

Minutes of a Regular Meeting of the Council of the Rural Municipality of Edenwold No. 158 held on Tuesday, December 10th, 2019, in the Council Chamber of the Municipal Building, located at 100 Hutchence Road, Emerald Park, Saskatchewan, the following were present:

Reeve Mitchell Huber

Councillors: Division #1 Craig Strudwick
 Division #2 Stan Capnerhurst
 Division #3 Wayne Joyce
 Division #5 Dwayne Radmacher
 Division #6 Tim Brodt

Rural Manager of Public Works: Derek Hradecki

Emerald Park & Utilities Public Works Manager: Wade Hoffman

Administrator & Chief Administrative Officer: Kim McIvor

Absent: Division #4 Lorne Beer


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| Quorum | With a quorum present, Reeve Huber called the meeting to order at 9:00 a.m. |
| 751/2019
Regular Mtg
Minutes | Councillor Joyce: THAT the minutes of the regular meeting held on November 19 th , 2019 be approved as circulated and presented.


Carried. |
| 752/2019
Public Hearing
Minutes | Councillor Brodt: THAT the minutes of the public hearing meeting held on November 19 th , 2019 be approved as circulated and presented.

Carried. |
| 753/2019
List of
Accounts | Councillor Strudwick: THAT the List of Accounts for Approval consisting of cheques #8928 to #9003 and other payments totaling \$446,521.93 plus November payroll of \$75,294.88 be approved for payment.

Carried. |
| 754/2019
Financial
Activities | Councillor Joyce: That we approve the Financial Activities Statement for November as circulated and presented.

Carried. |
| 755/2019
Bank
Reconciliation | Councillor Brodt: THAT the November 2019 bank reconciliation be acknowledged as presented.

Carried. |
| Public Works
Emerald Park &
Utilities
9:10 - 9:34 am | <i>Manager of Public Works Emerald Park & Utilities: Wade Hoffman</i> gave his report to Council which included the following updates: Filter recharged at the Water Plant, fire extinguishers certified, stop signs along South Plains Rd., fall clean up final cost from Loraas, air compressor repair, Town of Balgonie has awarded the riprap haul contract and fire hydrant inspections. |
| Rural Manager
of Public
Works
9:34- 10:20 am | <i>Rural Manager of Public Works: Derek Hradecki</i> gave his report to Council which included updates on road grading, problematic cattails and willows being cut in drainage ditches, marked rocks retrieved, All-Rite Plumbing and Heating doing heater and exhaust fan maintenance at Rural shop, Pilot Butte Creek once again flowing through Crawford Developments and will be monitored, AECOM gravel inventory at the pit.  |

- 756/2019 **Councillor Capnerhurst:** THAT we hereby accept the resignation of Rural Public Works employee Kelsey Rudolph as of December 9th, 2019 and wish him all the best in his future endeavours.
Kelsey Rudolph Resignation
- Carried.**
- 757/2019 **Councillor Brodt:** THAT we accept the November 2019 Monthly Water Report as presented with it noted no upset conditions occurred during this period.
November Water Report
- Carried.**
- 758/2019 **Councillor Capnerhurst:** THAT we hereby ratify the committee appointments as per the attached 2020 *List of Committees and Appointments*.
2020 Committees
- Carried.**
- 759/2019 **Reeve Huber:** THAT the time being 10:20 a.m., we hereby take a 15 minute recess.
Recess
- Carried.**
- 760/2019 **Reeve Huber:** THAT the time being 10:35 a.m., we hereby reconvene our regular meeting of council.
Reconvene
- Carried.**
- 761/2019 **Councillor Brodt:** THAT Councillor Capnerhurst be hereby appointed as Deputy Reeve for the year 2020 as per section 91 of *The Municipalities Act*.
Deputy Reeve
- Carried.**
- 762/2019 **Councillor Capnerhurst:** THAT the 2020 Council Indemnity and remuneration remain unchanged from 2015, as follows:
2020 Council Indemnity
Council Meetings, Committee Meetings, Supervision, Workshops & Conventions:
Reeve \$350 Councillors \$300 (per day); Mileage at 55 cents per kilometer.
Cell phone usage allowance will remain at \$600 per year.
- Carried.**
- 763/2019 **Councillor Capnerhurst:** THAT in accordance to section 122(1) of *The Municipalities Act* the regular meetings of Council for 2020 be held on the 2nd and 4th Tuesday of each month except for March when they will be held the 2nd Monday and 4th Tuesday; May when they will be held the 1st and 4th Tuesdays and November when they will be held the 3rd and 4th Tuesdays. The meetings will commence at 9:00 a.m. in the Council Chambers located in the Municipal Building at 100 Hutchence Road in Emerald Park, Saskatchewan.
2020 Regular Council Meetings
- Carried.**
- 764/2019 **Councillor Joyce:** THAT we acknowledge the Administrator has presented the 2020 SARM fidelity bond self-insurance plan to Council in accordance to section 113 of *The Municipalities Act*.
Fidelity Bond
- Carried.**
- 765/2019 **Councillor Radmacher:** THAT the custom work rates and custom work policy for the motor graders remain the same for 2020:
2020 Custom Work Motor Grader Rates & Policy
- \$200.00 per hour for ratepayers with a \$100.00 minimum charge for grading of lanes during the summer months;
 - \$200.00 per hour for non-ratepayers and other municipal authorities may be undertaken at Council's discretion, with a \$100.00 minimum charge;
 - All custom work requests are to be in writing to the administration office and the work will be undertaken when the patrols are in the area;
 - Custom work is not available in the winter.
-  **Carried.**

