

Minutes of a Regular Meeting of the Council of the Rural Municipality of Edenwold No. 158 held on Tuesday, August 11<sup>th</sup>, 2020 in the Council Chamber of the Municipal Building, 100 Hutchence Road, Emerald Park, Saskatchewan, with the following present:

Reeve: Mitchell Huber

Councillors: Division #1 Craig Strudwick

Division #2 Stan Capnerhurst

Division #3 Wayne Joyce

Division #5 Dwayne Radmacher

Division #6 Tim Brodt

Rural Manager of Public Works: Derek Hradecki

Emerald Park & Utilities Public Works Manager: Wade Hoffman

Administrator & Chief Administrative Officer: Kim McIvor

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| Quorum   | With a quorum present Reeve Huber called the meeting to order @ 9:00 a.m.  |
| 508/2020<br>Regular<br>Meeting<br>Minutes                                | <b>Councillor Capnerhurst:</b> THAT the minutes of the regular meeting held on July 28 <sup>th</sup> , 2020 be approved as circulated and presented.<br><br><b>Carried.</b>  |
| 509/2020<br>Public Meeting<br>Minutes                                    | <b>Councillor Brodt:</b> THAT the minutes of the public hearing meeting held on July 28 <sup>th</sup> , 2020 be approved as circulated and presented.<br><br><b>Carried.</b>   |
| 510/2020<br>List of Accounts   | <b>Councillor Strudwick:</b> THAT the list of accounts consisting of cheques #9670 to #9710 plus twelve electronic payments totaling \$407,198.38 be approved for payment.<br><br><b>Carried.</b>  |
| 511/2020<br>Financial<br>Statement                                       | <b>Councillor Joyce:</b> THAT we approve the Statement of Financial Activities for July 2020 as circulated and presented.<br><br><b>Carried.</b>   |
| Public Works<br>Emerald Park &<br>Utilities<br>9:27 a.m. to<br>9:45 a.m. | <i>Manager of Public Works Emerald Park &amp; Utilities: Wade Hoffman</i> gave his report to Council which included updates on: McLeod Road paving, Percival Drive paving, pothole filling and crack sealing is going well, Rock Pointe next on the list to do, Center Street walkway from Park Meadows Road to Betteridge Road is completed, Flag Poles for the office have been ordered and the new Aspen Links clubhouse water connection was also discussed. |
| Rural Public<br>Works Report<br>9:45 a.m. to<br>10:00 a.m.               | <i>Rural Manager of Public Works: Derek Hradecki</i> gave his report to Council which included updates on the grading and gravelling of our grid roads, Proposed Spruce Creek Estates remediation work, the Crawford Estates vegetation re-established along Pilot Butte Creek, Drainage work along Old Dewdney for the Spruce Creek Storm water outlet & the Fahlman Reservoir update.  |
| P.W. Managers<br>Excused   | Manager of Public Works Emerald Park & Utilities: Wade Hoffman and Rural Manager of Public Works: Derek Hradecki were excused from the meeting at 10:30 a.m.   |
| 512/2020<br>Recess   | <b>Reeve Huber:</b> THAT the time being 10:30 a.m. we take a 15 minute recess.<br><br><b>Carried.</b>  |
| 513/2020<br>Reconvene  | <b>Reeve Huber:</b> THAT the time being 10:45 a.m. we reconvene our regular meeting of council.<br><br><b>Carried.</b>   |

