



**RM of Edenwold  
Meeting Minutes  
Regular Council Meeting June 8, 2021 - 09:00 AM**

Minutes of a Regular Meeting of the Council of the Rural Municipality of Edenwold No. 158 held on Tuesday, June 8, 2021, in the Council Chamber of the Municipal Building, located at 100 Hutchence Road, Emerald Park, Saskatchewan, the following were present:

Reeve Mitchell Huber

- Councillors: Division #1 Craig Strudwick
- Division #2 Stan Capnerhurst
- Division #3 Wayne Joyce
- Division #4 Karen Kotylak
- Division #5 Dwayne Radmacher
- Division #6 Tim Brodt
- Division #7 Rod Tuchscherer

Chief Operations Officer: Sameh Nashed

Administrator: Karen Zaharia

Manager of Planning & Development: Paige Boha

Emerald Park & Utilities Public Works Manager: Wade Hoffman

Rural Public Works Manager: Derek Hradecki

Jr. Project Manager: Zachary Walters

Administrative Assistant: Abby Lumb

**Call to Order**

With a quorum present Reeve Huber called the meeting was called to order @ 9:00 a.m.

**Res. No: Meeting Minutes: May 25, 2021**  
2021/371 **Moved By:** Councillor Kotylak

THAT the minutes of the regular meeting held on May 25, 2021 be approved as circulated and presented.

**CARRIED**

**Res. No: Public Hearing Minutes: May 25, 2021**  
2021/372 **Moved By:** Councillor Brodt

THAT the minutes of the public hearing meeting held on May 25, 2021 be approved as circulated and presented.

**CARRIED**

**Res. No: List of Accounts:**  
2021/373 **Moved By:** Councillor Joyce

THAT the list of accounts consisting of cheques #205 to #251 plus eleven other EFT payments totaling \$226,595.53 be approved for payment.

**CARRIED**

**Rural Public Works Report: 9:08 a.m. to 9:48 a.m.**

Rural Manager of Public Works: Derek Hradecki gave his report to Council which included updates on:

- bridge repairs
- continuation of the Range Road 2190 road construction project

**Res. No:**  
2021/374

**Bridge No. 218-16-32E - Quote for Bridge Repairs**

**Moved By:** Councillor Capnerhurst

THAT we hereby accept the lowest price quote from Western Infrastructure in the amount of \$36,310.00 plus applicable taxes for the bridge repairs for Bridge No. 218-16-32E.

**CARRIED**

**Res. No:**  
2021/375

**Range Road 2190 - Culverts & Approaches**

**Moved By:** Councillor Capnerhurst

THAT we hereby approve to install culverts and finish the approaches to complete the Range Road 2190 road construction project with it noted that the Municipality to provide the culverts.

**CARRIED**

**Emerald Park & Utilities Public Works Report: 9:48 a.m. to 10:18 a.m.**

Manager of Public Works Emerald Park & Utilities: Wade Hoffman gave his report to Council which included updates on:

- Emerald Park Summer road maintenance
- vandalism of picnic tables and signage at Kuczmicz Park
- mowing of subdivisions to begin June 7th
- operations of the water treatment plant

**Res. No:**  
2021/376

**Rental of Water Softener & RO System for RM Municipal Office**

**Moved By:** Councillor Joyce

THAT we rent a water softener and RO system from Culligan for the RM municipal office at the cost of \$81.25 per month plus installation and applicable taxes.

**DEFEATED**

**Res. No:**  
2021/377

**Purchase of Water Softener & RO Systems for RM Municipal Office**

**Moved By:** Councillor Strudwick

THAT we hereby approve to purchase a water softener and RO system from Banshee Plumbing & Heating for the RM municipal office at the cost of \$3,280.00 plus applicable taxes.

**CARRIED**

**Fleet Asset Management Presentation: 10:18 a.m. to 10:29 a.m.**

Jr. Project Manager Zachary Walter and Manager of Public Works Derek Hradecki presented the Fleet Asset Management report to Council regarding the current missing technology with our existing system and provided three quotes for improved fleet management and fleet coverage along with an analysis of each supplier.