766/2019 **Councillor Strudwick:** THAT Randy Sandbeck of Olive Waller Zinkhan & Waller and Thomas Le of Appointment of Solicitors Butz & Company be appointed as this Municipality's solicitors for 2020.
Carried.

767/2019 **Councillor Joyce:** THAT as per section 188(1) of *The Municipalities Act* we appoint Dudley & 2020 Auditors Company LLP, Chartered Professional Accountants as our Auditor for 2020.
Carried.

768/2019 **Councillor Brodt:** THAT we appoint Gord Krismer & Associates Ltd. as our Board of Revision Board for 2020 with it noted the Board members are:
Board of Revision Clint Krismer – Chair, Gord Krismer – Vice Chair, Jeff Hutton, Christina Krismer, Kirby Bodnard, Charmaine Luscombe, Brenda Lauf, Cameron Duncan, David Lang and Gail Wartman; and further, we appoint Aileen Swenson as the Secretary.
Carried.

769/2019 **Councillor Joyce:** THAT we appoint Gord Krismer & Associates Ltd. as our Development Appeals Board for 2020.
Development Appeal Board **Carried.**

770/2019 **Councillor Joyce:** THAT we acknowledge the completed Public Disclosure Annual Declarations of Council as required per subsections 142(3) of *The Municipalities Act* has been submitted to the Administrator before November 30th as required as per subsections 142(4) of *The Municipalities Act*.
Public Disclosure Statements **Carried.**

771/2019 **Councillor Strudwick:** THAT we hereby abate the following 2019 taxes as per the 2019 Board of Revision Decisions:


Alternate Number	Mun	PVSD	Total
GP-404035000-01	\$11,872.38	\$18,642.59	\$30,514.97
GP-404064000-01	\$19,624.39	\$30,815.17	\$50,439.56
000414105-01	\$9,775.66	\$15,350.21	\$25,125.87
000414106-01	\$14,277.77	\$22,419.64	\$36,697.41
000414204-01	\$4,777.22	\$7,501.43	\$12,278.65
000414207-01	\$4,662.63	\$7,321.47	\$11,984.10
000415101-01	\$15,788.72	\$24,792.21	\$40,580.93
000415103-01	\$3,058.64	\$4,802.82	\$7,861.46
000415104-01	\$301.48	\$473.39	\$774.87
000415109-01	\$8,984.65	\$14,108.12	\$23,092.77
000415110-01	\$5,011.62	\$7,869.48	\$12,881.10
000422305-01	\$9,065.70	\$14,235.41	\$23,301.11
000415102-01	\$1,269.21	\$2,257.52	\$3,526.73
Total	\$108,470.07	\$170,589.46	\$279,059.53

Carried.

772/2019 **Councillor Capnerhurst:** THAT we hereby increase the following 2019 taxes as per the 2019 Board of Revision Decision:


Alternate Number	Mun	PVSD	Total
000422306-01	\$51.11	\$80.25	\$131.36

Carried.


