

Minutes of a Regular Meeting of the Council of the Rural Municipality of Edenwold No. 158 held on Tuesday, September 10th, 2019, in the Council Chamber of the Municipal Building, located at 100 Hutchence Road, Emerald Park, Saskatchewan, the following were present:

- Councillors: Reeve Mitchell Huber
 Division #1 Craig Strudwick
 Division #2 Stan Capnerhurst
 Division #3 Wayne Joyce
 Division #5 Dwayne Radmacher
 Division #6 Tim Brodt

Rural Manager of Public Works: Derek Hradecki
Emerald Park & Utilities Public Works Manager: Wade Hoffman
Administrator & CAO: Kim Mclvor
Absent: Division #4 Lorne Beer

Quorum With a quorum present, Reeve Huber called the meeting to order at 9:00 a.m.

571/2019 **Councillor Capnerhurst** THAT the minutes of the regular meeting held on August 27th, 2019 be
Regular Mtg approved as circulated and presented.
Minutes **Carried.**

572/2019 **Councillor Joyce:** THAT the list of accounts for approval consisting of cheques #8660 to #8711 and
List of Accounts Other payments totaling \$935,167.32 plus the August payroll of \$88,819.49 be approved for
payment.
Carried.

573/2019 **Councillor Brodt:** THAT the statement of financial activities for August 2019 be acknowledged and
Financial approved as presented.
Statement **Carried.**

574/2019 **Councillor Joyce:** THAT the bank reconciliation statement for August 2019 be acknowledged and
Bank approved as presented.
Reconciliation **Carried.**

Public Works *Manager of Public Works Emerald Park & Utilities: Wade Hoffman* gave his report to Council which
Emerald Park & included updates on: utility extension at Percival Drive & South Plains Road commissioning meeting
Utilities of Sept 6th; backwash pump replacement; new bench and garbage can installations in the Park;
9:05 - 9:20 a.m. office landscape work; the SaskTel Fiber optics install in Emerald Park; Fall clean up bins to be
scheduled from Oct 12th to 27th; drainage at the corner of Great Plains Road and South Plains Road.

575/2019 **Councillor Capnerhurst** THAT we engage Walker Projects to have elevation shots taken at the
Drainage Survey corner of Great Plains Road and South Plains Road in order to provide a drainage solution for this
intersection.
Carried.

Rural Manager *Rural Manager of Public Works: Derek Hradecki* gave his report to Council which included updates
of Public Works on Western Infrastructure has mobilized equipment for the bridge work at SE 9-16-18 (Range Road
9:20 - 9:35 a.m. 2183); the road conditions after the 3 day rainfall event; a request to Council to re-gravel 50 miles
of road and hire JJ Trucking to haul & spread the gravel due to the rain; the August traffic counts
for the past 3 years for 19 different municipal roads were presented and reviewed by Council.

576/2019 **Councillor Radmacher:** THAT we accept the August 2019 Monthly Water Report as presented with
August Water Report it noted no upset conditions occurred during this period.
Carried.



