



RM of Edenwold

Meeting Minutes

Regular Council Meeting March 23, 2021 - 9:00 AM

Minutes of a Regular Meeting of the Council of the Rural Municipality of Edenwold No. 158 held on Tuesday, March 23, 2021, in the Council Chamber of the Municipal Building, located at 100 Hutchence Road, Emerald Park, Saskatchewan, the following were present:

Reeve Mitchell Huber

- Councillors: Division #1 Craig Strudwick
- Division #2 Stan Capnerhurst
- Division #3 Wayne Joyce
- Division #4 Karen Kotylak
- Division #5 Dwayne Radmacher
- Division #6 Tim Brodt
- Division #7 Rod Tuchscherer

Chief Administrative Officer: Sameh Nashed

Administrator: Karen Zaharia

Emerald Park & Utilities Public Works Manager: Wade Hoffman

Rural Manager of Public Works: Derek Hradecki

Call to Order

With a quorum present Reeve Huber called the meeting was called to order at 9:00 a.m.

Res. No: Regular Meeting Minutes: March 8, 2021
2021/186 **Moved By:** Councillor Brodt

THAT the minutes of the regular meeting held on March 8, 2021 be approved as circulated and presented.

CARRIED

Res. No: List of Accounts:
2021/187 **Moved By:** Councillor Tuchscherer

THAT the list of accounts consisting of cheques #1 to #43 and nine other EFT payments totaling \$318,057.63 plus March 1 - 15, 2021 payroll totaling \$38,688.31 be approved for payment and, further; THAT we authorize Administration to transfer these total amounts to the new chequing account.

CARRIED

Res. No: Bank Reconciliation: February 2021
2021/188 **Moved By:** Councillor Joyce

THAT the February 2021 bank reconciliation be acknowledged as presented.

CARRIED

Public Works Emerald Park & Utilities from 9:05 to 9:21 a.m.

Manager of Public Works Emerald Park & Utilities: Wade Hoffman gave his report to Council which included updates on:

- Spring melt update
- Spring maintenance of sewer lift stations
- Street sweeping program
- Seasonal employee to start work on April 6th and the summer students April 19th
- Wastewater Authority update

Res. No: 2021 Spring Clean Up Program
2019/189 **Moved By:** Councillor Joyce

THAT we hire Loraas Disposal for the spring clean up program to take place from April 10 to May 10, 2021.

CARRIED

Res. No: EP & Spruce Creek Street Sweeping
2021/190 **Moved By:** Councillor Tuchscherer

THAT we accept the lowest price quote received from RBOM at a rate of \$145.00 per hour for spring street sweeping in Emerald Park and Spruce Creek Estates.

CARRIED

Res. No: Emerald Park Public Works Seasonal Employees Recall
2021/191 **Moved By:** Councillor Brodt

THAT seasonal employee Dean Mohr be called back to work on April 6, 2021 and the summer students to start on April 19, 2021 for the Emerald Park public works department.

CARRIED

Rural Public Works Report from 9:21 to 9:46 a.m.

Rural Manager of Public Works: Derek Hradecki gave his report to Council which included updates on:

- current progress on road grading
- gravel hauling quotes
- update on the SARM Bridge Grant Application for the Heller bridge
- grader and mower blade price quotes
- drainage updates
- equipment updates

Res. No: 2021 Gravel Hauling
2021/192 **Moved By:** Councillor Brodt

THAT we accept the price quote from Boyd Construction Inc. for the hauling and spreading of gravel on our municipal roads as directed at a price quote of \$0.32/yd/mile with a minimum haul of 10 miles and a \$25.00 per load for using their own loader.

CARRIED



Res. No: Purchase of Grader Blades
2021/193 **Moved By:** Councillor Kotylak

THAT we hereby accept the lowest price quote from Brandt Ltd. for carbide grader blades at \$27,548.00 plus applicable taxes.

CARRIED

Res. No: Purchase of Mower Blades
2021/194 **Moved By:** Councillor Tuchscherer

THAT we hereby accept the lowest price quote from Redhead Equipment Ltd. for mower blades at \$3,478.40 plus applicable taxes.

CARRIED

Managers of Public Works were excused from the council meeting at 9:50 a.m.

Res. No: Recess
2021/195 **Moved By:** Reeve Huber

THAT the time being 9:50 p.m. we take a 10 minute recess.

CARRIED

Res. No: Reconvene
2021/196 **Moved By:** Reeve Huber

THAT the time being 10:00 a.m. we reconvene our regular meeting of council.

CARRIED

Community Safety Officers Ron Roteliuk and Cole Shaw joined the council meeting at 10:00 a.m.

CAO Report: 10:00 a.m. to 10:47 a.m.

Chief Administrative Officer Sameh Nashed presented the CAO Report to Council which included the following topic:

- CSO Report and update on the CSO program

Community Safety Officers Ron Roteliuk and Cole Shaw were excused from the council meeting at 10:47 a.m.

CAO Report Continued: 10:47 a.m. to 12:00 p.m.