- 514/2020  
July Water  
Report  
**Councillor Brodt:** THAT we accept the July 2020 Monthly Water Report as presented with it noted the low pressure upset condition which occurred on July 12 was due to a power outage and a transfer switch failure.  
**Carried.**
- 515/2019  
List of Arrears  
**Councillor Capnerhurst:** THAT the list of arrears as of August 4<sup>th</sup>, 2020 be hereby acknowledged as presented in accordance to Section 3 of *The Tax Enforcement Act*; and further, THAT the Tax Enforcement List be advertised in *The Quad Town Forum* and as per Section 3(3) of *The Tax Enforcement Act*, parcels of land of which the amount of taxes in arrears do not exceed one half of the immediately preceding years levy, not be included in the list.  
**Carried.**
- 516/2020  
Financial Officer  
Hiring  
**Councillor Brodt:** THAT Amy I. Harms be hired as *Financial Officer* with a starting date of August 24<sup>th</sup>, 2020 at a salary of \$75,000.00 per year and contingent upon satisfactory completion of a 3 month probation period as per the mutually agreed upon signed *Offer of Employment*.  
**Carried.**
- 517/2020  
Administrative  
Assistant Hiring  
**Councillor Joyce:** THAT Kathy Skomar be hired as Administrative Assistant with a starting date of August 17<sup>th</sup>, 2020 at a salary of \$34,580.00 per year and contingent upon satisfactory completion of a 3 month probation period as per the mutually agreed upon signed *Offer of Employment*.  
**Carried.**
- 518/2020  
Hamlet of  
Crawford  
Estates  
**Councillor Radmacher:** That we acknowledge receiving the June 11<sup>th</sup>, 2020 Hamlet of Crawford Estates Annual Meeting Minutes and a copy of their 2020 Budget.  
**Carried.**
- Planners Join  
Meeting  
Manager of Planning & Development: Jana Jedlic, Planner II: Jessica Mitchell, Development Officer: Susan Stevenson and Planning Summer Student Ross Zimmermann joined the council meeting in person at 11:15 a.m.
- Gallery  
With it noted ratepayer Drew Erickson was in the gallery at 11:15 a.m.
- P&D Report  
Hazardous  
Waste Day  
Planning summer student, Ross Zimmerman presented his report to council in regards to a Household Hazardous Waste Day being held in the Municipality this fall, its potential costs, material options for disposal and municipal partnership opportunities as we work to support the safe disposal of household hazardous waste in our community.
- P&D Report  
Farmstead  
Topographic  
Survey  
Manager of Planning & Development, Jana Jedlic reviewed Bylaw No.2020-36 Refundable Building Permit Fee Agreement and how it pertains to Real Property reports for house construction on a full quarter within the Municipality. The passing of this bylaw will introduce the option of a Farmstead Topographic Survey for new residences on full quarter sections and will include the repealing of our current Bylaw No. 2018-49.
- 519/2020  
Bylaw #2020-36  
1<sup>st</sup>-Reading  
**Councillor Strudwick:** That Bylaw No.2020-36 being a bylaw to enter into agreements for refundable portion of building permits fees and refundable landscaping deposits for residential buildings, be given first reading.  
**Carried.**
- P&D Report  
Fire Hall  
Open House  
Manager of Planning & Development, Jana Jedlic presented a summary report on the Fire Hall Open House held the night of August 6<sup>th</sup>, 2020. An overview of the meeting noted approximately 37 members of the public attended including volunteer firefighters from around the community, the mayor of Pilot Butte, and the fire chiefs from Pilot Butte,

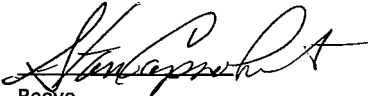
Balgonie and White City and residents from across the RM and neighbouring communities. Questions and comments related to a wide variety of topics pertaining to the fire hall and fire service provision including regional cooperation, potential impacts to local fire departments, planned growth and development areas in the RM, financial management plans and considerations to ensure timely and efficient fire service delivery. A summary report was presented to Council, which includes a detailed review of questions posed by attendees. This was also posted on the municipal website.

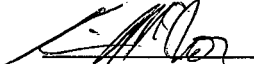
Drew Erickson asked to speak to Council on the fire hall, which was granted by Reeve Huber. Mr. Erikson presented his views on the fire hall as a resident and ratepayer of Division 4 of the Municipality. It was noted that his email to all members of Council and Administrator McIvor of August 4<sup>th</sup>, 2020 in regards to the proposed fire hall in Emerald Park is included in the correspondence package for this meeting.

