



RM of Edenwold

Meeting Minutes

Regular Council Meeting December 14, 2021 - 09:00 AM

Minutes of a Regular Meeting of the Council of the Rural Municipality of Edenwold No. 158 held on Tuesday, December 14, 2021, in the Council Chamber of the Municipal Building, located at 100 Hutchence Road, Emerald Park, Saskatchewan, the following were present:

Reeve Mitchell Huber

Councillors: Division #1 Craig Strudwick
Division #2 Stan Capnerhurst (via Teams)
Division #3 Alan Trainor
Division #4 Karen Kotylak
Division #5 Dwayne Radmacher
Division #6 Tim Brodt
Division #7 Rod Tuchscherer (via Teams)

Chief Operations Officer: Sameh Nashed

Administrator: Karen Zaharia

Financial Officer: Sara Gartshore

Call to Order

With a quorum present, Reeve Huber called the meeting to order 9:05 a.m.

Res. No: Meeting Minutes: November 23, 2021
2021/858 **Moved By:** Councillor Strudwick

THAT the minutes of the regular meeting held on November 23, 2021 be approved as circulated and presented.

CARRIED

Res. No: Public Hearing Minutes: November 23, 2021
2021/859 **Moved By:** Councillor Brodt

THAT the minutes of the public hearing meeting held on November 23, 2021 be approved as circulated and presented.

CARRIED

Res. No: List of Accounts:
2021/860 **Moved By:** Councillor Trainor

THAT the list of accounts consisting of cheques #790 to #853 & 11 other EFT payments totaling \$468,722.53 plus November 16-30, 2021 payroll totaling \$42,502.68 be approved for payment.

CARRIED

Res. No: Bank Reconciliations: November 2021
2021/861 **Moved By:** Councillor Kotylak

THAT the November 2021 bank reconciliations be acknowledged as presented.

CARRIED

Res. No: **List of Accounts to be Transferred to the Tax Roll if Unpaid by December 31, 2021**
2021/862 **Moved By:** Councillor Trainor

THAT we acknowledge the presentation of the 2021 outstanding accounts receivable as of December 14, 2021 and authorize the Administrator to add all allowable outstanding amounts to the applicable ratepayer's tax roll accounts at year end.

CARRIED

Res. No: **List of Accounts to be Written Off if Unpaid by December 31, 2021**
2021/863 **Moved By:** Councillor Kotylak

THAT we acknowledge the presentation of the 2021 outstanding accounts receivable as of December 14, 2021 and authorize the Administrator to write off the following outstanding amounts that are deemed uncollectable if unpaid by December 31, 2021:

Account #	Amount
1920	\$31.50
3185	\$52.50
3235	\$157.50
SCH006	\$136.50
SKY002	\$157.50
850	\$1.00

CARRIED

Financial Officer Report: 9:13 a.m. to 9:17 a.m.

Financial Officer Sara Gartshore presented the Financial Officer Report to Council which provided an overview of the financial activities for November 2021.

Res. No: **Financial Officer Report**
2021/864 **Moved By:** Councillor Kotylak

THAT we acknowledge the Financial Officer's Report as presented.

CARRIED

Res. No: **Statement of Financial Activities**
2021/865 **Moved By:** Councillor Brodt

THAT we approve the Statement of Financial Activities for November 2021 as circulated and presented.

CARRIED

Financial Officer Sara Gartshore was excused from the council meeting at 9:26 a.m.

Manager of Engineering & Public Works Clark Gates joined the council meeting at 9:28 a.m.

Res. No:
2021/866

Recess: 9:28 a.m.
Moved By: Reeve Huber

THAT the time being 9:28 a.m. we take a 10 minute recess.

CARRIED

Res. No:
2021/867

Recess: 9:38 a.m.
Moved By: Reeve Huber

THAT the time being 9:38 a.m. we reconvene our regular meeting of Council.

CARRIED

Engineering & Public Works Report: 9:39 a.m. to 10:56 a.m.

Manager of Engineering & Public Works Clark Gates gave his report to Council which included updates on:

- water treatment plant operations;
- new well commissioned and operational;
- standard operating procedures policy;
- human resources;
- Fire Hall progress;
- gravel crushing tender submissions;
- Grid 2190 clay capping project; and
- pathway lighting.

Res. No:
2021/868

Gravel Crushing Tender Accepted
Moved By: Councillor Trainor

THAT we hereby accept the gravel crushing tender from W.F. Botkin Construction Ltd. as presented on December 14, 2021 in the amount of \$277,950.00 plus applicable taxes with it noted that W.F. Botkin Construction Ltd. will retain the waste material.

