



RM of Edenwold

Meeting Minutes

Regular Council Meeting December 21, 2021 - 09:00 AM

Minutes of a Regular Meeting of the Council of the Rural Municipality of Edenwold No. 158 held on Tuesday, December 21, 2021, in the Council Chamber of the Municipal Building, located at 100 Hutchence Road, Emerald Park, Saskatchewan, the following were present:

Reeve Mitchell Huber

Councillors: Division #1 Craig Strudwick
Division #2 Stan Capnerhurst
Division #3 Alan Trainor
Division #4 Karen Kotylak
Division #5 Dwayne Radmacher
Division #6 Tim Brodt
Division #7 Rod Tuchscherer

Chief Operations Officer: Sameh Nashed

Administrator: Karen Zaharia

Manager of Engineering & Public Works: Clark Gates

Senior Operator & Fleet Management Lead: Derek Hradecki

Public Works Operations Support Specialist: Sahil Jaidka

Call to Order

With a quorum present, Reeve Huber called the meeting was called to order at 9:00 a.m.

Res. No:
2021/917

List of Accounts:

Moved By: Councillor Kotylak

THAT the list of accounts consisting of cheques #854 to #898 & 20 other EFT payments totaling \$366,215.49 plus December 1-15, 2021 payroll totaling \$43,609.07 be approved for payment.

CARRIED

Public Works Report: 9:07 a.m. to 9:30 a.m.

Senior Operator Derek Hradecki and Public Works Operations Support Specialist Sahil Jaidka presented their report which focused on traffic counts within the Municipality and an overview of the fleet management system for November and December 2021.

Engineering & Public Works Report: 9:30 a.m. to 10:40 a.m.

Manager of Engineering & Public Works Clark Gates gave his report to Council on the following topics:

- completion of all bridge repairs;
- equipment purchases; and
- tennis/pickleball court surfacing options.

Manager of Engineering & Public Works Clark Gates also gave a presentation and a discussion was held regarding the wastewater servicing strategy for the proposed Royal Park Lift Station and Council provided direction to the Manager of Engineering on this topic.

A handwritten signature in blue ink, likely belonging to the Manager of Engineering & Public Works, Clark Gates.

Res. No: Remove Weight Restriction - Bridge Located at NW 13-16-18 W2

2021/918 Moved By: Councillor Brodt

THAT we hereby remove the 5 tonne weight restriction on the bridge located at NW 13-16-18 W2 as of today's date.

CARRIED

Res. No: Purchase of Tractor

2021/919 Moved By: Councillor Trainor

THAT we approve the price quote from Mazer Group dated December 10, 2021 for a 2022 New Holland Boomer 40 Tractor Compact at the cost of \$37,000.00 less the trade-in of our 2014 Massey Ferguson 1758 Tractor of \$19,000.00 for a net amount of \$18,000.00 plus applicable taxes.

CARRIED

Res. No: Purchase of Vehicle

2021/920 Moved By: Councillor Brodt

THAT we accept the price quote from Echo Valley Motor Products Ltd. as presented on December 21, 2021 for a 2022 Chevrolet Silverado 2500 HD Truck in the amount of \$54,953.00 plus applicable taxes.

CARRIED

Res. No: Tennis/Pickleball Court Upgrades

2021/921 Moved By: Councillor Strudwick

THAT we approve the surfacing option of modular tiles for the tennis/pickleball court surface upgrade along with lighting, windscreens and nets up to a total cost of \$70,000.00.

CARRIED

Manager of Engineering & Public Works Clark Gates and Public Works Operations Support Specialist Sahil Jaidka were excused from the council meeting at 10:40 a.m.

Res. No: Recess: 10:40 a.m.

2021/922 Moved By: Reeve Huber

THAT the time being 10:40 a.m. we take a 10-minute recess.

CARRIED

Res. No: Reconvene: 10:50 a.m.

2021/923 Moved By: Reeve Huber

THAT the time being 10:50 a.m. we reconvene our regular meeting of Council.

CARRIED

Community Safety Officers Cole Shaw and Ankit Rampal joined the council meeting at 10:50 a.m.



CSO Report: 10:50 a.m. to 11:05 a.m.

Community Safety Officers Cole Shaw and Ankit Rampal presented the CSO Report to Council regarding the CSO activities during the month of November 2021.

CSOs Cole Shaw and Ankit Rampal were excused from the council meeting at 11:05 a.m.

