


Minutes of a Regular Meeting of the Council of the Rural Municipality of Edenwold No. 158 held on Tuesday, December 15th, 2020, in the Council Chamber of the Municipal Building, located at 100 Hutchence Road, Emerald Park, Saskatchewan, the following were present:
Reeve Mitchell Huber

Councillors: Division #1 Craig Strudwick
Division #2 Stan Capnerhurst
Division #3 Wayne Joyce
Division #4 Karen Kotylak
Division #5 Dwayne Radmacher
Division #6 Tim Brodt
Division #7 Rod Tuchscherer

Administrator & Chief Administrative Officer: Kim McIvor
Assistant Administrator: Karen Zaharia
Emerald Park & Utilities Public Works Manager: Wade Hoffman

- Quorum With a quorum present, Reeve Huber called the meeting to order at 9:00 a.m.
- 817/2020 **Councillor Brodt:** THAT the minutes of the regular meeting held on December 8th, 2020 be
Regular Meeting approved as circulated and presented.
Minutes **Carried.**
- 818/2020 **Councillor Strudwick:** THAT the list of accounts consisting of Cheques #10141 to #10204 totaling
List of Accounts \$521,135.13 be approved for payment.
Carried.
- 819/2020 **Councillor Capnerhurst:** That the November 2020 bank reconciliation be acknowledged as
Nov Bank presented.
Reconciliation **Carried.**
- Public Works *Manager of Public Works Emerald Park & Utilities: Wade Hoffman* presented his report to Council
Emerald Park which included updates on the following topics:
& Utilities
9:21 to 9:40
a.m.
 - Winter maintenance and lighting on walking paths
 - Coppersands' water treatment facility
 - Electric chain hoist for Spruce Creek Lift Station
- PW Manager Manager of Public Works Emerald Park & Utilities Wade Hoffman was excused from the meeting at
Excused 9:45 a.m.
- 820/2020 **Councillor Capnerhurst:** THAT Cole Shaw be hired as Community Safety Officer with a starting date
Community of January 4th, 2020 and contingent upon satisfactory completion of a 3 month probation period as
Safety Officer per the mutually agreed upon signed *Offer of Employment* contract.
Hiring **Carried.**
- 821/2020 **Councillor Joyce:** THAT we hereby acknowledge Financial Officer Yinghua Liu passed her three
Financial Officer month probation period and will be staying on as a full time employee of the Municipality; and
3 Month further, we approve the salary increase in accordance with the Municipality's 2020 Salary Schedule
Probation attached to and forming part of these minutes, effective December 16th, 2020.
Carried.
- 822/2020 **Councillor Strudwick:** THAT we acknowledge the presentation of the 2020 outstanding accounts as
Unpaid 2020 of December 3rd, 2020 and authorize the Administrator to add all allowable outstanding amounts
Custom Work to the applicable ratepayer's tax roll accounts at year end.
 **Carried.**

823/2020 **Councillor Kotylak:** THAT we have an *In Camera* as a Committee of the Whole budget meeting on Budget Meeting Thursday, January 7, 2021 at 1:00 p.m. as per section 16(1)(e) of *The Local Authority Freedom of Information and Protection of Privacy Act*.

Carried.

824/2020 **Councillor Capnerhurst:** THAT we herby refund the following penalty due to the recent Court of Penalty Appeal decision regarding the 2018 assessment appeals: Adjustments

Roll #	Legal Description	MUN	PSVD	Total
3501	Q, 102008472	\$1,660.50	\$2,517.10	\$4177.60
3502	P, 102008472	\$503.76	\$759.92	\$1,263.68
3630	Lot 14, Blk 3, 102234158	\$2,736.12	\$4,147.56	\$6,883.68

Carried.

825/2020 **Councillor Joyce:** THAT we acknowledge the listings of the Volunteer Firefighters from the Volunteer Fire Balgonie, Pilot Butte, Edenwold, Kronau and White City volunteer fire fighters for the year 2021 as attached to and forming a part of these minutes for coverage under the SARM Volunteer Fire Fighters Insurance Program.

Carried.

826/2020 **Councillor Tuchscherer:** THAT we approve the 2021 List of Committees and Appointments as List of presented. Committees & Appointments

Carried.

