



**RM of Edenwold
Meeting Minutes
Regular Council Meeting March 8, 2021 - 09:00 AM**

Minutes of a Regular Meeting of the Council of the Rural Municipality of Edenwold No. 158 held on Tuesday, February 23, 2021, in the Council Chamber of the Municipal Building, located at 100 Hutchence Road, Emerald Park, Saskatchewan, the following were present:

Reeve Mitchell Huber

- Councillors: Division #1 Craig Strudwick
- Division #2 Stan Capnerhurst
- Division #3 Wayne Joyce
- Division #4 Karen Kotylak
- Division #5 Dwayne Radmacher
- Division #6 Tim Brodt
- Division #7 Rod Tuchscherer

Acting Administrator: Karen Zaharia

Chief Administrative Officer: Sameh Nashed

Emerald Park amp; Utilities Public Works Manager: Wade Hoffman

Rural Manager of Public Works: Derek Hradecki

Public Hearings: None

Delegations: None

Call to Order

With a quorum present Reeve Huber called the meeting was called to order @ 9:00 a.m.

Res. No: Meeting Minutes: February 23, 2021
2021/159 **Moved By:** Councillor Kotylak

THAT the minutes of the regular meeting held on February 23, 2021 be approved as circulated and presented.

CARRIED

Res. No: Public Hearing Minutes: February 23, 2021
2021/160 **Moved By:** Councillor Joyce

THAT the minutes of the public hearing meeting held on February 23, 2021 be approved as circulated and presented.

CARRIED

Res. No: List of Accounts
2021/161 **Moved By:** Councillor Brodt

THAT the list of accounts consisting of cheques #10412 to #10456 & 4 other EFT payments totaling \$216,466.05 be approved for payment.

CARRIED

Res. No:
2021/162

Statement of Financial Activities: February 2021

Moved By: Councillor Tuchscherer

THAT we approve the Statement of Financial Activities for February 2021 as circulated and presented.

CARRIED

Public Works Emerald Park & Utilities Report: 9:03 a.m. to 9:18 a.m.

Manager of Public Works Emerald Park & Utilities: Wade Hoffman gave his report to Council which included updates on:

- equipment repairs
- opening of drainage channels and culverts
- tennis court surface upgrade quote
- Bobcat trade-in program

Rural Public Works Report: 9:18 a.m. to 9:26 a.m.

Rural Manager of Public Works: Derek Hradecki gave his report to Council which included updates on:

- road maintenance
- seasonal employees return to work date
- rural public works department summer hours
- update on bridge grant application through SARM
- monitoring drainage/culvert issues
- equipment updates

Res. No:
2021/163

Rural Public Works Seasonal Employees Recall

Moved By: Councillor Tuchscherer

THAT seasonal employees Richard Shanks and Duane Thompson be called back to work on April 6, 2021 for the rural public works department.

CARRIED

Res. No:
2021/164

Summer Hours for Rural Public Works Department

Moved By: Councillor Brodt

That we hereby agree to the extension of summer hours for 2021 for the Rural Public Works Department to increase non-shop work days to 10 hours as of April 6, 2021.

CARRIED

Managers of Public Works were excused from the council meeting at 9:27 a.m.

Personnel Committee Report: 9:27 a.m. to 11:30 a.m.

Chief Administrative Officer Sameh Nashed presented the Personnel Committee Report from 9:27 a.m. to 11:30 a.m.

Manager of Planning & Development Jana Jedlic, Planner II Jessica Mitchell and Planner I/ Development Officer Susan Stevenson joined the council meeting in person at 11:30 a.m.



Members of the Planning Department were excused from the council meeting at 12:00 p.m.

Res. No:
2021/165

Recess
Moved By: Reeve Huber

THAT the time being 12:00 p.m. we recess for lunch.

CARRIED

Res. No:
2021/166

Reconvene
Moved By: Reeve Huber

THAT the time being 12:49 p.m. we reconvene our regular meeting of Council.