Financial Officer Sara Gartshore joined the council meeting at 11:05 a.m.

Financial Officer Report: 11:05 a.m. to 11:15 a.m.

Financial Officer Sara Gartshore presented the Financial Officer Report to Council which provided an update on the financial activities of the Municipality for the month of November 2021 and the proposed request to the Saskatchewan Municipal Board ("SMB") "Local Government Committee" to increase the RM of Edenwold No. 158's debt limit pursuant to subsection 161(2) of *The Municipalities Act*.

Res. No:
2021/924

Application to SMB to Increase Debt Limit

Moved By: Councillor Kotylak

THAT we hereby nominate Sara Gartshore (Financial Officer) as the designated applicant for the Saskatchewan Municipal Board ("SMB") "Local Government Committee Application Form" with an application type of "Debt Limit", and further; THAT we hereby request the SMB to establish the RM of Edenwold No. 158's debt limit at \$12,000,000.00 pursuant to subsection 161(2) of *The Municipalities Act*.

CARRIED

Financial Officer Sara Gartshore was excused from the council meeting at 11:15 a.m.

Res. No:
2021/925

New Hire: Community Safety Officer - A. Rampal

Moved By: Councillor Tuchscherer

THAT Ankit Rampal be hired as a full-time Community Safety Officer with a starting date of December 20, 2021 at the salary in accordance with the Municipality's 2021 Salary Schedule, attached to and forming part of these minutes, contingent upon completion of our mandatory 3 month probation and as per the signed Offer of Employment.

CARRIED

Res. No:
2021/926

2022 Volunteer Fire Fighter Rosters

Moved By: Councillor Radmacher

THAT we acknowledge the listings of the Volunteer Firefighters from the Balgonie, Pilot Butte/RM of Edenwold No. 158, Edenwold, Kronau and White City volunteer fire fighters for the year 2022 as attached to and forming a part of these minutes for coverage under the SARM Volunteer Fire Fighters Insurance Program.

CARRIED

Res. No: 2022 List of Committees & Appointments
2021/927 **Moved By:** Councillor Brodt

THAT we approve the 2022 List of Committees and Appointments as presented and attached to and forming a part of these minutes.

CARRIED

Res. No: Deputy Reeve
2021/928 **Moved By:** Councillor Tuchscherer

THAT Councillor Stan Capnerhurst be hereby appointed as Deputy Reeve for the year 2022 as per section 91 of *The Municipalities Act*.

CARRIED

Res. No: Fire Truck for RM Fire Hall
2021/929 **Moved By:** Councillor Brodt

THAT we hereby proceed to purchase the 2018 Ford F550 4-Door Chassis c/w STEALTH series Wildlands Cage Emergency Vehicle for the quoted price of \$219,900.00 plus applicable taxes.

CARRIED

Res. No: Recess: 11:57 a.m.
2021/930 **Moved By:** Reeve Huber

THAT the time being 11:57 a.m. we recess for lunch.

CARRIED

Res. No: Reconvene: 1:00 p.m..
2021/931 **Moved By:** Reeve Huber

THAT the time being 1:00 p.m. we reconvene our regular meeting of Council.

CARRIED

Manager of Planning & Development Paige Boha joined the council meeting at 1:00 p.m.


Res. No: Bylaw No. 2021-74: Special Events Bylaw - 1st Reading
2021/932 **Moved By:** Councillor Tuchscherer

THAT Bylaw No. 2021-74 being a bylaw to regulate special events be given first reading.

CARRIED

Res. No: Bylaw No. 2021-74: Special Events Bylaw - 2nd Reading
2021/933 **Moved By:** Councillor Trainor

THAT Bylaw No. 2021-74 being a bylaw to regulate special events be given second reading.


CARRIED

Res. No:
2021/934

Bylaw No. 2021-74: Special Events Bylaw - 3 Readings
Moved By: Councillor Strudwick

THAT Bylaw No. 2021-74 being a bylaw to regulate special events be given three readings at this meeting.

CARRIED UNANIMOUSLY

Res. No:
2021/935

Bylaw No. 2021-74: Special Events Bylaw - 3rd Reading
Moved By: Councillor Kotylak

THAT Bylaw No. 2021-74 being a bylaw to regulate special events be given third and final reading.