827/2020 **Councillor Joyce:** THAT we authorize the Reeve and Administrator to sign the Saskatchewan Public SK Public Safety Safety Contract for the Fire Dispatch Contract and approve the amount of \$5,893.13 for payment Agency Fire Dispatch Contract for the 2021 calendar year, as presented.

Carried.

828/2020 **Councillor Strudwick:** THAT the Council of the RM of Edenwold No. 158 confirms the Municipal Revenue Sharing Grant: Municipality has met the following eligibility requirements to receive the Municipal Sharing Grant:

- Submission of the 2019 Audited Financial Statement to the Ministry of Government Relations;
- Submission of the 2019 Public Recording on the Municipal Waterworks to the Ministry of Government Relations;
- In Good Standing with respect to the reporting and remittance of Education Taxes;
- Adoption of a Council Procedures Bylaw;
- Adoption of an Employee Code of Conduct; and
- All members of council have filed and annually updated their Public Disclosure Statements, as required and

THAT we authorized the Administrator to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations

Carried.

Council Reports Council roundtable reports from 10:00 a.m. to 10:20 a.m. Topics discussed were:


- Fire Services & the RM's new fire hall
- Pilot Butte's request for a new fire truck at a cost of \$500,0000 with a cost-share of 50/50

829/2020 **Reeve Huber:** THAT the time being 10:20 a.m., we hereby take a 15 minute recess.


Recess




Carried.

830/2020 Reconvene	Reeve Huber: THAT the time being 10:35 a.m., we hereby reconvene our regular meeting of Council.	Carried.
Delegation	Shane Engel of Engelheim Charters Inc. joined the Council meeting at 10:35 a.m.	
831/2020 In Camera	Councillor Capnerhurst: THAT we recess and deliberations continue In Camera as a <i>Committee of the Whole</i> at 10:35 a.m. as per section 120 (2)(a) of <i>The Municipalities Act</i> and 17(1)(g) of <i>The Local Authority Freedom of Information and Protection of Privacy Act</i> to discuss the economic hardship to their business due to the Covid-19 pandemic.	Carried.
832/2020 Out of Camera	Councillor Brodt: THAT we move out of Camera as a <i>Committee of the Whole</i> and reconvene the regular meeting of Council at 11:03 a.m.	Carried.
Planners Join Meeting	Manager of Planning and Development Jana Jedlic, Planner II Jessica Mitchell & Development Officer/Planner I Susan Stevenson joined the council meeting at 11:15 a.m.	
Delegation	Jose Lebioda with Tell Properties joined the council meeting at 11:18 a.m.	
833/2020 In Camera	Councillor Strudwick: THAT we recess and deliberations continue In Camera as a <i>Committee of the Whole</i> at 11:18 a.m. as per section 120 (2)(a) of <i>The Municipalities Act</i> and 17(1)(g) of <i>The Local Authority Freedom of Information and Protection of Privacy Act</i> , to discuss future development.	Carried.
834/2020 Out of Camera	Councillor Capnerhurst: THAT we move out of Camera as a <i>Committee of the Whole</i> and reconvene the regular meeting of Council at 11:43 a.m.	Carried.
Council Reports	Council roundtable reports continued from 11:46 a.m. to 12:00 p.m. and the following topic was discussed: <ul style="list-style-type: none"> • Update from the White City Emerald Park Business Association Breakfast Meeting on December 9, 2020 	
Rural Public Works 12:00 p.m. to 12:13 p.m.	<i>Rural Manager of Public Works: Derek Hradecki</i> joined the meeting via zoom and presented his report to Council which included updates on the following topics: <ul style="list-style-type: none"> • Update on bridge repairs and change orders • Gravel crushed to date • Equipment updates 	
Planners Excused	Manager of Planning and Development Jana Jedlic, Planner II Jessica Mitchell & Development Officer/Planner I Susan Stevenson were excused from the council meeting at 12:13 p.m.	
835/2020 Recess	Reeve Huber: THAT the time being 12:13 p.m. we hereby recess for lunch.	Carried.
836/2020 Reconvene	Reeve Huber: THAT the time being 1:00 p.m. we hereby reconvene our regular meeting of Council.	 Carried.