Chief Administrative Officer Sameh Nashed continued the CAO Report to Council which included the following topics:

- Wastewater Authority update
- Fire Hall project



Res. No: Fire Hall Architect Fee Increase
2021/197 **Moved By:** Councillor Tuchscherer

THAT we hereby approve the fee increase of 6.5% (\$35,500.00) for additional fees for the fire hall architect, Kreate, as presented due to the revised project estimates.

CARRIED

Res. No: Recess
2021/198 **Moved By:** Reeve Huber

THAT the time being 12:00 p.m. we recess for lunch.

CARRIED

Res. No: Reconvene
2021/199 **Moved By:** Reeve Huber

THAT the time being 12:57 p.m. we reconvene our regular meeting of Council.

CARRIED

Manager of Planning & Development Jana Jedlic and Planner I/ Development Officer Susan Stevenson joined the council meeting in person at 12:57 p.m and Planning Associate Ross Zimmermann joined the council meeting via zoom at 12:57 p.m.

CAO Report Continued: 12:57 p.m. to 1:00 p.m.

Chief Administrative Officer Sameh Nashed continued the CAO Report to Council which included the following topics:

- Personnel matters
- Information Technology needs of the Municipality

Res. No: Project Manager Position
2021/200 **Moved By:** Councillor Brodt

THAT we hereby authorize Administration to advertise for a Project Manager position with the Municipality.

CARRIED

Res. No: IT Enterprise Architect Proposal
2021/201 **Moved By:** Councillor Joyce

THAT we hereby accept the proposal for an IT Enterprise Architect at the price of \$6,000.00 plus applicable taxes to evaluate and develop the information technology needs of the Municipality.

CARRIED

Res. No: Recess
2021/202 **Moved By:** Reeve Huber

THAT the time being 1:30 p.m. we recess for the following public hearings:

- Discretionary Use Development Permit 21-012 for a Home-Based Business - Distillery at SE 5-18-17 W2

CARRIED



Res. No: Reconvene
2021/203 **Moved By:** Reeve Huber

THAT the time being 1:52 p.m. we reconvene our regular meeting of council.

CARRIED

Res. No: **Tax Exemption Bylaw No. 2021-16 - 1st Reading**
2021/204 **Moved By:** Councillor Strudwick

THAT Bylaw No. 2021-16 being a bylaw to provide for entering into an agreement for exemption from taxation for 120 Jameson Crescent, Lot 3, Blk B, Plan 102094792, in NW 9-17-17 W2 be given first reading.

CARRIED

Res. No: **Tax Exemption Bylaw No. 2021-16 - 2nd Reading**
2021/205 **Moved By:** Councillor Kotylak

THAT Bylaw No. 2021-16 being a bylaw to provide for entering into an agreement for exemption from taxation for 120 Jameson Crescent, Lot 3, Blk B, Plan 102094792, in NW 9-17-17 W2 be given second reading.

CARRIED

Res. No: **Tax Exemption Bylaw No. 2021-16 - 3 Readings**
2021/206 **Moved By:** Councillor Radmacher

THAT Bylaw No. 2021-16 being a bylaw to provide for entering into an agreement for exemption from taxation for 120 Jameson Crescent, Lot 3, Blk B, Plan 102094792, in NW 9-17-17 W2 be given three readings at this meeting.

CARRIED UNANIMOUSLY

Res. No: **Tax Exemption Bylaw No. 2021-16 - 3rd Reading**
2021/207 **Moved By:** Councillor Capnerhurst

THAT Bylaw No. 2021-16 being a bylaw to provide for entering into an agreement for exemption from taxation for 120 Jameson Crescent, Lot 3, Blk B, Plan 102094792, in NW 9-17-17 W2 be given third and final reading.

CARRIED

Res. No: **Discretionary Use Development Permit 21-012 for a Home-based Business – Distillery at SE 5-18-17 W2**
2021/208 **Moved By:** Councillor Brodt

THAT we hereby approve the discretionary use application for a distillery at SE 5-18-17 W2 with the following conditions:

1. That the site is developed in accordance with the site plan(s) attached to the development permit.
2. That the permit allows for a commercial agriculture activity use that will allow traditional Chinese distillery to operate in addition to the permitted use – agricultural tourism. Any other proposed use will require a separate development permit or discretionary use approval from Council. Should you wish to apply for another use please contact the Planner/Development Officer to verify use.
3. That the distillery shall operate inside the designated garage only. No distillery or brewing activities shall take place out-of-doors.

4. That the home-based business shall not generate more than two customers (vehicles) at a time.
5. No nuisance from noise, vibration, smoke, dust, odours, heat, glare, electrical or radio disturbance shall be produced and at all times the privacy and enjoyment of adjacent dwellings shall be preserved. The rural home-based business shall not adversely affect the amenities of the neighbourhood.
6. That all materials used in the production of spirits are stored in a neat and orderly manner.
7. That all waste from the distilling and brewing process be disposed of at an approved landfill.
8. That all traffic enters the site from Township Road 180.
9. That all development conforms to the Agriculture Resource (AR) District.
10. No person shall cause or permit any lands or buildings to become untidy or unsightly (Bylaw 2005-13).
11. That a business license from the RM of Edenwold is obtained and displayed as a member in good standing.
12. This permit is subject to the standards and requirements of provincial regulations and other municipal bylaws.
13. That a building permit is obtained for any renovations, improvements, alterations or remodeling required in the subject building, or any building on the site.

