



**RM of Edenwold
Meeting Minutes
Regular Council Meeting August 24, 2021 - 09:00 AM**

Minutes of a Regular Meeting of the Council of the Rural Municipality of Edenwold No. 158 held on Tuesday, August 24, 2021, in the Council Chamber of the Municipal Building, located at 100 Hutchence Road, Emerald Park, Saskatchewan, the following were present:

Reeve Mitchell Huber

Councillors: Division #1 Craig Strudwick
Division #2 Stan Capnerhurst
Division #4 Karen Kotylak
Division #5 Dwayne Radmacher
Division #6 Tim Brodt
Division #7 Rod Tuchscherer

Chief Operations Officer: Sameh Nashed

Administrator: Karen Zaharia

Emerald Park & Utilities Public Works Manager: Wade Hoffman

Rural Public Works Manager: Derek Hradecki

Call to Order

With a quorum present Reeve Huber called the meeting was called to order @ 9:00 a.m.

Res. No: Meeting Minutes: August 10, 2021
2021/577 **Moved By:** Councillor Brodt

THAT the minutes of the regular meeting held on August 10, 2021 be approved as circulated and presented.

CARRIED

Res. No: Public Hearing Minutes: August 10, 2021
2021/578 **Moved By:** Councillor Strudwick

THAT the minutes of the public hearing meeting held on August 10, 2021 be approved as circulated and presented.

CARRIED

Res. No: List of Accounts:
2021/579 **Moved By:** Councillor Tuchscherer

THAT the list of accounts consisting of cheques #456 to #510 & fourteen (14) other EFT payments totaling \$530,493.26 plus August 1-15, 2021 payroll \$50,349.37 be approved for payment.

CARRIED

CSO Rod Ash and CSO Cole Shaw joined the council meeting at 9:07 a.m.

A handwritten signature in black ink, appearing to be the name of a council member or official.

CSO Report: 9:07 a.m. to 9:27 a.m.

Community Safety Officers Rod Ash and Cole Shaw presented the CSO Report to Council.

CSO Rod Ash and CSO Cole Shaw were excused from the council meeting at 9:27 a.m.

Public Works Emerald Park & Utilities Report: 9:27 a.m. to 9:48 a.m.

Manager of Public Works Emerald Park & Utilities Wade Hoffman gave his report to Council which included updates on:

- white line painting;
- quotes to complete deficiencies of the utility extension along South Plains Road;
- subdivision mowing; and
- water leak on Park Crescent.

Res. No:
2021/580

KMS Quote Accepted

Moved By: Councillor Capnerhurst

THAT we accept the price quote from KMS Construction Ltd. dated August 23, 2021 in the amount of \$31,300.00 plus applicable taxes to complete the deficiencies of the utility extension project along South Plains Road in Emerald Park.

CARRIED

Rural Public Works Report

Rural Manager of Public Works Derek Hradecki gave his report to Council on the following topics:

- road grading;
- mowing update;
- site lines at CN Rail crossing on Grid 624 east of NE 32-18-18 W2;
- installation of Township and Range Road signs has been completed;
- culvert installations completed;
- deficiencies at Boggy Creek in Rock Pointe completed; and
- equipment updates.

Res. No:
2021/581

Preparation of Speed Bylaw

Moved By: Councillor Brodt

THAT we hereby direct Administration to prepare a speed bylaw to reduce the speed to 40 km/hr at the CN Rail crossing on Grid 624 east of NE 32-18-18 W2.

CARRIED

Res. No:
2021/582

Allnorth Engineering Contract - Bridge Construction Projects

Moved By: Councillor Capnerhurst

THAT we accept the price quote from Allnorth Engineering dated August 10, 2021 in the amount of \$19,110.00 plus applicable taxes for engineering inspection services of the four (4) bridge repair projects located at 218-16-32E, 218-16-02E, 217-16-05E and 218-16-14E.

CARRIED
[Signature]

Res. No:
2021/583

Recess: 10:05 a.m.
Moved By: Reeve Huber

THAT the time being 10:05 a.m. we take a 15 minute recess.