- 837/2020
Gravel Crush
Councillor Radmacher: THAT we hereby approve the W.F. Botkin Construction Ltd. invoice in the amount of \$134,308.34 including taxes for crushing 34,571 cubic yards of ¾" gravel at \$3.70/cubic yard.
Carried.
- Admin/CAO
Report
Administrator & CAO Kim McIvor presented his report at 1:00 p.m. to Council on the following:
- Meeting request from the Town of Balgonie
 - Covid-19 Cost Report
 - Tax Receipting Error
- 838/2020
Tax Receipt
Error – Tax
Account #737
Councillor Tuchscherer: THAT due to a tax payment being receipted to the incorrect tax account in September in error, we honour the September discounted amount of \$5,704.33 for tax account #737.
Carried.
- Planners Joined
Meeting
Manager of Planning and Development Jana Jedlic, Planner II Jessica Mitchell & Development Officer/Planner I Susan Stevenson joined the council meeting at 1:00 p.m.

Quad Town Forum reporter Keith Borkowsky attended in the council chamber gallery at 1:10 p.m.
- 839/2020
Bylaw #2020-59
1st Reading
Councillor Brodt: THAT Bylaw No. 2020-59 being a bylaw to amend the OCP Future Land Use Map to re-designate Parcel C, SE 3-19-18 W2M from Agricultural to Residential be given first reading.
Carried.
- 840/2020
Bylaw #2020-60
1st Reading
Councillor Brodt: THAT Bylaw No. 2020-60 being a bylaw to amend the Zoning Bylaw by rezoning Parcel C, SE 3-19-18 W2M from AR – Agricultural Resource to CR1 – Country Residential 1 be given first reading, and further; THAT we authorize the Planning Department to proceed with the public notification requirements and schedule a public hearing.
Carried.
- 841/2020
Recess
Reeve Huber: THAT the time being 1:30 p.m. we recess for the following Public Hearings:
- Bylaw No. 2020-54: Zoning Bylaw Text Amendment (setbacks in the CR3 zone, site sizes in the HPC zone, sea/rail container regulations)
- Carried.**
- 842/2020
Reconvene
Reeve Huber: THAT we hereby reconvene our regular council meeting at 1:34 p.m.
Carried.
- 843/2020
Bylaw #2020-54
2nd Reading
Councillor Radmacher: THAT Bylaw No. 2020-54 being a zoning bylaw text amendment addressing CR3 side yard setbacks, the maximum site size in the HPC zone, and providing clarification on sea/rail container regulations be given second reading.
Carried.
- 844/2020
Bylaw #2020-54
3rd Reading
Councillor Kotylak: THAT Bylaw No. 2020-54 being a zoning bylaw text amendment addressing CR3 side yard setbacks, the maximum site size in the HPC zone, and providing clarification on sea/rail container regulations be given third and final reading.
Carried.
- Planners
Excused
Manager of Planning and Development Jana Jedlic, Planner II Jessica Mitchell & Development Officer/Planner I Susan Stevenson were excused from the council meeting at 2:13 p.m.
- 845/2020
Correspondence
Councillor Tuchscherer: THAT the following correspondence be hereby acknowledged and filed:
1.1 Winter Weight Season Restrictions – Seventh Order

Carried.

