

**RM of Edenwold
Meeting Minutes
Regular Council Meeting January 26, 2021 - 09:00 AM**

Minutes of a Regular Meeting of the Council of the Rural Municipality of Edenwold No. 158 held on Tuesday, January 26th, 2021, in the Council Chamber of the Municipal Building, located at 100 Hutchence Road, Emerald Park, Saskatchewan, the following were present:

Reeve: Mitchell Huber

- Councillors:** Division #1 Craig Strudwick
- Division #2 Stan Capnerhurst
- Division #3 Wayne Joyce
- Division #4 Karen Kotylak
- Division #5 Dwayne Radmacher
- Division #6 Tim Brodt
- Division #7 Rod Tuchscherer

Assistant Administrator: Karen Zaharia

Emerald Park & Utilities Public Works Manager: Wade Hoffman

Rural Manager of Public Works: Derek Hradecki

Administrative Assistant: Jessica Schoenroth

PUBLIC HEARINGS: None

DELEGATIONS: None

Call to Order

With a quorum present Reeve Huber called the meeting to order @ 9:00 a.m.

Res. No: 2021/051 **Amend Motion #2021/018 from January 12, 2021 Regular Minutes**
Moved By: Councillor Brodt

THAT motion #2021/018 from the January 12, 2021 regular council meeting minutes be amended to reflect the contribution amount of \$120,000.00. The amended motion hereby reads as follows:

THAT to honour our original commitment from our February 26, 2019 motion #155/2019, we hereby approve the contribution of \$120,000.00 to the Town of Balgonie for a new Liberator Pumper Truck.

CARRIED

Res. No: 2021/052 **Meeting Minutes: January 12, 2021 Regular Meeting**
Moved By: Councillor Tuchscherer

THAT the amended minutes of the regular meeting held on January 12, 2021 be approved as circulated and presented.

CARRIED

Res. No:
2021/053

List of Accounts:
Moved By: Councillor Joyce

THAT the list of accounts consisting of cheques #10297 to #10336 & two EFT payments totaling \$497,477.83 plus January 1-15, 2021 payroll of \$38,794.84 be approved for payment.

CARRIED

Emerald Park & Utilities Public Works Report from 9:08 a.m. to 9:43 a.m.

Emerald Park & Utilities Public Works Manager Wade Hoffman presented his report to Council on the following topics:

- water leak on Gemstone Place
- Christmas tree pickup completed
- winter street maintenance
- ratepayers' lost garbage/recycling bins due to winter storm
- update on the needle cast fungus in Emerald Park fir trees
- lighting along Emerald Park Road walkway

Rural Public Works Manager Report from 9:43 a.m. to 10:03 a.m.

Rural Public Works Manager Derek Hradecki presented his report to Council on the following topics:

- road maintenance
- Sask Water waterline project between Balgonie and Edenwold
- dust control product for 2021
- snow removal in the residential subdivisions

Res. No:
2021/054

Dust Control Product
Moved By: Councillor Radmacher

THAT we accept the January 12, 2021 price quote from *Fort Distributors Ltd.* for dust control product, supply and application services in the amount of \$0.34/litre for approximately 16,000 litres of Dustgard 30% magnesium chloride dust suppressant.

CARRIED

Res. No:
2021/055

RIRG Grant - Bridge Replacement with Culvert
Moved By: Councillor Capnerhurst

THAT we hereby apply for RIRG grant funding for the bridge replacement with culvert for the bridge located at NW 13-16-18 W2.

CARRIED

Res. No:
2021/056

Personnel Committee Report
Moved By: Councillor Joyce

THAT an Offer of Employment be forwarded to Sameh Nashed for the position of Chief Administrative Officer commencing February 1, 2021 based on an annual salary in accordance with the Municipality's 2021 Salary Schedule attached to and forming part of these minutes and contingent upon completion of our mandatory 3 month probation.



CARRIED

Res. No: Administrative Assistant - 1 year term maternity leave coverage

2021/057 **Moved By:** Councillor Kotylak

THAT Denise Wanner be hired as a full-time Administrative Assistant for a 1 year term maternity leave coverage with a starting date of February 8, 2021 at the salary in accordance with the Municipality's 2021 Salary Schedule, attached to and forming part of these minutes, contingent upon completion of our mandatory 3 month probation and as per the signed Offer of Employment.

