

Minutes of a Regular Meeting of the Council of the Rural Municipality of Edenwold No. 158 held on Tuesday, January 14<sup>th</sup>, 2020 in the Council Chamber of the Municipal Building, 100 Hutchence Road, Emerald Park, Sask.

Present:

Reeve: Mitchell Huber

Councillors: Division #1 Craig Strudwick

Division #2 Stan Capnerhurst


Division #5 Dwayne Radmacher


Division #6 Tim Brodt


Administrator & CAO: Kim McIvor

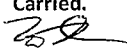
Rural Manager of Public Works: Derek Hradecki


Absent: Division #3 Wayne Joyce,


Quorum	With a quorum present, Reeve Huber called the meeting to order @ 9:00 a.m.
1/2020 Regular Meeting Minutes	<b>Councillor Brodt:</b> THAT the minutes of the regular meeting held on December 17 <sup>th</sup> , 2019 be approved as circulated and presented. <b>Carried.</b>
2/2020 Public Hearing Meeting Minutes	<b>Councillor Capnerhurst:</b> THAT the minutes of the public hearing meeting held on December 17 <sup>th</sup> , 2019 be approved as circulated and presented. <b>Carried.</b>
3/2020 Dec. 2019 Accounts	<b>Councillor Radmacher:</b> THAT the list of accounts for approval consisting of cheques #9034 to #9088 + EFT payments totalling \$986,411.38 plus December payroll of \$73,664.34 be approved for payment. <b>Carried.</b>
4/2020 Jan. 2020 Accounts	<b>Councillor Radmacher:</b> THAT the list of accounts for approval consisting of cheques #9089 to #9119 totalling \$438,537.09 the month of January, 2020 be approved for payment. <b>Carried.</b>
5/2020 Cheque Cancelled	<b>Councillor Radmacher:</b> THAT we hereby acknowledge and approve the cancellation of cheque #8961 to ABC Central Towing as the invoice was paid by Visa. <b>Carried.</b>
6/2020 Revenue Sharing Declaration	<b>Councillor Capnerhurst:</b> THAT the Council of the R.M. of Edenwold No.158 confirms the municipality has met the following eligibility requirements to receive the Municipal Revenue Sharing Grant: <ul style="list-style-type: none"> <li>• Submission of the 2018 Audited Financial Statement to the Ministry of Government Relations;</li> <li>• Submission of the 2018 Public Reporting on the Municipal Waterworks to the Ministry of Government Relations;</li> <li>• In Good Standing with respect to the reporting and remittance of Education Taxes;</li> <li>• Adoption of a Council Procedures Bylaw;</li> <li>• Adoption of an Employee Code of Conduct; and</li> <li>• All members of council have filed and annually update their Public Disclosure Statements, as required; and</li> </ul> <p>THAT we authorize the Administrator to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.</p> <b>Carried.</b> 