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| 520/2020<br>Fire Hall<br>Building                     | <b>Councillor Joyce:</b> THAT Kreate Architecture and Design Ltd. be directed to move forward with public tender on the construction of the fire hall.  | <b>Carried.</b> |
| P&D Report<br>Parking                                 | Planning summer student, Ross Zimmerman presented his report to council on Bylaw No.2020-29 and Bylaw No.2020-32, both are in regards to updating our parking bylaw and zoning bylaw. The results of our public survey on the topic which received 164 submissions from interested residents was reviewed in detail by Council.             |                 |
| 521/2020<br>Bylaw #2020-29<br>1 <sup>st</sup> Reading | <b>Councillor Strudwick:</b> THAT we hereby give first reading to Bylaw No.2020-29 being a bylaw to regulate the parking of vehicles; and further, that we instruct the Planning & Development department to organize and advertise a Public Hearing for Tuesday Sept 8 <sup>th</sup> at 6:30 p.m. at the Municipal Office in Emerald Park. | <b>Carried.</b> |
| 522/2020<br>Bylaw #2020-32<br>1 <sup>st</sup> Reading | <b>Councillor Brodt:</b> THAT we hereby give first reading to Bylaw No.2020-32 being a bylaw to amend Zoning Bylaw No.2019-20 text amendments section 4.29 seasonal recreational vehicle parking.   | <b>Carried.</b> |
| 523/2020<br>Recess                                    | <b>Reeve Huber:</b> THAT the time being 12:15 p.m. we recess for lunch.   | <b>Carried.</b> |
| 524/2020<br>Reconvened                                | <b>Reeve Huber:</b> THAT the time being 1:15 p.m. we reconvene our regular council meeting  | <b>Carried.</b> |
| P & D Staff<br>Join Meeting                           | Manager of Planning & Development: Jana Jedlic, Planner II: Jessica Mitchell, Development Officer: Susan Stevenson and Planning Summer Student Ross Zimmermann joined the council meeting in person at 1:20 p.m.  |                 |
| 525/2020<br>Bylaw #2020-37<br>1 <sup>st</sup> reading | <b>Councillor Radmacher:</b> THAT Bylaw No.2020-37, being a bylaw to amend the OCP Future Land Use Map to re-designate Parcel A in the SW ¼ 36-19-17 W2M from Agricultural to Residential, be given first reading.  | <b>Carried.</b> |
| 526/2020<br>Bylaw #2020-38<br>1 <sup>st</sup> Reading | <b>Councillor Strudwick:</b> THAT Bylaw No.2020-38, being a bylaw to amend the Zoning Bylaw by rezoning Parcel A in the SW1/4 36-19-17 W2M from AR – Agricultural Resource to CR1 - Country Residential and gives direction to the Planning Department to proceed with the public notification requirements, be given first reading.        | <b>Carried.</b> |

