillor Strudwick:** THAT Bylaw No. 2019-30 being a bylaw to enter into an agreement for exemption from taxation for Lot B, Block 3, Plan No.102234169, #2 Park Meadows Road, be given second reading.
- Carried.**
- 489 /2019  
Bylaw #2019-30  
3 Readings
- Councillor Joyce:** THAT Bylaw No. 2019-30 be given three readings at this meeting.
- Carried Unanimously.**
- 490 /2019  
Bylaw #2019-30  
3<sup>rd</sup> Reading
- Councillor Radmacher:** THAT Bylaw No.2019-30 being a bylaw to enter into an agreement for exemption from taxation for Lot B, Block 3, Plan No.102234169, #2 Park Meadows Road, be given third and final reading.
- Carried.**
- 491/2019  
Bylaw #2019-29  
1<sup>st</sup> Reading
- Councillor Beer:** THAT Bylaw No 2019-29 being a bylaw to enter into an agreement for exemption from taxation for Lot 8, Block 11, Plan No.102136216, #218 Spruce Creek Street, be given first reading.
-  **Carried.**

- 492/2019 **Councillor Brodt:** THAT be given second reading being a bylaw to enter into an agreement for Lot 8, Block 11, Plan No.102136216, #218 Spruce Creek Street exemption from taxation for, be given second reading.  
Bylaw #2019-29  
2<sup>nd</sup> Reading **Carried.**
- 493/2019 **Councillor Radmacher:** THAT Bylaw No.2019-29 be given three readings at this meeting.  
Bylaw #2019-29  
3 Readings **Carried Unanimously.**
- 494/2019 **Councillor Beer:** THAT being a bylaw to enter into an agreement for exemption from taxation for Lot 8, Block 11, Plan No.102136216, #218 Spruce Creek Street, be given third and final reading.  
Bylaw #2019-29  
3<sup>rd</sup> Reading **Carried.**
- P & D Updates Manger of Planning & Development Jana Jedlic presented her update report to Council on various files including the recent SMB decision that the Town of White City does not have the ability to collect development fees from the Hunter Creek Development within the RM; the OCP & Zoning Bylaw response summary and the upcoming value-add Agricultural Industry meeting on July 25<sup>th</sup>.  
1:55 to 2:20 pm
- 495/2019 **Councillor Joyce:** THAT we approve the 2018 Water and Sewer Works Rate Policy and Capital Investment Strategy as presented to Council dated July 23<sup>rd</sup>, 2019 and we acknowledge it will be sent out to all utility users, the Ministry of Government Relations and posted on our website.  
Waterworks  
Rate Policy &  
Capital Strategy **Carried.**
- 496/2019 **Councillor Brodt:** THAT we approve the first reading of Bylaw No. 2019-31 being a bylaw to regulate the use of the water tank filling station in the municipality.  
Bylaw #2019-31  
Tank Fill Rates **Carried.**
- 497/2019 **Councillor Beer:** THAT we approve the first reading of Bylaw No.2019-32 being a bylaw for the operation of the wastewater collection sewer system and for collection of sewer service charges in the municipality.  
Bylaw #2019-32  
Wastewater  
Rates **Carried.**
- 498/2019 **Councillor Joyce:** THAT we approve first reading of Bylaw No. 2019-33 being a bylaw to regulate the operation of a public water utility in the municipality.  
Bylaw #2019-33  
Water rates **Carried.**
- Jameson Council reviewed the July 22<sup>nd</sup>, 2019 letter from Groundbreaking Developments Inc, the Jameson Estates developer, in regards to the RM considering taking over the waterline infrastructure & water supply agreement.  
Waterline
- 499/2019 **Councillor Strudwick:** THAT we direct administration to explore possible long term solutions for our ratepayers at Jameson Estates Including the Municipality taking over the Developers infrastructure & the water service agreements with the Town of White City.  
Jameson  
waterline **Carried.**
- 500/2019 **Councillor Radmacher:** THAT we hereby accept the formal written notification of Administrative Assistant Priscilla Kaczmar's retirement from the RM of Edenwold No. 158 as of February 1<sup>st</sup>, 2020, and wish her all the best in her retirement.  
Priscilla Kaczmar  
Retirement **Carried.**
- 501/2019 **Councillor Joyce:** THAT we hereby acknowledge Administrative Assistant Melissa Lenuik has passed her 3 month probation period and will be staying on as a full time employee of the Municipality; and further, we approve a \$1.00/hr raise as of the August pay period beginning July 27<sup>th</sup>, 2019.  
Melissa Lenuik  
Three Month  
Probationary **Carried.**



