



**RM of Edenwold  
Meeting Minutes  
Regular Council Meeting April 13, 2021 - 09:00 AM**

Minutes of a Regular Meeting of the Council of the Rural Municipality of Edenwold No. 158 held on Tuesday, April 13, 2021, in the Council Chamber of the Municipal Building, located at 100 Hutchence Road, Emerald Park, Saskatchewan, the following were present:

Reeve Mitchell Huber

Councillors: Division #1 Craig Strudwick (via zoom)

Division #2 Stan Capnerhurst

Division #3 Wayne Joyce

Division #4 Karen Kotylak

Division #5 Dwayne Radmacher

Division #6 Tim Brodt

Division #7 Rod Tuchscherer

Chief Operations Officer: Sameh Nashed

Administrator: Karen Zaharia

Administrative Assistant: Abby Lumb

Emerald Park amp; Utilities Public Works Manager: Wade Hoffman

Rural Manager of Public Works: Derek Hradecki

**Call to Order**

With a quorum present Reeve Huber called the meeting was called to order @ 9:00 a.m.

**Res. No:** Regular Meeting Minutes: March 23, 2021  
2021/221 **Moved By:** Councillor Kotylak

THAT the minutes of the regular meeting held on March 23, 2021 be approved as circulated and presented.

**CARRIED**

**Res. No:** Public Hearing Minutes: March 23, 2021  
2021/222 **Moved By:** Councillor Brodt

THAT the minutes of the public hearing meeting held on March 23, 2021 be approved as circulated and presented.

**CARRIED**

**Res. No:** List of Accounts:  
2021/223 **Moved By:** Councillor Capnerhurst

THAT the list of accounts consisting of cheques #44 to #103 plus eleven other EFT payments totaling \$519,950.54 be approved for payment and further; THAT we authorize administration to transfer this amount to the new bank account.

**CARRIED**

**Res. No:**  
2021/224

**Statement of Financial Activities: March 2021**

**Moved By:** Councillor Joyce

THAT we approve the Statement of Financial Activities for March 2021 as circulated and presented.

**CARRIED**

**Rural Public Works Report from 9:03 a.m. to 9:22 a.m.**

*Rural Manager of Public Works: Derek Hradecki* gave his report to Council which included updates on:

- Spring road weight restrictions
- Grid Road 2190 clay capping project to resume
- Dust control applications to begin first week of May
- Equipment updates

**Res. No:**  
2021/225

**Removal of Spring Road Weight Restriction**

**Moved By:** Councillor Brodt

THAT we hereby remove of the spring road weight restriction on Thursday, April 22, 2021.

**CARRIED**

*Chief Operations Officer Sameh Nashed* presented his report to council starting at 9:22 a.m until 9:25 a.m.

**Res. No:**  
2021/226

**Executive Search for Manager of Planning & Development Position**

**Moved By:** Councillor Joyce

THAT we hereby engage James Davies of DCG Executive Search Services at the cost of \$27,000.00 plus applicable taxes to lead an executive search for a new Manager of Planning & Development.

**CARRIED**

**Public Works Emerald Park & Utilities Report from 9:28 a.m. to 9:47 a.m.**

*Manager of Public Works Emerald Park & Utilities: Wade Hoffman* gave his report to Council which included updates on:

- Snow removal from the recent snow storm
- First quarter water meter readings have been completed
- Spring clean up program
- Street sweeping program to begin April 19<sup>th</sup>

Darhle Vercaigne was in attendance in the gallery of the council chambers at 9:37 a.m.

Community Safety Officer Rod Ash joined the council meeting at 9:45 a.m.



**Res. No:**  
2021/227

**March Water Report**  
**Moved By:** Councillor Brodt

THAT we accept the March 2021 Monthly Water Report with a water usage of 4,023,300 gallons, acceptable turbidity levels & chlorine levels with no upset conditions noted.