527/2020 Lot Consolidation	<b>Councillor Brodt:</b> THAT in regards to the landowners request, we hereby approve the surface consolidation of Lot 29 Plan 102136216 and Lot 30 Plan 102136216 in Spruce Creek Estates as the consolidation complies with our Official Community Plan and Zoning Bylaw. <b>Carried.</b>
Delegation 1:30 - 2:10 p.m.	Lucas Reindler, representing Capstone Infrastructure met with Council to discuss wind generated power and current status of the Sask Power 300MW procurement of Nov. 2019.
P & D Staff Excused	Manager of Planning & Development: Jana Jedlic, Planner II: Jessica Mitchell, Development Officer: Susan Stevenson and Planning Summer Student Ross Zimmermann were excused from the meeting at 2:10 p.m.
Delegation 2:15 – 2:30 p.m.	Lavern Affleck, Spruce Creek Coop Association Secretary/Treasurer met with Council to discuss concerns the Association has in regards to the Lake development.
Council Reports	Council presented their reports from 2:30 p.m. to 2:45 p.m. on the following topics: <ul style="list-style-type: none"> <li>• Snow Removal Equipment</li> <li>• WCRM158 waste water authority, waste water treatment plant, lagoon construction and irrigation pivots.</li> <li>• Local Emergency Measures</li> <li>• Brush removal along road right of ways</li> </ul>
528/2020 Recess	<b>Reeve Huber:</b> THAT the time being 2:50 p.m. and we take a 10 minute recess. <b>Carried.</b>
529/2020 Reconvene	<b>Reeve Huber:</b> THAT the time being 3:00 p.m. we reconvene our regular meeting of council. <b>Carried.</b>
P&D Staff Join Meeting	Manager of Planning & Development: Jana Jedlic, Planner II: Jessica Mitchell, Development Officer: Susan Stevenson and Planning Summer Student Ross Zimmermann joined the council meeting at 3:00 p.m.
530/2020 Map corrections	<b>Councillor Brodt:</b> THAT we hereby repeal second and third reading of Bylaw No.2020-19, a bylaw to amend Zoning Bylaw 2019-20 by correcting two map errors, and further we direct the Planning Department to proceed with the public notification requirements. <b>Carried.</b>
531/2020 Tax Exemption	<b>Councillor Brodt:</b> THAT due to the circumstances of the house sale at year end and that taxes being paid on January 8 <sup>th</sup> , we approve the landowners request to reinstate the second and third years of the tax exemption previously approved under Bylaw 2019-39 for Lot 44 Block 9 Plan 102136216 in Spruce Creek Estates. <b>Carried.</b>
P&D Staff Excused	Planner II: Jessica Mitchell, Development Officer: Susan Stevenson and Planning Summer Student Ross Zimmermann were excused from the council meeting at 3:15 p.m.
P&D Manager Excused	Manager of Planning & Development: Jana Jedlic was excused from the Council meeting at 3:30 p.m.
CAO Report 3:45 p.m. to 4:00 p.m.	Administrator & CAO Kim McIvor reviewed his report to council on the following topics: <ul style="list-style-type: none"> <li>• Hill &amp; Knowlton Strategies Update</li> <li>• Meadow Ridge Estates Water Supply Agreement: Residents Meeting Report</li> <li>• Jameson Estates Water Supply Agreement: Developer Meeting Report</li> <li>• Whiz Bang Boom Communication: August Report</li> <li>• Community Safety Officer: August Report</li> </ul>

- CAO Report cont'd
- Target Sector Support Initiative: Approval for our Municipal District feasibility study with the Village of Edenwold Approved
  - Target Sector Support Initiative: Approval of our Annexation Framework Agreement with the Town of Balgonie
  - Regional Leadership Visioning Session of June 18<sup>th</sup> with follow up meeting tonight
  - Court of Appeal decision on GFL assessment appeal.
  - Acoustic panels for reception area.
- 532/2020  
Manager of P&D - Full Time
- Councillor Joyce:** THAT we hereby approve Manager of Planning & Development Jana Jedlic move to full time hours beginning September 1<sup>st</sup>, 2020 at a yearly salary of \$100,100.00.  
**Carried.**
- 533/2020  
P&D Summer Student
- Councillor Brodt:** THAT we hereby approve Planning & Development Summer Student Ross Zimmerman continue his employment with us from August 17<sup>th</sup> to December 31<sup>st</sup> at a wage of \$20.00 per hour with a projected average work week of 8 hours.  
**Carried.**
- 534/2020  
P&D Planner II
- Councillor Capnerhurst:** THAT we hereby agree to reimburse Planner II Jessica Mitchell for costs incurred to apply for her Registered Professional Planner designation.  
**Carried.**
- 535/2020  
Correspondence
- Councillor Capnerhurst:** THAT the following correspondence be hereby acknowledged and filled
- Open Letter to the RM Regarding proposed Fire Hall in Emerald Park: Drew Erickson
  - Plains Midstream Canada: 2019 Stakeholders Report
  - WCFD: Activity Report: July 20<sup>th</sup> 23<sup>rd</sup> & 26<sup>th</sup>
  - PBF: Activity Report: 6 month summary and Fire/First Responder
- Carried.**
- 536/2020  
Audio/Video
- Councillor Joyce:** THAT we hereby accept the price quote from Hillman AV in the amount of \$1,642.80 for 2 additional monitors and system setup updates; and further, we accept the price quote of \$2,927.96 to purchase and install an I/O Bridge audio system for virtual meetings.  
**Carried.**
- 537/2020  
Adjourn
- Councillor Radmacher:** THAT this meeting be hereby adjourned at 4:10 p.m. with our next regular meeting of Council to be held on Tuesday, August 25<sup>th</sup> commencing at 9:00 a.m.  
**Carried.**

  
Reeve

  
Administrator