

RM of Edenwold

Meeting Minutes Regular Council Meeting June 22, 2021 - 09:00 AM

Minutes of a Regular Meeting of the Council of the Rural Municipality of Edenwold No. 158 held on Tuesday, June 22, 2021, in the Council Chamber of the Municipal Building, located at 100 Hutchence Road, Emerald Park, Saskatchewan, the following were present:

Reeve Mitchell Huber

Councillors: Division #1 Craig Strudwick

Division #2 Stan Capnerhurst
Division #3 Wayne Joyce
Division #4 Karen Kotylak
Division #5 Dwayne Padmach

Division #5 Dwayne Radmacher

Division #6 Tim Brodt

Division #7 Rod Tuchscherer

Chief Operations Officer: Sameh Nashed

Administrator: Karen Zaharia

Emerald Park & Utilities Public Works Manager: Wade Hoffman

Rural Public Works Manager: Derek Hradecki

Jr. Project Manager: Zachary Walter

Call to Order

With a quorum present Reeve Huber called the meeting was called to order at 9:00 a.m.

Res. No: 2021/403

Meeting Minutes: June 8, 2021 Moved By: Councillor Brodt

THAT the minutes of the regular meeting held on June 8, 2021 be approved as

circulated and presented.

CARRIED

Res. No: 2021/404

Public Hearing Minutes: June 8, 2021 Moved By: Councillor Strudwick

THAT the minutes of the public hearings meeting held on June 8, 2021 be approved as

circulated and presented.

CARRIED

Res. No:

List of Accounts:

2021/405

Moved By: Councillor Kotylak

THAT the list of accounts consisting of cheques #252 to #307 plus four other EFT

payments totalling \$681,465.01 be approved for payment.

CARRIED

Res. No:

Statement of Financial Activities: May 2021

2021/406

Moved By: Councillor Tuchscherer

THAT we approve the Statement of Financial Activities for May 2021 as circulated and

presented.

CARRIED

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Bank Reconciliation: May 2021 Moved By: Councillor Strudwick

THAT the May 2021 bank reconciliation be acknowledged as presented.

CARRIED

Rural Public Works Report: 9:08 a.m. to 9:30 a.m.

Rural Manager of Public Works: Derek Hradecki gave his report to Council which included updates on:

- rural road maintenance and pavement repairs
- summer ditch mowing
- Cindercrete Road culvert and drainage update
- Rock Pointe Boggy Creek update
- resignation of grader operator
- quotes for bridge repairs

Res. No:

Western Infrastructure Quote for Bridge Repairs

2021/408

Moved By: Councillor Capnerhurst

THAT we hereby accept the price quotes from Western Infrastructure Renewal Inc. in the amount of \$46,995.00 plus applicable taxes for the bridge construction at Bridge No. 2127-16-05E and in the amount of \$25,490.00 plus applicable taxes for the bridge construction at Bridge No. 218-16-02E.

CARRIED

Emerald Park & Utilities Public Works Report: 9:30 a.m. to 9:48 a.m.

Manager of Public Works Emerald Park & Utilities: Wade Hoffman gave his report to Council which included updates on:

- Emerald Park road maintenance and repairs
- completion of tree spraying
- completion of first application of larvacide

Res. No: 2021/409

Resignation of Councillor W. Joyce Moved By: Councillor Radmacher

THAT we hereby accept the written resignation of Division 3 Councillor Wayne Joyce with his last day being Wednesday, June 30, 2021, and we thank him for his years of service on council and wish him all the best in his future endeavours.

CARRIED

Res. No: 2021/410

Resignation of Planner II: S. Fadaei Moved By: Councillor Tuchscherer

THAT we hereby accept the written resignation of Planner II Mashid (Shida) Fadaei with her last day being Friday, June 26, 2021, and we wish her all the best in her future endeavours.

CARRIED

Resignation of Rural Public Works Maintenance Personnel: N. Veilleux

Moved By: Councillor Brodt

THAT we hereby accept the written resignation of Rural Public Works Maintenance Personnel Neil Veilleux with his last day being Tuesday, June 29, 2021, and we wish

him all the best in his future endeavours.