**CARRIED**

**CSO Report from 9:45 a.m. to 10:00 a.m.**

*Community Safety Officer Rod Ash* gave his report to Council which included updates on:

- ATV complaints and possible solutions including preparation of communications similar to snowmobiles

**Delegation: 10:00 a.m. to 10:22 a.m.**

Darhl Vercaigne spoke to Council regarding his filed complaint against the RCMP.

Planning Associate Ross Zimmermann joined the council meeting via zoom at 10:13 a.m.

Managers of Public Works Wade Hoffman and Derek Hradecki, CSO Rod Ash and Planning Associate Ross Zimmermann were excused from the council meeting at 10:22 a.m.

**Res. No:**  
2021/228

**Recess**  
**Moved By:** Reeve Huber

THAT the time being 10:22 p.m. we take a 10 minute recess.

**CARRIED**

**Res. No:**  
2021/229

**Reconvene**  
**Moved By:** Reeve Huber

THAT the time being 10:32 a.m. we reconvene our regular meeting of council.

**CARRIED**

**Delegation: 10:30 a.m. to 11:27 a.m.**

SAMA representatives Tyler Robinson and Susanna Hadi attended the council meeting via zoom and gave a presentation of the 2021 Revaluation Overview to Council.

Communications Officer Agnes Nakintende joined the council meeting at 11:30 a.m.

**Delegation: 11:30 a.m. to 12:06 p.m.**

Communications Consultant Joel Peterson joined the council meeting to present the Government Relations Communications Proposal.



**Res. No:**  
2021/230

**In Camera at 11:30 a.m.**  
**Moved By:** Councillor Joyce

THAT we recess and deliberations continue In Camera as a *Committee of the Whole* at 11:30 a.m. as per section 120 (2)(a) of *The Municipalities Act* and 17(1)(f) of *The Local Authority Freedom of Information and Protection of Privacy Act*, to discuss the Government Relations Communications Proposal.

**CARRIED**

**Res. No:**  
2021/231

**Out of Camera at 12:06 p.m.**  
**Moved By:** Councillor Radmacher

THAT we move out of Camera as a *Committee of the Whole* and reconvene the regular meeting of Council at 12:06 p.m.

**CARRIED**

Communications Officer Agnes Nakintende was excused from the council meeting at 12:06 p.m.

**Res. No:**  
2021/232

**Recess**  
**Moved By:** Reeve Huber

THAT the time being 12:06 p.m. we recess for lunch.

**CARRIED**

**Res. No:**  
2021/233

**Reconvene**  
**Moved By:** Reeve Huber

THAT the time being 12:49 p.m. we reconvene our regular meeting of Council.

**CARRIED**

Planning Associate Ross Zimmermann joined the council meeting via zoom at 12:50 p.m.

**Council Roundtable Reports from 12:49 to 1:00 p.m.**

Council presented their reports from 12:49 p.m. to 1:00 p.m. Topics of discussion were:

- Tax abatements
- Tax tools provided to municipalities
- Spruce tree needle-cast fungus
- EMO Committee update

Manger of Planning & Development Jana Jedlic joined the council meeting in person and Planner I/Development Officer Susan Stevenson joined the council meeting via zoom at 12:58 p.m.



**Res. No:**  
2021/234

**Honorarium for C. Knowles**  
**Moved By:** Councillor Capnerhurst

THAT we hereby approve a \$100 honorarium to Cal Knowles for teaching the ICS 100 Course in March 2021.

**CARRIED**

**Res. No:**  
2021/235

**SASK Crime Stoppers & Rural Crime Watch 158 Voluntary Sponsorship**  
**Moved By:** Councillor Brodt

THAT we contribute \$100.00 to Saskatchewan Crime Stoppers and \$100.00 to the Rural Crime Watch 158 to support Crime Stoppers both locally and provincially.

**CARRIED**

Levi Cooney joined the council meeting via zoom at 1:07 p.m.

**Res. No:**  
2021/236

**Temporary Support Services**  
**Moved By:** Councillor Capnerhurst

THAT we direct the Manager of Planning and Development to execute the contract with GeoVerra for Planning Support Services for a period of up to 6 months.