- Admin/CAO Report (continued) Administrator & CAO Kim McIvor continued his report to Council on the following:
- Conservation Easement – NE 33-19-17 W2
 - Government of Saskatchewan – Board of Revision Renewal in Saskatchewan
- Quad Town Forum reporter Keith Borkowsky left the council chamber gallery at 2:15 p.m.
- 846/2020 In Camera **Councillor Brodt:** THAT the deliberations continue In Camera as a *Committee of the Whole* at 2:15 p.m. as per section 120 (2)(a) of *The Municipalities Act* and 17(1)(g) of *The Local Authority Freedom of Information and Protection of Privacy Act*, to discuss personnel matters.
Carried.
- 847/2020 Out of Camera **Councillor Joyce:** THAT we move out of Camera as a *Committee of the Whole* and reconvene the regular meeting of Council at 3:00 p.m.
Carried.
- Assistant Administrator Excused Assistant Administrator Karen Zaharia was excused from the council meeting at 3:00 p.m.
- 848/2020 Recess **Reeve Huber:** THAT the time being 3:00 p.m., we hereby take a 10 minute recess.
Carried.
- 849/2020 Reconvene **Reeve Huber:** THAT the time being 3:10 p.m., we hereby reconvene our regular meeting of Council.
Carried.
- 850/2020 In Camera **Councillor Joyce:** THAT the deliberations continue In Camera as a *Committee of the Whole* at 3:10 p.m. as per section 120 (2)(a) of *The Municipalities Act* and 17(1)(g) of *The Local Authority Freedom of Information and Protection of Privacy Act*, to continue discussion of personnel matters.
Carried.
- 851/2020 Out of Camera **Councillor Joyce:** THAT we move out of Camera as a *Committee of the Whole* and reconvene the regular meeting of Council at 3:30 p.m.
Carried.
- 852/2020 Development Officer/Planner I Salary **Councillor Capnerhurst:** THAT in order to bring Development Officer/Planner I Susan Stevenson salary in line with the calendar year we hereby approve a one time payment of \$1,000.00.
Carried.
- 853/2020 Bridge Repairs Change Orders **Councillor Capnerhurst:** THAT we approve the following three change orders from Western Infrastructure Renewal Inc. for Project No. 20053:
- Bridge No. 219-16-36 E, Change Order No. 3 in amount of (\$5,882.50)
 - Bridge No. 218-15-35 N, Change Order No. 3 in amount of \$8,282.50
 - Bridge No. 218-16-17 E, Change Order No. 4 in amount of \$6,882.50
- Carried.**
- 854/2020 50/50 cost share of new Pilot Butte Fire Truck **Councillor Joyce:** THAT we hereby agree to a 50/50 cost share with the Town of Pilot Butte on a Class A fire truck up to our share of \$250,000.00 with \$125,000.00 being paid in 2020 and the balance of \$125,000.00 on delivery, and further; THAT the RM of Edenwold No. 158 will be co-owners of the fire truck with the Town of Pilot Butte.

Carried.


855/2020
Adjourn

Councillor Brodt: THAT this meeting be hereby adjourned at 3:40 p.m. with it noted our next regular meeting being held on Tuesday, January 12th, 2021 at 9:00 a.m.

Carried.



Reeve



Assistant Administrator

Minutes of the Public Hearing Meeting of the Council of the Rural Municipality of Edenwold No.158 were held in the Council Chambers at the municipal office at 100 Hutchence Road in Emerald Park, Saskatchewan on Tuesday, December 15th, 2020, to receive verbal and written submissions in regards to:

1:30 p.m. Bylaw No. 2020-54: Zoning Bylaw Text Amendment (setbacks in the CR3 zone, site sizes in the HPC zone, sea/rail container regulations)

The following members of Council were present:

Reeve: Mitch Huber

Councillors:

- Division #1 Craig Strudwick
- Division #2 Stan Capnerhurst
- Division #3 Wayne Joyce
- Division #4 Karen Kotylak
- Division #5 Dwayne Radmacher
- Division #6 Tim Brodt
- Division #7 Rod Tuchscherer

Municipal Staff in attendance:

Manager of Planning & Development: Jana Jedlic

Planner II: Jessica Mitchell

Planner I/Development Officer: Susan Stevenson

Administrator & CAO: Kim McIvor

Assistant Administrator: Karen Zaharia

Reeve Huber noted the time being **1:30 p.m.**; called the Public Hearing to order with it noted that Quad Town Forum reporter Keith Borkowsky was in attendance in the gallery of the council chambers.

Bylaw No. 2020-54 Zoning Bylaw Text Amendment

Written & Verbal Submissions:

Planner II: Jessica Mitchell gave an overview of Bylaw No. 2020-54, being a zoning bylaw text amendment addressing CR3 side yard setbacks, the maximum site size in the HPC zone, and providing clarification on sea/rail container regulations.

Reeve Huber asked for written submissions in regards to Bylaw No. 2020-54: None were received.

Reeve Huber asked for any verbal submissions in regards to Bylaw No. 2020-54: None were given.

2020-12-01

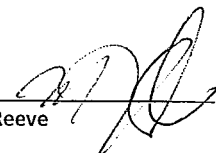
Councillor Joyce: That we acknowledge there were no written submissions and no verbal submissions to Council in regards to Bylaw No. 2020-54.

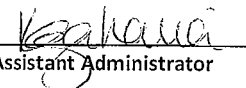
Carried.

2020-12-02

Councillor Brodt: That we hereby adjourn the Public Hearing with the time being noted as 1:34 p.m.

Carried.


Reeve


Assistant Administrator