502/2019 **Councillor Capnerhurst:** THAT we approve and confirm the 2018 Reserve Transfers as shown in the  
 2018 Reserve 2018 financial statement are approved and endorsed by Council through budget approval and  
 Transfer direction of Council.

**Carried.**

503/2019 **Councillor Brodt:** THAT we hereby schedule our first formal Municipal District meeting with the  
 Village & RM Village of Edenwold for Thursday September 12<sup>th</sup> at 7 p.m. at the Municipal office in Emerald Park;  
 MD Meeting and further, we invite representatives from the Ministry of Government Relations to attend.

**Carried.**

504/2019 **Councillor Joyce:** THAT we hereby request PA911 alter the first responder boundary lines to be  
 PA 911 harmonious with the fire department boundary lines within the Municipality.

**Carried.**

505/2019 **Councillor Joyce:** THAT as per the direction of the Fire Chiefs we hereby alter the south boundary  
 PBF&D & WCFD line for the Pilot Butte Fire Department to now be the Highway #1 South Service Road from Grid  
 South Service 624 (Range Rd 2183) west to the RM of Edenwold No.158 west boundary at Range Road 2190; and  
 Road further, we confirm the south boundary line from Grid 624 (Range Rd 2183) east to Range Rd 2182  
 remains as Highway #1.

**Carried.**

506/2019 **Councillor Brodt:** THAT we hereby approve and authorize the Reeve and Administration to sign the  
 Mapping professional mapping services contract with Marcina Hodgins of Hodgins Mapping @ \$30/hr for  
 Services August 1<sup>st</sup>, 2019 to August 30<sup>th</sup>, 2020.

**Carried.**

507/2019 **Councillor Radmacher:** THAT we hereby offer to go to a 6% per year interest rate for the Aspen  
 A/R for Village Properties accounts receivable account in regards to the service agreement default work for  
 Aspen Village the street & drainage in the subdivision, on the condition the payment of \$728,478.33 is paid in full  
 Properties by December 31<sup>st</sup>, 2019; and further; this offer is put forward for acceptance until 4:00 p.m. CST  
 Construction Monday, September 30<sup>th</sup>, 2019.

**Carried.**

Admin Report Administrator McIvor presented his report to Council with the updates on the following files:  
 4 to 4:30 p.m. Meadow Ridge country residential subdivision water supply agreement; Ministry of Highways  
 meeting in late August in regards to O/D route dust control; recent Board of Revision decisions;  
 CSO's garbage complaints; upcoming Civil mediation hearings; tennis & pickle ball court(s) and the  
 Over weight & Over dimensional permit report was reviewed.

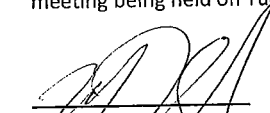
508/2019 **Councillor Radmacher:** THAT the following correspondence be hereby acknowledged and filed:  
 Correspondence

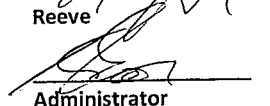
- 1.1 WCFD: July 7<sup>th</sup> smoke detector malfunction
- 1.2 Balgonie Fire Dept: 1<sup>st</sup> 6 month call summary for 2019
- 1.3 Sask Crime Stoppers – Thank you letter for support
- 1.4 WBRCMP: June Report
- 1.5 WCRM158 Wastewater Management Authority Minutes: June 27<sup>th</sup> & July 5<sup>th</sup>

**Carried.**

509/2019 **Councillor Radmacher:** THAT this meeting be hereby adjourned at 4:42 p.m. with our next regular  
 Adjourn meeting being held on Tuesday, August 13<sup>th</sup>, 2019 at 9:00 a.m.