- 7/2020  
Dec 2019 Water Report  
**Councillor Strudwick:** THAT we acknowledge presentation of the December 2019 monthly water report for our Water Treatment Plant with it noted there was a potassium overfeed on December 5<sup>th</sup>, with WSA notified & public notice was given on our website, no precautionary drinking water advisory was required.  
**Carried.**
- 8/2020  
2019 Annual Weed Inspector Report  
**Councillor Capnerhurst:** THAT we acknowledge receipt of the 2019 "Annual Weed Inspector Report" and the general conditions, observations and noxious weed found and methods followed for control outlined in the report were reviewed by Council.  
**Carried.**
- 9/2020  
2020 Budget Mtg  
**Councillor Brodt:** THAT we hold our second 2020 budget meeting on Tuesday, February 4<sup>th</sup>, 2020 at 9:00 a.m. at the Municipal Office with it noted this meeting will be an *In Camera Committee of the Whole* meeting.  
**Carried.**
- 10/2020  
Canada Summer Jobs Program Application  
**Councillor Strudwick:** THAT the Administrator be directed to submit applications to the Canada Summer Job (CSJ) Program 2020 for the following summer student positions: 2 Public Works, 1 Administrative Assistant and 1 Planning Assistant.  
**Carried.**
- 11/2020  
2019 Assessment Confirmation  
**Councillor Strudwick:** That we acknowledge the assessment roll for the RM of Edenwold No. 158 has been confirmed for the year 2019 and the Certificate of Confirmation was confirmed by Order of the Board of Directors of the Saskatchewan Assessment Management Agency dated December 13<sup>th</sup>, 2019 pursuant to subsection 258(2) of *The Municipalities Act*.  
**Carried.**
- 12/2020  
Signing Authority  
**Councillor Strudwick:** THAT effective January 14<sup>th</sup>, 2020 the signing authority for the R.M. of Edenwold No.158 bank account cheques with TD Canada Trust be a combination of either Reeve Mitchell Huber or Deputy Reeve Stan Capnerhurst AND, either Administrator Kim McIvor or Assistant Administrator Karen Zaharia.  
**Carried.**
- 13/2020  
Coyote & Beaver Bounty Program  
**Councillor Radmacher:** THAT we continue with the Municipal Coyote & Beaver Control Program in 2020 with a \$10.00 bounty of coyotes and \$50.00 bounty on beavers, with it noted Councillor's Brodt & Radmacher be designated as liaisons with the hunters and trappers for submission of payment invoices to the Municipality.  
**Carried.**
- 14/2020  
CSO Service Agreement Pilot Butte  
**Councillor Brodt:** THAT the Reeve and Administrator be hereby authorized to sign the Community Safety Officer (CSO) Contracted Service Agreement with the Town of Pilot Butte for the calendar year 2020.  
**Carried.**
- 15/2020  
CSO Position  
**Councillor Brodt:** THAT the Administrator be directed to advertise for a Community Safety Officer (CSO) Special Constable with the job posting to close January 31<sup>st</sup>, 2020.  
**Carried.** 

16/2020 2021 Sask Lotteries Community Grant Program	<p><b>Councillor Capnerhurst:</b> THAT the Municipality's population of 4,490 for funding under the 2021 Saskatchewan Lotteries Community Grant Program be allocated as follows:</p> <table border="0"> <tr> <td>RM of Edenwold No. 158 -</td> <td>1,322 x \$6.35/capita = \$8,394.70</td> </tr> <tr> <td>Town of Balgonie -</td> <td>1,322 x \$6.35/capita = \$8,394.70</td> </tr> <tr> <td>Town of Pilot Butte -</td> <td>1,322 x \$6.35/capita = \$8,394.70</td> </tr> <tr> <td>Village of Edenwold -</td> <td>523 x \$6.35/capita = \$3,321.05</td> </tr> <tr> <td>Hamlet of Crawford Estates -</td> <td>1 x \$6.35/capital = \$6.35*</td> </tr> </table> <p>(*minimum applies of \$250.00)</p> <p style="text-align: right;"><b>Carried.</b></p>	RM of Edenwold No. 158 -	1,322 x \$6.35/capita = \$8,394.70	Town of Balgonie -	1,322 x \$6.35/capita = \$8,394.70	Town of Pilot Butte -	1,322 x \$6.35/capita = \$8,394.70	Village of Edenwold -	523 x \$6.35/capita = \$3,321.05	Hamlet of Crawford Estates -	1 x \$6.35/capital = \$6.35*
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17/2020 Safety Council Motorcycle Training	<p><b>Councillor Radmacher:</b> THAT we hereby grant approval <i>In Principal</i> for the Saskatchewan Safety Council organization to hold a motorcycle spring refresher course in the Carson Business Park with the following conditions:</p> <ul style="list-style-type: none"> <li>• A copy of the liability Insurance for the event is provided</li> <li>• All participants must have their motorcycle license</li> <li>• All participants must use a licensed motorcycle</li> <li>• The RM is notified two month's in advance of event date and of any street closures requests.</li> </ul> <p style="text-align: right;"><b>Carried.</b></p>										
Rural Public Works Report 9:40 - 10:40 am	<p><i>Rural Manager of Public Works: Derek Hradecki</i> gave his report to Council which included the 2019 equipment &amp; machinery report, update on winter road maintenance of rural roads and residential subdivisions; back road brush scrubbing; installation of signs, drainage along Old Dewdney and custom mowing options.</p>										
18/2020 Recess	<p><b>Reeve Huber:</b> THAT the time being 10:40 a.m. we take a 10 minute recess.</p> <p style="text-align: right;"><b>Carried.</b></p>										
19/2020 Reconvene	<p><b>Reeve Huber:</b> THAT the time being 10:50 a.m. we reconvene our regular meeting of Council.</p> <p style="text-align: right;"><b>Carried.</b></p>										
Council Reports 10:50 am to 11:10 am	<p>Council reports were presented by each Councillor and topics of discussion were as follows: Progress report on the WCRM158 Wastewater Treatment Plant, traffic signs in Meadow Ridge Estates and the Pilot Butte fire tanker truck.</p>										
CAO Report 11:10 – 11:50 am	<p>CAO McIvor presented his report to Council which touched on the topics of tax title property, Meadow Ridge Estates &amp; Jameson Estates waterlines, TD tips for bank fraud prevention and recent SMB assessment decisions. The January 9<sup>th</sup> letter from the RM of South Qu'Appelle No.157 with concerns in regards to Agri-Foods Trucking &amp; Super B's to reduce milk freight costs was presented to Council.</p>										
20/2020 In Camera	<p><b>Councillor Brodt:</b> THAT we recess and deliberations continue In Camera as a Committee of the Whole at 11:30 a.m. as per section 120(2)(a) of <i>The Municipalities Act</i> and 17(1)(b) of <i>The Local Authority Freedom of Information and Protection of Privacy Act</i>.</p> <p style="text-align: right;"><b>Carried.</b></p>										
21/2020 Out of Camera	<p><b>Councillor Brodt:</b> THAT we move out of In Camera as a Committee of the Whole and reconvene the regular meeting of Council at 11:50 a.m.</p> <p style="text-align: right;"><b>Carried.</b></p>										
22/2020 Tax Title Property - Sale	<p><b>Councillor Brodt:</b> THAT we hereby instruct the Administrator to advertise for sale the tax title property Lot 7 Block A in Zehner through McDougall Auctions with a closing date of Thursday, March 19<sup>th</sup>, 2020.</p> <p style="text-align: right;"><b>Carried.</b> </p>										