**Res. No:**  
2021/378

**Fleet Asset Management System**

**Moved By:** Councillor Joyce

THAT we hereby acquire PosiTrace at the cost of \$570.00/month plus applicable taxes for 21 vehicles and 5 assets.

**CARRIED**

**CSO Report: 10:29 a.m. to 10:44 a.m.**

Community Safety Officers Cole Shaw and Ron Roteliuk joined the council meeting at 10:29 a.m. and presented the CSO Report to Council.

Public Works Managers Derek Hradecki and Wade Hoffman, Jr. Project Manager Zachary Walter and CSOs Cole Shaw and Ron Roteliuk were excused from the council meeting at 10:45 a.m.

**Res. No:**  
2021/379

**Recess: 10:45 a.m.**

**Moved By:** Reeve Huber

THAT the time being 10:45 a.m. we take a 15 minute recess.

**CARRIED**

**Res. No:**  
2021/380

**Reconvene: 11:00 a.m.**

**Moved By:** Reeve Huber

THAT the time being 11:00 a.m. we reconvene our regular meeting of council.

**CARRIED**

**Administration Report: 11:00 a.m. to 11:13 a.m.**

Administrator Karen Zaharia presented the Administration Report to Council on the following topics:

- sponsorship request from Greenall Graduation Parent Committee
- bank account fees and interest rates for the Municipality

**Res. No:**  
2021/381

**Greenall Graduation Parent Committee Sponsorship**

**Moved By:** Councillor Tuchscherer

THAT we hereby approve a contribution of \$500.00 to the Greenall Graduation Parent Committee for the 2021 Greenall High School graduation.

**CARRIED**

**Res. No:**  
2021/382

**May 2021 Water Report**

**Moved By:** Councillor Capnerhurst

THAT we accept the May 2021 Water Report as presented with it noted no upset conditions occurred during this period.

**CARRIED**



Regional Planning, Economic Development and Policy Analyst Ross Zimmermann joined the council meeting at 11:19 a.m.

**Res. No:**  
2021/383

**In Camera: 11:20 a.m.**  
**Moved By:** Councillor Joyce

THAT we recess and deliberations continue In Camera as a *Committee of the Whole* at 11:20 a.m. as per section 120(2)(a) of *The Municipalities Act* and 17(1)(g) of *The Local Authority Freedom of Information and Protection of Privacy Act*, to discuss personnel matters; with it noted that Manager of Planning & Development Paige Boha, Regional Planning, Economic Development and Policy Analyst Ross Zimmermann and Administrative Assistant Abby Lumb were excused from the council meeting.

**CARRIED**

**Res. No:**  
2021/384

**Out of Camera: 11:26 a.m.**  
**Moved By:** Councillor Joyce

THAT we move out of In Camera as a *Committee of the Whole* and reconvene the regular meeting of Council at 11:26 a.m.

**CARRIED**

Manager of Planning & Development Paige Boha, Regional Planning, Economic Development and Policy Analyst Ross Zimmermann, Administrative Assistant Abby Lumb and Jr. Project Manager Zachary Walter rejoined the council meeting at 11:26 a.m.

**Res. No:**  
2021/385

**IT Specialist Position: S. Shahabuddin**  
**Moved By:** Councillor Capnerhurst

THAT Syed Shahabuddin be hired as a full-time IT Specialist with a starting date of June 7, 2021 at the salary in accordance with the Municipality's 2021 Salary Schedule, attached to and forming part of these minutes, contingent upon completion of our mandatory 3 month probation and as per the signed Offer of Employment.

**CARRIED**

**Res. No:**  
2021/386

**Community Newsletter Contributions**  
**Moved By:** Councillor Brodt

THAT a contribution be forwarded to the following community monthly newsletters for 2021:

- Town of Balgonie \$400.00
- Town of Pilot Butte \$400.00

**CARRIED**

**Res. No:**  
2021/387

**Recess: 12:00 p.m.**  
**Moved By:** Reeve Huber

THAT the time being 12:00 p.m. we recess for lunch.

