



**RM of Edenwold  
Meeting Minutes  
Regular Council Meeting January 25, 2022 - 09:00 AM**

Minutes of a Regular Meeting of the Council of the Rural Municipality of Edenwold No. 158 held on Tuesday, January 25, 2022, in the Council Chamber of the Municipal Building, located at 100 Hutchence Road, Emerald Park, Saskatchewan, the following were present:

Reeve Mitchell Huber

- Councillors: Division #1 Craig Strudwick
- Division #2 Stan Capnerhurst
- Division #3 Alan Trainor
- Division #4 Karen Kotylak
- Division #5 Dwayne Radmacher
- Division #6 Tim Brodt
- Division #7 Rod Tuchscherer

Chief Operations Officer: Sameh Nashed

Administrator: Karen Zaharia

Financial Officer: Sara Gartshore

**Call to Order**

With a quorum present, Reeve Huber called the meeting to order at 9:03 a.m.

**Res. No:** 2022/043  
**Rescind Motion No. 2022/016**  
**Moved By:** Councillor Trainor

THAT we rescind motion #2022/016 from January 11, 2022 regarding the allocation of the 2023 Sask Lotteries Grant Funding.

**CARRIED**

**Res. No:** 2022/044  
**Meeting Minutes: January 11, 2022**  
**Moved By:** Councillor Kotylak

THAT the minutes of the regular meeting held on January 11, 2022 be approved, after rescinding motion #2022/016, as circulated and presented.

**CARRIED**

**Res. No:** 2022/045  
**2023 Sask Lotteries Community Grant Program**  
**Moved By:** Councillor Trainor

THAT the Municipality's population of 4,490 for funding under the 2021 Saskatchewan Lotteries Community Grant Program be allocated as follows:

- Town of Balgonie: 1,322 x \$6.35/capita = \$8,394.70
  - Town of Pilot Butte: 1,322 x \$6.35/capita = \$8,394.70
  - Town of White City: 1,322 x \$6.35/capita = \$8,394.70
  - Village of Edenwold: 523 x \$6.35/capita = \$3,321.05
  - Hamlet of Crawford Estates: 1 x \$6.35/capita = \$6.35\*
- (\*minimum applies of \$250.00)

**CARRIED**

**Res. No:**  
2022/046

**Public Hearing Minutes: January 11, 2022**  
**Moved By:** Councillor Tuchscherer

THAT the minutes of the public hearing meeting held on January 11, 2022 be approved as circulated and presented.

**CARRIED**

**Res. No:**  
2022/047

**List of Accounts:**  
**Moved By:** Councillor Trainor

THAT the list of accounts consisting of cheques #969 to #1006 & 10 other EFT payments totaling \$611,442.94 plus January 1-15, 2022 payroll totaling \$42,882.54 be approved for payment.

**CARRIED**

**Res. No:**  
2022/048

**Bank Reconciliations - December 31, 2021**  
**Moved By:** Councillor Strudwick

THAT the December 2021 bank reconciliations be acknowledged as presented.

**CARRIED**

CSOs Cole Shaw and Ankit Rampal joined the council meeting at 9:19 a.m.

**CSO Report: 9:19 a.m. to 9:26 a.m.**

Community Safety Officers Cole Shaw and Ankit Rampal presented the CSO Report which provided an update on the CSO activities during January 2022.

Division 6 Councillor Tim Brodt joined the council meeting at 9:25 a.m.

CSOs Cole Shaw and Ankit Rampal were excused from the council meeting at 9:26 a.m.

**Financial Officer Report: 9:26 a.m. to 9:45 a.m.**

Financial Officer Sara Gartshore presented the Financial Officer Report to Council which provided an update on the financial activities for December 2021.

**Res. No:**  
2022/049

**Statement of Financial Activities - December 2021**  
**Moved By:** Councillor Brodt

THAT we approve the Statement of Financial Activities for December 2021 as circulated and presented.

**CARRIED**

Financial Officer Sara Gartshore was excused from the council meeting at 9:45 a.m.



