



**RM of Edenwold  
Meeting Minutes  
Regular Council Meeting January 11, 2022 - 09:00 AM**

Minutes of a Regular Meeting of the Council of the Rural Municipality of Edenwold No. 158 held on Tuesday, January 11, 2022, in the Council Chamber of the Municipal Building, located at 100 Hutchence Road, Emerald Park, Saskatchewan, the following were present:

Reeve Mitchell Huber

Councillors: Division #1 Craig Strudwick  
Division #2 Stan Capnerhurst  
Division #3 Alan Trainor  
Division #4 Karen Kotylak  
Division #5 Dwayne Radmacher  
Division #6 Tim Brodt  
Division #7 Rod Tuchscherer

Chief Operations Officer: Sameh Nashed

Administrator: Karen Zaharia

Manager of Engineering & Public Works: Clark Gates

Senior Operator & Fleet Management Lead: Derek Hradecki

Public Works Operations Support Specialist: Sahil Jaidka

**Call to Order**

With a quorum present, Reeve Huber called the meeting was called to order 9:04 a.m.

**Res. No:** Meeting Minutes: December 14, 2021  
2022/001 **Moved By:** Councillor Brodt

THAT the minutes of the regular meeting held on December 14, 2021 be approved as circulated and presented.

**CARRIED**

**Res. No:** Public Hearing Minutes: December 14, 2021  
2022/002 **Moved By:** Councillor Strudwick

THAT the minutes of the public hearing meeting held on December 14, 2021 be approved as circulated and presented.

**CARRIED**

**Res. No:** Meeting Minutes: December 21, 2021  
2022/003 **Moved By:** Councillor Kotylak

THAT the minutes of the regular meeting held on December 21, 2021 be approved as circulated and presented.

A handwritten signature in blue ink, appearing to be "RJ".

**CARRIED**

**Res. No:**  
2022/004

**List of Accounts: December 31, 2021**  
**Moved By:** Councillor Strudwick

THAT the list of accounts dated December 31, 2021 consisting of cheques #899 to #952 & 7 other EFT payments totalling \$1,643,687.19 plus December 16-31, 2021 payroll totalling \$52,254.27 be approved for payment.

**CARRIED**

**Res. No:**  
2022/005

**List of Accounts: January 11, 2022**  
**Moved By:** Councillor Radmacher

THAT the list of accounts dated January 11, 2022 consisting of cheques #953 to #968 totaling \$257,438.52 be approved for payment.

**CARRIED**

**Public Works Report: 9:14 a.m. to 9:38 a.m.**

Senior Operator & Fleet Management Lead Derek Hradecki and Public Works Operations Support Specialist Sahil Jaidka presented the equipment analysis for the years 2017 to 2021.

**Engineering & Public Works Report: 9:38 a.m. to 10:13 a.m.**

Manager of Engineering & Public Works Clark Gates presented the Engineering & Public Works Report on the following topics:

- culvert purchases;
- OH&S inspection;
- watermain leak on Coral Place;
- fire hall progress;
- Grid 2190 project update;
- SARM's Bridge Report of the municipality's bridges; and
- Great Plains Industrial Park - water and sewer extensions proposed local improvement project.

Quad Town Forum Report Dakota Jackson attended the council meeting via Teams at 9:59 a.m.

Ratepayer John Panter attended the council meeting in the council chambers gallery at 10:06 a.m.

Manager of Engineering & Public Works Clark Gates, Senior Operator & Fleet Management Lead Derek Hradecki and Public Works Operations Support Specialist Sahil Jaidka were excused from the council meeting at 10:13 a.m.

**Res. No:**  
2022/006

**Recess: 10:13 a.m.**  
**Moved By:** Reeve Huber

THAT the time being 10:13 a.m. we take a 13-minute recess.

**CARRIED**



**Res. No:** Reconvene: 10:26 a.m.  
2022/007 **Moved By:** Reeve Huber

THAT the time being 10:26 a.m. we reconvene our regular meeting of Council.

**CARRIED**

**Res. No:** **Manager of Engineering & Public Works: C. Gates - 3 month probation**  
2022/008 **Moved By:** Councillor Trainor

THAT we hereby acknowledge Manager of Engineering & Public Works Clark Gates has passed his three month probation period on January 4, 2022 and will be staying on as a full time employee of the Municipality at the salary in accordance with the Municipality's 2022 Salary Schedule, attached to and forming part of these minutes.