CARRIED

Res. No:
2021/869

Public Works Maintenance Personnel/Grader Operator Position
Moved By: Councillor Brodt

THAT seasonal employee Duane Thompson be hired as a full-time permanent Public Works Maintenance Personnel/Grader Operator with a starting date of December 13, 2021 at the salary in accordance with the Municipality's 2021 Salary Schedule, attached to and forming part of these minutes.

CARRIED

Res. No:
2021/870

Boot Allowance
Moved By: Councillor Radmacher

THAT the boot allowance be increased to \$200.00 per year effective January 1, 2022 and must be CSA-approved and reimbursement is only provided with manager approval and submission of a receipt.

CARRIED

Manager of Engineering & Public Works Clark Gates was excused from the council meeting at 10:56 a.m.



Res. No:
2021/871

Recess: 10:56 a.m.
Moved By: Reeve Huber

THAT the time being 10:56 a.m. we take a 15 minute recess.

CARRIED

Res. No:
2021/872

Reconvene: 11:16 a.m.
Moved By: Reeve Huber

THAT the time being 11:16 a.m. we reconvene our regular meeting of Council.

CARRIED

Res. No:
2021/873

Resignation: Communications Officer A. Nakitende
Moved By: Councillor Brodt

THAT we hereby accept the written resignation of Communications Officer Agnes Nakitende with her last day being Friday, December 17, 2021, and we wish her all the best in her future endeavours.

CARRIED

Res. No:
2021/874

November 2021 Water Report
Moved By: Councillor Strudwick

THAT we accept the November 2021 Monthly Water Report as presented with it noted no upset conditions occurred during this period.

CARRIED

Res. No:
2021/875

2022 Council Meeting Dates
Moved By: Councillor Strudwick

THAT in accordance to section 122(1) of *The Municipalities Act* the regular meetings of Council for 2022 be held on the 2nd and 4th Tuesday of each month. The meetings will commence at 9:00 a.m. in the Council Chambers located in the Municipal Administration Building located at 100 Hutchence Road in Emerald Park, Saskatchewan.

CARRIED

Res. No:
2021/876

Custom Work Rates
Moved By: Councillor Radmacher

THAT the custom work rates for the motor graders for 2022 be:

- \$225.00 per hour for ratepayers with a \$112.50 minimum charge, plus applicable taxes, for grading of lanes during the summer months;
- \$225.00 per hour for non-ratepayers and other municipal authorities may be undertaken at Council's discretion, with a \$112.50 minimum charge, plus applicable taxes.

CARRIED

Res. No:
2021/877

Solicitors
Moved By: Councillor Strudwick

THAT Randy Sandbeck of Olive Waller Zinkhan & Waller and Thomas Le of McKay & McLean be appointed as this Municipality's solicitors for 2022.



CARRIED

Res. No:
2021/878

Auditors
Moved By: Councillor Kotylak

THAT as per section 188(1) of *The Municipalities Act*, we appoint Dudley & Company LLP, Chartered Professional Accountants as our Auditor for 2022.

CARRIED

Res. No:
2021/879

2021 Weed Inspector Report
Moved By: Councillor Trainor

THAT we hereby accept the 2021 Weed Inspectors Report as presented by the Administrator with it noted the Municipality continues to be pro-active in the control of noxious weeds and monitoring for new invasive species.

CARRIED

Res. No:
2021/880

Bylaw No. 2021-71: A Bylaw to Appoint CSO for Bylaw Enforcement - 1st Reading
Moved By: Councillor Radmacher

THAT Bylaw 2021-71 being a bylaw to appoint Community Safety Officers be given first reading.

CARRIED

Res. No:
2021/881

Bylaw No. 2021-71: A Bylaw to Appoint CSO for Bylaw Enforcement - 2nd Reading
Moved By: Councillor Brodt

THAT Bylaw 2021-71 being a bylaw to appoint Community Safety Officers be given second reading.

CARRIED

Res. No:
2021/882

Bylaw No. 2021-71: A Bylaw to Appoint CSO for Bylaw Enforcement - 3 Readings
Moved By: Councillor Kotylak

THAT Bylaw 2021-71 being a bylaw to appoint Community Safety Officers be given three readings at this meeting.

CARRIED UNANIMOUSLY

Res. No:
2021/883

Bylaw No. 2021-71: A Bylaw to Appoint CSO for Bylaw Enforcement - 3rd Reading
Moved By: Councillor Strudwick

THAT Bylaw 2021-71 being a bylaw to appoint Community Safety Officers be given third and final reading.

