

RM of Edenwold
Meeting Minutes
Regular Council Meeting February 9, 2021 - 09:00 AM

Minutes of a Regular Meeting of the Council of the Rural Municipality of Edenwold No. 158 held on Tuesday, February 9, 2021, in the Council Chamber of the Municipal Building, located at 100 Hutchence Road, Emerald Park, Saskatchewan, the following were present:

Reeve Mitchell Huber

Councillors: Division #1 Craig Strudwick
 Division #2 Stan Capnerhurst
 Division #3 Wayne Joyce
 Division #4 Karen Kotylak
 Division #5 Dwayne Radmacher
 Division #6 Tim Brodt
 Division #7 Rod Tuchscherer

Acting Administrator: Karen Zaharia

Chief Administrative Officer: Sameh Nashed

Emerald Park amp; Utilities Public Works Manager: Wade Hoffman

Rural Manager of Public Works: Derek Hradecki

Call to Order

With a quorum present Reeve Huber called the meeting was called to order @ 9:00 a.m.

Rural Public Works Report - 9:07 a.m. to 9:35 a.m.

Rural Manager of Public Works: Derek Hradecki gave his report to Council which included updates on:

- Dust Control for 2021
- White City's custom work & dust control request for 2021
- Speed limit on Kennedy Road
- Spring road restrictions

Res. No:
2021/081

2021 Dust Control Policy
Moved By: Councillor Kotylak

THAT our dust control policy for 2021 be as follows:

- dust control in the form of magnesium chloride will be applied on the roadway adjacent to a **residence**, upon written request from the landowner;
- all requests must be received in the Administration Office no later than April 15th;
- maximum length of residential dust control for the 50/50 cost share of product be capped at 200 m;
- The 50/50 cost share of product will only apply to the first dust control application, all requests for further dust control applications by a residence, the landowner will be invoiced at 100% product expense;
- any product applied beyond the 200m will be invoiced 100% to the ratepayer;
- The Green Acres and Schluter Maack cost share be set at 1/3 Green Acres and 2/3 Schluter Maack;
- Dust control for the provincially **designated oversized route**, namely Grid 734, Twp Rd 170 (Old 16) & Range Rd 2190 will be a 50/50 cost share of product for 200 m by residences. The landowner will be invoiced 20% of their cost due to an agreement with the Department of Highways. A second application on the oversized route will be invoiced to the landowner at 70% and the Department of Highways at 30%. A second application is at the discretion of Council.

CARRIED

Res. No:
2021/082

Dust Control at Certain Locations
Moved By: Councillor Brodt

THAT we acknowledge that dust control suppressant will be applied at the following locations:

- Zehner (800 metres)
- Industrial Drive East (700 metres)
- Emerald Park Road (430 metres)

CARRIED

Res. No:
2021/083

Town of White City: 2021 Custom Grader Work & Dust Control Request
Moved By: Councillor Radmacher

THAT we approve the Town of White City's request for custom work for dust control and grading, with the following custom work rates and custom work policy for 2021:

- \$200.00 per hour for non-ratepayers and other municipal authorities, with a \$100.00 minimum charge.
- Custom work requests are to be in writing to the administration office.
- Custom work will be undertaken when the patrols are in the area.
- Custom work is not available in the winter.
- Dust control product will be invoiced at 100% and road preparation will be invoiced at our standard custom work rates.

CARRIED

Res. No:
2021/084

Speed Limit on Range Road 2180 (as known as Kennedy Road) east of SE 13-17-18 W2
Moved By: Councillor Capnerhurst

THAT we direct Administration to prepare a bylaw to regulate the speed limit of motor vehicles on the road east of SE 13-17-18 W2 (Range Road 2180, as known as Kennedy Road) from Highway 48 south for approximately 550 metres.

CARRIED

Res. No:
2021/085

2021 Spring Road Bans "Opt Out"
Moved By: Councillor Radmacher

THAT we will not be participating in the Ministry of Highways and Infrastructure Spring Road Restriction Order for Spring Road Bans in 2021.

CARRIED

Public Works Emerald Park & Utilities Report - 9:35 a.m. to 9:53 a.m.