**CARRIED**

**Res. No:** **Bylaw No. 2022-01: A Bylaw to Repeal Previous Bylaws - 1st Reading**  
2022/009 **Moved By:** Councillor Capnerhurst

THAT Bylaw No. 2022-01 being a bylaw to repeal previous bylaws be given first reading.

**CARRIED**

**Res. No:** **Bylaw No. 2022-01: A Bylaw to Repeal Previous Bylaws - 2nd Reading**  
2022/010 **Moved By:** Councillor Kotylak

THAT Bylaw No. 2022-01 being a bylaw to repeal previous bylaws be given second reading.

**CARRIED**

**Res. No:** **Bylaw No. 2022-01: A Bylaw to Repeal Previous Bylaws - 3 Readings**  
2022/011 **Moved By:** Councillor Brodt

THAT Bylaw No. 2022-01 being a bylaw to repeal previous bylaws be given three readings at this meeting.

**CARRIED UNANIMOUSLY**

**Res. No:** **Bylaw No. 2022-01: A Bylaw to Repeal Previous Bylaws - 3rd Reading**  
2022/012 **Moved By:** Councillor Radmacher

THAT Bylaw No. 2022-01 being a bylaw to repeal previous bylaws be given third and final reading.

**CARRIED**

**Res. No:** **2022 SARM Fidelity Bond**  
2022/013 **Moved By:** Councillor Capnerhurst

THAT we acknowledge the Administrator has presented the 2022 SARM fidelity bond self-insurance plan to Council in accordance to section 113 of *The Municipalities Act*.



**CARRIED**

Res. No:  
2022/014

**Municipal Revenue Sharing Grant: Declaration of Eligibility**

**Moved By:** Councillor Kotylak

THAT the Council of the RM of Edenwold No.158 confirms the municipality has met the following eligibility requirements to receive the Municipal Revenue Sharing Grant:

Submission of the 2020 Audited Financial Statement to the Ministry of Government Relations;

- Submission of the 2020 Public Reporting on the Municipal Waterworks to the Ministry of Government Relations;
- In Good Standing with respect to the reporting and remittance of Education Taxes;
- Adoption of a Council Procedures Bylaw;
- Adoption of an Employee Code of Conduct; and
- All members of council have filed and annually update their Public Disclosure Statements, as required; and

THAT we authorize the Administrator to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.

**CARRIED**

Res. No:  
2022/015

**Council Remuneration for 2022**

**Moved By:** Councillor Brodt

THAT the 2022 council remuneration remain unchanged from 2021, as follows:

Council Meetings, Committee Meetings, Supervision, Workshops & Conventions:

- Reeve \$375.00 (per day)
- Councillors \$325.00 (per day)
- Mileage: 59 cents per kilometer
- Cell Phone Usage (per year): Reeve \$600.00; Councillors \$600.00

**CARRIED**

Res. No:  
2022/016

**2023 Sask Lotteries Community Grant Program**

**Moved By:** Councillor Trainor

THAT the Municipality's population of 4,490 for funding under the 2023 Saskatchewan Lotteries Community Grant Program be allocated as follows:

RM of Edenwold No. 158: 993 x \$6.35/capita = \$6,305.55  
Town of Balgonie: 993 x \$6.35/capita = \$6,305.55  
Town of Pilot Butte: 993 x \$6.35/capita = \$6,305.55  
Town of White City: 993 x \$6.35/capita = \$6,305.55  
Village of Edenwold: 517 x \$6.35/capita = \$3,282.95  
Hamlet of Crawford Estates: 1 x \$6.35/capital = \$6.35\*  
(\*minimum applies of \$250.00)

**CARRIED**

Res. No:  
2022/017

**Edenwold Memorial Rink: 2022 Sign Advertising Rental**

**Moved By:** Councillor Radmacher

THAT we hereby agree to donate \$200.00 to the Edenwold Memorial Rink for signage advertising for 2022.

**CARRIED**



**Res. No:**  
2022/018

**Canada Summer Jobs Program Funding Applications**  
**Moved By:** Councillor Capnerhurst

THAT Administration be directed to submit applications to the Canada Summer Job (CSJ) Program 2022 for the following summer student positions: 2 Public Works, 2 Administrative Assistants and 1 Planning Assistant.

