



**RM of Edenwold  
Meeting Minutes  
Regular Council Meeting July 13, 2021 - 09:00 AM**

Minutes of a Regular Meeting of the Council of the Rural Municipality of Edenwold No. 158 held on Tuesday, July 13, 2021, in the Council Chamber of the Municipal Building, located at 100 Hutchence Road, Emerald Park, Saskatchewan, the following were present:

Reeve Mitchell Huber

Councillors: Division #1 Craig Strudwick  
Division #2 Stan Capnerhurst  
Division #4 Karen Kotylak  
Division #5 Dwayne Radmacher  
Division #6 Tim Brodt  
Division #7 Rod Tuchscherer

Chief Operations Officer: Sameh Nashed

Administrator: Karen Zaharia

Emerald Park & Utilities Public Works Manager: Wade Hoffman

Rural Public Works Manager: Derek Hradecki

Regional Planning, Economic Development and Policy Analyst: Ross Zimmermann

**Call to Order**

With a quorum present Reeve Huber called the meeting was called to order @ 9:03 a.m.

**Res. No:** Meeting Minutes: June 22, 2021  
2021/459 **Moved By:** Councillor Kotylak

THAT the minutes of the regular meeting held on June 22, 2021 be approved as circulated and presented.

**CARRIED**

**Res. No:** Public Hearing Minutes: June 22, 2021  
2021/460 **Moved By:** Councillor Brodt

THAT the minutes of the public hearing meeting held on June 22, 2021 be approved as circulated and presented.

**CARRIED**

**Res. No:** List of Accounts:  
2021/461 **Moved By:** Councillor Tuchscherer

THAT the list of accounts consisting of cheques #308 to #371 plus 18 other EFT payments totaling \$530,167.89 be approved for payment.

**CARRIED**

**Res. No:** Statement of Financial Activities: June 2021  
2021/462 **Moved By:** Councillor Strudwick

THAT we approve the Statement of Financial Activities for June 2021 as circulated and presented.

**CARRIED**

A handwritten signature in blue ink, appearing to be "M. Huber", is written over the page.

**Emerald Park & Utilities Public Works Report: 9:21 a.m. to 10:06 a.m.**

Manager of Public Works Emerald Park & Utilities: Wade Hoffman gave his report to Council which included updates on:

- road line painting
- park maintenance
- subdivision mowing
- solar light repairs scheduled
- new pathway lighting installation schedule
- special event permit application received

Regional Planning, Economic Development and Policy Analyst Ross Zimmermann was excused from the council meeting at 10:06 a.m.

**Rural Public Works Report: 10:06 a.m. to 10:15 a.m.**

Rural Manager of Public Works Derek Hradecki gave his report to Council which included updates on:

- top cut mowing
- gravel hauling
- Torrent Energy mobilizing July 12, 2021 for the Grid 2190 clay cap project
- equipment repairs
- GPS equipment installed and training provided

**Delegation from 10:15 a.m. to 11:05 a.m.: Murray & Wendy Heller**

Murray & Wendy Heller joined the council meeting at 10:15 a.m. to discuss their concerns regarding the bridge at 218-16-14E, with it noted that the following residents were in attendance in the council chamber gallery: Warren Anaka, Ed Tiefenbach, Marg Tiefenbach, Gladys Behnsen, Esther Tiefenbach and Linda Simard. Ms. Tiefenbach and Ed Tiefenbach also addressed council regarding their concerns for this bridge.

**Rural Public Works Report (continued) 11:08 a.m. to 11:20 a.m.**

Rural Manager of Public Works Derek Hradecki continued his report to Council regarding the grader operator resumes received.

**Res. No:**  
2021/463

**Western Infrastructure Quote for Bridge Repairs of Bridge No. 218-16-14E**  
**Moved By:** Councillor Capnerhurst

THAT we accept the quote from Western Infrastructure Renewal Inc. in the amount of \$105,020.00 plus applicable taxes for the bridge repairs of bridge No. 218-16-14E.

**CARRIED**

Public Works Managers Derek Hradecki and Wade Hoffman were excused from the council meeting at 11:20 a.m.



**Res. No:**  
2021/464

**Recess: 11:20 a.m.**  
**Moved By:** Reeve Huber

THAT the time being 11:20 a.m. we take a 10-minute recess.

**CARRIED**

**Res. No:**  
2021/465

**Reconvene: 11:30 a.m.**  
**Moved By:** Reeve Huber

THAT the time being 11:30 a.m. we reconvene our regular meeting of Council.

