



RM of Edenwold

Meeting Minutes

Regular Council Meeting September 28, 2021 - 09:00 AM

Minutes of a Regular Meeting of the Council of the Rural Municipality of Edenwold No. 158 held on Tuesday, September 28, 2021, in the Council Chamber of the Municipal Building, located at 100 Hutchence Road, Emerald Park, Saskatchewan, the following were present:

Reeve Mitchell Huber

- Councillors: Division #1 Craig Strudwick
- Division #2 Stan Capnerhurst
- Division #4 Karen Kotylak
- Division #5 Dwayne Radmacher
- Division #6 Tim Brodt
- Division #7 Rod Tuchscherer

Chief Operations Officer: Sameh Nashed

Administrator: Karen Zaharia

Financial Officer: Sara Gartshore

Emerald Park & Utilities Public Works Manager: Wade Hoffman

Call to Order

With a quorum present Reeve Huber called the meeting was called to order at 9:00 a.m.

Res. No:
2021/671

Meeting Minutes: September 14, 2021
Moved By: Councillor Brodt

THAT the minutes of the regular meeting held on September 14, 2021 be approved as circulated and presented.

CARRIED

Res. No:
2021/672

Public Hearing Minutes: September 14, 2021
Moved By: Councillor Strudwick

THAT the minutes of the public hearing meeting held on September 14, 2021 be approved as circulated and presented.

CARRIED

Res. No:
2021/673

Special Council Meeting Minutes: September 16, 2021
Moved By: Councillor Strudwick

THAT the minutes of the special council meeting held on September 16, 2021 be approved as circulated and presented.

CARRIED

Res. No:
2021/674

List of Accounts:
Moved By: Councillor Brodt

THAT the list of accounts consisting of cheques #576 to #608 & 10 other EFT payments totaling \$142,745.95 plus September 1-15, 2021 payroll totaling \$47,149.30 be approved for payment.

CARRIED

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Res. No:
2021/675

Bank Reconciliations: June, July & August 2021
Moved By: Councillor Kotylak

THAT the June, July and August 2021 bank reconciliations be acknowledged as presented.

CARRIED

Financial Officer Report: 9:08 a.m. to 9:33 a.m.

Financial Officer Sara Gartshore presented the Financial Officer Report to Council.

Financial Officer Sara Gartshore was excused from the council meeting at 9:33 a.m.

Public Works Emerald Park & Utilities Report: 9:33 a.m. to 9:39 a.m.

Manager of Public Works Emerald Park & Utilities Wade Hoffman gave his report to Council which included updates on:

- pothole repairs;
- park maintenance for fall;
- pathway lighting repairs;
- water treatment plant repairs;
- tennis court repaving;
- lift station semi annual maintenance and annual sewer cleaning to start soon; and
- seasonal employee layoff notices.

Rural Public Works Report: 9:39 a.m. to 9:47 a.m.

Manager of Emerald Park & Utilities Wade Hoffman presented the Rural Public Works report to Council which included updates on:

- gravelling of rural roads;
- mowing of right-of-ways fifty percent completed;
- bridge repairs; and
- Fahlman Dam culvert extension to be installed and opening of the dam to start on October 4th for 5 days.

Res. No:
2021/676

Tennis Court Repaving
Moved By: Councillor Tuchscherer

THAT we accept the price quote from Southern Paving dated September 28, 2021 in the amount of \$40,000.00 plus applicable taxes to repave the tennis/pickleball court in Emerald Park.

CARRIED

Manager of Public Works Emerald Park & Utilities Wade Hoffman was excused from the council meeting at 9:47 a.m.



Res. No:
2021/677

Division 3 By-Election: Nomination Results

Moved By: Councillor Tuchscherer

THAT we acknowledge the Declaration of Returning Officer for the Division 3 By-Election Nomination Results with it noted that Alan Trainor is hereby declared elected by acclamation for Division 3.

CARRIED

Res. No:
2021/678

Resignation of CSO R. Ash

Moved By: Councillor Strudwick

THAT we hereby accept the written resignation of Community Safety Officer Rod Ash with his last day being Wednesday, September 15, 2021, and we wish him all the best in his future endeavours.

CARRIED

Res. No:
2021/679

Financial Officer: 3 month probation

Moved By: Councillor Strudwick

THAT we hereby acknowledge Financial Officer Sara Garshore will pass her three month probation period on October 5, 2021 and will be staying on as a full time employee of the Municipality at the salary in accordance with the Municipality's 2021 Salary Schedule, attached to and forming part of these minutes.