- 577/2019
Planner 1 &
Development
Officer Hired
- Councillor Capnerhurst:** THAT Susan Stevenson be hired as a Full Time Planner 1 and Development Officer with a starting date of September 18th, 2018 at a salary of \$54,000.00 per year contingent upon completion of our mandatory 3 month probation and as per the signed *Offer of Employment* mutually agreed upon and dated September 5th, 2019; and further, Susan hereby be appointed a Development Officer of the Municipality.
- Carried.**
- 578/2019
Larvicide Report
- Councillor Radmacher:** THAT we acknowledge the Pest Control Office Jim Sigmeth's Emerald Park Larvicide Report with it noted 4 applications took place in 2019.
- Carried.**
- 579/2019
Procurement
Canada
- Councillor Brodt:** That we acknowledge the September 3rd, 2019 letter from Public Services and Procurement Canada in regards to the 2017 & 2018 taxation years settlement proposal for the White Butte RCMP Detachment; and further, That administration reply the Council of the RM of Edenwold No.158 will not withdraw our application to the Dispute Advisory Panel based on the settlement offer being lower then the grant in lieu amount levied in 2017 and 2018.
- Carried.**
- Council Reports
9:45 – 10:05 pm
- Council reports included discussions about the local pickleball club's membership numbers and the pickleball/tennis court in Emerald Park; update on the WCRM158 Waste water treatment plant; report on the White Butte EMO meeting and the Oct 10th emergency exercise being held at Greenall School for the Grade 10 students and the on-site meeting of Sept 6th for the utility extension at Percival Road & South Plains Road.
- 580/2019
Recess
- Reeve Huber:** THAT the time being 10:05 a.m., we hereby take a 15 minute recess.
- Carried.**
- 581/2019
Reconvene
- Reeve Huber:** THAT the time being 10:20 a.m., we hereby reconvene our regular meeting of council.
- Carried.**
- PW Managers
Excused
- Public Works Managers Derek Hradecki and Wade Hoffman were excused from the meeting at 10:25 a.m.
- CAO Report
- CAO Mclvor presented his report to Council from 10:25 am to 11:30 a.m. Topics discussed were: summary of our three summer students and their work programs; the recent over dimensional route dust control & Ministry of Highways mtg; the upcoming September 20th mediation with the Town of White City; the Hunter Creek SMB decision appeal by Town of White City; Organizational Structure reviews options for the Municipality; the Sept 12th Municipal District concept meeting with the Village of Edenwold; the Communication consultants; the upcoming Oct 15th Regional Cooperation meeting with the City of Regina; Review of draft Municipal Administration Building monument signage.
- 582/2019
2020 Budget
Meeting
- Reeve Huber:** That we hold a "Committee of the Whole" In Camera 2020 budget meeting on Monday, November 18th at 1:00 p.m.
- Carried.**
- 583/2019
Organizational
Structure
- Councillor Capnerhurst:** That we accept the price quote of \$9,500.00 from Corinne Allen Evolution Coaching Services to perform an independent third party operational workforce organizational structure review for succession planning due to recent and upcoming retirements; as well as, to ensure our workforce level, skills and competence meet the long term growth objectives and needs of the Municipality.
- Carried.**
- 584/2019
Soccer Bldg Sign
- Councillor Joyce:** That we hereby approve the acceptance of the price quote from *Indiglo Signs* of \$2,100.00 for the Kuzmicz Commemorative Park stainless steel peg style signage.
- Carried.**



585/2019 **Councillor Capnerhurst:** THAT due to an online payment made referencing a roll number versus
 Tax Adjustment the required customer number, we hereby agree to reverse receipt #190046-017 posted to NE 18-
 NW 4-17-17 W2 18-17 and reissue an amended tax notice: and further this receipt amount of \$1,219.19 be posted
 & to NW 4-17-17 where it was intended.
 NE 18-18-17 W2 **Carried.**

586/2019 **Councillor Capnerhurst:** THAT due to an online payment made referencing a roll number versus
 TE Adjustment the required customer number, we hereby agree to reverse the tax enforcement charges on NW 4-
 NW 4-17-17 W2 17-17 as follows: Advertising costs \$8.68, Tax Lien registration \$57.00 and Interest charges \$141.18
 Total of \$206.86. **Carried.**

587/2019 **Reeve Huber:** THAT the time being 11:30 a.m. we hereby recess for lunch.
 Recess **Carried.**

588/2019 **Reeve Huber:** THAT the time being 1:00 p.m. we hereby reconvene our regular meeting of Council.
 Reconvene **Carried.**

Planning & Manager of Planning & Development Jana Jedlic and Planner II & Development Officer Jessica
 Development Mitchell joined the council meeting at 1:00 p.m. and presented their planning & development
 report to Council which included discussion on proposed bylaws, Irrigation wells in residential
 subdivisions, Kathrinthal Colony roads and the proposed discretionary use application.

589/2019 **Councillor Brodt:** THAT Bylaw No. 2019-41 being a Bylaw to provide for entering into an agreement
 Bylaw #2019-41 for exemption from taxation for Parcel A Plan 102137936, be given first reading
 1st Reading **Carried.**

590/2019 **Councillor Capnerhurst:** THAT Bylaw No. 2019-41 being a Bylaw to provide for entering into an
 Bylaw # 2019-41 agreement from exemption for taxation for Parcel A Plan 102137936, be given second reading.
 2nd Reading **Carried.**

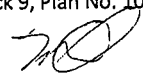
591/2019 **Councillor Joyce:** THAT Bylaw No. 2019-41 being a Bylaw to provide for entering into an agreement
 Bylaw # 2019-41 for exemption from taxation for Parcel A Plan 102137936, be given three readings.
 3 Readings **Carried Unanimously.**


592/2019 **Councillor Strudwick:** THAT Bylaw No. 2019-41 being a Bylaw to provide for entering into an
 Bylaw # 2019-41 agreement for exemption from taxation for Parcel A Plan 102137936, be given third and final
 3rd Reading reading. **Carried.**