Manager of Public Works Emerald Park & Utilities: Wade Hoffman gave his report to Council which included updates on:

- Pump failure at Ranch Ehrlo
- Pathway lighting update
- Fire hydrant repair
- Equipment repairs

Res. No:
2021/086

Renewed Water Rights License for RM Wells on NW 32-17-18 W2
Moved By: Councillor Capnerhurst

THAT we acknowledge the Renewed Water Rights License for RM of Edenwold's wells on NW 32-17-18 W2 issued by Water Security Agency on December 14, 2020; and further; THAT we acknowledge that this license expires on December 31, 2021.


CARRIED

Res. No: **Bylaw Court Prosecutor Appointment**
2021/087 **Moved By:** Councillor Brodt

THAT we acknowledge our appointed solicitor Thomas Le's letter dated January 18, 2021 that he is leaving Butz & Company and joining McKay & McLean, and further, THAT we appoint Thomas Le of McKay & McLean as one of this Municipality's solicitors for 2021.

CARRIED

Res. No: **Cancel Cheque #10239 & Reissue**
2021/088 **Moved By:** Councillor Tuchscherer

THAT we hereby agree to cancel and issue a stop payment on Cheque #10239 and reissue as the mailing address was incorrect and the cheque has not been returned in the mail.

CARRIED

Managers of Public Works were excused from the council meeting at 10:33 a.m.

Res. No: **Recess**
2021/089 **Moved By:** Reeve Huber

THAT the time being 10:33 a.m. we take a 15 minute recess.

CARRIED

Res. No: **Reconvene**
2021/090 **Moved By:** Reeve Huber

THAT the time being 10:48 a.m. we reconvene our regular meeting of Council.

CARRIED

Res. No: **Regular Meeting Minutes: January 26, 2021**
2021/091 **Moved By:** Councillor Capnerhurst

THAT the minutes of the regular council meeting held on January 26, 2021 be approved as circulated and presented.

CARRIED

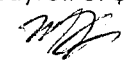
Res. No: **Special Council Meeting Minutes: January 28, 2021**
2021/092 **Moved By:** Councillor Joyce

THAT the minutes of the special council meeting held on January 28, 2021 be approved as circulated and presented.

CARRIED

Res. No: **Cheques #10337 to #10370 + 12 EFT payments totaling \$459,259.83 plus January 16-31 payroll of \$38,616.67**
2021/093 **Moved By:** Councillor Joyce

THAT the list of accounts consisting of cheques #10337 to #10370 & 12 other EFT payments totalling \$459,259.83 plus January 16-31, 2021 payroll of \$38,616.67 be approved for payment.



CARRIED

Res. No: January 2021 Statement of Financial Activities
2021/094 **Moved By:** Councillor Tuchscherer

THAT we approve the Statement of Financial Activities for January 2021 as circulated and presented.

CARRIED

Council Roundtable Reports from 10:50 a.m. to 11:40 a.m.

Council roundtable reports on the following topics were discussed:

- RM's Fire Hall
- Pickleball court quotes
- Wastewater Authority Update
- Friends of White City & White Butte Heritage Museum Project
- Compost cart pick-up complaint
- First Nations Elections being held in March 2021
- EMO Plan - updated contact information required

Res. No: Correspondence
2021/095 **Moved By:** Councillor Radmacher

THAT the following correspondence be hereby acknowledged and filed:

- Regina Bypass Announces New Operations Manager
- Town of Balgonie - Thank You Letter for Contribution
- White City Fire Department - Fire Call Jan 25, 2021
- Kronau Fire Department - Fire Call Feb 2, 2021

CARRIED

Res. No: Recess
2021/096 **Moved By:** Reeve Huber

THAT the time being 11:48 a.m. we recess for lunch.

CARRIED

Res. No: Reconvene
2021/097 **Moved By:** Reeve Huber

THAT the time being 1:05 p.m. we reconvene our regular meeting of council.

CARRIED

Manager of Planning & Development Jana Jedlic and Planner II Jessica Mitchell joined the council meeting at 1:05 p.m.

Quad Town Forum report Keith Borkowsky was in attendance in the council chambers gallery at 1:05 p.m.

Res. No: Economic Development - Tax Exemption Policy
2021/098 **Moved By:** Councillor Joyce

THAT we hereby approve the amended 2021 Economic Development – Tax Exemption Policy with the amendment to be a 3-year exemption on the municipal portion of the improvement only, with the first year starting at final inspection and for all 3 years to be at 100%, and further; THAT the policy to be in effect until Council revokes it at their discretion.