773/2019 Utility Program Contract Renewal	Councillor Joyce: THAT we approve the Neptune Technology Group 2020 Utility Contract Renewal for software, hardware and hardware maintenance at a cost of \$4,680.00 plus applicable taxes. Carried.
774/2019 Bylaw 2019-52 1 st Reading	Councillor Capnerhurst: THAT Bylaw No. 2019-52 being a Bylaw to License the Excavation of Gravel from Gravel Pits, be given first reading. Carried.
775/2019 Bylaw 2019-52 2 nd Reading	Councillor Radmacher: THAT Bylaw No. 2019-52 being a Bylaw to License the Excavation of Gravel from Gravel Pits, be given second reading. Carried.
776/2019 Bylaw 2019-52 3 Readings	Councillor Brodt: THAT Bylaw No. 2019-52 being a Bylaw to License the Excavation of Gravel from Gravel Pits, be given three readings. Carried Unanimously.
777/2019 Bylaw 2019-52 3 rd Reading	Councillor Joyce: THAT Bylaw No. 2019-52 being a Bylaw to License the Excavation of Gravel from Gravel Pits, be given third and final reading. Carried.
Council Reports	Council roundtable reports from 11:10 pm to 11:20 p.m. Topics discussed were: <ul style="list-style-type: none"> • Road right of way brush clearing options • WCRM158 Waste Water Authority Update • The enhanced safety and traffic efficiency of the Regina Bypass
PW Managers Excused	Public Works Managers Wade Hoffman and Derek Hradecki were excused from the Council meeting at 11:20 a.m.
CAO Report 11:20 a.m.	CAO Mclvor presented his report to Council, topics discussed were: <ul style="list-style-type: none"> • Corrine Allen Evolution Coaching Services: Operational/Organizational Review • Municipal District & Divisional Boundaries • 2020 Dust Control Policy for OD Route & the Ministry of Highways • Emerald Park/White City Business Breakfast Meeting Dec 11th • Meadow Ridge Subdivision: Waterline • Walker Projects 2019 Riparian Health Assessment for Crawford Estates remediation work. • Walker Projects Proposal for remediation work at Rock Pointe • Spruce Creek Drainage at Twp Rd 174
778/2019 In Camera	Councillor Joyce: THAT we recess and deliberations continue In Camera as a Committee of the Whole at 11:30 a.m. as per section 17(1)(e) of <i>The Local Authority Freedom of Information and Protection of Privacy Act</i> . Carried.
779/2019 Out of Camera	Councillor Brodt: THAT we move out of In Camera as a Committee of the Whole and reconvene the regular meeting of Council at 12:10 p.m. Carried.
780/2019 Recess	Reeve Huber: THAT the time being 12:10 p.m. we hereby recess for lunch. Carried.
781/2019 Reconvene	Reeve Huber: THAT the time being 12:50 p.m. we hereby reconvene our regular meeting of Council.  Carried.

- 782/2019
OD Route
Dust Control
Councillor Strudwick: That we direct Administration to move forward with the Ministry of Highways in regards to a dust control 1/3 cost sharing agreement for residential yards located along the Over Dimensional Route within the Municipality for 2020.
Carried.
- 783/2019
Gallery Chairs
Councillor Capnerhurst: That we approve the price quote of \$3,241.20 from *Business Furnishings* for the purchase of 20 additional chairs for the Council Chambers gallery.
Carried.
- Planning &
Development
Manager of Planning & Development Jana Jedlic and Planner Jessica Mitchell joined the Council meeting at 1:20 p.m.
- 784/2019
Rescind
First Reading
Motion
Councillor Radmacher: THAT motion #669/2019 for first reading of Bylaw No. 2019-47 being a bylaw to rezone Parcel C of the SW 4-17-17 W2M from AR-Agricultural Resource to CR1-Country Residential 1, be rescinded at the Owners request as they do not wish to proceed with the rezoning proposal of their lands at this time.
Carried.
- Planning &
Development
Development Officer Susan Stevenson joined the Council meeting at 1:28 p.m.
- 785/2019
Bylaw #2019-53
1st Reading
Councillor Joyce: THAT Bylaw No. 2019-53 being a bylaw to rezone Condominium Plan 102262182 Ext 0 in the NE 21-17-18 W2M from Industrial Contract District (I-C) and Parcel E Plan 01RA08256 Ext 8 in the NE 21-17-18 W2M from Industrial (IND1) to Industrial Contract District (IND1-C) be given first reading.
Carried.
- 786/2019
Recess
Reeve Huber: THAT the time being 1:30 p.m. we recess for our Public Hearing for Bylaw 2019-43, being a Zoning Amendment, Parcel S of the NW 18-17-17 W2M (Escott Subdivision) from Country Residential 2 (CR2) to Country Residential 2 Contract District (CR2-C).
Carried.
- 787/2019
Reconvene
Reeve Huber: THAT we hereby reconvene our regular council meeting at 1:41 p.m.
Carried.
- 788/2019
Bylaw #2019-43
Escott Lot
2nd Reading
Councillor Joyce: THAT Bylaw No.2019-43 being a bylaw to rezone Parcel S, to be subdivided from Parcel N Plan No.88R37716 from the Country Residential District 2 (CR2) to Country Residential 2 Contract District (CR2-C), be hereby given second reading.
Carried.
- 789/2019
Bylaw #2019-43
Escott Lot
3rd Reading
Councillor Strudwick: THAT Bylaw No.2019-43 being a bylaw to rezone Parcel S, to be subdivided from Parcel N Plan No.88R37716 from the Country Residential District 2 (CR2) to Country Residential 2 Contract District (CR2-C), be hereby given third reading.
LOST.
- 790/2019
Yard
Maintenance
Councillor Joyce: THAT the 110 Aspen Village Drive mowing invoice for \$795.00 be cancelled as the lot was mowed in error by the contractor.
Carried.
- COP, ZB & Golf
Course Contract
Zone
Manager of Planning & Development Jana Jedlic presented a report to Council on "Feedback Received After October 8th" (The date of the first reading) and another report on "Proposed Bylaw Alterations" for the Official Community Plan, Bylaw 2019-19, the Zoning Bylaw, Bylaw 2019-20, and the Aspen Links Contract Zone, Bylaw 2019-48 based on the feedback provided over the past 2 months and the public hearing of November 19th, 2019. This report includes the original wording, the proposed new wording and the rationale for the proposed change.