**CARRIED**

**Res. No:**  
2021/237

**Subdivision Approval: Parcel C, NE 21-17-18-W2M**  
**Moved By:** Councillor Capnerhurst

THAT we hereby direct the Reeve and COO to execute the servicing agreement as written and further; THAT we recommend approval of the proposed subdivision of Parcel C in the NE 21-17-18-W2M as shown on the Plan of Proposed Subdivision prepared by Suresh Rajakumar of Midwest surveys, dated Nov 24, 2020, which has been reviewed under Community Planning file number R0789-20R, subject to payment of the servicing agreement fees and receipt of a copy of a comprehensive drainage and grading plan.

**CARRIED**

**Res. No:**  
2021/238

**Recess**  
**Moved By:** Reeve Huber

THAT the time being 1:30 p.m. we recess for the following public hearings:

- **1:30 p.m.** Bylaw No. 2021-07: Zoning Bylaw Amendment, Parcel A, SW ¼ 21-17-18 W2M, AR to HPC;
- **1:35 p.m.** Bylaw No. 2021-12: Rezoning Parcel C, SW 3-16-17 W2M AR to CR1 and Bylaw No. 2021-13: OCP Future Land Use Map Amendment - Parcel C, SW 3-16-17 W2M.

**CARRIED**

**Res. No:**  
2021/239

**Reconvene**  
**Moved By:** Reeve Huber

THAT the time being 1:38 p.m. we reconvene our regular meeting of council.

**CARRIED**

Levi Cooney left the council meeting at 1:38 p.m.

**Res. No:** 2021/240  
**Bylaw 2021-11 Zoning Bylaw Amendment Part of Parcel A, SW 1/4 29-17-18-W2M - 1st Reading**  
**Moved By:** Councillor Joyce

THAT Bylaw No. 2021-11 being a bylaw to amend Bylaw No. 2019-20 known as the Zoning Bylaw by re-zoning Parcels F and G in the SW 1/4 29-17-18 W2M from AR - Agricultural Resource District to IND1 - General Industrial District as shown on the Plan of Proposed Subdivision by Geoverra dated March 16th, 2021, and further; THAT we direct the Planning Department to proceed with the public notification for this amendment.

**CARRIED**

**Res. No:** 2021/241  
**Bylaw 2021-12 Rezoning Parcel C, SW 3-16-17 W2M AR to CR1 - 2nd Reading**  
**Moved By:** Councillor Joyce

THAT Bylaw 2021-12 being a bylaw to amend Bylaw 2019-20 known as the Zoning Bylaw by rezoning Parcel C, SW 3-16-17 W2M from AR to CR1, be given second reading.

**CARRIED**

**Res. No:** 2021/242  
**Bylaw 2021-12 Rezoning Parcel C, SW 3-16-17 W2M AR to CR1 - 3rd Reading**  
**Moved By:** Councillor Brodt

THAT Bylaw 2021-12 being a bylaw to amend Bylaw 2019-20 known as the Zoning Bylaw by rezoning Parcel C, SW 3-16-17 W2M from AR to CR1, be given third and final reading.

**CARRIED**

**Res. No:** 2021/243  
**Bylaw No. 2021-13: OCP Future Land Use Map Amendment - Parcel C, SW 3-16-17 W2M - 2nd Reading**  
**Moved By:** Councillor Kotylak

THAT Bylaw No. 2021-13 being a bylaw to amend the OCP Future Land Use Map to re-designate Parcel C, SW 3-16-17 W2M from Agricultural to Residential, be given second reading.

**CARRIED**

**Res. No:** 2021/244  
**Bylaw No. 2021-13: OCP Future Land Use Map Amendment - Parcel C, SW 3-16-17 W2M - 3rd Reading**  
**Moved By:** Councillor Radmacher

THAT Bylaw No. 2021-13 being a bylaw to amend the OCP Future Land Use Map to re-designate Parcel C, SW 3-16-17 W2M from Agricultural to Residential, be given third and final reading.