CARRIED

Res. No:

Communications Officer: 3 month probation

2021/412

Moved By: Councillor Kotylak

THAT we hereby acknowledge Communications Officer Agnes Nakitende will pass her three month probation period on July 6, 2021 and will be staying on as a full time employee of the Municipality.

CARRIED

Res. No:

Administrative Assistant (Term Position): 3 month probation

2021/413 Moved By: Councillor Capnerhurst

THAT we hereby acknowledge Administrative Assistant Jennifer Schultze will pass her three month probation period on July 6, 2021 and will be staying on as a full time employee of the Municipality for the remainder of the term.

CARRIED

Res. No: 2021/414

Draft Audited 2020 Financial Statement & Reserve Transfers

Moved By: Councillor Capnerhurst

THAT the draft Audited 2020 financial statements and summary financial statements prepared by Dudley & Company LLP, Chartered Professional Accountants and presented to Council by Reeve Huber be approved along with the proposed net reserve transfers in the amount of \$77,952.91 as shown in the attached Schedule "A".

CARRIED

Res. No:

Bylaw No. 2021-31: Extension of Time - 2020 Audited Financial Statement - 1st

2021/415

Reading

Moved By: Councillor Brodt

THAT Bylaw No. 2021-31 being a bylaw to extend the time required for the completion of the 2020 Audited Financial Statement be given first reading.

CARRIED

Res. No:

Bylaw No. 2021-31: Extension of Time - 2020 Audited Financial Statement - 2nd

2021/416 Readir

Moved By: Councillor Capnerhurst

THAT Bylaw No. 2021-31 being a bylaw to extend the time required for the completion of the 2020 Audited Financial Statement be given second reading.

CARRIED

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Res. No:

Bylaw No. 2021-31: Extension of Time - 2020 Audited Financial Statement - 3

2021/417

Readings

Moved By: Councillor Strudwick

THAT Bylaw No. 2021-31 being a bylaw to extend the time required for the completion of the 2020 Audited Financial Statement be given three readings at this

meeting.

CARRIED UNANIMOUSLY

Res. No:

Bylaw No. 2021-31: Extension of Time - 2020 Audited Financial Statement - 3rd

2021/418

Reading

Moved By: Councillor Radmacher

THAT Bylaw No. 2021-31 being a bylaw to extend the time required for the completion of the 2020 Audited Financial Statement be given third and final reading.

CARRIED

Res. No: 2021/419

Recess: 10:05 a.m.
Moved By: Reeve Huber

THAT the time being 10:05 a.m. we take a 10 minute recess.

CARRIED

Res. No: 2021/420

Reconvene: 10:15 a.m. Moved By: Reeve Huber

THAT the time being 10:15 a.m. we reconvene our regular meeting of council.

CARRIED

Administrative Assistant Abby Lumb joined the council meeting at 10:15 a.m.

Delegation from 10:15 a.m. to 10:40 a.m.: Bypass Leadership Team

Alexis Reynaud and George Galloway with the Regina Bypass Leadership Team joined the council meeting via zoom from 10:15 a.m. to 10:40 a.m. to discuss their summer maintenance program and vegetation initiative.

Administrative Assistant Abby Lumb was excused from the council meeting at 10:40 a.m.

Delegation from 10:45 a.m. to 11:18 a.m.: Murray & Wendy Heller

Murray and Wendy Heller joined the council meeting from 10:45 a.m. to 11:18 a.m. to discuss their concerns regarding the bridge located at 218-16-14E.

Res. No: 2021/421

2021 Capital & Operating Budget

Moved By: Councillor Joyce

THAT as per section 155 of *The Municipalities Act*, we adopt the 2021 Operating and Capital budget attached to and forming a part of these minutes, and in accordance to section 283 of *The Municipalities Act* the Administrator be hereby authorized to levy a 4.74 mill rate on all taxable assessments in the Municipality.

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CARRIED

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Recess: 12:07 p.m.
Moved By: Reeve Huber

THAT the time being 12:07 p.m. we recess for lunch.

CARRIED

Res. No: 2021/423

Reconvene: 1:16 p.m. Moved By: Reeve Huber

THAT the time being 1:16 p.m. we reconvene our regular meeting of council.