CARRIED

Res. No:
2021/936

Bylaw No. 2021-73: Zoning Bylaw Amendment, Parcel B, LSD 16 12-17-18 W2 (AR to CR3-C) - 1st Reading
Moved By: Councillor Capnerhurst

THAT Bylaw No. 2021-73 being a bylaw to amend Bylaw No. 2019-20 known as the Zoning Bylaw by rezoning Parcel B, LSD 16 NE 12-17-18 W2M from AR - Agricultural Resource to CR3-C - Country Residential District 3 Contract Zone be given first reading, and further; THAT we authorize the Planning Department to proceed with the public notification requirements and schedule a public hearing.

CARRIED

Res. No:
2021/937

Conditional Approval: Parcel B, LSD 16, 12-17-18 W2, AR to CR3-C
Moved By: Councillor Capnerhurst

THAT we hereby give conditional approval to the Comprehensive Development Proposal dated December 16, 2021 for Parcel B, LSD 16, 12-17-18 W2 "Vista Springs" subject to Saskatchewan Health Authority approval, Water Security Agency approval, confirmation of a suitable water supply, rezoning and subdivision approval and approval of wastewater treatment system location and any other provincial approvals required.

CARRIED

1:15 p.m. Delegation: Warren and Susan Allan

Warren and Susan Allan attended the council meeting at 1:15 p.m. to discuss their concerns regarding Bylaw No. 2021-56: Zoning Map Amendment & Bylaw No. 2021-57: OCP FLU Amendment, Parcel A, SW 26-17-18-W2.

Warren and Susan Allan left the council meeting at 1:36 p.m.

Res. No:
2021/938

Bylaw No. 2021-62: Roadway Closure and Leasing (West of SW 28-17-17 W2) - 1st Reading
Moved By: Councillor Radmacher

THAT Bylaw No. 2021-62 being a bylaw to close and lease the municipal road described as the road west of SW 28-17-17 W2 (Range Road 2174) be given first reading.

CARRIED



Res. No:
2021/939

Bylaw No. 2021-62: Roadway Closure and Leasing (West of SW 28-17-17 W2) - 2nd Reading

Moved By: Councillor Brodt

THAT Bylaw No. 2021-62 being a bylaw to close and lease the municipal road described as the road west of SW 28-17-17 W2 (Range Road 2174) be given second reading.

CARRIED

Res. No:
2021/940

Bylaw No. 2021-62: Roadway Closure and Leasing (West of SW 28-17-17 W2) - 3 Readings

Moved By: Councillor Kotylak

THAT Bylaw No. 2021-62 being a bylaw to close and lease the municipal road described as the road west of SW 28-17-17 W2 (Range Road 2174) be given three readings at this meeting.

CARRIED UNANIMOUSLY

Res. No:
2021/941

Bylaw No. 2021-62: Roadway Closure and Leasing (West of SW 28-17-17 W2) - 3rd Reading

THAT Bylaw No. 2021-62 being a bylaw to close and lease the municipal road described as the road west of SW 28-17-17 W2 (Range Road 2174) be given third and final reading.

CARRIED

Res. No:
2021/942

Bylaw No. 2021-68 A Bylaw to Establish a Board of Revision - 3rd Reading

Moved By: Councillor Tuchscherer

THAT Bylaw No. 2021-68 being a bylaw to establish a Board of Revision be given third and final reading.

CARRIED

Res. No:
2021/943

Bylaw No. 2021-69 A Bylaw to Establish a Development Appeal Board - 3rd Reading

Moved By: Councillor Capnerhurst

THAT Bylaw No. 2021-69 being a bylaw to establish a Development Appeal Board be given third and final reading.

CARRIED

Manager of Planning & Development Paige Boha was excused from the council meeting at 1:47 p.m.

Administration Report: 1:47 p.m. to 2:04 p.m.

Administrator Karen Zaharia presented the Administration Report to Council on the following topics:

- SAMA withdrawing assessment appeals from SMB; and
- Employee vacation days payout request.



Res. No:
2021/944

Tax Abatements - Board of Revision Decisions
Moved By: Councillor Trainor

THAT we abate a portion of the 2021 taxes due to the Board of Revision decisions for the following properties:

Roll #	Legal Description	MUN	PVSD	TOTAL
3591	Lot 1, Blk 1, Plan 102199574	1,540.21	2,308.77	3,848.98
3592	Lot 2, Blk 1, Plan 102199574	1,426.53	2,138.37	3,564.90
3593	Lot 3, Blk 1, Plan 102199574	1,426.53	2,138.37	3,564.90
3604	Lot 4, Blk 2, Plan 102199574	1,395.91	2,092.47	3,488.38
3605	Lot 3, Blk 2, Plan 102199574	1,397.44	2,094.76	3,492.20
3606	Lot 2, Blk 2, Plan 102199574	1,397.44	2,094.76	3,492.20
3607	Lot 1, Blk 2, Plan 102199574	1,394.38	2,090.17	3,484.55
3610	Lot 4, Blk 3, Plan 102199574	1,414.28	2,120.01	3,534.29
3611	Lot 3, Blk 3, Plan 102199574	1,414.28	2,120.01	3,534.29
3612	Lot 2, Blk 3, Plan 102199574	1,414.28	2,120.01	3,534.29

CARRIED

Res. No:
2021/945

Public Works - Payout of Vacation Days
Moved By: Councillor Brodt

THAT we authorize the Administrator to pay out the vacation days as requested for the following employees in the December 16-31, 2021 pay period and ensure that all employees use their remaining vacations days by March 1, 2022.

- M. Fahlman: 10 days
- D. Hradecki: 17 days

CARRIED

Chief Operations Officer Report: 2:04 p.m. to 3:04 p.m.

Chief Operations Officer Sameh Nashed presented the COO Report to Council on the following topic:

- Fire Hall Change Request.

Res. No:
2021/946

Rescind Motion #2021/634
Moved By: Councillor Trainor

THAT we rescind motion #2021/634 passed at the September 14, 2021 council meeting approving to add the performance bonding to the fire hall proposal for an additional cost of \$16,500.00 plus applicable taxes.

CARRIED

Manager of Engineering & Public Works Clark Gates rejoined the council meeting at 2:16 p.m.

Res. No:
2021/947

Fire Hall Change Request
Moved By: Councillor Brodt

THAT we approve the Fire Hall Change Requests from Kreate Architecture and Design Limited presented December 21, 2021 in the amount of \$82,345.30 after the removal the performance bonding amount of \$18,543,40.

CARRIED

COO Report (Continued)

Chief Operations Officer Sameh Nashed continued the COO Report on the following topics:

- WCRM158 Wastewater Authority activities;
- Municipal District project; and
- Employee Handbook update.

Res. No:
2021/948

WCRM158 Wastewater Authority Wastewater Treatment System Project: Funding Commitment
Moved By: Councillor Capnerhurst

THAT the RM of Edenwold No. 158 Council confirms the municipality's commitment up to 50% (i.e. \$5,071,282.30) of the wastewater treatment system project total forecasted budget share of the two involved municipalities (i.e. \$10,142,564.61) as requested by the federal/provincial partners as per the email dated December 16, 2021 from Wyatt Engineering Ltd. This commitment is subject to the Saskatchewan Municipal Board (SMB) approval.

CARRIED

Res. No:
2021/949

WCRM158 Wastewater Authority: Funding Request
Moved By: Councillor Capnerhurst

THAT we hereby approve the WCRM158 Wastewater Authority's request for financial support dated December 17, 2021 in the amount of \$498,552.28 in order for the Authority to pay for Wastewater Expansion Program costs until December 2021.

CARRIED

Manager of Engineering & Public Works Clark Gates was excused from the council meeting at 3:05 p.m.

Res. No:
2021/950

Recess: 3:05 p.m.
Moved By: Reeve Huber

THAT the time being 3:05 p.m. we take a 5-minute recess.

CARRIED

Res. No:
2021/951

Reconvene: 3:10 p.m.
Moved By: Reeve Huber

THAT the time being 3:10 p.m. we reconvene our regular meeting of Council.

CARRIED



Res. No:
2021/952

In Camera: 3:10 p.m.
Moved By: Councillor Strudwick

THAT we recess and deliberations continue In Camera as a *Committee of the Whole* at 3:10 p.m. as per section 120(2)(a) of *The Municipalities Act* and section 16(1)(b) of *The Local Authority Freedom of Information and Protection of Privacy Act* to discuss human resources.

CARRIED

Res. No:
2021/953

Out of Camera: 4:20 p.m.
Moved By: Councillor Strudwick

THAT we move out of In Camera as a *Committee of the Whole* and reconvene the regular meeting of Council at 4:20 p.m.

CARRIED

Res. No:
2021/954

Adjournment
Moved By: Councillor Tuchscherer

THAT this meeting be hereby adjourned at 4:20 p.m. with our next regular meeting of Council to be held on Tuesday, January 11, 2022 commencing at 9:00 a.m.

CARRIED

Reeve



Administrator