**CARRIED**

**Res. No:**  
2021/466

**Division 3 By-Election Date & Polling Places**  
**Moved By:** Councillor Kotylak

THAT we hereby hold a By-Election for Division 3 Councillor on Wednesday, October 27, 2021 with poll being from 9 a.m. to 8 p.m. and the Advance poll to be held on Saturday, October 23, 2021 with poll being open from 3 p.m. to 8 p.m. All polls will be held at the RM Municipal Office at 100 Hutchence Road in Emerald Park, with nominations closing on Wednesday, September 22, 2021 at 4:00 p.m. with it noted that effective January 1st, 2020 the Public Disclosure Statement is required with nomination forms.

**CARRIED**

**Res. No:**  
2021/467

**Appointment of Returning Officer**  
**Moved By:** Councillor Brodt

THAT for the 2021 Division 3 By-Election we hereby appoint Donna Strudwick as the Returning Officer.

**CARRIED**

**Res. No:**  
2021/468

**Remuneration of Election Officials**  
**Moved By:** Councillor Tuchscherer

THAT we hereby approve the remuneration for municipal election officials as follows:

Advance Poll:

Returning Officer \$200.00 per day  
Deputy Returning Officer: \$150.00 per day  
Poll Clerk: \$125.00 per day

By-Election Day:

Returning Officer \$440.00 per day  
Deputy Returning Officer: \$390.00 per day or \$30/hr outside of regular hours for RM employees  
Poll Clerk: \$325.00 per day or \$25/hr outside regular hours for RM Employees.

**CARRIED**

**Res. No:**  
2021/469

**Resignation of Jr. Project Manager: Z. Walter**  
**Moved By:** Councillor Radmacher

THAT we hereby accept the written resignation of Jr. Project Manager Zachary Walter with his last day being Friday, July 9, 2021, and we wish him all the best in his future endeavours.

**CARRIED**

**Res. No:**  
2021/470

**Financial Officer: S. Gartshore**  
**Moved By:** Councillor Kotylak

THAT Sara Gartshore be hired as a full-time Financial Officer with a starting date of July 5, 2021 at the salary in accordance with the Municipality's 2021 Salary Schedule, attached to and forming part of these minutes, contingent upon completion of our mandatory 3 month probation and as per the signed Offer of Employment.

**CARRIED**

**Res. No:**  
2021/471

**Cancel Fire Hall Tender**  
**Moved By:** Councillor Capnerhurst

THAT we hereby cancel the fire hall tender due to the costs exceeding the approved 2021 budget.

**CARRIED**

**Res. No:**  
2021/472

**Fire Hall Proposals for Design & Build**  
**Moved By:** Councillor Radmacher

THAT we hereby direct the project architect to repost the project for a design and build bidding and invite the five bidders to resubmit their fire hall proposal as a design and build within the approved 2021 budget, and further; THAT Kreate's contract will remain as is to complete the project.

**CARRIED**

**Res. No:**  
2021/473

**June 2021 Water Report**  
**Moved By:** Councillor Brodt

THAT we accept the June 2021 Monthly Water Report as presented with it noted no upset conditions occurred during this period.

**CARRIED**

**Res. No:**  
2021/474

**Audited 2020 Financial Statement**  
**Moved By:** Councillor Brodt

THAT we acknowledge the completed audited 2020 Financial Statement from Dudley & Company as presented by Reeve Mitchell Huber.

**CARRIED**

**Res. No:**  
2021/475

**Publicizing Audited 2020 Financial Statement**  
**Moved By:** Councillor Strudwick

THAT as per section 185(3) of *The Municipalities Act*, we publicize the 2020 Annual Financial Statement on our website and have copies of the synopsis available at the RM Municipal Office.

**CARRIED**



**Res. No:**  
2021/476

**List of Lands With Arrears**

**Moved By:** Councillor Tuchscherer

THAT the list of arrears as of July 6, 2021 be hereby acknowledged as presented in accordance to Section 3 of *The Tax Enforcement Act*; and further, THAT the Tax Enforcement List be advertised in *The Quad Town Forum* and as per Section 3(3) of *The Tax Enforcement Act*, parcels of land of which the amount of taxes in arrears do not exceed one half of the immediately preceding years levy, not be included in the list.

**CARRIED**

**Res. No:**  
2021/477

**Recess: 11:52 a.m.**

**Moved By:** Reeve Huber

THAT the time being 11:52 a.m. we recess for lunch.