CARRIED

Manager of Planning & Development Paige Boha, Planning Summer Student Zoey Drimmie and Jr. Project Manager Zachary Walter joined the council meeting at 1:16 p.m.

Res. No: 2021/424

Recess: 1:30 p.m.
Moved By: Reeve Huber

THAT the time being 1:30 p.m. we recess for the public hearing meeting.

CARRIED

Res. No: 2021/425

Reconvene: 1:31 p.m. Moved By: Reeve Huber

THAT the time being 1:31 p.m. we reconvene our regular meeting of council.

CARRIED

Res. No:

Bylaw No. 2021-36: Road Closure, Range Road 2190, West of NW 7-18-18 W2 - 1st

2021/426

Moved By: Councillor Kotylak

THAT Bylaw No. 2021-36 being a bylaw to close the municipal road described as the road west of NW 7-18-18 W2 (Range Road 2190) be hereby given first reading.

CARRIED

Res. No:

Bylaw No. 2021-36: Road Closure, Range Road 2190, West of NW 7-18-18 W2 - 2nd

2021/427 **Reading**

Moved By: Councillor Radmacher

THAT Bylaw No. 2021-36 being a bylaw to close the municipal road described as the road west of NW 7-18-18 W2 (Range Road 2190) be hereby given second reading.

CARRIED

Bylaw No. 2021-36: Road Closure, Range Road 2190, West of NW 7-18-18 W2 - 3

Readings

Moved By: Councillor Brodt

THAT Bylaw No. 2021-36 being a bylaw to close the municipal road described as the road west of NW 7-18-18 W2 (Range Road 2190) be hereby given three readings at this meeting.

CARRIED UNANIMOUSLY

Res. No: 2021/429

Bylaw No. 2021-36: Road Closure, Range Road 2190, West of NW 7-18-18 W2 - 3rd

Reading

Moved By: Councillor Tuchscherer

THAT Bylaw No. 2021-36 being a bylaw to close the municipal road described as the road west of NW 7-18-18 W2 (Range Road 2190) be hereby given third and final reading.

CARRIED

Res. No: 2021/430

Bylaw No. 2021-26: Tax Exemption Agreement - 120 Slater Crescent, Mission Pointe

- 1st Reading

Moved By: Councillor Strudwick

THAT Bylaw No. 2021-26 being a bylaw to provide for entering into an agreement for exemption from taxation for 120 Slater Crescent, Mission Pointe, Lot 6, Blk 1, Plan 102016370, in NE 28-17-18 W2 be given first reading.

CARRIED

Res. No: 2021/431

Bylaw No. 2021-26: Tax Exemption Agreement - 120 Slater Crescent, Mission Pointe

- 2nd Reading

Moved By: Councillor Kotylak

THAT Bylaw No. 2021-26 being a bylaw to provide for entering into an agreement for exemption from taxation for 120 Slater Crescent, Mission Pointe, Lot 6, Blk 1, Plan 102016370, in NE 28-17-18 W2 be given second reading.

CARRIED

Res. No: 2021/432

Bylaw No. 2021-26: Tax Exemption Agreement - 120 Slater Crescent, Mission Pointe

- 3 Readings

Moved By: Councillor Brodt

THAT Bylaw No. 2021-26 being a bylaw to provide for entering into an agreement for exemption from taxation for 120 Slater Crescent, Mission Pointe, Lot 6, Blk 1, Plan 102016370, in NE 28-17-18 W2 be given three readings at this meeting.

CARRIED UNANIMOUSLY

Res. No: 2021/433

Bylaw No. 2021-26: Tax Exemption Agreement - 120 Slater Crescent, Mission Pointe

- 3rd Reading

Moved By: Councillor Strudwick

THAT Bylaw No. 2021-26 being a bylaw to provide for entering into an agreement for exemption from taxation for 120 Slater Crescent, Mission Pointe, Lot 6, Blk 1, Plan

102016370, in NE 28-17-18 W2 be given third and final reading.