CARRIED

Res. No:
2021/680

In Camera: 9:58 a.m.

Moved By: Councillor Brodt

THAT we recess and deliberations continue In Camera as a *Committee of the Whole* at 9:58 a.m. as per section 120(2)(a) of *The Municipalities Act* and section 16(1)(b) of *The Local Authority Freedom of Information and Protection of Privacy Act*, to discuss matters of human resources.

CARRIED

Res. No:
2021/681

Out of Camera: 10:20 a.m.

Moved By: Councillor Brodt

THAT we move out of In Camera as a *Committee of the Whole* and reconvene the regular meeting of Council at 10:20 a.m.

CARRIED

Res. No:
2021/682

Public Works Reorganization - Title Changes - W. Hoffman & D. Hradecki

Moved By: Councillor Brodt

THAT we hereby change Wade Hoffman's title of Manager of Public Works Emerald Park & Utilities to Public Works & Utilities Superintendent effective October 1, 2021 at the salary in accordance with the Municipality's 2021 Salary Schedule, attached to and forming part of these minutes and further; THAT we hereby change Derek Hradecki's title of Manager of Rural Public Works to Senior Operator & Fleet Management Lead effective October 1, 2021 at the salary in accordance with the Municipality's 2021 Salary Schedule, attached to and forming part of these minutes.

CARRIED



Res. No:
2021/683

Recess: 10:23 a.m.
Moved By: Reeve Huber

THAT the time being 10:23 a.m. we take a 15 minute recess.

CARRIED

Res. No:
2021/684

Reconvene: 10:38 a.m.
Moved By: Reeve Huber

THAT the time being 10:38 a.m. we reconvene our regular meeting of Council.

CARRIED

Res. No:
2021/685

Casual Administrative Assistant - Change to Number of Weekly Hours
Moved By: Councillor Tuchscherer

THAT we hereby increase the number of weekly hours for Casual Administrative Assistant Abby Lumb from 14 hours/week to up to 35 hours/week at the salary in accordance with the Municipality's 2021 Salary Schedule, attached to and forming part of these minutes.

CARRIED

Res. No:
2021/686

IT Specialist - Last Working Day
Moved By: Councillor Kotylak

THAT we hereby acknowledge the last working day of IT Specialist S. Shahabuddin was Wednesday, September 22, 2021.

CARRIED

Res. No:
2021/687

Assessment Appeals Agreements to Adjust - Tax Abatements
Moved By: Councillor Strudwick

THAT we hereby abate the following 2021 taxes due to signed Agreements to Adjust from the 2021 assessment appeals:

Roll #	Legal Description	MUN	PVSD	TOTAL
3501	Pcl Q, Plan 102008472	1,635.51	2,451.64	4,087.15
3589	2A, 1, 102212503	375.86	563.42	939.28
3494	2A, 1, 102212503	554.61	831.36	1,385.97
3519	7, 2, 102067466	2,065.34	3,095.96	5,161.30
3523	13, 2, 102008472	2,984.34	4,473.53	7,457.87
687	SW 20-17-18 W2	5,145.37	7,712.93	12,858.30
3790	NE 32-16-18 W2	2,446.99	3,668.04	6,115.03

CARRIED

Res. No:
2021/688

White City Garden Club - Reimbursement Request
Moved By: Councillor Capnerhurst

THAT we approve the reimbursement of \$397.50 to the White City Garden Club as the RM's 50% cost share of the staining of the pergola at Kuzmicz Commemorative Park.

CARRIED

Chief Operations Officer Report: 11:46 a.m. to 12:20 p.m.

Chief Operations Officer Sameh Nashed presented the COO Report to Council on the following topics:

- update on the Municipal District initiative with the Village of Edenwold;
- update on the Wastewater Authority;
- update on the fire hall.

Councillor Rod Tuchscherer left the council meeting at 12:07 p.m.

Res. No:
2021/689

Recess: 12:20 p.m.
Moved By: Reeve Huber

THAT the time being 12:20 p.m. we recess for lunch.

CARRIED

Res. No:
2021/690

Reconvene: 1:15 p.m.
Moved By: Reeve Huber

THAT the time being 1:15 p.m. we reconvene our regular meeting of Council.