**Res. No:**  
2022/050

**Penalty Adjustment - Roll 3630**  
**Moved By:** Councillor Capnerhurst

THAT we hereby refund the following penalty due to the Court of Appeal decision regarding the 2018 assessment appeal:

Roll #	Legal Description	MUN	PSVD	Total
3630	Lot 14, Blk 3, 102234158	\$1,870.56	\$2,847.12	\$4,717.68

**CARRIED**

Manager of Engineering & Public Works Clark Gates joined the council meeting at 9:50 a.m.

**Engineering & Public Works Report: 9:50 a.m. to 10:55 a.m.**

Manager of Engineering & Public Works Clark Gates presented the Public Works Report to Council on the following topics:

- update on the watermain break on Coral Place;
- water treatment plant water usage for 2021;
- municipal facilities security;
- snow clearing policies;
- fire hall progress update; and
- bridge no. 217-16-05E change order.

**Res. No:**  
2022/051

**Bridge No. 217-16-05E Change Order**  
**Moved By:** Councillor Capnerhurst

THAT we approve the Change Order No. 1 from Western Infrastructure Renewal Inc. dated January 17, 2022 in the amount of \$7,305.00 plus applicable taxes for the repairs of Bridge No. 217-16-05E.

**CARRIED**

**Engineering & Public Works Report (continued)**

Manager of Engineering & Public Works Clark Gates continued his report on the following topics:

- Summary of the SARM Bridge Report for 2021;
- pathway lighting updates;
- Great Plains Industrial Park proposed local improvement project.

**Res. No:**  
2022/052

**Land Valuation Proposal**  
**Moved By:** Councillor Capnerhurst

THAT we authorize the Manager of Engineering & Public Works to engage Brunson Lawrek Appraisals to complete a consulting report of land valuations of the properties in Great Plains Industrial Park if they are able to connect to municipal water and sewer, with it noted that the estimated cost of the consulting report is \$2,800.00 plus applicable taxes.

**CARRIED**

Planner I/Development Officer & OH&S Chairperson Susan Stevenson joined the council meeting at 10:56 a.m.

**Delegation: 10:56 a.m. to 11:36 a.m.**

Dawn Dierker and Andrew Hickey with Advanced Municipal Solutions attended the council meeting at 10:56 a.m. to present the report of the Safety Audit and Gap Analysis performed on the municipality.

Consultants Dawn Dierker and Andrew Hickey, Planner I/Development Officer & OH&S Chairperson Susan Stevenson and Manager of Engineering & Public Works Clark Gates left the council meeting at 11:36 a.m.

**Res. No:**  
2022/053

**Recess: 12:05 p.m.**  
**Moved By:** Reeve Huber

THAT the time being 12:05 p.m. we recess for lunch.

**CARRIED**

**Res. No:**  
2022/054

**Reconvene: 12:50 p.m.**  
**Moved By:** Reeve Huber

THAT the time being 12:50 p.m. we reconvene our regular meeting of Council.

**CARRIED**

Manager of Planning & Development Paige Boha and Planner II: Policy Ross Zimmermann joined the council meeting at 12:50 p.m.

Village of Edenwold's Mayor Dean Josephson and Administrator Christine Galbraith attended the council meeting at 1:15 p.m.

**Signing of the Municipal District Restructuring Agreement at 1:50 p.m.**

The Municipal District Restructuring Agreement was signed by the Village of Edenwold's Mayor Dean Josephson and Administrator Christine Galbraith and the RM of Edenwold's Reeve Mitchell Huber and Administrator Karen Zaharia at 1:50 p.m.

**Res. No:**  
2022/055

**Recess: 1:55 p.m.**  
**Moved By:** Reeve Huber

THAT the time being 1:55 p.m. we take a 15 minute recess.

**CARRIED**

**Res. No:**  
2022/056

**Reconvene: 2:05 p.m.**  
**Moved By:** Reeve Huber

THAT the time being 2:05 p.m. we reconvene our regular meeting of Council.