**CARRIED**

**Res. No:**  
2021/478

**Reconvene: 1:11 p.m.**

**Moved By:** Reeve Huber

THAT the time being 1:11 p.m. we reconvene our regular meeting of Council.

**CARRIED**

Manager of Planning & Development Paige Boha, Planner I/Development Officer Susan Stevenson, Regional Planning, Economic Development and Policy Analyst Ross Zimmermann and Planning Summer Student Zoey Drimmie joined the council meeting at 1:11 p.m.

**Res. No:**  
2021/479

**Recess: 1:30 p.m.**

**Moved By:** Reeve Huber

THAT the time being 1:30 p.m. we recess for the public hearings.

**CARRIED**

**Res. No:**  
2021/480

**Reconvene: 1:36 p.m.**

**Moved By:** Reeve Huber

THAT the time being 1:36 p.m. we reconvene our regular meeting of Council.

**CARRIED**

**Res. No:**  
2021/481

**Bylaw No. 2021-28: Zoning Bylaw Amendment, Parcel A, SE 1-19-18 W2M, AR to CR1 - 2nd Reading**

**Moved By:** Councillor Tuchscherer

THAT Bylaw No. 2021-28 being a bylaw to amend Bylaw No. 2019-20 known as the Zoning Bylaw by rezoning Parcel A, SE 1-19-18 W2M from AR – Agricultural Resource to CR1 – Country Residential 1 be given second reading.

**CARRIED**

Res. No:  
2021/482

**Bylaw No. 2021-28: Zoning Bylaw Amendment, Parcel A, SE 1-19-18 W2M, AR to CR1 - 3rd Reading**

**Moved By:** Councillor Radmacher

THAT Bylaw No. 2021-28 being a bylaw to amend Bylaw No. 2019-20 known as the Zoning Bylaw by rezoning Parcel A, SE 1-19-18 W2M from AR – Agricultural Resource to CR1 – Country Residential 1 be given third and final reading.

**CARRIED**

Res. No:  
2021/483

**Bylaw No. 2021-29: Parcel A, SE 1-19-18 W2M, Future Land Use Map Amendment - 2nd Reading**

**Moved By:** Councillor Kotylak

THAT Bylaw No. 2021-29 being a bylaw to amend the OCP Future Land Use Map to re-designate Parcel A, SE 1-19-18 W2M from Agricultural to Residential, be given second reading.

**CARRIED**

Res. No:  
2021/484

**Bylaw No. 2021-29: Parcel A, SE 1-19-18 W2M, Future Land Use Map Amendment - 3rd Reading**

**Moved By:** Councillor Brodt

THAT Bylaw No. 2021-29 being a bylaw to amend the OCP Future Land Use Map to re-designate Parcel A, SE 1-19-18 W2M from Agricultural to Residential, be given third and final reading.

**CARRIED**

Res. No:  
2021/485

**Subdivision Approval - Parcel A, SE 1-19-18 W2M, AR to CR1**

**Moved By:** Councillor Tuchscherer

THAT we recommend approval of the subdivision of Parcel A in the SE 1-19-18 W2M as shown on the Plan of Proposed Subdivision prepared by Compass Geomatics Ltd., file number R0311-21R, dated the 29th day of March, 2021, with it being noted that the servicing agreement has been signed, the servicing agreement fee has been paid, and the application complies with the RM's Official Community Plan and Zoning Bylaw.

**CARRIED**

Res. No:  
2021/486

**Discretionary Use Application: Development Permit 21-068 for a Commercial Telecommunications Tower at NE-01-18-18 W2M**

**Moved By:** Councillor Radmacher

THAT we approve the Commercial Telecommunications Tower at NE-01-18-18 W2M and direct the Development Officer to issue a development permit with the following conditions:

1. That the site is developed in accordance to site plan attached to the development permit.
2. This permit allows for the development of a 45 meter commercial telecommunication tower. Any other proposed use may require a separate development permit or discretionary use approval from Council. A pre-application meeting with a Planner/ Development Officer is encouraged to verify use.
3. A Roadside Development Permit shall be obtained from Ministry of Highways and Infrastructure before development may begin.
4. Adhere to the conditions set out by Ministry of Highways and Infrastructure.
5. Access may only be from Range Road 2180 and no access shall be granted from Highway 46. An approach permit will be required prior to development of site.
6. A building permit is required prior to construction of the concrete foundation. This foundation shall be in accordance to the geotechnical investigation. Construction

shall not commence until a building permit has been issued.