- 791/2019
Alterations **Councillor Joyce:** THAT we approve the proposed bylaw alterations for the Official Community Plan, Bylaw 2019-19, the Zoning Bylaw, Bylaw 2019-20, and the Aspen Links Contract Zone, Bylaw 2019-48 with direction to the Planning Department to (1) set a date for a public hearing to consider feedback on the alterations only *and* (2) advertise the public hearing regarding the proposed alterations.
- Carried.**
- Communications
3:30 to 3:50 pm Michelle Stearns of Whiz Bang Boom Communications met with Council to review the proposed communications plan and budget for 2020.
- Planning &
Development Manager of Planning & Development Jana Jedlic, Planner Jessica Mitchell and Development Officer Susan Stevenson were excused from the Council meeting at 3:50 p.m.
- 792/2019
Stray Animals **Councillor Radmacher:** THAT a letter be written to Wes Neb regarding his cattle running at large with reference to the conditions of *The Stray Animals Act* and the requirement for his cattle to be properly fenced.
- Carried.**
- 793/2019
Walker's **Councillor Joyce:** THAT we accept the price quote from Walker Projects for engineering services for the remediation work in Boggy Creek within Rock Pointe Estates in the amount of \$13,000.00.
- Carried.**
- 794/2019
Personnel
Committee
Meeting **Reeve Huber:** THAT Council hold a Council Personnel Committee Meeting, on Monday December 16, 2019 at 1:00 p.m.
- Carried.**
- 795/2019
Correspondence **Councillor Capnerhurst:** THAT the following correspondence be hereby acknowledged and filed:
- 1.1 CNN Corporate Services: Grade Crossing Update & Maintenance Fee Increases
 - 1.2 Plainsview Credit Union: Financial Product Information
 - 1.3 WCFD Call: November 17th
 - 1.4 Sask Health Authority: November Update
 - 1.5 Sask Public Safety Agency: Expansion Update
 - 1.6 White Butte RCMP: October & November Municipal Reports
- Carried.**
- Council Reports Council roundtable reports from 4:30 pm to 5:30 p.m. Topics discussed were:
- White City Rec Centre News Release in the local Western Litho Newsletter
 - Update from the Municipal District Meeting from November 18th
 - Update on the WCRM158 Wastewater Authority
- 796/2019
Adjourn **Reeve Huber:** THAT this meeting be hereby adjourned at 5:05 p.m. with it noted our next regular meeting being held on Tuesday, December 17th, 2019 at 9:00 a.m.
- Carried.**



Reeve



Administrator

Minutes of the Public Hearing Meeting of the Council of the Rural Municipality of Edenwold No.158 were held in the Council Chambers at the municipal office at 100 Hutchence Road in Emerald Park, Saskatchewan on Tuesday, December 10th, 2019, at 1:30 p.m. to hear verbal and written submissions in regards to the Bylaw 2019-43: being a Zoning Amendment to, rezone Parcel S, to be subdivided from Parcel N Plan No.88R37716 from the Country Residential District 2 (CR2) to Country Residential 2 Contract District (CR2-C) in the NW 18-17-17 W2M (Escott Subdivision).