CARRIED

20-

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Bylaw No. 2021-27: Tax Exemption Agreement - 40 Hanley Crescent, Stone Pointe -

1st Reading

Moved By: Councillor Capnerhurst

THAT Bylaw No. 2021-27 being a bylaw to provide for entering into an agreement for exemption from taxation for 40 Hanley Crescent, Stone Pointe, Lot 4, Blk 1, Plan 101958699, in SE 27-17-18 W2 be given first reading.

CARRIED

Res. No:

Bylaw No. 2021-27: Tax Exemption Agreement - 40 Hanley Crescent, Stone Pointe -

2021/435 **2nd Reading**

Moved By: Councillor Strudwick

THAT Bylaw No. 2021-27 being a bylaw to provide for entering into an agreement for exemption from taxation for 40 Hanley Crescent, Stone Pointe, Lot 4, Blk 1, Plan 101958699, in SE 27-17-18 W2 be given second reading.

CARRIED

Res. No: 2021/436

Bylaw No. 2021-27: Tax Exemption Agreement - 40 Hanley Crescent, Stone Pointe -

3 Readings

Moved By: Councillor Radmacher

THAT Bylaw No. 2021-27 being a bylaw to provide for entering into an agreement for exemption from taxation for 40 Hanley Crescent, Stone Pointe, Lot 4, Blk 1, Plan 101958699, in SE 27-17-18 W2 be given three readings at this meeting.

CARRIED UNANIMOUSLY

Res. No: 2021/437

Bylaw No. 2021-27: Tax Exemption Agreement - 40 Hanley Crescent, Stone Pointe -

3rd Reading

Moved By: Councillor Tuchscherer

THAT Bylaw No. 2021-27 being a bylaw to provide for entering into an agreement for exemption from taxation for 40 Hanley Crescent, Stone Pointe, Lot 4, Blk 1, Plan 101958699, in SE 27-17-18 W2 be given third and final reading.

CARRIED

Res. No: 2021/438

Bylaw No. 2021-33: A Bylaw to Amend Zoning Bylaw No. 2019-20 - Text

438 Amendments - 1st Reading

Moved By: Councillor Tuchscherer

THAT Bylaw No. 2021-33 being a bylaw to amend Bylaw No. 2019-20 by amending Section 4.11: Fences and Hedges Height in Commercial 1 (COM1), High Profile Commercial (HPC), General Industrial (IND1) and Agricultural Resource (AR) zoning districts:

Section 5.22: Commercial Telecommunications Facility and Tower; Section 8.2: Country Residential District 1 (CR 1) - Discretionary Uses;

Section 10.4: Country Residential District (CR 3) Setbacks and Site Regulations;

Section 17.2: Shopping Centre District (SC) - Discretionary Uses;

be given first reading, and further; THAT we authorize the Planning Department to

proceed with the public notification requirements.

CARRIED

Top-

RM of Edenwold No. 158

Res. No:

Subdivision Approval on Lot 8, NE 22-17-18 W2M

2021/439

Moved By: Councillor Capnerhurst

THAT we hereby direct the Reeve and COO to execute the servicing agreement for Lot 8, NE 22-17-18 W2M as written, subject to the submission of Letters of Credit and the Updated Engineered Road Design for Metz Road and, further; THAT we recommend approval of the proposed subdivision as shown on the Plan of Proposed Subdivision prepared by Midwest Surveys Inc, signed by Sureshkumar Rajakumar and dated January 11, 2020.

CARRIED

Res. No: 2021/440

Bylaw No. 2021-34: Zoning Map Amendment, Lot 8, NE 22-17-18 W2M - 1st Reading

Moved By: Councillor Kotylak

THAT Bylaw No. 2021-34 being a bylaw to amend Bylaw No. 2019-20 known as the Zoning Bylaw to remove the Holding Zone Provisions on Lot 8 within the NE 22-17-18 W2M be given first reading.

CARRIED

Res. No: 2021/441

Bylaw No. 2021-34: Zoning Map Amendment, Lot 8, NE 22-17-18 W2M - 2nd

Reading

Moved By: Councillor Joyce

THAT Bylaw No. 2021-34 being a bylaw to amend Bylaw No. 2019-20 known as the Zoning Bylaw to remove the Holding Zone Provisions on Lot 8 within the NE 22-17-18 W2M be given second reading.