CARRIED

Res. No: 2020 Sask Lotteries Applications

2021/058 **Moved By:** Councillor Joyce

THAT we approve the Saskatchewan Lotteries Community Grant Funding to purchase two sets of "Rocks & Rings in the Classroom" each for Ecole White City School and Emerald Ridge Elementary School and one set each for Pilot Butte Elementary School and Balgonie Elementary School in the amount of \$3,950.71 (including taxes).

CARRIED

Res. No: Gas Tax Fund - Approval of Clay Cap 6.44 km of Grid Road 2190 Project

2021/059 **Moved By:** Councillor Brodt

THAT we acknowledge the Gas Tax Fund's approval of our clay capping project of 6.44 km of Grid 2190.

CARRIED

Res. No: Pilot Butte CSO Contract Extension

2021/060 **Moved By:** Councillor Kotylak

THAT the Reeve and Administrator be hereby authorized to sign the Community Safety Officer (CSO) Contracted Service Agreement with the Town of Pilot Butte for the calendar year 2021.

CARRIED

Res. No: Balgonie CSO Contract Extension

2021/061 **Moved By:** Councillor Brodt

THAT the Reeve and Administrator be hereby authorized to sign the Community Safety Officer (CSO) Contracted Service Agreement with the Town of Balgonie for the calendar year 2021.

CARRIED

Res. No: 2021 Leafy Spurge Rebate Program

2021/062 **Moved By:** Councillor Radmacher

THAT our Leafy Spurge program for 2021 continue at a 100% product rebate for eligible Tordon 22K product used on approved applications (GST excluded) with a maximum yearly rebate of \$5,000.00 per applicant, with it being noted that the application forms include the required application rate and a form return date of October 15th to be rebate eligible.

CARRIED

Public Works Managers were excused from meeting at 10:25 a.m.



Res. No:
2021/063

Recess
Moved By: Reeve Huber

THAT the time being 10:25 a.m. we recess for 15 minutes.

CARRIED

Res. No:
2021/064

Reconvene
Moved By: Reeve Huber

THAT the time being 10:40 a.m. we reconvene our regular meeting of Council.

CARRIED

Council Reports from 10:40 a.m. to 11:03 a.m.

Council reports were discussed on the following topics:

- Overpayment made on coyote bounty
- Sponsorship request from Pilot Butte Community Council

Jessica Schoenroth was excused from the meeting at 11:03 a.m.

Manager of Planning & Development Jana Jedlic, Planner II Jessica Mitchell and Planner I/ Development Officer Susan Stevenson joined the council meeting in person at 11:03 a.m. Planning Associate Ross Zimmermann joined the council meeting via zoom at 11:03 a.m.

Res. No:
2021/065

RM Broadband Letter
Moved By: Councillor Kotylak

THAT we hereby authorize the Reeve to sign the RM of Edenwold's letter to the Provincial Government and to SARM regarding internet accessibility in rural Saskatchewan; and further, THAT we authorize the Planning Department to promote the letter (and provincial response) to our ratepayers and businesses.

CARRIED

Planning Associate Ross Zimmermann was excused from the council meeting at 11:25 a.m.

Planners excused from the meeting at 12:01 p.m.

Res. No:
2021/066

THAT the time being 12:01 p.m. that we recess for lunch.
Moved By: Reeve Huber

CARRIED

Res. No:
2021/067

THAT the time being 1:00 p.m. we reconvene our regular council meeting.
Moved By: Reeve Huber

CARRIED

Keith Borokowsky with the Quad Town Forum was in attendance in the council chamber gallery.

Manager of Planning & Development Jana Jedlic, Planner II Jessica Mitchell and Planner I/Development Officer Susan Stevenson rejoined the council meeting at 1:00 p.m.

Res. No:
2021/068

Bylaw 2021-07 Zoning Bylaw Amendment, Par A SW ¼ 21-17-18 W2M, AR to HPC - 1st Reading

Moved By: Councillor Capnerhurst

THAT Bylaw No. 2021-07 being a bylaw to amend the Zoning Bylaw by rezoning Parcel A, SW ¼ 21-17-18 W2M from AR – Agricultural Resource to HPC – High Profile Commercial be given first reading, and further; THAT we authorize the Planning Department to proceed with the required public notification requirements.