CARRIED

Res. No: Economic Development - Infill Tax Exemption Policy
2021/099 **Moved By:** Councillor Capnerhurst

THAT we hereby approve the amended 2021 Economic Development – Infill Tax Exemption Policy with the amendment to be a 3-year exemption on the municipal portion of the improvement only, with the first year starting at final inspection and for all 3 years to be at 100%, and further; THAT the policy to be in effect until December 31, 2023.

CARRIED

Res. No: Recess
2021/100 **Moved By:** Reeve Huber

THAT the time being 1:30 p.m. we recess for the following public hearings:

- 1:30 p.m. Bylaws 2020-59 and 2020-60 Par C SE 3-19-18 W2M
- 1:35 p.m. Bylaw 2021-04 Zoning Bylaw Text Amendment: IND1 Min Site Size
- 1:40 p.m. Bylaws 2021-05 and 2021-06 Cost-Benefit Analysis

CARRIED

Res. No: Reconvene
2021/101 **Moved By:** Reeve Huber

THAT the time being 1:41 p.m. we reconvene our regular meeting of Council.

CARRIED

Res. No: Bylaw 2020-59 OCP Future Land Use Map Amendment, Par C SE 3-19-18 W2M, Agricultural to Residential - 2nd Reading
2021/102 **Moved By:** Councillor Brodt

THAT Bylaw No. 2020-59 being a bylaw to amend the OCP Future Land Use Map to re-designate Parcel C, SE 3- 19-18 W2M from Agricultural to Residential, be given second reading.

CARRIED

Res. No: Bylaw 2020-59 OCP Future Land Use Map Amendment, Par C SE 3-19-18 W2M, Agricultural to Residential - 3rd Reading
2021/103 **Moved By:** Councillor Kotylak

THAT Bylaw No. 2020-59 being a bylaw to amend the OCP Future Land Use Map to re-designate Parcel C, SE 3- 19-18 W2M from Agricultural to Residential, be given third and final reading.



CARRIED

Res. No: 2021/104
Bylaw 2020-60 Zoning Bylaw Amendment, Par C SE 3-19-18 W2M, AR to CR1 - 2nd Reading
Moved By: Councillor Radmacher

THAT Bylaw No. 2020-60 being a bylaw to amend Bylaw No. 2019-20 known as the Zoning Bylaw by rezoning Parcel C, SE 3-19-18 W2M from AR – Agricultural Resource to CR1 – Country Residential 1 be given second reading.

CARRIED

Res. No: 2021/105
Bylaw 2020-60 Zoning Bylaw Amendment, Par C SE 3-19-18 W2M, AR to CR1 - 3rd Reading
Moved By: Councillor Brodt

THAT Bylaw No. 2020-60 being a bylaw to amend Bylaw No. 2019-20 known as the Zoning Bylaw by rezoning Parcel C, SE 3-19-18 W2M from AR – Agricultural Resource to CR1 – Country Residential 1 be given third and final reading.

CARRIED

Res. No: 2021/106
Subdivision Approval - Par C, SE 1/4 3-19-18 W2M
Moved By: Councillor Brodt

THAT we recommend approval of the subdivision of Parcel C in the SE ¼ 3-19-18 W2M as shown on the Plan of Proposed Subdivision prepared by Midwest Surveys Inc, file number RC-0231-20 dated the 23rd day of November, 2020, with it being noted that the servicing agreement has been signed, the servicing agreement fee has been paid, and the application complies with the RM's Official Community Plan and Zoning Bylaw.

CARRIED

Res. No: 2021/107
Bylaw 2021-04 Zoning Bylaw Text Amendment: IND1 Min Site Size: 2nd Reading
Moved By: Councillor Joyce

THAT Bylaw No. 2021-04 being a zoning bylaw text amendment to reduce the minimum site size in the IND1 – General Industrial zone from 1 ha to 0.90 ha be given second reading.

CARRIED

Res. No: 2021/108
Bylaw 2021-04 Zoning Bylaw Text Amendment: IND1 Min Site Size: 3rd Reading
Moved By: Councillor Capnerhurst

THAT Bylaw No. 2021-04 being a zoning bylaw text amendment to reduce the minimum site size in the IND1 – General Industrial zone from 1 ha to 0.90 ha be given third and final reading.