**CARRIED**

**11:00 a.m. Delegation: Fire Chief Kevin Dell**

Fire Chief Kevin Dell attended the council meeting to discuss proposed equipment and vehicles for the Municipality's fire hall.

Fire Chief Kevin Dell left the council meeting at 11:20 a.m.

**Res. No:**  
2022/019

**Correspondence**  
**Moved By:** Councillor Brodt

THAT the following correspondence be hereby acknowledged and filed with it noted that the letter from John Panter addressed to the Council of the RM of Edenwold No. 158 received on January 10, 2022 regarding his concerns about the Municipal District initiative with the Village of Edenwold was read aloud and will be filed with the correspondence:

- White Butte RCMP - November 2021 Occurrence Reports;
- Balgonie Fire Department - Fire Call Dec 29, 2021 & 2021 Call Summary;
- White City Fire Dept - Fire Calls December 27, 29, 30, 2021 & January 4, 2022;
- University of Saskatchewan, Canadian Centre for Health & Safety in Agriculture: "Fostering Resiliency in Agriculture" Magazine;
- CN Rail: "CN in Your Community 2021" Report;
- William Albert House - Thank You Letter; and
- Letter from J. Panter regarding the Municipal District initiative.

**CARRIED**

**Res. No:**  
2022/020

**Municipal District Restructuring Agreement**  
**Moved By:** Councillor Trainor

THAT the Council for the RM of Edenwold No. 158 supports the submission of the application to become a Municipal District with the Village of Edenwold and, THAT the Reeve and Administrator be authorized to sign the Municipal District Restructuring Agreement as presented, and, further; THAT the Administrator be authorized to sign the Declaration as presented.

**CARRIED**

John Panter left the council meeting at 11:46 a.m.

**Administration Report: 11:46 a.m. to 11:54 a.m.**

Administrator Karen Zaharia presented the Administration Report on the following topics:

- SARM funding received for the Invasive Plant Control Program (Leafy Spurge);
- Update on the tax title property; and
- SARM Annual Convention scheduled for March 15-17, 2022 in Regina.



**Res. No:**  
2022/021

**Recess: 11:54 a.m.**  
**Moved By:** Reeve Huber

THAT the time being 11:54 a.m. we recess for lunch.

**CARRIED**

**Res. No:**  
2022/022

**Reconvene: 1:07 p.m.**  
**Moved By:** Reeve Huber

THAT the time being 1:07 p.m. we reconvene our regular meeting of Council.

**CARRIED**

Manager of Planning & Development Paige Boha joined the council meeting at 1:07 p.m. with it noted that Dakota Jackson with the Quad Town Forum was in attendance via Teams.

Ben Kuzmicz attended the council meeting in the council chamber gallery at 1:20 p.m.

#### **Planning Department Annual Report**

Manager of Planning & Development Paige Boha presented the Planning Department Annual Activity Report which provided an update on the number of building permits issued, subdivision applications, discretionary use applications, zoning amendment applications (map and text) and inquiries for the 2021 year.

#### **Declaration of Conflict of Interest**

Councillor Craig Strudwick declared a conflict of interest to the agenda items Board of Revision Appointments and Development Appeals Board Appointments and left the council chambers at 1:28 p.m.

**Res. No:**  
2022/023

**Board of Revision Appointments**  
**Moved By:** Councillor Tuchscherer

THAT the following individuals be appointed as members of the Board of Revision:

- Alton Tangedal
- Barry Braitman
- Chris Lane
- Donna Strudwick
- Keith Comstock
- Wayne Joyce
- Secretary: Abby Lumb



**CARRIED**



**Res. No:**                   **Development Appeals Board Appointments**  
2022/024                   **Moved By:** Councillor Kotylak

THAT the following individuals be appointed as members of the Development Appeals Board:

- Aimee Bryck
- Alton Tangedal
- Barry Braitman
- Donna Strudwick
- Keith Comstock
- Secretary: Paige Boha

**CARRIED**

Councillor Craig Strudwick rejoined the council meeting at 1:30 p.m.

**Res. No:**                   **Bylaw No. 2022-02: Tax Exemption Bylaw for Units 401-404, 6 South Plains Road -**  
2021/025                   **1st Reading**  
**Moved By:** Councillor Kotylak

THAT Bylaw No. 2022-02 being a bylaw to provide for entering into an agreement for exemption from taxation for Units 401 - 404, 6 South Plains Road, Lot 14, Blk 3, Plan 102234158, in SW 22-17-18 W2 be given first reading.