CARRIED

Res. No:
2021/884

Bylaw No. 2021-72: Gravel Extraction Fee Bylaw (for 2022 & 2023) - 1st Reading
Moved By: Councillor Trainor

THAT Bylaw No. 2021-72 being a bylaw to license the excavation of gravel from gravel pits be given first reading.

CARRIED



Res. No: 2021/885
Bylaw No. 2021-72: Gravel Extraction Fee Bylaw (for 2022 & 2023) - 2nd Reading
Moved By: Councillor Strudwick

THAT Bylaw No. 2021-72 being a bylaw to license the excavation of gravel from gravel pits be given second reading.

CARRIED

Res. No: 2021/886
Bylaw No. 2021-72: Gravel Extraction Fee Bylaw (for 2022 & 2023) - 3 Readings
Moved By: Councillor Kotylak

THAT Bylaw No. 2021-72 being a bylaw to license the excavation of gravel from gravel pits be given three readings at this meeting.

CARRIED UNANIMOUSLY

Res. No: 2021/887
Bylaw No. 2021-72: Gravel Extraction Fee Bylaw (for 2022 & 2023) - 3rd Reading
Moved By: Councillor Brodt

THAT Bylaw No. 2021-72 being a bylaw to license the excavation of gravel from gravel pits be given third and final reading.

CARRIED

Res. No: 2021/888
Town of Balgonie - Request for Letter of Support
Moved By: Councillor Strudwick

THAT we authorize the Reeve to sign the Balgonie Aquatic Centre Letter of Support to support the Town of Balgonie's ICIP Application for the Balgonie Aquatic Centre.

CARRIED

Res. No: 2021/889
Tax Adjustment Request - PT SE 8-18-18 W2
Moved By: Councillor Kotylak

THAT we hereby abate a portion of the 2021 taxes due to an assessment error:

Roll #	Legal Description	MUN	PVSD	TOTAL
2463	PT SE 8-18-18 W2	\$770.10	\$1,154.39	\$1,924.49

CARRIED

Res. No: 2021/890
Recess: 12:07 p.m.
Moved By: Reeve Huber

THAT the time being 12:07 p.m. we recess for lunch.

CARRIED

Res. No: 2021/891
Reconvene: 1:00 p.m.
Moved By: Reeve Huber

THAT the time being 1:00 p.m. we reconvene our regular meeting of Council.

CARRIED

Division 7 Councillor Rod Tuchscherer joined the council meeting via Teams at 1:00 pm. Manager of Planning & Development Paige Boha joined the council meeting at 1:00 p.m.

Res. No: 2021/892
Bylaw No. 2021-65: Tax Exemption Bylaw (120 Rock Pointe Cres) - 1st Reading
Moved By: Councillor Kotylak

THAT Bylaw No. 2021-65 being a bylaw to provide for entering into an agreement for exemption from taxation for 120 Rock Pointe Crescent, Lot 21, Block 2, Plan 102060852, Ext. 0, in NW 10-18-18 W2 be given first reading.

CARRIED

Res. No: 2021/893
Bylaw No. 2021-65: Tax Exemption Bylaw (120 Rock Pointe Cres) - 2nd Reading
Moved By: Councillor Radmacher

THAT Bylaw No. 2021-65 being a bylaw to provide for entering into an agreement for exemption from taxation for 120 Rock Pointe Crescent, Lot 21, Block 2, Plan 102060852, Ext. 0, in NW 10-18-18 W2 be given second reading.

CARRIED

Res. No: 2021/894
Bylaw No. 2021-65: Tax Exemption Bylaw (120 Rock Pointe Cres) - 3 Readings
Moved By: Councillor Brodt

THAT Bylaw No. 2021-65 being a bylaw to provide for entering into an agreement for exemption from taxation for 120 Rock Pointe Crescent, Lot 21, Block 2, Plan 102060852, Ext. 0, in NW 10-18-18 W2 be given three readings at this meeting.

CARRIED UNANIMOUSLY

Res. No: 2021/895
Bylaw No. 2021-65: Tax Exemption Bylaw (120 Rock Pointe Cres) - 3rd Reading
Moved By: Councillor Trainor

THAT Bylaw No. 2021-65 being a bylaw to provide for entering into an agreement for exemption from taxation for 120 Rock Pointe Crescent, Lot 21, Block 2, Plan 102060852, Ext. 0, in NW 10-18-18 W2 be given third and final reading.

CARRIED

Res. No: 2021/896
Bylaw No. 2021-68: A Bylaw to Establish a Board of Revision - 2nd Reading
Moved By: Councillor Kotylak

THAT Bylaw No. 2021-68 being a bylaw to establish a Board of Revision be given second reading.