7. This tower shall be enclosed with locked chain-link fence that is a minimum of 1.85m in height.

8. The telecommunication tower shall not be illuminated unless required by Transport Canada Regulations and except for the manufacturer's logo, shall not exhibit or display any advertising.

9. Drainage shall be maintained on site and not affect any adjacent properties.

10. This permit is subject to the standards and requirements of Provincial regulations and other municipal bylaws.

11. The applicant shall contact Sask1stCall at 1-866-828-4888 for line locates prior to any excavation or development taking place.

12. Development of this site must adhere to the regulations of the Agricultural Resource District (AR).

13. This permit is valid for twelve (12) months. If construction has not commenced in twelve (12) months, an extension may be granted with a written request from the owner/applicant.

**CARRIED**

**Res. No:**  
2021/487

**Bylaw No. 2021-39 - Zoning Bylaw Amendment Parcel H on Parcel A, SW 29-17-18 W2M AR - IND1 - 1st Reading**  
**Moved By:** Councillor Strudwick

THAT Bylaw No. 2021-39 being a bylaw to amend Bylaw No. 2019-20 known as the Zoning Bylaw by rezoning Parcel H on Parcel A, SW 29-17-18 W2M from AR – Agricultural Resource to IND1 - General Industrial be given first reading, and further; THAT we authorize the Planning Department to proceed with the public notification requirements.

**CARRIED**

**Res. No:**  
2021/488

**Bylaw No. 2021-32: A Bylaw to Control and Regulate Private Swimming Pools and Hot Tubs - 1st Reading**  
**Moved By:** Councillor Tuchscherer

THAT Bylaw No. 2021-32 being a bylaw to control and regulate private swimming pools and hot tubs be given first reading, and further; THAT we direct the Planning Department to carry out consultation with relevant businesses and stakeholders.

**CARRIED**

**Res. No:**  
2021/489

**Canada Community Revitalization Fund Application - Dog Park and Accessible Washroom**  
**Moved By:** Councillor Tuchscherer

THAT we hereby direct Planning & Development to apply for the Canada Community Revitalization Fund for the Emerald Park Off-Leash Dog Park, understanding that this project will support social cohesion in the area by encouraging residents to re-engage with their communities, and further; THAT we direct Planning & Development to apply for the Canada Community Revitalization Fund for the White Butte Accessible Washrooms, understanding that this project will provide universal access to outdoor recreation and maintain accessibility standards so that residents may safely explore the area in accordance with social distancing and local public health guidelines.

**CARRIED**



Res. No:  
2021/490

**Bylaw No. 2021- 41: Tax Exemption Agreement - 160 Rock Pointe Crescent - 1st Reading**

**Moved By:** Councillor Capnerhurst

THAT Bylaw No. 2021-41 being a bylaw to provide for entering into an agreement for exemption from taxation for 160 Rock Pointe Crescent, Lot 39, Block 1, Plan 102060852, in SW 10-18-18 W2M be given first reading.

**CARRIED**

Res. No:  
2021/491

**Bylaw No. 2021- 41: Tax Exemption Agreement - 160 Rock Pointe Crescent - 2nd Reading**

**Moved By:** Councillor Kotylak

THAT Bylaw No. 2021-41 being a bylaw to provide for entering into an agreement for exemption from taxation for 160 Rock Pointe Crescent, Lot 39, Block 1, Plan 102060852, in SW 10-18-18 W2M be given second reading.

**CARRIED**

Res. No:  
2021/492

**Bylaw No. 2021- 41: Tax Exemption Agreement - 160 Rock Pointe Crescent - 3 Readings**

**Moved By:** Councillor Brodt

THAT Bylaw No. 2021-41 being a bylaw to provide for entering into an agreement for exemption from taxation for 160 Rock Pointe Crescent, Lot 39, Block 1, Plan 102060852, in SW 10-18-18 W2M be given three readings at this meeting.

**CARRIED UNANIMOUSLY**

Res. No:  
2021/493

**Bylaw No. 2021- 41: Tax Exemption Agreement - 160 Rock Pointe Crescent - 3rd Reading**

**Moved By:** Councillor Radmacher

THAT Bylaw No. 2021-41 being a bylaw to provide for entering into an agreement for exemption from taxation for 160 Rock Pointe Crescent, Lot 39, Block 1, Plan 102060852, in SW 10-18-18 W2M be given third and final reading.