**Carried.**

  
 \_\_\_\_\_  
 Reeve

  
 \_\_\_\_\_  
 Administrator

Minutes of the Public Hearing Meeting of the Council of the Rural Municipality of Edenwold No.158 held in the Council Chambers at the municipal office at 100 Hutchence Road in Emerald Park, Saskatchewan on Tuesday, July 23<sup>rd</sup>, 2019, at 1:30 p.m. to hear verbal and written submissions in regards to the following Discretionary Use applications:

1:30 p.m. Discretionary Use: Licensed Cannabis Facility, Parcel A NW 30-16-18 W2M

1:35 p.m. Discretionary Use: Home Based Business (vehicle sales) Parcel A NW 14-18-18 W2M.

The following members of Council were present:

Reeve: Mitch Huber  
Councillors: Craig Strudwick, Stan Capnerhurst, Wayne Joyce, Lorne Beer, Tim Brodt and Dwayne Radmacher.

Municipal Staff in attendance:

Administrator: Kim McIvor

Planning Summer Student: Carson Mackonka

Manager of Planning & Development: Jana Jedlic

Planner & Development Officer: Jessica Mitchell

Reeve Huber noted the time being **1:30 p.m.**; called to order the Public Hearing to hear written and verbal submissions regarding the Discretionary Use application for a Licensed Cannabis Facility, on Parcel A of the NW 30-16-18 W2M.

With it being noted that Candace Seon, Nathan Seon and Doug Trevena were in attendance in the gallery for this public hearing meeting.

Planner Jessica Mitchell gave an overview of the details of the discretionary use application.

**Oral and Written Submissions:**

Reeve Huber asked for written submissions to be presented. Planner Jessica Mitchell read aloud the one letter received not in favor of the proposal with concerns of security, odour, light pollution, and bylaw observance.

Reeve Huber asked for any verbal submissions, Applicant Candace Seon gave a verbal presentation in reply to the concerns addressed in the written submission.

**2019-07-01**

**Councillor Beer:** That we acknowledge there was one written submission received and one verbal submission presented in regards to the Discretionary Use application for a Licensed Cannabis Facility, on Parcel A of the NW 30-16-18 W2M.

**Carried.**

Reeve Huber noted the time being **1:43 p.m.**; called to order the Public Hearing to hear written and verbal submissions regarding the Discretionary Use application to operate a Home Based Business (vehicle sales) on Parcel A of the NW 14-18-18 W2M.

With it being noted no members of the public were in attendance in the gallery for this public hearing meeting. Planner Jessica gave an overview of the details for the discretionary use application.

**Oral and Written Submissions:**

Reeve Huber asked for written submissions to be presented. Planner Jessica Mitchell informed Council there were no written submissions received.

Reeve Huber asked for any verbal submissions, none were given.

**2019-07-02**

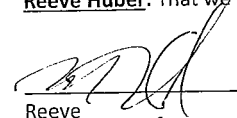
**Councillor Joyce:** That we acknowledge there were no written submissions received and no verbal submissions presented in regards to the Discretionary Use application to operate a Home Based Business (vehicle sales) on Parcel A of the NW 14-18-18 W2M.

**Carried.**

**2019-07-03**

**Reeve Huber:** That we hereby adjourn the Public Hearing with the time being noted as 1:44 p.m.

**Carried.**

  
Reeve

  
Administrator