CARRIED

Res. No:
2021/167

Signing Authority Revision
Moved By: Councillor Tuchscherer

THAT effective March 8, 2021 the signing authority for the R.M. of Edenwold No.158 bank account cheques with TD Canada Trust be a combination of either Reeve Mitchell Huber or Deputy Reeve Stan Capnerhurst AND, either Chief Administrative Officer Sameh Nashed or Administrator Karen Zaharia.

CARRIED

Res. No:
2021/168

Planner II Resignation
Moved By: Councillor Joyce

THAT we hereby accept the written resignation of Planner II Jessica Mitchell with her last day being Monday, March 15, 2021, and we wish her all the best in her future endeavours.

CARRIED

Res. No:
2021/169

Administrative Assistant (Term Position) Resignation
Moved By: Councillor Kotylak

THAT we hereby accept the written resignation of Administrative Assistant Denise Wanner with her last day being Monday, March 8, 2021, and we wish her all the best in her future endeavours.

CARRIED

Res. No:
2021/170

January & February 2021 Water Reports
Moved By: Councillor Joyce

THAT we accept the January 2021 and February 2021 Monthly Water Reports with a water usage of 3,760,230 gallons and 3,548,110 gallons respectively, acceptable turbidity levels & chlorine levels with no upset conditions noted on either report.



CARRIED

Res. No: **Board Room Video Conferencing Equipment Proposal**
2021/171 **Moved By:** Councillor Brodt

THAT we approve the quote from Hillman AV dated February 25, 2021 for the audio video conferencing equipment Clear One Collaborate Versa 50 including installation and taxes at the cost of \$2,729.77.

CARRIED

Manager of Planning & Development Jana Jedlic, Planner II Jessica Mitchell and Planner I/ Development Officer Susan Stevenson rejoined the council meeting in person at 1:01 p.m.

Res. No: **Bylaw 2021-12 Rezoning Par C, SW 3-16-17 W2M AR to CR1**
2021/172 **Moved By:** Councillor Tuchscherer

THAT Bylaw 2021-12 being a bylaw to amend Bylaw 2019-20 known as the Zoning Bylaw by rezoning Parcel C, SW 3-16-17 W2M from AR to CR1, be given first reading, and; THAT we authorize the Planning Department to proceed with the public notification requirements.

CARRIED

Res. No: **Bylaw No. 2021-13: OCP Future Land Use Map Amendment - Parcel C, SW 3-16-17 W2M**
2021/173 **Moved By:** Councillor Brodt

THAT Bylaw No. 2021-13 being a bylaw to amend the OCP Future Land Use Map to re-designate Parcel C, SW 3-16-17 W2M from Agricultural to Residential, be given first reading, and; THAT we authorize the Planning Department to proceed with the public notification requirements.

CARRIED

Res. No: **Bylaw 2021-14 OCP Future Land Use Map Housekeeping Amendments**
2021/174 **Moved By:** Councillor Radmacher

THAT Bylaw 2021-14 being a bylaw to amend Bylaw 2019-19 known as the OCP by changing the designation of 5 properties on the Future Land Use Map be given first reading, and; THAT we authorize the Planning Department to proceed with the public notification requirements.

CARRIED

Res. No: **Temporary Sign Permit Application 2021-001: SW 21-17-18 W2**
2021/175 **Moved By:** Councillor Joyce

THAT we hereby approve the temporary sign permit for the Sherwood Co-operative Association to be installed at SW 21-17-18 W2 with the condition that they obtain approval from the Ministry of Highways for this temporary sign.

CARRIED

Planner II Jessica Mitchell and Planner I/Development Officer Susan Stevenson were excused from the council meeting at 1:17 p.m.

Councillor Strudwick was excused from the council meeting at 1:17 p.m.