CARRIED

Res. No:
2021/584

Reconvene: 10:20 a.m.
Moved By: Reeve Huber

THAT the time being 10:20 a.m. we reconvene our regular meeting of Council.

CARRIED

Res. No:
2021/585

Manager of Planning & Development: 3-month probation
Moved By: Councillor Capnerhurst

THAT we hereby acknowledge Manager of Planning & Development Paige Boha will pass her three month probation period on May 31, 2021 and will be staying on as a full time employee of the Municipality.

CARRIED

Communications Officer Agnes Nakitende joined the council meeting at 10.23 a.m.

Communications Report: 10:23 a.m. to 10:56 a.m.

Communications Officer Agnes Nakitende presented the Communication Report to Council.

Communications Officer Agnes Nakitende, Public Works Managers Wade Hoffman and Derek Hradecki were excused from the council meeting at 10:56 a.m.

Res. No:
2021/586

2021 Tax Abatements
Moved By: Councillor Capnerhurst

THAT we hereby abate the following 2021 taxes due to signed Agreements to Adjust from the 2021 assessment appeals:

<u>Roll #</u>	<u>Legal Description</u>	<u>Mun</u>	<u>School</u>	<u>Total</u>
1317	Pcl A, SW 23-19-17 W2	171.09	256.46	427.55
3155	NW 29-16-18 W2	1,870.91	2,804.49	4,675.40
848	Pcl A, SE 6-18-17 W2	1,063.68	1,594.45	2,658.13

CARRIED

Res. No:
2021/587

2020 Waterworks Financial Overview and Water & Sewer Works Rate Policy & Capital Investment Strategy
Moved By: Councillor Kotylak

THAT we approve the Water and Sewer Works Rate Policy and Capital Investment Strategy and further; we approve the 2020 Waterworks Financial Overview as required by *The Municipal Regulations (Part VIII Sections 50 to 55)* attached to and forming part of these minutes.

CARRIED

Res. No:
2021/588

Hamlet of Crawford Estates: 2021 Meeting Minutes & Budget
Moved By: Councillor Brodt

That we acknowledge receiving the June 3, 2021 Hamlet of Crawford Estates Annual Meeting Minutes and a copy of their 2021 Budget.

CARRIED

Res. No:
2021/589

Saskatchewan Public Safety Agency - Fire Dispatch Contract Amendment - Fee Changes
Moved By: Councillor Capnerhurst

THAT we authorize the Administrator to sign the Saskatchewan Public Safety Agency Fire Dispatch Contract Amendment indicating the "Per Capita Change" plus GST, within the Service Area per calendar year of:

January 2022	\$1.50 per capita
January 2023	\$1.75 per capita
January 2024	\$2.00 per capita

CARRIED

Res. No:
2021/590

Saskatchewan Public Safety Agency - CSO Dispatch Contract Amendment - Fee Changes
Moved By: Councillor Strudwick

THAT we authorize the Administrator to sign the Saskatchewan Public Agency CSO Dispatch Contract Amendment which will implement the new fee structure which will be retroactive to January 2, 2021, with it noted the new fee for our Municipality will be \$10,000.00 plus GST annually.

CARRIED

Administration Report: 11:25 a.m. to 11:55 a.m.

Administrator Karen Zaharia presented the Administration Report which included updates on the following topics:

- fire ban was lifted August 19, 2021;
- the Municipality's Re-Open Policy dated July 19, 2021;
- review of the Municipality's Harassment Prevention Policy;
- Elections Canada's request to rent council chambers for federal election advance polls; and
- request to waive penalty charges for Lot 29, Coppersands due to a miscommunication regarding the change of ownership.

Res. No:
2021/591

Adopt the Re-Open Policy dated July 19, 2021
Moved By: Councillor Strudwick

THAT we adopt the Municipality's Re-Open Policy dated July 19, 2021 as presented.

CARRIED

Res. No:
2021/592

Penalty Charges Waived
Moved By: Councillor Capnerhurst

THAT we approve to waive the penalty charges for February to August 2021 in the total amount of \$94.50 due to a miscommunication regarding the change of ownership at 29 Crystal Drive in Coppersands.