The following members of Council were present:

- Reeve: Mitchell Huber
- Councillor Division 1: Craig Strudwick
- Deputy Reeve/Division 2 Councillor: Stan Capnerhurst
- Councillor Division 3: Wayne Joyce
- Councillor Division 5: Dwayne Radmacher
- Councillor Division 6: Tim Brodt

Absent:

- Councillor Division 4: Lorne Beer

Municipal Staff in attendance:

- Manager of Planning & Development: Jana Jedlic
- Planner II & Development Officer: Jessica Mitchell
- Planner I & Development Officer: Susan Stevenson

Reeve Huber noted the time being 1:30 p.m.; called the Public Hearing to order.

Attendees in the Gallery for this public hearing were:

- Wayne Cockburn, Cindy Cockburn, Gayle Kertai, Daryl Kertai, Dianne Gruetzner

Planner Jessica Mitchell gave an overview of the Rezoning and Subdivision.

Written and Verbal Submissions:

Reeve Huber asked for written submissions to be presented for Bylaw 2019-43:

The following written submission was read aloud by Planner Jessica Mitchell:

1. Owners of adjoining Parcel D in Escott Estates are opposed to the subdivision, primarily out of concern that the small proposed lot size will affect the country residential character of the subdivision. They also stated concerns about the possibility of having to connect to municipal sewer and water systems if further subdivision occurs.

2019-12-01

Councillor Strudwick: That we acknowledge that there was one (1) written submission to Council in regard to Bylaw 2019-43: Zoning Amendment, Parcel S of the NW 18-17-17 W2M (Escott Subdivision).

Carried.

Reeve Huber asked for any verbal submissions to be presented for Bylaw 2019-43, none were presented.

2019-12-02

Councillor Brodt: There we acknowledge there were no verbal submissions presented to Council.

Carried.

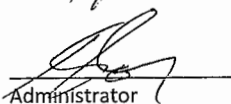
2019-12-03

Reeve Huber: That we hereby adjourn the Public Hearing with the time being noted as 1:41 p.m.

Carried.



Reeve



Administrator



2020 List of Committees and Appointments

R.M. of Edenwold No. 158

Building & Equipment Committee: Councillors Radmacher & Strudwick

Parks & Rec Committee: Councillor Brodt

Gravel Committee: Councillors Radmacher & Strudwick

Personnel Committee: All members of Council

Road Maintenance Committee: Councillor in each Division and Reeve

RM Fire Committee: Councillors Joyce & Brodt (Section 81 of *The Municipalities Act*)

Emergency Measures Organization: Councillor Brodt (Alternates Councillors Capnerhurst & Joyce)

Local Assistant: Administrator (Subsection 7(2) of *The Emergency Planning Act*)

Local Emergency Measures Organization Coordinator: Councillor Brodt

Public Relations: Reeve Huber

Local Emergency Planning Committee: All members of Council (Section 9 of *The Emergency Planning Act*)

Designated Officers for Road Closure: Administrator (Section 14 of *The Municipalities Act*)

Occupational Health and Safety Representatives:

Outside Employees: Derek Hradecki, Neil Veilleux & Wade Hoffman, Mitch McGillvray

Inside Employees: Susan Stevenson

Section 16 of *The Occupational Health and Safety Act*

Municipal Weed Inspector: Jim Sigmeth (Section 7 of *The Weed Control Act*)

Pest Control Officer: Jim Sigmeth (Section 13 of *The Pest Control Act*)

Local Assistant to the Fire Chief: Councillor Joyce (Alternate Cllr Brodt) Section 10 of *The Fire Safety Act*

Building Inspectors: Norman Kindred, Douglas Mulhall, William Hudema, David Kashmere, Myron Stenka
Walter Schroeder, David Kindred and Grant Paulsen and (Bylaw No. 2015-26)

Road Ban Committee: Reeve Huber & Councillor Capnerhurst (Bylaw No. 1987-20)

RM158 Crime Watch: Councillor Brodt

South East Regional Library Representative: Councillor Joyce (Bylaw No. 1997-3)

Nuisance Control Designated Officers: Community Safety Officer Special Constables, Administrator,
Manager of Planning & Development and Development Officers (Bylaw No. 2005-13)

Pilot Butte Art, Culture & Recreation Committee: Councillor Brodt

WC/EP Business Association: Councillors Division 2, 3 and 4

WCRM158 Waste Water Authority: Councillors Strudwick, Joyce & Capnerhurst (Alternate Reeve Huber)

White Butte RCMP Consultation: Councillor Brodt

Approved by Council this 10th day of December, 2019.