- 23/2020  
Tax Title  
Property  
Sale Proceeds
- Councillor Strudwick:** That Lot 19 Block X1 Plan 102066421 Ext 0 was sold as per the requirements of *The Tax Enforcement Act* on September 1<sup>st</sup>, 2017; and, more than two (2) years has expired since the Municipality's sale of the subject property; and, the Municipality has done its due diligence and taken every reasonable step to contact the former owners to pay the remaining balance from the sale proceeds; and, the former owners have had no contact with the Municipality for over four (4) years; and, the expiration of the six (6) month limitation of action as per section 35 of *The Tax Enforcement Act* expired in March of 2018; therefore, the remaining balance of the sale proceeds now form a part of the general revenue of the Municipality; we therefore transfer the Tax Lot liability account balance of \$47,440.13 into the Municipal Parks & Recreation Reserve surplus account.
- Carried.**
- 24/2020  
Recess
- Reeve Huber:** THAT the time being 11:55 a.m. we recess for lunch.
- Carried.**
- 25/2020  
Reconvene
- Reeve Huber:** THAT the time being 1:00 p.m. we reconvene our regular meeting of Council.
- Carried.**
- 26/2020  
Correspondence
- Councillor Radmacher:** THAT the following correspondence be hereby acknowledged and filed:
- 1.1 SARM Elections 2020
  - 1.2 Ministry of Government Relations: Regional Co-operation Workshop
  - 1.3 Ministry of Highways: Hwy 46 Long Term Planning
  - 1.4 SMHI 2019 business summary report
  - 1.5 White Butte Trails Recreation Site: Strategic Plan
  - 1.6 Emerald Park/White City Business Association: membership & scholarship
  - 1.7 Workers Compensation: 2020 Premium Notice
  - 1.8 White Butte RCMP: December 2019 Occurrence Reports
- Carried.**
- 27/2020  
JD Grader  
Purchase
- Councillor Radmacher:** THAT we accept the lowest price quote received for a new 2020 John Deere 870G Motor Grader including a rear mount ripper from Brandt Equipment Ltd. of Regina, Sask. which includes the trade in of our 2014 Caterpillar 160M motor grader for a cash difference price of \$228,342.00.
- Carried.**
- Planning  
Department  
Joins Meeting
- Manager of Planning & Development Jana Jedlic, Planner II Jessica Mitchell & Planner I/Development Officer Susan Stevenson joined the Council meeting at 1:10 p.m. and presented their planning department report.
- 28/2020  
2019 Planning  
Reports
- Councillor Radmacher:** THAT we acknowledge the presentation of the 2019 Annual Planning Activities Report showing building permit, development permit and housing starts numbers.
- Carried.**
- 29/2020  
Aggregate  
Extraction Policy
- Councillor Capnerhurst:** THAT we approve the updated Aggregate Extraction Policy with an effective date of January 14<sup>th</sup>, 2020, which is attached to and forms a part of these minutes.
- Carried.**  