**CARRIED**

**Res. No:**                   **Bylaw No. 2022-02: Tax Exemption Bylaw for Units 401-404, 6 South Plains Road -**  
2022/026                   **2nd Reading**  
**Moved By:** Councillor Trainor

THAT Bylaw No. 2022-02 being a bylaw to provide for entering into an agreement for exemption from taxation for Units 401 - 404, 6 South Plains Road, Lot 14, Blk 3, Plan 102234158, in SW 22-17-18 W2 be given second reading.

**CARRIED**

**Res. No:**                   **Bylaw No. 2022-02: Tax Exemption Bylaw for Units 401-404, 6 South Plains Road - 3**  
2022/027                   **Readings**  
**Moved By:** Councillor Tuchscherer

THAT Bylaw No. 2022-02 being a bylaw to provide for entering into an agreement for exemption from taxation for Units 401 - 404, 6 South Plains Road, Lot 14, Blk 3, Plan 102234158, in SW 22-17-18 W2 be given three readings at this meeting.

**CARRIED UNANIMOUSLY**

**Res. No:**                   **Bylaw No. 2022-02: Tax Exemption Bylaw for Units 401-404, 6 South Plains Road -**  
2022/028                   **3rd Reading**  
**Moved By:** Councillor Brodt

THAT Bylaw No. 2022-02 being a bylaw to provide for entering into an agreement for exemption from taxation for Units 401 - 404, 6 South Plains Road, Lot 14, Blk 3, Plan 102234158, in SW 22-17-18 W2 be given third and final reading.



**CARRIED**

**Res. No:**  
2022/029

**Bylaw No. 2022-03: Tax Exemption Bylaw for Unit 30, 6 Ratner Street - 1st Reading**  
**Moved By:** Councillor Kotylak

THAT Bylaw No. 2022-03 being a bylaw to provide for entering into an agreement for exemption from taxation for Unit 30, Condo Plan 102262182 in NE 21-17-18 W2, be given first reading.

**CARRIED**

**Res. No:**  
2022/030

**Bylaw No. 2022-03: Tax Exemption Bylaw for Unit 30, 6 Ratner Street - 2nd Reading**  
**Moved By:** Councillor Brodt

THAT Bylaw No. 2022-03 being a bylaw to provide for entering into an agreement for exemption from taxation for Unit 30, Condo Plan 102262182 in NE 21-17-18 W2, be given second reading.

**CARRIED**

**Res. No:**  
2022/031

**Bylaw No. 2022-03: Tax Exemption Bylaw for Unit 30, 6 Ratner Street - 3 Readings**  
**Moved By:** Councillor Tuchscherer

THAT Bylaw No. 2022-03 being a bylaw to provide for entering into an agreement for exemption from taxation for Unit 30, Condo Plan 102262182 in NE 21-17-18 W2, be given three readings at this meeting.

**CARRIED UNANIMOUSLY**

**Res. No:**  
2022/032

**Bylaw No. 2022-03: Tax Exemption Bylaw for Unit 30, 6 Ratner Street - 3rd Reading**  
**Moved By:** Councillor Capnerhurst

THAT Bylaw No. 2022-03 being a bylaw to provide for entering into an agreement for exemption from taxation for Unit 30, Condo Plan 102262182 in NE 21-17-18 W2, be given third and final reading.

**CARRIED**

**Res. No:**  
2022/033

**Bylaw No. 2022-04: Zoning Bylaw Amendment, Caliber Car Wash Contract Zone - 1st Reading**  
**Moved By:** Councillor Kotylak

THAT Bylaw No. 2022-04 being a bylaw to amend Bylaw No. 2019-20 known as the Zoning Bylaw by adding automotive detailing as a discretionary use in a contract zone, be given first reading, and further; THAT we authorize the Planning Department to proceed with the public notification requirements and schedule a public hearing.

**CARRIED**

**Res. No:**  
2022/034

**Recess: 1:35 p.m.**  
**Moved By:** Reeve Huber

THAT the time being 1:35 p.m. we recess for the following public hearing:

- 1:35 p.m. Discretionary Use Renewal: Cement Plant - 12 Industrial Drive

**CARRIED**



**Res. No:**  
2022/035

**Reconvene: 1:49 p.m.**  
**Moved By:** Reeve Huber

THAT the time being 1:49 p.m. we reconvene our regular meeting of Council with it noted that Ben Kuzmicz left the council meeting at 1:49 p.m.