CARRIED

Res. No: 2021/442

Bylaw No. 2021-34: Zoning Map Amendment, Lot 8, NE 22-17-18 W2M - 3 Readings

Moved By: Councillor Radmacher

THAT Bylaw No. 2021-34 being a bylaw to amend Bylaw No. 2019-20 known as the Zoning Bylaw to remove the Holding Zone Provisions on Lot 8 within the NE 22-17-18 W2M be given three readings at this meeting.

CARRIED UNANIMOUSLY

Res. No: 2021/443

Bylaw No. 2021-34: Zoning Map Amendment, Lot 8, NE 22-17-18 W2M - 3rd Reading

Moved By: Councillor Brodt

THAT Bylaw No. 2021-34 being a bylaw to amend Bylaw No. 2019-20 known as the Zoning Bylaw to remove the Holding Zone Provisions on Lot 8 within the NE 22-17-18 W2M be given third and final reading.

CARRIED

Res. No: 2021/444

Bylaw No. 2021-35: Zoning Bylaw Amendment, Parcel B, SE 10-19-17-W2M, AR to

CR1 - 1st Reading

Moved By: Councillor Kotylak

THAT Bylaw No. 2021-35 being a bylaw to amend Bylaw No. 2019-20 known as the Zoning Bylaw by rezoning Parcel B, SE 10-19-17 W2M from AR – Agricultural Resource to Country Residential 1 be given first reading, and further; THAT we authorize the Planning Department to proceed with the public notification requirements.

CARRIED



Bylaw 2021-37: Zoning Bylaw Amendment - Parcel D, SE 6-18-18 W2M, AR to FD -

1st Reading

Moved By: Councillor Brodt

THAT Bylaw No. 2021-37 being a bylaw to amend Bylaw No. 2019-20 known as the Zoning Bylaw by rezoning Parcel D, SE 6-18-18 W2M from AR - Agricultural Resource to Future Development be given first reading, and further; THAT we authorize the Planning Department to proceed with the public notification requirements.

CARRIED

Res. No: 2021/446 Bylaw No. 2021-38: Zoning Bylaw Amendment, Parcel A, SW 27-16-18 W2M, AR to

CR1 - 1st Reading

Moved By: Councillor Kotylak

THAT Bylaw No. 2021-38 being a bylaw to amend Bylaw No. 2019-20 known as the Zoning Bylaw by rezoning Parcel A, SW 27-16-18 W2M from AR – Agricultural Resource to Country Residential 1 be given first reading, and further; THAT we authorize the Planning Department to proceed with the public notification

requirements.

CARRIED

Res. No:

Form Policy

2021/447

Moved By: Councillor Kotylak

THAT we hereby adopt the Form Policy as presented in order to better organize all forms and streamline amendments by creating a database (a "form registry") that will

be used by all RM staff.

CARRIED

Res. No:

Betteridge Road School Zone

2021/448

Moved By: Councillor Capnerhurst

THAT we hereby approve to install School Zone signs on Betteridge Road at the locations of 154 metres west of the intersection of Prairie Road and Betteridge Road, and 155 metres east of the intersection of Prairie Road and Betteridge Road, with One Global School/Discovery Learning Campus being responsible for the cost of the

signs.

CARRIED

Res. No: 2021/449

Parcel Tie Code Removal - Service Agreement Fees, SE 5-18-17 W2, Ext 1, 2 & 3

Moved By: Councillor Radmacher

THAT we hereby approve the Planning Department to exempt a portion of the Service Agreement fees for the parcel tie code removal of the agricultural lands at SE 5-18-17 W2, Ext 1, 2 & 3, as per the RM's Servicing Agreement and Performance Securities Policy.

CARRIED

Manager of Planning & Development Paige Boha and Planning Summer Student Zoey Drimmie were excused from the council meeting at 2:04 p.m.



Res. No: Bylaw No. 2021-30: Mill Rate Factor Bylaw - 1st Reading

2021/450 **Moved By:** Councillor Radmacher

THAT Bylaw No. 2021-30 being a bylaw to establish mill rate factors pursuant to

section 285 of *The Municipalities Act*, be hereby given first reading.