593/2019 **Councillor Joyce:** THAT Bylaw No. 2019-37 being a Bylaw to provide for entering into an agreement
 Bylaw #2019-37 for exemption from taxation for Lot 39, Block 9, Plan No. 102136216 be given first reading
 1st Reading **Carried.**

594/2019 **Councillor Brodt:** THAT Bylaw No. 2019-37 being a Bylaw to provide for entering into an agreement
 Bylaw # 2019-37 from exemption for taxation for Lot 39, Block 9, Plan No. 102136216 be given second reading.
 2nd Reading **Carried.**

595/2019 **Councillor Capnerhurst:** THAT Bylaw No. 2019-37 being a Bylaw to provide for entering into an
 Bylaw # 2019-37 agreement for exemption from taxation for Lot 39, Block 9, Plan No. 102136216 be given three
 3 Readings readings. **Carried Unanimously.**



- 596/2019
Bylaw # 2019-37
3rd Reading
Councillor Strudwick: THAT Bylaw No. 2019-37 being a Bylaw to provide for entering into an agreement for exemption from taxation for Lot 39, Block 9, Plan No. 102136216 be given third and final reading.
Carried.
- 597/2019
Recess
1:30 p.m. Discretionary Use: Par E, Plan 89R34369 (South Subdivision) –
Home-based business (vehicle retail sales)
1:35 p.m. Bylaw 2019-36: Rezoning Par B, NE ¼ 18-17-18 W2M, AR to CR1
1:40 p.m. Bylaw 2019-28: Rezoning Lot 4, Blk2, Plan 89R53075
(36 Great Plains Rd), IND1 to COM1
Carried.
- 598/2019
Reconvene
Reeve Huber: THAT we hereby reconvene our regular council meeting at 1:50 p.m.
Carried.
- 599/2019
D.U. Home
Based Business
Councillor Strudwick: THAT we approve the Discretionary Use Application for a home-based business (Online vehicle retail sales) on Parcel E Plan No.89R34369, South Subdivision with the following conditions:
 1. No more than 4 vehicles may be stored on site at any time
 2. Vehicles need to be displayed on a weed-free gravel pad or on grass that is regularly mowed and trimmed
 3. Transactions to occur off-site whenever possible to minimize the number of vehicles travelling to the site (the applicant has confirmed this is the business plan)
 4. Vehicles are to be in good repair and cannot be dilapidated
 5. The use cannot generate substantial increase in traffic
 6. Advertising and signage is restricted to the regulations of our Zoning Bylaw
 7. Site maintenance to comply with our Nuisance Bylaw & our Yard Maintenance Policy
 8. Council will annually review these conditions each September for the next 2 years, with it noted conditions may be amended as required based on any observed impacts.**Carried.**
- 600/2019
Bylaw #2019-36
Rezone Parcel B
NE 18-17-18
2nd Reading
Councillor Joyce: THAT Bylaw No.2019-36 being a bylaw to rezone Parcel B in the NE ¼ 18-17-18 W2M from AR-Agricultural Resource District to CR1-Counrty Residential 1 District be given second reading.
Carried.
- 601/2019
Bylaw #2019-36
Rezone Parcel B
NE 18-17-18
3rd Reading
Councillor Capnerhurst: THAT Bylaw No.2019-36 being a bylaw to rezone Parcel B in the NE ¼ 18-17-18 W2M from AR-Agricultural Resource District to CR1-Counrty Residential 1 District be given third and final reading.
Carried.
- 602/2019
Parcel B
NE 18-17-18
Subdivision
Approval
Councillor Brodt: THAT we approve the subdivision Parcel B of the NE 18-17-18 W2M as per the 20/20 Geomatics Plan of Proposed Subdivision File 12367 dated April 1st, 2019 as the required proposal meets the requirements of our Official Community Plan and Zoning Bylaw, the service agreement has been signed & all required fees paid, there is no municipal reserve requirement and we are not aware of any incompatible land uses in the vicinity.
Carried.
- 603/2019
Bylaw #2019-28
Rezone
Lot 4 Blk 2
Plan 86R53075
2nd Reading
Councillor Capnerhurst: THAT Bylaw No. 2019-28 being a bylaw to rezone the land within Lot 4, Blk2, Plan 86R53075, from INDI – General Industrial District to COM1 - General Commercial District, be given second reading.

Carried.