**CARRIED**

**Res. No:** 2021/245  
**Subdivision Approval – Parcel C, SW 3-16-17 W2M**  
**Moved By:** Rod Tuchscherer

THAT we recommend approval of the subdivision of Parcel C in the SW 3-16-17 W2M as shown on the Plan of Proposed Subdivision prepared by Midwest Surveys, dated March 9, 2021, which has been reviewed under Community Planning file number R0123-21R, conditional upon the signing of the servicing agreement.

**CARRIED**

**Res. No:** 2021/246  
**Bylaw 2021-07: Zoning Bylaw Amendment, Parcel A, SW ¼ 21-17-18 W2M, AR to HPC - 2nd Reading**  
**Moved By:** Councillor Capnerhurst

THAT Bylaw No. 2021-07 being a bylaw to amend Bylaw No. 2019-20 known as the Zoning Bylaw by rezoning Parcel A, SW ¼ 21-17-18 W2M from AR – Agricultural Resource to HPC – High Profile Commercial be given second reading.

**CARRIED**

**Res. No:** 2021/247  
**Bylaw 2021-15: A Bylaw to Control and Regulate Mobile Food Businesses**  
**Moved By:** Councillor Joyce

THAT Bylaw No. 2021-15 being a bylaw to control and regulate mobile food business be given first reading with the annual permit fee amended to \$300.00, and; THAT we authorize the Planning Department to carry out consultation with the business community about this bylaw.

**CARRIED**

**Res. No:** 2021/248  
**In Camera at 2:29 p.m.**  
**Moved By:** Councillor Capnerhurst

THAT we recess and deliberations continue In Camera as a *Committee of the Whole* at 2:29 p.m. as per section 120 (2)(a) of *The Municipalities Act* and 17(1)(g) of *The Local Authority Freedom of Information and Protection of Privacy Act*, to discuss the T. Matthies road construction agreement.

**CARRIED**

**Res. No:** 2021/249  
**Out of Camera at 2:43 p.m.**  
**Moved By:** Councillor Capnerhurst

THAT we move out of Camera as a *Committee of the Whole* and reconvene the regular meeting of Council at 2:43 p.m.

**CARRIED**

Manager of Planning & Development Jana Jedlic, Planner I/Development Officer Susan Stevenson and Planning Associate Ross Zimmermann were excused from the council meeting at 2:43 p.m.

**Res. No:** 2021/250  
**Recess**  
**Moved By:** Reeve Huber

THAT the time being 2:43 p.m. we take a 10 minute recess.

**CARRIED**



**Res. No:**  
2021/251

**Reconvene**  
**Moved By:** Reeve Huber

THAT the time being 2:53 p.m. we reconvene our regular meeting of council.

**CARRIED**

**Res. No:**  
2021/252

**Summer Student Hires**  
**Moved By:** Councillor Tuchscherer

THAT we hereby advertise for a Planning Summer Student and an Administrative Summer Student.

**CARRIED**

**Res. No:**  
2021/253

**Manager of Planning & Development Resignation**  
**Moved By:** Councillor Brodt

THAT we hereby accept the written resignation of Manager of Planning & Development Jana Jedlic with her last day being Friday, April 30, 2021, and we wish her all the best in her future endeavours.

**CARRIED**

**Res. No:**  
2021/254

**Administrative Assistant (Term Position)**  
**Moved By:** Councillor Capnerhurst

THAT Jennifer Schultze be hired as a full-time Administrative Assistant for a 1 year term maternity leave coverage with a starting date of April 6, 2021 at the salary in accordance with the Municipality's 2021 Salary Schedule, attached to and forming part of these minutes, contingent upon completion of our mandatory 3 month probation and as per the signed Offer of Employment.

**CARRIED**

**Res. No:**  
2021/255

**Planner II Position**  
**Moved By:** Councillor Tuchscherer

THAT Mahshid Fadaei be hired as a full-time Planner II with a starting date of April 19, 2021 at the salary in accordance with the Municipality's 2021 Salary Schedule, attached to and forming part of these minutes, contingent upon completion of our mandatory 3 month probation and as per the signed Offer of Employment.