CARRIED

Res. No: 2021/897
Bylaw No. 2021-69: A Bylaw to Establish a Development Appeal Board - 2nd Reading
Moved By: Councillor Strudwick

THAT Bylaw No. 2021-69 being a bylaw to establish a Development Appeal Board be given second reading.

CARRIED



Res. No:
2021/898

Recess: 1:36 p.m.
Moved By: Reeve Huber

THAT the time being 1:36 p.m. we recess for the following public hearings:

- 1:35 p.m. Bylaw No. 2021-59: Zoning Bylaw Amendment & Bylaw No. 2021-60: OCP Future Land Use Map Amendment, Parcel A, NW 29-17-18-W2;
- 1:40 p.m. Bylaw No. 2021-62: Road Closure Bylaw - Range Road 2174, West of SW 28-17-17-W2; and
- 1:45 p.m. Bylaw No. 2021-63: Road Closure Bylaw - Innovation Drive Blk/Par S1, Plan 102008472 Ext. 0.

CARRIED

Res. No:
2021/899

Reconvene: 1:46 p.m.
Moved By: Reeve Huber

THAT the time being 1:46 p.m. we reconvene our regular meeting of Council.

CARRIED

Res. No:
2021/900

Bylaw No. 2021-59: Zoning Bylaw Amendment, Parcel A, NW 29-17-18-W2 - 2nd Reading
Moved By: Councillor Brodt

THAT Bylaw No. 2021-59 being a bylaw to amend Bylaw No. 2019-20 known as the Zoning Bylaw by rezoning Parcel A, NW 29-17-18 W2 from AR – Agricultural Resource to CR1 - Country Residential 1 - Contract Zone be given second reading.

CARRIED

Res. No:
2021/901

Bylaw No. 2021-59: Zoning Bylaw Amendment, Parcel A, NW 29-17-18-W2 - 3rd Reading
Moved By: Councillor Kotylak

THAT Bylaw No. 2021-59 being a bylaw to amend Bylaw No. 2019-20 known as the Zoning Bylaw by rezoning Parcel A, NW 29-17-18 W2 from AR – Agricultural Resource to CR1 - Country Residential 1 - Contract Zone be given third and final reading.

CARRIED

Res. No:
2021/902

Bylaw No. 2021-60: OCP Future Land Use Map Amendment, Parcel A, NW 29-17-18-W2 - 2nd Reading
Moved By: Councillor Radmacher

THAT Bylaw No. 2021-60 being a bylaw to amend the OCP Future Land Use Map to re-designate Parcel A, NW 29-17-18 W2 from Agricultural to Residential, be given second reading.

CARRIED

Res. No:
2021/903

Bylaw No. 2021-60: OCP Future Land Use Map Amendment, Parcel A, NW 29-17-18-W2 - 3rd Reading
Moved By: Councillor Trainor

THAT Bylaw No. 2021-60 being a bylaw to amend the OCP Future Land Use Map to re-designate Parcel A, NW 29-17-18 W2 from Agricultural to Residential, be given third and final reading.



CARRIED

Res. No:
2021/904

Subdivision Approval - Parcel A, NW 29-17-18-W2, AR to CR1
Moved By: Councillor Strudwick

THAT we recommend approval of the subdivision of Parcel A, NW 29-17-18 W2 as shown on the Plan of Proposed Subdivision prepared by Scott Assie of GeoVerra, dated the 10th day of September, 2021, with it being noted that the servicing agreement has been signed, the servicing agreement fee has been paid, the application complies with the RM's Official Community Plan and Zoning Bylaw.

CARRIED

Res. No:
2021/905

Bylaw No. 2021-63: Roadway Closure (Innovation Dr) - 1st Reading
Moved By: Councillor Radmacher

THAT Bylaw No. 2021-63 being a bylaw to close the municipal road described as Blk/Par S1, Plan 102008472, Ext 0. be hereby given first reading.

CARRIED

Res. No:
2021/906

Bylaw No. 2021-63: Roadway Closure (Innovation Dr) - 2nd Reading
Moved By: Councillor Brodt

THAT Bylaw No. 2021-63 being a bylaw to close the municipal road described as Blk/Par S1, Plan 102008472, Ext 0. be hereby given second reading.

CARRIED

Res. No:
2021/907

Bylaw No. 2021-63: Roadway Closure (Innovation Dr) - 3 Readings
Moved By: Councillor Kotylak

THAT Bylaw No. 2021-63 being a bylaw to close the municipal road described as Blk/Par S1, Plan 102008472, Ext 0. be hereby given three readings at this meeting.