CARRIED

Res. No: **Rental of Council Chambers for Federal Election Advance Polls**
2021/593 **Moved By:** Councillor Brodt

THAT we hereby agree for Elections Canada to use the Municipal Office to host advance polls from Friday, September 10, 2021 to Monday, September 13, 2021 for the Federal Election.

CARRIED

Res. No: **Recess: 11:55 a.m.**
2021/594 **Moved By:** Reeve Huber

THAT the time being 11:55 a.m. we recess for lunch.

CARRIED

Res. No: **Reconvene: 1:00 p.m.**
2021/595 **Moved By:** Reeve Huber

THAT the time being 1:00 p.m. we reconvene our regular meeting of Council.

CARRIED

Manager of Planning & Development Paige Boha joined the council meeting at 1:00 p.m.

Res. No: **Bylaw No. 2021-34: Zoning Map Amendment, Lot 8, NE 22-17-18 W2M - Rescind 4**
2021/596 **Motions**
Moved By: Councillor Kotylak

THAT motion #2021/440 for first reading, motion #2021/441 for second reading, motion #2021/442 for three readings and motion #2021/443 for third and final reading of Bylaw No. 2021-34 being a bylaw to amend Bylaw No. 2019-20 known as the Zoning Bylaw to remove the Holding Zone Provisions on Lot 8 within the NE 22-17-18 W2M passed on June 22, 2021 be rescinded due to the effective date on the bylaw being incorrect.

CARRIED

Res. No: **Bylaw No. 2021-34: Zoning Map Amendment, Lot 8, NE 22-17-18 W2M - 1st Reading**
2021/597 **Moved By:** Councillor Brodt

THAT Bylaw No. 2021-34 being a bylaw to amend Bylaw No. 2019-20 known as the Zoning Bylaw to remove the Holding Zone Provisions on Lot 8 within the NE 22-17-18 W2M be given first reading.

CARRIED

Res. No: **Bylaw No. 2021-34: Zoning Map Amendment, Lot 8, NE 22-17-18 W2M - 2nd**
2021/598 **Reading**
Moved By: Councillor Radmacher

THAT Bylaw No. 2021-34 being a bylaw to amend Bylaw No. 2019-20 known as the Zoning Bylaw to remove the Holding Zone Provisions on Lot 8 within the NE 22-17-18 W2M be given second reading.

CARRIED



Res. No:
2021/599

Bylaw No. 2021-34: Zoning Map Amendment, Lot 8, NE 22-17-18 W2M - 3 Readings
Moved By: Councillor Brodt

THAT Bylaw No. 2021-34 being a bylaw to amend Bylaw No. 2019-20 known as the Zoning Bylaw to remove the Holding Zone Provisions on Lot 8 within the NE 22-17-18 W2M be given three readings at this meeting.

CARRIED UNANIMOUSLY

Res. No:
2021/600

Bylaw No. 2021-34: Zoning Map Amendment, Lot 8, NE 22-17-18 W2M - 3rd Reading
Moved By: Councillor Kotylak

THAT Bylaw No. 2021-34 being a bylaw to amend Bylaw No. 2019-20 known as the Zoning Bylaw to remove the Holding Zone Provisions on Lot 8 within the NE 22-17-18 W2M be given third and final reading.

CARRIED

Res. No:
2021/601

Bylaw No. 2021-37: Zoning Map Amendment Parcel D, SE 6-18-18 W2M from AR to FD - 3rd Reading
Moved By: Councillor Tuchscherer

THAT Bylaw No. 2021-37 being a bylaw to amend Bylaw No. 2019-20 known as the Zoning Bylaw by rezoning Parcel D, SE 6-18-18 W2M from AR – Agricultural Resource to FD - Future Development be given third and final reading.

CARRIED

Res. No:
2021/602

Subdivision Approval - Parcel D, SE 6-18-18 W2M
Moved By: Councillor Strudwick

THAT we recommend approval of the subdivision of Parcel D in the SE 06-18-18 W2M as shown on the Plan of Proposed Subdivision dated December 14, 2020 signed by S. Rajakumar, and further; THAT we direct the Reeve and Administrator to execute the servicing agreement as written.