- 30/2020  
Economic  
Development  
Tax Exemption  
Policy  
**Councillor Brodt:** THAT we approve the updated Economic Development – Tax Exemption Policy with an effective date of January 14<sup>th</sup>, 2020, which is attached to and forms a part of these minutes.  
**Carried.**
- 31/2020  
Repeal Bylaw  
#2019-19  
2<sup>nd</sup> & 3<sup>rd</sup>  
Reading  
**Councillor Radmacher:** THAT we hereby repeal second and third reading of Bylaw No. 2019-09 being a bylaw to rezone Parcel A, in the SW 15-20-17 W2M from Agricultural District (AR) to Country Residential District (CR1) at the applicant's request and so the revised boundaries can be advertised.  
**Carried.**
- 32/2020  
Bylaw #2020-03  
1<sup>st</sup> Reading  
**Councillor Capnerhurst:** THAT Bylaw No. 2020-03 being a bylaw to enter into an agreement for exemption from taxation for Lot 2 Blk/Par 4 Plan 102199574 Ext 1 and Lot 3 Blk/Par 4, Plan 102304279, be given first reading.  
**Carried.**
- 33/2020  
Bylaw #2020-03  
2<sup>nd</sup> Reading  
**Councillor Brodt:** THAT Bylaw No. 2020-03 being a bylaw to enter into an agreement for exemption from taxation for Lot 2 Blk/Par 4 Plan 102199574 Ext 1 and Lot 3 Blk/Par 4, Plan 102304279, be given second reading.  
**Carried.**
- 34/2020  
Bylaw #2020-03  
3 Readings  
**Councillor Radmacher:** THAT Bylaw No. 2020-03 be given three readings at this meeting.  
**Carried Unanimously.**
- 35/2020  
Bylaw #2020-03  
3<sup>rd</sup> Reading  
**Councillor Strudwick:** THAT Bylaw No.2020-03 being a bylaw to enter into an agreement for exemption from taxation for Lot 2 Blk/Par 4 Plan 102199574 Ext 1 and Lot 3 Blk/Par 4, Plan 102304279, be given third and final reading.  
**Carried.**
- 36/2020  
SARM  
Hydro-Vac Slurry  
Motion  
**Councillor Brodt:** THAT the following Hydro-vac Slurry resolution be submitted to the SARM Annual Convention in March 2020:  
WHEREAS: Hydro-vac slurry is not "fill"; it's is 60% water and 40% solids. There is a high potential for degradation of groundwater and surface water bodies as a result of dumping on agricultural land, and  
WHEREAS; Hydro-vac slurry is a waste product that when dried it is a clay mixture that does not support plant growth, making it a product with no beneficial use for agricultural applications, and  
WHEREAS; Hydro-vac slurry has a potential for a wide range of contaminants and should be managed at approved authorized waste management facilities, where the slurry can be de-watered and recycled for commercial and industrial non-structural fill.  
BE IT RESOLVED that SARM lobby the provincial government to create environmental and agricultural policy that will regulate waste control of hydro-vac slurry,  
BE IT FURTHER RESOLVED; that SARM lobby the provincial government to create regulations for the creation of facilities with the primary goal to locate and develop practical solutions for hydro-vac storage and treatment sites throughout the Province in cooperation with generators, operators and waste management facilities.  
**Carried.**
- 37/2020  
In Camera  
**Councillor Brodt:** THAT we recess and deliberations continue In Camera as a Committee of the Whole at 1:58 p.m. as per section 120(2)(a) of *The Municipalities Act* and 17(1)(c) of *The Local Authority Freedom of Information and Protection of Privacy Act*.  
**Carried.**
- 38/2020  
Out of Camera  
**Councillor Brodt:** THAT we move out of In Camera as a Committee of the Whole and reconvene the regular meeting of Council at 2:08 p.m.  
 **Carried.**