CARRIED UNANIMOUSLY

Res. No:
2021/908

Bylaw No. 2021-63: Roadway Closure (Innovation Dr) - 3rd Reading
Moved By: Councillor Strudwick

THAT Bylaw No. 2021-63 being a bylaw to close the municipal road described as Blk/Par S1, Plan 102008472, Ext 0. be hereby given third and final reading.

CARRIED

Res. No:
2021/909

Subdivision Approval for Tregassa Drive Extension
Moved By: Councillor Strudwick

THAT we recommend approval of the subdivision of Tregassa Drive, Parcel N & Q, Plan 88R37716 within the NW 18-17-17 W2M as shown on the Plan of Proposed Subdivision prepared by Scott Assie of GeoVerra, dated the 14th day of October, 2021, with it being noted that the servicing agreement has been signed by the Developer and Property owner involved, the Performance Security has been received, the application complies with the RM's Official Community Plan and Zoning Bylaw.

CARRIED

Manager of Planning & Development Paige Boha was excused from the council meeting at 2:06 p.m.



Council Reports & Roundtable: 2:06 p.m. to 2:20 p.m.

Council presented their reports which focused on the topics of fire calls and pathway lighting.

Administration Report: 2:20 p.m. to 2:40 p.m.

Administrator Karen Zaharia presented the Administration Report to Council on the following topics:

- Tax Title Property: Lot 1, Block 2, Plan 102016370;
- Clearing the Path Statutory Declaration;
- All of Council to sign the Responsibilities Letter and Risk of Fraud Appendix from the Auditor;
- New CSO to start on December 20, 2021;
- SMHI Yearly Claim Letter; and
- "In Camera" budget deliberations scheduled for Friday, December 17, 2021.

Res. No:
2021/910

Tax Title Property: Lot 1, Block 2, Plan 102016370
Moved By: Councillor Brodt

THAT we authorize Administration to advertise and offer the tax title property at Lot 1, Block 2, Plan 102016370 for sale by public auction in January 2022 in accordance to section 31 of *The Tax Enforcement Act*.

CARRIED

Res. No:
2021/911

Correspondence
Moved By: Councillor Brodt

THAT the following correspondence be hereby acknowledged and filed:

- SARM: SARM & SUMA Launch SK Rural Crime Watch Association;
- SARM: 2022 Annual Convention Resolution Deadline;
- Saskatchewan Municipal Hail Insurance: Municipality Hail Roll Commission;
- City of Regina Fire Department - Fire Call November 13, 2021;
- White City Fire Dept - Fire Calls November 23 & Dec 10, 2021; and
- CN Rail: News Release December 7, 2021.

CARRIED

Res. No:
2021/912

Recess: 2:52 p.m.
Moved By: Reeve Huber

THAT the time being 2:52 p.m. we take a 13 minute recess.

CARRIED

Res. No:
2021/913

Reconvene: 3:05 p.m.
Moved By: Reeve Huber

THAT the time being 3:05 p.m. we reconvene our regular meeting of Council.

CARRIED

Communications Officer Agnes Nakitende joined the council meeting at 3:05 p.m.



Communications Report: 3:05 p.m. to 3:31 p.m.

Communications Officer Agnes Nakitende presented the Communications Report which provided an update on all activities achieved during her employment with the Municipality.

Communications Officer Agnes Nakitende was excused from the council meeting at 3:31 p.m..

Chief Operations Officer Report: 3:31 p.m to 4:23 p.m.

Chief Operations Officer Sameh Nashed presented the COO Report on the following topics:

- Fire Hall progress update;
- Wastewater Authority activities;
- Municipal District project; and
- Human Resources.

Res. No:
2021/914

In Camera: 3:51 p.m.
Moved By: Councillor Brodt

THAT we recess and deliberations continue In Camera as a *Committee of the Whole* at 3:51 p.m. as per section 120(2)(a) of *The Municipalities Act* and section 16(1)(b) of *The Local Authority Freedom of Information and Protection of Privacy Act* to discuss human resources.

CARRIED

Res. No:
2021/915

Out of Camera: 4:23 p.m.
Moved By: Councillor Brodt

THAT we move out of In Camera as a *Committee of the Whole* and reconvene the regular meeting of Council at 4:23 p.m.

CARRIED

Res. No:
2021/916

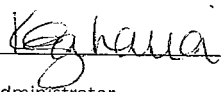
Adjournment
Moved By: Councillor Radmacher

THAT this meeting be hereby adjourned at 4:24 p.m. with our next regular meeting of Council to be held on Tuesday, December 21, 2021 commencing at 9:00 a.m.

CARRIED



Reeve



Administrator

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