**CARRIED**

Manager of Planning & Development Paige Boha, Planner I/Development Officer Susan Stevenson, Regional Planning, Economic Development and Policy Analyst Ross Zimmermann and Planning Summer Student Zoey Drimmie were excused from the council meeting at 2:15 p.m.

**Administration Report: 2:15 p.m. to 2:28 p.m.**

Administrator Karen Zaharia gave her report to Council on the following topics:

- ipad of retired Division 3 Councillor
- acknowledging employees' last working day with municipality
- request to change title of front desk employees from Administrative Assistant to Customer Relation Management Agent
- proposed False Alarm Bylaw and possible fines





**Res. No:**  
2021/494

**Ipad of Retired Members of Council**  
**Moved By:** Councillor Capnerhurst

THAT we hereby update our municipal policy to state that when members of council retire, they will be able to retain their ipad at no cost.

**CARRIED**

**Res. No:**  
2021/495

**Acknowledgement of Employees' Last Working Day**  
**Moved By:** Councillor Kotylak

THAT we hereby acknowledge the last working day by the following employees:  
Emerald Park & Utilities Public Works Summer Student N. Dheilly: May 14, 2021;  
Financial Officer Y. Liu: June 30, 2021.

**CARRIED**

**Res. No:**  
2021/496

**Title Change for Front Desk Employees of Administrative Assistant to Customer Relation Management Agent**  
**Moved By:** Councillor Capnerhurst

THAT we hereby change the title of the front desk employees from Administrative Assistant to Customer Relation Management Agent.

**CARRIED**

**Res. No:**  
2021/497

**Recess: 2:28 p.m.**  
**Moved By:** Reeve Huber

THAT the time being 2:28 p.m. we take a 10-minute recess.

**CARRIED**

**Res. No:**  
2021/498

**Reconvene: 2:38 p.m.**  
**Moved By:** Reeve Huber

THAT the time being 2:38 p.m. we reconvene our regular meeting of council.

**CARRIED**

**Council Reports: 2:28 p.m. to 2:58 p.m.**

Council presented their reports from 2:28 p.m. to 2:58 p.m. which focused on a review of the Municipality's list of committees, Wastewater Authority update, complaint about unsightly properties in Ratner subdivision, noise at the gravel pit located at LSD 12, NW 3-18-18 W2, an update from the White Butte EMO meeting and the leafy spurge along the CN Rail right-of-ways.

**Res. No:**  
2021/499

**White Butte EMO - Repeater System Quote**  
**Moved By:** Councillor Brodt

THAT we hereby approve to contribute \$4,000.00 which is a one-fifth cost share of a new repeater system for the White Butte EMO committee which will increase the fire department and EMO communication range capabilities to 35 to 45 km.

**CARRIED**



**Chief Operations Officer Report: 2:58 p.m. to 4:30 p.m.**

Chief Operations Officer Sameh Nashed presented his report to Council which included updates on:

- fire hall project
- TSSI Municipal District Initiative with the Village of Edenwold
- human resources

**Res. No:**  
2021/500

**Engineer Position**  
**Moved By:** Councillor Kotylak

THAT we hereby direct Administration to advertise for an in-house engineer.

**CARRIED**

**Res. No:**  
2021/501

**Correspondence**  
**Moved By:** Councillor Tuchscherer

THAT the following correspondence be hereby acknowledged and filed:

- Government of Saskatchewan: Municipal Revenue Sharing Grant – Crawford Estates
- Regina Bypass: Summer Maintenance Update
- Nature Saskatchewan: Poster Regarding Species at Risk
- Agricultural Producers Association of Saskatchewan (APAS) Updates
- White City Fire Department: Fire Calls June 17, 24 & July 5, 2021
- Kronau Fire Department: Fire Call July 2, 2021

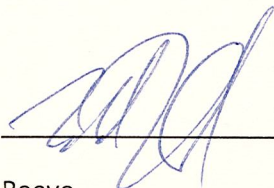
**CARRIED**

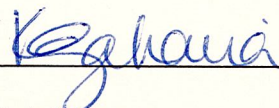
**Res. No:**  
2021/502

**Adjournment**  
**Moved By:** Councillor Brodt

THAT this meeting be hereby adjourned at 4:35 p.m. with our next regular meeting of Council to be held on Tuesday, July 27, 2021 commencing at 9:00 a.m.

**CARRIED**

  
\_\_\_\_\_  
Reeve

  
\_\_\_\_\_  
Administrator