CARRIED

Occupational Health & Safety Committee Chairperson Susan Stevenson joined the council meeting to present the Vaccination & Testing Policy dated September 28, 2021 to Council.

Res. No:
2021/691

Vaccination & Testing Policy
Moved By: Councillor Capnerhurst

THAT we adopt the Vaccination & Testing Policy dated September 28, 2021 as presented and direct the Occupational Health and Safety Committee Chairperson to distribute the policy to all RM staff.

CARRIED

Occupational Health & Safety Committee Chairperson Susan Stevenson was excused from the council meeting at 1:30 p.m.

Manager of Planning & Development Paige Boha joined the council meeting at 1:30 p.m.

Res. No:
2021/692

Bylaw No. 2021-44: A Bylaw on the Abatement of Nuisances and Noise - 2nd Reading
Moved By: Councillor Tuchscherer

THAT Bylaw No. 2021-44 being a bylaw on the abatement of nuisances and noise be given second reading.



CARRIED

Res. No:
2021/693

Bylaw No. 2021-44: A Bylaw on the Abatement of Nuisances and Noise - 3rd Reading

Moved By: Councillor Capnerhurst

THAT Bylaw No. 2021-44 being a bylaw on the abatement of nuisances and noise be given third and final reading.

CARRIED

Res. No:
2021/694

Bylaw No. 2021-39 - Zoning Bylaw Amendment Parcel H on Parcel A, SW 29-17-18 W2M, AR - IND1 - 2nd Reading

Moved By: Councillor Kotylak

THAT Bylaw No. 2021-39 being a bylaw to amend Bylaw No. 2019-20 known as the Zoning Bylaw by rezoning Parcel H on Parcel A, SW 29-17-18 W2M from AR – Agricultural Resource to IND1 - General Industrial be given second reading.

CARRIED

Manager of Planning & Development Paige Boha was excused from the council meeting at 1:50 p.m.

Delegation 1:56 p.m.: Randy Sandbeck attended the council meeting to give a review of the Municipality's legal portfolio.

Res. No:
2021/695

In Camera: 1:56 p.m.

Moved By: Councillor Capnerhurst

THAT we recess and deliberations continue In Camera as a *Committee of the Whole* at 1:56 p.m. as per section 120(2)(a) of *The Municipalities Act* and section 16(1)(a) of *The Local Authority Freedom of Information and Protection of Privacy Act*, to review the Municipality's legal portfolio.

CARRIED

Res. No:
2021/696

Out of Camera: 2:13 p.m.

Moved By: Councillor Capnerhurst

THAT we move out of In Camera as a *Committee of the Whole* and reconvene the regular meeting of Council at 2:13 p.m.

CARRIED

Randy Sandbeck left the council meeting at 2:13 p.m.

Administration Report: 2:13 p.m. to 2:29 p.m.

Administrator Karen Zaharia presented the Administration Report to Council on the following topics:

- upcoming SARM Midterm Convention on November 9 & 10, 2021 to be held virtually;
- Covid-19 mandates from the Government of Saskatchewan and SARM.

Council Reports: 2:29 p.m. to 2:46 p.m.

Council presented their reports on the following topics:

- pathway light repairs;
- Cargill Open House on October 4, 2021 from 4 to 7 p.m.; and
- gravel crushing.

Chief Operations Officer Sameh Nashed left the council meeting at 2:46 p.m.

Res. No:
2021/697

Correspondence
Moved By: Councillor Brodt

THAT the following correspondence be hereby acknowledged and filled:

- White Butte RCMP - August 2021 Occurrence Reports;
- White City Fire Department - Fire Calls Sept 15 & 16, 2021.

CARRIED

Res. No:
2021/698

Seasonal Employee Lay-off Notices
Moved By: Councillor Tuchscherer

THAT we acknowledge and approve of D. Mohr being sent a layoff notice effective October 15, 2021 due to an anticipated shortage of work; and THAT we acknowledge and approve of D. Thompson and R. Shanks being sent layoff notices effective October 31, 2021 due to an anticipated shortage of work.

CARRIED

Res. No:
2021/699

Adjournment: 2:50 p.m.
Moved By: Councillor Kotylak

THAT this meeting be hereby adjourned at 2:50 p.m. with our next regular meeting of Council to be held on Tuesday, October 12, 2021 commencing at 9:00 a.m.

CARRIED

Reeve

Administrator