**CARRIED**





**Res. No:**  
2021/388

**Reconvene: 1:13 p.m.**  
**Moved By:** Reeve Huber

THAT the time being 1:13 p.m. we reconvene our regular meeting of Council.

**CARRIED**

Manager of Planning & Development Paige Boha rejoined the council meeting at 1:13 p.m.

**Council Reports: 1:13 p.m. to 1:26 p.m.**

Council presented their reports from 1:13 p.m. to 1:26 p.m.

**Res. No:**  
2021/389

**Recess: 1:30 p.m.**  
**Moved By:** Reeve Huber

THAT the time being 1:30 p.m. we recess for the public hearing.

**CARRIED**

**Res. No:**  
2021/390

**Reconvene: 1:32 p.m.**  
**Moved By:** Reeve Huber

THAT the time being 1:32 p.m. we reconvene our regular meeting of Council.

**CARRIED**

**Res. No:**  
2021/391

**Bylaw No. 2021-22: Zoning Bylaw Amendment - Parcels A & B, NW ¼ 28-18-18 W2M, AR to CR1 - 2nd Reading**  
**Moved By:** Councillor Brodt

THAT Bylaw No. 2021-22 being a bylaw to amend Bylaw No. 2019-20 known as the Zoning Bylaw by rezoning Parcels A & B, NW ¼ 28-18-18 W2M from Agricultural Resource District (AR) to Country Residential 1 District (CR1) be given second reading.

**CARRIED**

**Res. No:**  
2021/392

**Bylaw No. 2021-22: Zoning Bylaw Amendment - Parcels A & B, NW ¼ 28-18-18 W2M, AR to CR1 - 3rd Reading**  
**Moved By:** Councillor Kotylak

THAT Bylaw No. 2021-22 being a bylaw to amend Bylaw No. 2019-20 known as the Zoning Bylaw by rezoning Parcels A & B, NW ¼ 28-18-18 W2M from Agricultural Resource District (AR) to Country Residential 1 District (CR1) be given third and final reading.

**CARRIED**

**Res. No:**  
2021/393

**Bylaw No. 2021-23 OCP Future Land Use Map Amendment - Parcels A & B, NW ¼ 28-18-18 W2M, AR to R - 2nd Reading**  
**Moved By:** Councillor Brodt

THAT Bylaw No. 2021-23 being a bylaw to amend the OCP Future Land Use Map to re-designate Parcels A & B, NW ¼ 28-18-18 W2M from Agricultural to Residential, be given second reading.

  
**CARRIED**

Res. No:  
2021/394

**Bylaw No. 2021-23 OCP Future Land Use Map Amendment - Parcels A & B, NW ¼ 28-18-18 W2M - 3rd Reading**

**Moved By:** Councillor Tuchscherer

THAT Bylaw No. 2021-23 being a bylaw to amend the OCP Future Land Use Map to re-designate Parcels A & B, NW ¼ 28-18-18 W2M from Agricultural to Residential, be given third and final reading; and further, we hereby direct the Reeve and COO to execute the servicing agreement as written and recommend approval of the proposed subdivision to Community Planning as shown on the Plan of Proposed Subdivision prepared by GeoVerra signed by SLS Scott Colvin dated April 14, 2021, subject to payment of the servicing agreement fees.

**CARRIED**

Res. No:  
2021/395

**Bylaw No. 2021-28: Zoning Bylaw Amendment - Parcel A, SE ¼ 1-19-18 W2M, AR to CR1 - 1st Reading**

**Moved By:** Councillor Capnerhurst

THAT Bylaw No. 2021-28 being a bylaw to amend Bylaw No. 2019-20 known as the Zoning Bylaw by rezoning Parcel A, SE ¼ 1-19-18 W2M from Agricultural Resource District (AR) to Country Residential 1 District (CR1) be given first, and further; THAT we authorize the Planning Department to proceed with the public notification requirements.