**CARRIED**

**Res. No:**  
2022/036

**Bylaw No. 2021-56: Zoning Bylaw Amendment, Parcel A, SW 26-17-18-W2 - 2nd Reading**  
**Moved By:** Councillor Kotylak

THAT Bylaw No. 2021-56 being a bylaw to amend Bylaw No. 2019-20 known as the Zoning Bylaw by rezoning Block A, Plan 60R03801 in SW 26-17-18 W2 from CR1 - Country Residential 1 to COM1 - General Commercial be given second reading.

**CARRIED**

**Res. No:**  
2022/037

**Bylaw No. 2021-56: Zoning Bylaw Amendment, Parcel A, SW 26-17-18-W2 - 3rd Reading**  
**Moved By:** Councillor Tuchscherer

THAT Bylaw No. 2021-56 being a bylaw to amend Bylaw No. 2019-20 known as the Zoning Bylaw by rezoning Block A, Plan 60R03801 in SW 26-17-18 W2 from CR1 - Country Residential 1 to COM1 - General Commercial be given third and final reading.

**CARRIED**

**Res. No:**  
2022/038

**Bylaw No. 2021-57: OCP FLU Amendment, Parcel A, SW 26-17-18-W2 - 2nd Reading**  
**Moved By:** Councillor Strudwick

THAT Bylaw No. 2021-57 being a bylaw to amend Bylaw No. 2019-19 known as the Official Community Plan by redesignating Parcel A, Plan 66R03801 in SW 26-17-18 W2 on the Future Land Use Map from Residential to Uncategorized, be given second reading.

**CARRIED**

**Res. No:**  
2022/039

**Bylaw No. 2021-57: OCP FLU Amendment, Parcel A, SW 26-17-18-W2 - 3rd Reading**  
**Moved By:** Councillor Brodt

THAT Bylaw No. 2021-57 being a bylaw to amend Bylaw No. 2019-19 known as the Official Community Plan by redesignating Parcel A, Plan 66R03801 in SW 26-17-18 W2 on the Future Land Use Map from Residential to Uncategorized, be given third and final reading.

**CARRIED**

**Res. No:**  
2022/040

**Discretionary Use Renewal: Cement Manufacturing Plant - 12 Industrial Drive**  
**Moved By:** Councillor Capnerhurst

THAT we deny the renewal of Discretionary Use Development Permit #2018-12 for the cement plant operating at Lot 6, Blk 4, Plan 82R55377 Ext 0 (12 Industrial Drive) due to non-compliance with the development permit conditions.

**CARRIED**

Quad Town Forum Report Dakota Jackson left the council meeting at 1:56 p.m.



Manager of Planning & Development Paige Boha left the council meeting at 2:13 p.m.

**Chief Operations Officer Report: 2:13 p.m. to 3:01 p.m.**

Chief Operations Officer Sameh Nashed presented the COO Report on the following topics:

- fire hall progress;
- update on the WCRM158 Wastewater Authority activities;
- IT upgrades; and
- Occupational Health & Safety update.

**Council Reports & Roundtable: 3:01 p.m. to 3:16 p.m.**

Council presented their reports on the following topics:

- request for a walking path at Mission Pointe adjacent to Butte Road;
- overweight permits and haul agreements for trucks hauling on RM roads; and
- speed limit signs for the lane behind the Ice House.

**Res. No:** 2022 Salary Schedule  
**2022/041** **Moved By:** Councillor Brodt

THAT the "RM of Edenwold No.158 2022 Salary Schedule" for the employees of the municipality attached to and forming a part of these minutes, be hereby approved.

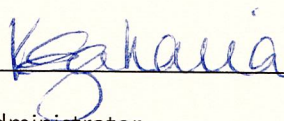
**CARRIED**

**Res. No:** Adjournment  
**2022/042** **Moved By:** Councillor Tuchscherer

THAT this meeting be hereby adjourned at 3:42 p.m. with our next regular meeting of Council to be held on Tuesday, January 25, 2022 commencing at 9:00 a.m.

**CARRIED**

  
\_\_\_\_\_  
Reeve

  
\_\_\_\_\_  
Administrator