CARRIED

Res. No: Bylaw No. 2021-30: Mill Rate Factor Bylaw - 2nd Reading

2021/451 **Moved By:** Councillor Kotylak

THAT Bylaw No. 2021-30 being a bylaw to establish mill rate factors pursuant to

section 285 of The Municipalities Act, be hereby given second reading.

CARRIED

Res. No: Bylaw No. 2021-30: Mill Rate Factor Bylaw - 3 Readings

2021/452 **Moved By:** Councillor Brodt

THAT Bylaw No. 2021-30 being a bylaw to establish mill rate factors pursuant to section 285 of *The Municipalities Act*, be hereby given three readings at this meeting.

CARRIED UNANIMOUSLY

Res. No: Bylaw No. 2021-30: Mill Rate Factor Bylaw - 3rd Reading

2021/453 **Moved By:** Councillor Strudwick

THAT Bylaw No. 2021-30 being a bylaw to establish mill rate factors pursuant to section 285 of *The Municipalities Act*, be hereby given third and final reading.

CARRIED

Res. No: 2021 - 22 Invasive Plant Control Program Grant

2021/454 **Moved By:** Councillor Kotylak

THAT we hereby make application to participate in the 2021-22 Invasive Plant Control Program (IPCP) administered through SARM & the Government of Saskatchewan; and THAT the 2021 Weed Management Plan be approved and signed by the Reeve and

Administrator.

CARRIED

Res. No: CN Rail: Proclamation Request 2021/455 Moved By: Councillor Brodt

WHEREAS Rail Safety Weekis to be held across Canada from September 20 to 26, 2021;

WHEREAS it is in the public's interest to raise citizens' awareness of the dangers of ignoring safety warnings at level crossings and trespassing on rail property to reduce avoidable deaths, injuries and damage caused by incidents involving trains and citizens;

WHEREAS Operation Lifesaver is a public/private partnership whose aim is to work with the public, rail industry, governments, police services, media and others to raise rail safety awareness;

WHEREAS CN has requested the RM of Edenwold No. 158 Council adopt this resolution in support of its ongoing efforts to raise awareness, save lives and prevent injuries in communities, including our municipality;

It is hereby RESOLVED to support national *Rail Safety Week* to be held from September 20 to 26, 2021.

CARRIED

RM of Edenwold No. 158 June 22, 2021

Administration Report: 2:18 p.m. to 2:28 p.m.

Administrator Karen Zaharia presented the administration report to Council on the following topics:

- update on FCM Grant final report
- changes to Occupation Health & Safety Regulations regarding Paid Leave for Special Vaccinations
- tax enforcement file update

Res. No:

Paid Leave for Special Vaccinations

2021/456

Moved By: Councillor Strudwick

THAT we allow employees a total of 3 consecutive hours of paid leave to receive special vaccinations in accordance with the updated section 6-22.1 in the Occupational Health & Safety Regulations.

CARRIED

Chief Operations Officer Report: 2:28 p.m. to 3:20 p.m.

Chief Operations Officer Sameh Nashed presented the COO Report to Council on the following topics:

- Fire hall project
- IT system development regarding government hardware and software discounted programs
- Wastewater Authority update

Jr. Project Manager Zachary Walter was excused from the council meeting at 3:20 p.m.

Chief Operations Officer Report (continued): 3:20 p.m. to 4:26 p.m.

Chief Operations Officer Sameh Nashed continued with the COO report on the following topic:

Human resources

Council Reports: 4:27 p.m. to 4:33 p.m.

Council presented their reports from 4:27 p.m. to 4:30 p.m. focusing on the Municipality's legal matters as well as pathway lighting.

Res. No:

Correspondence

2021/457

Moved By: Councillor Tuchscherer

THAT the following correspondence be hereby acknowledged and filed:

• White City Fire Department - Fire Calls June 10 & 15, 2021

CARRIED

MA

Res. No:

Adjournment

2021/458

Moved By: Councillor Brodt

THAT this meeting be hereby adjourned at 4:34 p.m. with our next regular meeting of

Council to be held on Tuesday, July 13, 2021 commencing at 9:00 a.m.

CARRIED

Reeve

Administrator