- 604/2019
Bylaw #2019-28
Rezone
Lot 4 Blk 2
Plan 86R53075
3rd Reading
- Councillor Joyce:** THAT Bylaw No. 2019-28 being a bylaw to rezone the land within Lot 4, Blk2, Plan 86R53075, from INDI – General Industrial District to COM1 - General Commercial District, be given third and reading.
- Carried.**
- 605/2019
Bylaw #2019-42
Rezone Parcel X
Section 3-18-18
1st Reading
- Councillor Strudwick:** THAT Bylaw No.2019-42 being a bylaw to rezone Parcel X in LSD 12 Section 3-18-18 W2M from AR-Agricultural Resource District to CR1-Counrty Residential 1 District be given first reading.
- Carried.**
- Planners
Excused from
Meeting
- Manager of Planning & Development Jana Jedlic and Planner II & Development Officer Jessica Mitchell were excused from the council meeting at 2:25 p.m.
- Carried.**
- 606/2019
Correspondence
- Councillor Joyce:** THAT the following correspondence be hereby acknowledged and filed:
- 1.1 White City Emerald Park Pickleball Club
1.2 WCFD Fire Reports – August 31, 2019
- Carried.**
- 607/2019
Recess
- Councillor Brodt:** THAT the time being 2:40 p.m. we hereby recess till 6:30 p.m.
- Carried.**
- 608/2019
Reconvene
- Reeve Huber:** THAT the time being 6:30 p.m. we hereby reconvene our regular meeting of Council for the public portion of consideration of the following utility rate bylaws:
- Bylaw 2019-31: Regulate the Use of the Water Tank Filling Station
 - Bylaw 2019-32: Wastewater Utility Bylaw
 - Bylaw 2019-33: Water Utility Bylaw
- Carried.**
- Quorum
- Reeve Huber noted Councillor’s Strudwick, Capnerhurst, Joyce and Brodt were in attendance. Councillor Beer and Councillor Radmacher were Absent
Administrator & CAO McIvor was present
- Gallery
- Adam Drummond was in attendance in the gallery.
WCRM158 Waste Water Management Authority Inc. administrator Ron Hilton was in attendance at the invitation of the Municipality.
- Power Point
- CAO McIvor presented a power presentation to Council, Mr. Drummond and Mr. Hilton in regards to Bylaw No.2019-31, Bylaw No.2019-32 and Bylaw No.2019-33
- 609/2019
Bylaw #2019-31
Tank Fill Rates
- Councillor Brodt:** THAT we approve the second reading of Bylaw No. 2019-31 being a bylaw to regulate the use of the water tank filling station in the municipality.
- Carried.**
- 610/2019
Bylaw #2019-31
Tank Fill Rates
- Councillor Joyce:** THAT we approve third and final reading of Bylaw No. 2019-31 being a bylaw to regulate the use of the water tank filling station in the municipality.
- Carried.**
- 611/2019
Bylaw #2019-32
Wastewater
Rates
- Councillor Capnerhurst:** THAT we approve the second reading of Bylaw No.2019-32 being a bylaw for the operation of the wastewater collection sewer system and for collection of sewer service charges in the municipality.
- Carried.**

612/2019 **Councillor Strudwick:** THAT we approve third and final reading of Bylaw No.2019-32 being a bylaw for the operation of the wastewater collection sewer system and for collection of sewer service charges in the municipality.
 Bylaw #2019-32
 Wastewater Rates **Carried.**

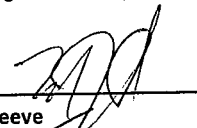
613/2019 **Councillor Joyce:** THAT we approve second reading of Bylaw No. 2019-33 being a bylaw to regulate the operation of a public water utility in the municipality.
 Bylaw #2019-33
 Water rates **Carried.**

614/2019 **Councillor Brodt:** THAT we approve third and final reading of Bylaw No. 2019-33 being a bylaw to regulate the operation of a public water utility in the municipality.
 Bylaw #2019-33
 Water rates **Carried.**

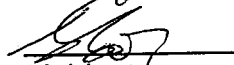
Councillor Radmacher joined the meeting at 6:45 p.m.

WCRM158 **Reeve Huber** asked WCRM158 Waste Water Management Authority Inc. Administrator Ron Hilton to provide an update on the WCRM158 waste water treatment plant.
 WWTP Update Ron provided a verbal overview and update on where the waste water authority is at on the construction of the wastewater treatment plant from 6:50 p.m. to 6:55 p.m.