	Planner I & Development Officer Susan Stevenson was excused from the Council meeting at 2:08 pm	
Delegation	Joel Peterson of H&K Strategies and communication consultant Sean Osmar met with Council from 2:10 p.m. to 3:15 p.m.	
	Manager of Planning & Development Jana Jedlic and Planer II Jessica Mitchell were excused from the Council meeting at 3:25 p.m.	
39/2020 Recess	<b>Reeve Huber:</b> THAT the time being 3:30 p.m. we recess and reconvene following our 7:00 p.m. Public Hearing for: <ul style="list-style-type: none"> <li>• Alterations to Bylaw No. 2019-19 Official Community Plan;</li> <li>• Alterations to Bylaw No.2019-20 Zoning Bylaw; and,</li> <li>• Alterations to Bylaw No.2019-48 Aspen Links Commercial Contract Zone.</li> </ul> <p style="text-align: right;"><b>Carried.</b></p>	
40/2020 Reconvene	<b>Reeve Huber:</b> THAT the time being 7:18 p.m. we reconvene our regular meeting of Council.	<b>Carried.</b>
41/2020 Bylaw's 2019-19, 2019-20 & 2019-48 Alterations	<b>Councillor Brodt:</b> THAT we approve the proposed bylaw alterations for the Official Community Plan, Bylaw No. 2019-19, the Zoning Bylaw, Bylaw No. 2019-20, and the Aspen Links Commercial Contract Zone Bylaw No. 2019-48 as per the <i>Bylaw Alterations Chart</i> , which is attached to and forms a part of these minutes.	<b>Carried.</b>
42/2020 Bylaw #2019-19 OCP 2 <sup>nd</sup> Reading	<b>Councillor Capnerhurst:</b> THAT Bylaw No. 2019-19 the Official Community Plan with alterations, be given second reading.	<b>Carried.</b>
43/2020 Bylaw #2019-19 OCP 2 <sup>nd</sup> Reading	<b>Councillor Strudwick:</b> THAT Bylaw No. 2019-19 the Official Community Plan with alterations, be given third and final reading.	<b>Carried.</b>
44/2020 Bylaw #2019-20 ZB 2 <sup>nd</sup> Reading	<b>Councillor Brodt:</b> THAT Bylaw No.2019-20 the Zoning Bylaw with alterations, be given second reading.	<b>Carried.</b>
45/2020 Bylaw#2019-20 ZB 3 <sup>rd</sup> Reading	<b>Councillor Strudwick:</b> THAT Bylaw No.2019-20 the Zoning Bylaw with alterations, be given third and final reading.	<b>Carried.</b>
46/2020 Aspen Links COM1-C Bylaw#2019-48 2 <sup>nd</sup> Reading	<b>Councillor Radmacher:</b> THAT Bylaw No. 2019-48 the Aspen Links Commercial Contract Zone with alterations, be given second reading.	 <b>Carried.</b>

47/2020  
Aspen Links  
COM1-C  
Bylaw#2019-48  
3<sup>rd</sup> Reading

**Councillor Brodt:** THAT Bylaw No.2019-48 the Aspen Links Commercial Contract Zone with alterations, be given third and final reading.

**Carried.**

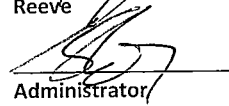
48/2020  
Adjourn

**Councillor Brodt:** THAT this meeting be hereby adjourned at 7:20 p.m. with our next regular meeting being held on Tuesday, January 28<sup>th</sup>, 2020 at 9:00 a.m.