**CARRIED**

**Res. No:**  
2021/256

**2021 Education Mill Rates**  
**Moved By:** Councillor Strudwick

THAT we acknowledge the April 7, 2021 letter from the Ministry of Government Relations indicating education mill rates to be levied in respect to every school division and property class for the 2021 taxation year which have changed from 2020.

The rates are as follows:

Agricultural Property	1.36 mills
Residential Property	4.46 mills
Commercial/Industrial	6.75 mills
Resource (oil, gas, mines & pipelines)	9.79 mills

**CARRIED**





Res. No:  
2021/257

**White City Garden Club Donation Request**

**Moved By:** Councillor Capnerhurst

That we donate \$2,100.00 to the White City Garden Club for the 2021 municipal flower bed planting projects and the planters at the RM Municipal Office.

**CARRIED**

**Chief Operations Officer Report from 3:13 p.m. to 4:00 p.m.**

*Chief Operations Officer Sameh Nashed* continued his report to Council on the following topics:

- Asset management update
- Wastewater Authority update
- Fire hall tender
- Spruce Creek Estates update
- New website and new email domain to be implemented

Res. No:  
2021/258

**Jr Project Manager**

THAT Zachary Walter be hired as a full-time Jr. Project Manager with a starting date of April 19, 2021 at the salary in accordance with the Municipality's 2021 Salary Schedule, attached to and forming part of these minutes, contingent upon completion of our mandatory 3 month probation and as per the signed Offer of Employment.

**CARRIED**

**Administration Report from 4:00 p.m. to 4:05 p.m**

*Administrator Karen Zaharia* presented the Administration Report to Council on the following topics:

- Fuel tender
- Upcoming *In Camera* budget meeting

Res. No:  
2021/259

**Fuel Tender Posting**

**Moved By:** Councillor Radmacher

THAT we hereby post the Fuel Tender on SaskTenders with a deadline date of April 21, 2021 to receive the sealed tenders and the tender results to be reviewed at the April 27, 2021 council meeting.

**CARRIED**

Res. No:  
2021/260

**Budget Meeting**

**Moved By:** Councillor Radmacher

THAT we have an *In Camera* as a Committee of the Whole budget meeting on Wednesday, April 21, 2021 at 9:00 p.m. as per section (1)(e) of *The Local Authority Freedom of Information and Protection of Privacy Act*.

**CARRIED**



**Council Roundtable Reports continued from 4:11 to 4:21 p.m.**

Council continued their reports from 4:11 p.m. to 4:21 p.m. on the following topics:

- Wastewater Authority update
- Grid 2190 clay capping project

**Communications Report from 4:21 to 4:42 p.m.**

Communications Officer Agnes Nakintende joined the council meeting at 4:21 p.m. to present the Communications Report to Council until 4:42 p.m.

**Res. No:**  
2021/261

**Correspondence**

**Moved By:** Councillor Tuchscherer

THAT the following correspondence be hereby acknowledged and filled:

- SMHI: 2020 Audited Consolidated Report of the Association
- White City Fire Department - Fire Call on March 26, 2021
- Greenall Booster Club Thank You Card

**CARRIED**

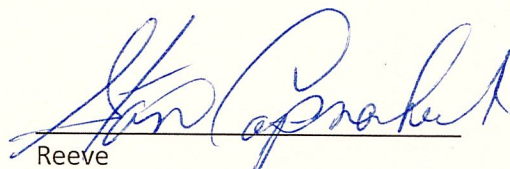
**Res. No:**  
2021/262

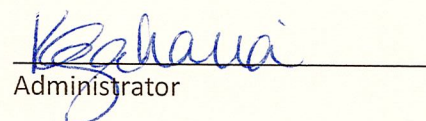
**Adjournment**

**Moved By:** Councillor Radmacher

THAT this meeting be hereby adjourned at 4:45 p.m. with our next regular meeting of Council to be held on Tuesday, April 27th commencing at 9:00 a.m.

**CARRIED**

  
Reeve

  
Administrator