CARRIED

Res. No:
2021/069

2021 Yard Maintenance Policy

Moved By: Councillor Tuchscherer

THAT we hereby approve the following dates for the yard maintenance inspections for 2021:

1. June 14th, 2021
2. July 26th, 2021
3. August 30th, 2021

CARRIED

Planner I/Development Officer Susan Stevenson was excused from the council meeting at 1:45 p.m.

Res. No:
2021/070

In Camera at 1:45 p.m.

Moved By: Councillor Joyce

THAT we recess and deliberations continue In Camera as a *Committee of the Whole* at 1:45 p.m. as per section 120 (2)(a) of *The Municipalities Act* and 17(1)(g) of *The Local Authority Freedom of Information and Protection of Privacy Act*, to discuss the Spruce Creek Estates Performance Security.

CARRIED

Res. No:
2021/071

Out of Camera at 3:19 p.m.

Moved By: Councillor Capnerhurst

THAT we move out of Camera as a *Committee of the Whole* and reconvene the regular meeting of Council at 3:19 p.m.

CARRIED

Manager of Planning & Development Jana Jedlic and Planner II Jessica Mitchell were excused from the meeting at 3:19 p.m.

Council Reports from 3:19 p.m. to 3:45 p.m.

Council reports continued on the following topics:

- SARM Virtual Convention on March 9 & 10, 2021
- Speed limit and stop sign request
- Wastewater Authority update



Administration Report from 3:45 p.m. to 3:55 p.m.

Assistant Administrator Karen Zaharia presented the Administration Report to Council on the following topics:

- Resignation of Communications Officer
- Cell phone allowance for Manager of Planning & Development
- Penalty reversal due to receipting error

Res. No:
2021/072

Appointment of Acting Administrator

Moved By: Councillor Capnerhurst

THAT we hereby appoint Karen Zaharia as Acting Administrator.

CARRIED

Res. No:
2021/073

Communications Officer Resignation

Moved By: Councillor Brodt

THAT we hereby accept the written resignation of Communications Officer Jason Vinck with his last day being Friday, February 5, 2021, and we wish him all the best in his future endeavours.

CARRIED

Res. No:
2021/074

Cell Phone Allowance for Manager of Planning & Development

Moved By: Councillor Tuchscherer

THAT we update our policy to include the cell phone allowance for the Manager of Planning & Development commencing in 2021.

CARRIED

Res. No:
2021/075

Roll #2781 Receipt Error - Penalty Reversal

Moved By: Councillor Radmacher

THAT due to a receipting error for an outstanding account receivable invoice transferred to the tax roll on Roll #2781, we hereby approve that the penalty in the amount of \$9.22 be reversed.

CARRIED

Res. No:
2021/076

Change in 2021 Council Meeting Dates

Moved By: Councillor Brodt

THAT we change the following council meeting dates for March, May, November and December 2021:

- First council meeting in March will be on Monday, March 8, 2021
- First council meeting in May will be Tuesday, May 4, 2021
- First council meeting in November will be Monday, November 8, 2021
- Second council meeting in December will be Tuesday, December 21, 2021

CARRIED

Communications Officer joined the council meeting at 3:55 p.m. to review the snowmobiling communications for social media.



Communications Officer Jason Vinck was excused from the council meeting at 4:15 p.m.

Res. No:
2021/077

Correspondence

Moved By: Councillor Tuchscherer

THAT the following correspondence be hereby acknowledged and filed:

- WUQWATR Fact Sheet
- White Butte RCMP: December 2020 Occurrence Stats

CARRIED

Res. No:
2021/078

Adjournment

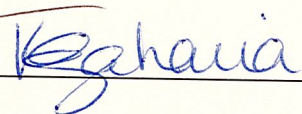
Moved By: Councillor Brodt

THAT this meeting be hereby adjourned at 4:16 p.m. with our next regular meeting of Council to be held on Tuesday, February 9, 2021 commencing at 9:00 a.m.

CARRIED



Reeve



Acting Administrator