**CARRIED**

Res. No:  
2021/396

**Bylaw No. 2021-29 OCP Future Land Use Map Amendment - Parcel A, SE ¼ 1-19-18 W2M, AR to R - 1st Reading**

**Moved By:** Councillor Brodt

THAT Bylaw No. 2021-29 being a bylaw to amend the OCP Future Land Use Map to re-designate Parcel A, SE ¼ 1-19-18 W2M from Agricultural to Residential, be given first reading, and further; THAT we authorize the Planning Department to proceed with the public notification requirements.

**CARRIED**

Res. No:  
2021/397

**Subdivision Approval for Parcel B, SW ¼ 1-19-18-W2M, Ext. 27**

**Moved By:** Councillor Radmacher

THAT we hereby direct the Reeve and COO to execute the servicing agreement as written and recommend approval to Community Planning of the proposed subdivision of Parcel B within Parcel A, Plan 101264688, SW ¼ 1-19-18 W2M, Ext 27 as shown on the Plan of Proposed Subdivision prepared by Compass Geomatics Ltd., signed by SLS Blake Wahl dated May 10, 2021, subject to payment of the servicing agreement fees.

**CARRIED**

Res. No:  
2021/398

**Bylaw No. 2021-15: A Bylaw to Control and Regulate Mobile Food Business - 2nd Reading**

**Moved By:** Councillor Strudwick

THAT Bylaw No. 2021-15 being a bylaw to control and regulate mobile food business be given second reading.

**CARRIED**



Res. No:  
2021/399

**Bylaw No. 2021-15: A Bylaw to Control and Regulate Mobile Food Business - 3rd Reading**  
**Moved By:** Councillor Radmacher

THAT Bylaw No. 2021-15 being a bylaw to control and regulate mobile food business be given third and final reading, and further; THAT we direct the Planning Department to inform local restaurants, businesses, and food trucks of the RM's new food truck bylaw.

**CARRIED**

Res. No:  
2021/400

**Road Re-Naming Industrial Drive West to Innovation Drive**  
**Moved By:** Councillor Strudwick

THAT we hereby approve the quote from GeoVerra in the amount of \$4,000.00 plus GST and disbursements for the surveying costs, in order for ISC to approve the road name change.

**CARRIED**

Manager of Planning & Development Paige Boha was excused from the council meeting at 2:12 p.m.

Res. No:  
2021/401

**Correspondence**  
**Moved By:** Councillor Kotylak

THAT the following correspondence be hereby acknowledged and filed:

- White City Fire Department - Fire Call May 26, 2021

**CARRIED**

**Communications Report: 2:15 p.m. to 2:35 p.m.**

Communications Officer Agnes Nakitende joined the council meeting at 2:15 p.m. and presented the Communications Report to Council.

Communications Officer Agnes Nakitende was excused from the council meeting at 2:35 p.m.

Jr. Project Manager Zachary Walter and IT Specialist Syed Shahabuddin joined the council meeting at 2:37 p.m.

**Delegation: 2:37 p.m. to 3:32 p.m. Mazhar Qaiser and Vikas Methre of NGIT Services - IT Enterprise Architect Assessment Overview Presentation**

IT Enterprise Architects Mazhar Qaiser and Vikas Methre of NGIT Services joined the council meeting at 2:37 p.m. to present their IT assessment overview of the Municipality.

Chief Operations Officer Sameh Nashed, Jr. Project Manager Zachary Walter, IT Specialist Syed Shahabuddin and Administrative Assistant Abby Lumb were excused from the council meeting at 3:32 p.m.



Res. No:  
2021/402

**Adjournment**  
**Moved By:** Councillor Strudwick

THAT this meeting be hereby adjourned at 4:40 p.m. with our next regular meeting of Council to be held on Tuesday, June 22, 2021 commencing at 9:00 a.m.

**CARRIED**

\_\_\_\_\_  
Reeve



\_\_\_\_\_  
Administrator