CARRIED

Res. No: 2021/109
Bylaw 2021-05 OCP Amendments: Cost-Benefit Analysis: 2nd Reading
Moved By: Councillor Joyce

THAT Bylaw No. 2021-05 being a bylaw to amend Bylaw No. 2019-19 known as the Official Community Plan to add requirements pertaining to Cost-Benefit Analysis studies for future development projects and address other minor deficiencies be given second reading.

CARRIED

Res. No: 2021/110
Bylaw 2021-05 OCP Amendments: Cost-Benefit Analysis: 3rd Reading
Moved By: Councillor Strudwick

THAT Bylaw No. 2021-05 being a bylaw to amend Bylaw No. 2019-19 known as the Official Community Plan to add requirements pertaining to Cost-Benefit Analysis studies for future development projects and address other minor deficiencies be given third and final reading.

CARRIED

Res. No: **Bylaw 2021-06 Zoning Bylaw Amendment: Cost-Benefit Analysis: 2nd Reading**
2021/111 **Moved By:** Councillor Kotylak

THAT Bylaw No. 2021-06 being a bylaw to amend Bylaw No. 2019-20 known as the Zoning Bylaw to add requirements pertaining to Cost-Benefit Analysis studies for future development projects be given second reading.

CARRIED

Res. No: **Bylaw 2021-06 Zoning Bylaw Amendment: Cost-Benefit Analysis: 3rd Reading**
2021/112 **Moved By:** Councillor Tuchscherer

THAT Bylaw No. 2021-06 being a bylaw to amend Bylaw No. 2019-20 known as the Zoning Bylaw to add requirements pertaining to Cost-Benefit Analysis studies for future development projects be given third and final reading.

CARRIED

Res. No: **Innovation Drive Street Name**
2021/113 **Moved By:** Councillor Strudwick

THAT we hereby rename a portion of Plan 102008472, also known as the north-south portion of Industrial Drive West, to Innovation Drive.

CARRIED

Res. No: **Spruce Creek Estates - Update**
2021/114 **Moved By:** Councillor Kotylak

THAT we direct the Public Works Department to purchase and install "Private Property" and "No Public Access" signs along the property line that connects the lake property with the municipal utility parcel and that the Public Works Department installs a locking gate system to protect the private ownership of the lake and avoid incidents of trespassing.

CARRIED

Planner II Jessica Mitchell was excused from the council meeting at 2:20 p.m.

Manager of Planning & Development Jana Jedlic was excused from the council meeting at 2:30 p.m.

Administration Report 2:30 p.m. to 2:35 p.m.

Acting Administrator Karen Zaharia gave the administration report to Council which included the following topics:

- Employee Benefits during Administrative Assistant Maternity Leave
- CSO Services Agreement for the RM of Lajord No. 128
- Penalty charges to be reversed due to the municipality's error
- Upcoming SARM Virtual Convention



Res. No: Administrative Assistant Maternity Leave
2021/115 **Moved By:** Councillor Capnerhurst

THAT we hereby agree to pay the long term disability and group life benefits while Administrative Assistant Jessica Schoenroth is on maternity leave.

CARRIED

Res. No: RM of Lajord No. 128 CSO Contract Extension
2021/116 **Moved By:** Councillor Strudwick

THAT we amend the CSO agreement to read 10 hours per month between the months of November to March for the 2021 calendar year contract extension.

CARRIED

Res. No: Tax Roll #1436 Receipt Error – Penalty Reversed
2021/117 **Moved By:** Councillor Brodt

THAT due to a receipting error to an incorrect tax roll, we hereby approve that the penalty in the amount of \$30.00 be reversed on tax roll number 1436.

CARRIED

Res. No: Tax Roll #2647 Penalty Reversed
2021/118 **Moved By:** Councillor Brodt

THAT due to an error recording the mortgage company responsible for the taxes, we hereby approve that the penalty in the amount of \$30.22 be reversed on tax roll number 2647.

CARRIED

Res. No: Adjournment
2021/119 **Moved By:** Councillor Kotylak

THAT this meeting be hereby adjourned at 2:35 p.m. with our next regular meeting of Council to be held on Tuesday, February 23, 2021 commencing at 9:00 a.m.

CARRIED

Reeve

Acting Administrator