CARRIED

Res. No: 2021/209 **Bylaw No. 2021-17: A Bylaw to Amend Zoning Bylaw No. 2019-20 regarding tree setbacks, side yards in CR3 and FD site sizes**
Moved By: Councillor Capnerhurst

THAT Bylaw No. 2021-17 being a bylaw to amend Bylaw No. 2019-20 known as the Zoning Bylaw regarding tree setbacks, side yards in CR3 and FD site sizes, be given first reading, and further; THAT we authorize the Planning Department to proceed with the required public notification requirements.

CARRIED

Res. No: 2021/210 **Rescind Motion No. 2021/113**
Moved By: Councillor Strudwick

THAT motion 2021/113 that approved the renaming of a portion of Plan 102008472, also known as the north-south portion of industrial Drive West, to Innovation Drive, be rescinded.

CARRIED

Res. No: 2021/211 **Innovation Drive Street Name**
Moved By: Councillor Strudwick

THAT we hereby rename a portion of Plan 102008472, as shown in Appendix A to the minutes, to Innovation Drive.

CARRIED

Planner I/Development Officer Susan Stevenson and Planning Associate Ross Zimmermann were excused from the council meeting at 2:40 p.m.

Res. No: 2021/212 **Recess**
Moved By: Reeve Huber

THAT the time being 2:40 p.m. we take a 10 minute recess.

CARRIED

Res. No:
2021/213

Reconvene
Moved By: Reeve Huber

THAT the time being 2:50 p.m. we reconvene our regular meeting of council.

CARRIED

CAO Report Continued: 2:50 p.m. to 3:09 p.m.

Chief Administrative Officer Sameh Nashed continued the CAO Report to Council regarding personnel matters.

Manager of Planning & Development Jana Jedlic was excused from the council meeting at 3:09 p.m.

Administration Report: 3:10 p.m. to 3:15 p.m.

Administrator Karen Zaharia presented the Administration Report on the following topics:

- 2020 Year End Audit
- 2021 White City Emerald Park Business Association Membership

Res. No:
2021/214

Water Contract Renewal
Moved By: Councillor Capnerhurst

THAT we authorize the Reeve and Administrator to sign the Treatment Plant Maintenance Agreement with certified operators Wade Hoffman, Mitch McGillivray, and Chris Anaka as the contractors of this agreement.

CARRIED

Res. No:
2021/215

RM's Annual Notice to Consumers: Drinking Water Quality & Compliance Report
Moved By: Councillor Tuchscherer

THAT we hereby acknowledge the Annual Notice to Consumers: Drinking Water Quality and Compliance Report dated February 1, 2021 which has been submitted to Water Security Agency, posted on our website and will be mailed with the first quarter utility billing in April 2021.

CARRIED

Res. No:
2021/216

CSO - 3 Month Probation
Moved By: Councillor Kotylak

THAT we hereby acknowledge CSO Cole Shaw will pass his three probation period on April 4, 2021 and will be staying on as full time employee of the Municipality with a wage increase as per the Municipality's 2021 Salary Schedule attached to and forming part of these minutes.

CARRIED

Res. No:
2021/217

WUQWATR Membership for 2021
Moved By: Councillor Kotylak

THAT we renew our membership with Wascana & Upper Qu'Appelle Watersheds Association Taking Responsibility Inc. (WUQWATR) at a cost of \$300.00 for the year 2021.

CARRIED



Res. No: **Staledated Cheques #9543 & #9617**
2021/218 **Moved By:** Councillor Tuchscherer

THAT we cancel and re-issue the following stale dated cheques:
Cheque #9543: Aspen Village Properties, 2019 appeal fee refund \$600.00
Cheque #9617: BTC Automotive, Unit # 15 Repairs \$122.47

CARRIED

Council Roundtable Reports: 3:45 to 3:58 p.m.

Council presented their reports from 3:45 p.m. to 3:58 p.m. Topics of discussion were:

- dogs off-leash in Emerald Park, pet owners not picking up after their pets and possible solutions
- ATVs and dirt bikes in Emerald Park and other residential subdivisions

Res. No: **Correspondence**
2021/219 **Moved By:** Councillor Brodt

THAT the following correspondence be hereby acknowledged and filed:

- White City Fire Department - Fire Call March 10, 2021
- Balgonie Fire Department - Fire Call March 21, 2021

CARRIED

Res. No: **Adjournment**
2021/220 **Moved By:** Councillor Radmacher

THAT this meeting be hereby adjourned at 4:00 p.m. with our next regular meeting of Council to be held on Tuesday, April 13th commencing at 9:00 a.m.

CARRIED

Reeve



Administrator