615/2019 **Councillor Brodt:** THAT this meeting be hereby adjourned at 6:58 p.m. with it noted our next regular meeting being held on Tuesday, September 24th, 2019 at 9:00 a.m.
 Adjourn **Carried.**



 Reeve



 Administrator

Minutes of the Public Hearing Meeting of the Council of the Rural Municipality of Edenwold No.158 held in the Council Chambers at the municipal office at 100 Hutchence Road in Emerald Park, Saskatchewan on Tuesday, September 10th, 2019, at 1:30 p.m. to hear verbal and written submissions in regards to the following:

- 1:30 p.m. Discretionary Use Application for Parcel E Plan 89R34369 in South Subdivision
- online vehicle retail sales home-based business
- 1:35 p.m. Bylaw 2019-36: Rezoning Par B, NE ¼ 18-17-18 W2M from AR – Agricultural Resource to CR1 - Country Residential 1.
- 1:40 p.m. Bylaw 2019-28: Rezoning Lot 4, Blk2, Plan 89R53075 (36 Great Plains Rd) from IND1 – General Industrial to COM1 – General Commercial

The following members of Council were present:

Reeve: Mitch Huber

Councillors: Craig Strudwick, Stan Capnerhurst Wayne Joyce, Dwayne Radmacher & Tim Brodt

Municipal Staff in attendance:

Administrator & CAO: Kim McIvor

Manager of Planning & Development: Jana Jedlic

Planner & Development Officer: Jessica Mitchell

Reeve Huber noted the time being 1:30 p.m.; called to order the Public Hearing to hear written and verbal submissions regarding the Discretionary Use Application for Parcel E Plan 89R34369 in South Subdivision for a proposed online vehicle retail sales home-based business

With it being noted the discretionary use applicant Mike Mothers was in the gallery for this public hearing.

Planner Jessica Mitchell gave an overview of the details of the discretionary use application.

Oral and Written Submissions:

Reeve Huber asked for written submissions to be presented. Planner Jessica Mitchell read aloud six letters with comments opposed to the proposed home-based business due to concerns of increased traffic, dust and possible impacts on residential land integrity.

Reeve Huber asked for any verbal submissions. Applicant Mike Mothers spoke to the concerns raised in the written submissions, noting his business plan is for this to be an On-line business, with off-site viewing, test drives and sales.

2019-09-01

Councillor Brodt: That we acknowledge there were six written submissions received in regards to the Discretionary Use Application for the home-based business on Parcel E Plan 89R34369 in South Subdivision.

Carried.

2019-09-02

Councillor Capnerhurst: That we acknowledge that was one verbal submissions in regards to the Discretionary Use Application for the home-based business on Parcel E Plan 89R34369 in South Subdivision.

Carried.

Reeve Huber noted the time being 1:35 p.m.; called to order the Public Hearing to hear written and verbal submissions regarding Bylaw 2019-36: Rezoning Par B, NE ¼ 18-17-18 W2M from AR – Agricultural Resource to CR1 – Country Residential 1.

With it being noted no members of the public were in the gallery for this public hearing.

Planner Jessica Mitchell gave an overview of the details of Bylaw No.2019-36 a zoning amendment bylaw for Parcel B in the NE 18-17-18 W2M.

Oral and Written Submissions:

Reeve Huber asked for written submissions to be presented. Planner Jessica Mitchell read aloud one letter in favour of the proposed rezoning.

Reeve Huber asked for any verbal presentations. None were given.

2019-09-03

Councillor Joyce: That we acknowledge there was one written submission and no verbal presentations in regards to Bylaw No.2019-36.



Carried.

Reeve Huber noted the time being 1:40 p.m.; called to order the Public Hearing to hear written and verbal Submissions regarding Bylaw No.2019-28 a zoning amendment bylaw for 36 Great Plains Road – Lot 4 Blk 2 Plan No.86R53075 from IND1 – General Industrial to COM1 – General Commercial. With it being noted there were no members of the public in the gallery for this public hearing.

Planner Jessica Mitchell gave an overview of the details of Bylaw No.2019-28 a zoning amendment bylaw for 36 Great Plains Road – Lot 4 Blk 2 Plan No.86R53075 from IND1 – General Industrial to COM1 – General Commercial.

Oral and Written Submissions:

Reeve Huber asked for written submissions to be presented. Planner Jessica Mitchell acknowledged there were no written submission received.

Reeve Huber asked for any verbal presentations. None were given.

2019-09-04

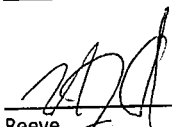
Councillor Strudwick: That we acknowledge there were no written submissions and no verbal presentations received in regards to Bylaw No.2019-28.

Carried.

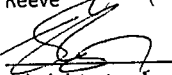
2019-09-05

Reeve Huber: That we hereby adjourn the Public Hearing with the time being noted as 1:50 p.m.

Carried.



Reeve



Administrator