**Carried.**



Reeve



Administrator

Minutes of the Public Hearing Meeting of the Council of the Rural Municipality of Edenwold No.158 were held in the Council Chambers at the municipal office at 100 Hutchence Road in Emerald Park, Saskatchewan on Tuesday, January 14<sup>th</sup>, 2020, at 7:00 p.m. to receive verbal and written submissions in regards to alterations to Bylaw 2019-19 the Official Community Plan, alterations to Bylaw 2019-20 the Zoning Bylaw and alterations to Bylaw 2019-48 the Aspen Links Commercial Contract Zone.

The following members of **Council** were present:

Reeve: Mitchell Huber

Deputy Reeve/Division 2 Councillor: Stan Capnerhurst

Councillor Division 1: Craig Strudwick

Councillor Division 5: Dwayne Radmacher

Councillor Division 6: Tim Brodt

Absent:

Councillor Division 3: Wayne Joyce

Municipal Staff in attendance:

Manager of Planning & Development: Jana Jedlic

Planner II: Jessica Mitchell

Planner I & Development Officer: Susan Stevenson

Administrator & CAO Kim McIvor

Reeve Huber noted the time being **7:00 p.m.**; called the Public Hearing to order.

Attendees in the Gallery for this public hearing were:

Darhl Vercaigne, John Panter, Greg Jahnke & Louise Knowles.

Manager of Planning Jana Jedlic gave an overview of the public hearing procedure with an accompanying slide presentation and *Bylaw Alterations Chart* hand out for Bylaw No. 2019-19, Bylaw No. 2019-20 and Bylaw No. 2019-48.

#### **Written and Verbal Submissions:**

Reeve Huber asked for written submissions to be presented for the alterations to **Bylaw 2019-19 Official Community Plan**. The following written submission was read aloud by Manager of Planning & Development Jana Jedlic:

1. Tracy Sanden, Health Promotion, Saskatchewan Health Region - supportive of the OCP alterations.

Reeve Huber asked for any verbal submissions:

1. White City resident & Aspen Links Golf Course Owner Greg Jahnke spoke in favor of the Official Community Plan alterations.

#### **2020-01-01**

**Councillor Brodt:** That we acknowledge that there was one (1) written submission and one (1) verbal presentation to Council in regard to Bylaw 2019-19: Official Community Plan alterations.

Carried.

Reeve Huber asked for written submissions to be presented for alterations to **Bylaw 2019-20 Zoning Bylaw**. The following written submission was read aloud by Manager of Planning & Development Jana Jedlic:

1. Andy Jansen, Provincial Livestock Development Engineer, Ministry of Agriculture - supportive of the Zoning Bylaw alterations.

Reeve Huber asked for any verbal submissions:

1. White City resident Darhl Vercaigne spoke in favor of the Zoning Bylaw alterations.

#### **2020-01-02**

**Councillor Capnerhurst:** That Council acknowledge that there was one (1) written submission and one (1) verbal presentation in regard to Bylaw 2019-20: Zoning Bylaw alterations.

Carried. 



Reeve Huber asked for written submissions to be presented for alterations to **Bylaw 2019-48-Aspen Links Commercial Contract Zone**. Manager of Planning & Development Jana Jedlic noted there were no written submissions received.

Reeve Huber asked for any verbal submissions to be presented. There were 2 verbal submissions presented:

- 1 White City resident & Aspen Links Golf Course Owner Greg Jahnke spoke in favor of the alterations to the Aspen Links Commercial Contract Zone.
2. White City resident Darhl Vercaigne spoke in favor of alterations to the Aspen Links Commercial Contract Zone.

**2020-01-03**


**Councillor Radmacher:** That we acknowledge that there were no written submissions and two (2) verbal presentations to Council in regard to alterations to Bylaw 2019-48-Aspen Links Commercial Contract Zone.

**Carried.**

**2020-01-04**

**Reeve Huber:** That we hereby adjourn the Public Hearing with the time being noted as 7:17 p.m.

**Carried.**



Reeve



Administrator