CARRIED

Res. No:
2021/603

Bylaw No. 2021-46: A Bylaw to Amend Bylaw No. 2019-19 (Balgonie Framework Agreement)
Moved By: Councillor Strudwick

THAT Bylaw No. 2021-46 being a bylaw to amend Bylaw No. 2019-19 known as the Official Community Plan Bylaw by entering into an Intermunicipal Development Agreement with the Town of Balgonie be given first reading, and further; THAT we authorize the Planning Department to proceed with the public notification requirements.

CARRIED

Manager of Planning & Development Paige Boha was excused from the council meeting at 1:21 p.m.

Res. No:
2021/604

Correspondence
Moved By: Councillor Tuchscherer

THAT the following correspondence be hereby acknowledged and filed:

- White Butte RCMP: July Occurrence Reports; and
- Boortmalt Group Letter - Malt Barley Growers in Municipality.



CARRIED

Chief Operations Officer Report: 1:22 p.m. to 3:05 p.m.

Chief Operations Officer Sameh Nashed presented the COO Report to Council on the following topics:

- fire hall update;
- TSSI Municipal District initiative with Village of Edenwold;
- Wastewater Authority update;
- CSO Program; and
- human resources.

Res. No:
2021/605

In Camera at 1:44 p.m.
Moved By: Councillor Capnerhurst

THAT we recess and deliberations continue In Camera as a *Committee of the Whole* at 1:44 p.m. as per section 120(2)(a) of *The Municipalities Act* and 16(1)(b) of *The Local Authority Freedom of Information and Protection of Privacy Act*, to discuss human resources.

CARRIED

Res. No:
2021/606

Out of Camera at 2:58 p.m.
Moved By: Councillor Brodt

THAT we move out of In Camera as a *Committee of the Whole* and reconvene the regular meeting of Council at 2:58 p.m.

CARRIED

Res. No:
2021/607

Public Works Reorganization Plans
Moved By: Councillor Kotylak

THAT we approve the Public Works reorganization plans as presented by Chief Operations Officer Sameh Nashed.

CARRIED

Res. No:
2021/608

Public Works Operation Support Casual Position
Moved By: Councillor Tuchscherer

THAT we hire a Public Works Operations Support personnel on a casual basis.

CARRIED

Res. No:
2021/609

IT Specialist - Extend Probation Period
Moved By: Councillor Brodt

THAT we hereby extend the probation period of IT Specialist Syed Shahabuddin for an additional 3 months at the salary in accordance with the Municipality's 2021 Salary Schedule, attached to and forming part of these minutes.



CARRIED

Res. No: Administration & Planning Summer Students
2021/610 **Moved By:** Councillor Strudwick

THAT we hereby approve Administrative Summer Student Abby Lumb and Planning Summer Student Zoey Drimmie continue their employment with the RM from August 31, 2021 to December 31, 2021 with a projected average work week of 14 hours/week at the salary in accordance with the Municipality's 2021 Salary Schedule, attached to and forming part of these minutes.

DEFEATED

Res. No: Administration Summer Student
2021/611 **Moved By:** Councillor Kotylak

THAT we hereby approve Administrative Summer Student Abby Lumb continue her employment with the RM from August 31, 2021 to December 31, 2021 with a projected average work week of 14 hours/week at the salary in accordance with the Municipality's 2021 Salary Schedule, attached to and forming part of these minutes.

CARRIED

Council Reports: 3:05 p.m. to 3:08 p.m.

Council presented their reports from 3:05 p.m. to 3:08 p.m. on the following topics:

- EMO Radio Training on September 11, 2021.

Res. No: Recess
2021/612 **Moved By:** Reeve Huber

THAT the time being 3:08 p.m. we take a 10 minute recess.

CARRIED

Res. No: Reconvene
2021/613 **Moved By:** Reeve Huber

THAT the time being 3:18 p.m. we reconvene our regular meeting of Council.

CARRIED


Res. No: Adjournment
2021/614 **Moved By:** Councillor Radmacher

THAT this meeting be hereby adjourned at 4:00 p.m. with our next regular meeting of Council to be held on Tuesday, September 14, 2021 commencing at 9:00 a.m.

CARRIED



Reeve



Administrator