Res. No:
2021/176

Greenall Booster Club Request
Moved By: Councillor Tuchscherer

THAT further to our 2019 contribution, we donate an additional \$2,000.00 to the Greenall Griffins Booster Club for the construction of the tennis/basketball courts at Greenall High School.

CARRIED

Councillor Strudwick returned to the Council chambers at 1:20 p.m.

CAO Report: 1:20 p.m

Chief Administrative Officer Sameh Nashed presented the CAO report on the following topic:

- CAO overview assessment

Acting Administrator Karen Zaharia and Manager of Planning & Development Jana Jedlic were excused from the council meeting at 1:57 p.m.

Res. No:
2021/177

Recess
Moved By: Reeve Huber

THAT the time being 2:00 p.m. we take a 10 minute recess.

CARRIED

Res. No:
2021/178

Reconvene
Moved By: Reeve Huber

THAT the time being 2:10 p.m. we reconvene our regular meeting of council.

CARRIED

Acting Administrator Karen Zaharia rejoined the council meeting at 2:50 p.m.

Council Roundtable Reports: 2:50 p.m. to 3:20 p.m.

Council presented their reports from 2:50 p.m. to 3:20 p.m. on the following topics:

- update from the Communiskate meeting
- White City Library annual meeting
- Dogs off leash with their owners along the walking paths in Emerald Park, dog owners not picking up after their dogs and possible signage options regarding this matter
- Wastewater Authority update
- condition of Butte Road south of Pilot Butte
- EMO meeting update

Res. No:
2021/179

WCB Coverage for 2021
Moved By: Councillor Kotylak

THAT for 2021, the positional coverage for elected officials under the provisions of the Saskatchewan Workers' Compensation Board be set at the minimum coverage level of \$38,442; and further, THAT we estimate the workers' wages at \$1,377,000.00.

CARRIED

Res. No: **Communications Officer Position**
2021/180 **Moved By:** Councillor Brodt

THAT Agnes Nakintende be hired as a full-time Communications Officer with a starting date of April 6, 2021 at the salary in accordance with the Municipality's 2021 Salary Schedule, attached to and forming part of these minutes, contingent upon completion of our mandatory 3 month probation and as per the signed Offer of Employment.

CARRIED

Res. No: **Regional Planning, Economic Development and Policy Analyst Position**
2021/181 **Moved By:** Councillor Radmacher

THAT Ross Zimmermann be hired as a full-time Regional Planning, Economic Development and Policy Analyst with a starting date of May 10, 2021 at the salary in accordance with the Municipality's 2021 Salary Schedule, attached to and forming part of these minutes, contingent upon completion of our mandatory 3 month probation and as per the signed Offer of Employment.

CARRIED

Res. No: **Appointment of Administrator**
2021/182 **Moved By:** Councillor Joyce

THAT we hereby appoint Karen Zaharia as Administrator for the RM of Edenwold No. 158 effective March 8, 2021 with a salary increase in accordance with the Municipality's 2021 Salary Schedule attached to and forming part of these minutes.

CARRIED

Res. No: **Correspondence**
2021/183 **Moved By:** Councillor Capnerhurst

THAT the following correspondence be hereby acknowledged and filed:

- APAS Updates
- White City Fire Department – Fire Calls Feb 22 & 27, 2021
- City of Regina – Fire Call Feb 11, 2021

CARRIED

Res. No: **Budget Meeting**
2021/184 **Moved By:** Councillor Radmacher

THAT we have an *In Camera* as a Committee of the Whole budget meeting on Tuesday, March 30, 2021 at 9:00 p.m. as per section (1)(e) of *The Local Authority Freedom of Information and Protection of Privacy Act*.

CARRIED

Res. No: **Adjournment**
2021/185 **Moved By:** Councillor Brodt

THAT this meeting be hereby adjourned at 3:20 p.m. with our next regular meeting of Council to be held on Tuesday, March 23, 2021 commencing at 9:00 a.m.

CARRIED

Reeve

Acting Administrator