**CARRIED**

Res. No:  
2022/057

**Bylaw No. 2022-05: Zoning Bylaw Amendment, Parcel B, NW 34-16-17 W2 (AR to CR1) - 1st Reading**

**Moved By:** Councillor Brodt

THAT Bylaw No. 2022-05 being a bylaw to amend Bylaw No. 2019-20 known as the Zoning Bylaw by rezoning Parcel B, NW 34-16-17 W2 from AR – Agricultural Resource to CR1 - Country Residential 1 be given first reading, and further; THAT we authorize the Planning Department to proceed with the public notification requirements and schedule a public hearing.

**CARRIED**

Res. No:  
2022/058

**Development Appeals Board & Board of Revisions Contract Agreement**

**Moved By:** Councillor Capnerhurst

THAT we direct the COO and Reeve to sign both the Development Appeals Board Agreement and the Board of Revision Agreement signed by the RM of Lajord No. 128, as written.

**CARRIED**

Res. No:  
2022/059

**In Camera: 2:15 p.m.**

**Moved By:** Councillor Tuchscherer

THAT we recess and deliberations continue In Camera as a *Committee of the Whole* at 2:15 p.m. as per section 120(2)(a) of *The Municipalities Act* and 16(1)(a) of *The Local Authority Freedom of Information and Protection of Privacy Act*, to discuss legal matters.

**CARRIED**

Res. No:  
2022/060

**Out of Camera: 2:19 p.m.**

**Moved By:** Councillor Radmacher

THAT we move out of In Camera as a *Committee of the Whole* and reconvene the regular meeting of Council at 2:19 p.m.

**CARRIED**

Res. No:  
2022/061

**Claim Settlement & Road Agreement - NW 5-19-17 W2**

**Moved By:** Councillor Trainor

THAT we hereby deny the terms of the claim settlement and road agreement as received from the landowner at NW 5-19-17 W2.

**CARRIED**

Manager of Planning & Development Paige Boha was excused from the council meeting at 2:23 p.m.

Res. No:  
2022/062

**Penalty Reversals - Change of Ownership Error: Roll 649 & Roll 2750**

**Moved By:** Councillor Kotylak

THAT due to an error in recording two change of ownerships, we hereby approve that the January 1st penalty in the amount of \$30.88 be reversed on tax roll number 649 and \$20.57 be reversed on tax roll number 2750.

**CARRIED**

**Res. No:**  
2022/063

**December 2021 Water Report**  
**Moved By:** Councillor Strudwick

THAT we accept the December 2021 Monthly Water Report as presented with it noted no upset conditions occurred during this period.

**CARRIED**

**Res. No:**  
2022/064

**2021 Crawford Estates Financial Overview**  
**Moved By:** Councillor Tuchscherer

THAT we acknowledge the presentation of the Hamlet of Crawford Estates unaudited 2021 financial statement.

**CARRIED**

**Res. No:**  
2022/065

**Town of Balgonie - CSO Agreement for Service Renewal for 2022**  
**Moved By:** Councillor Strudwick

THAT the Reeve and Administrator be hereby authorized to sign the Community Safety Officer (CSO) Contracted Service Agreement with the Town of Balgonie for the calendar year 2022.

**CARRIED**

**Res. No:**  
2022/066

**RM of Lajord No. 128 - CSO Agreement for Service Renewal for 2022**  
**Moved By:** Councillor Trainor

THAT the Reeve and Administrator be hereby authorized to sign the Community Safety Officer (CSO) Contracted Service Agreement with the RM of Lajord No. 128 for the calendar year 2022.

**CARRIED**

**Res. No:**  
2022/067

**2022 Leafy Spurge Rebate Program**  
**Moved By:** Councillor Brodt

THAT our Leafy Spurge program for 2022 continue at a 100% product rebate for eligible Tordon 22K product used on approved applications (gst excluded) with a maximum yearly rebate of \$5,000.00 per applicant, with it being noted that the application forms include the required application rate and a form return date of October 15th to be rebate eligible.

**CARRIED**

**Res. No:**  
2022/068

**2022 Beaver Bounty**  
**Moved By:** Councillor Strudwick

THAT we continue with the Municipal Beaver Control Program in 2022 with a \$50.00 bounty on beavers, with it noted Councillors Radmacher & Brodt be designated as liaisons with the hunters and trappers for submission of payment invoices to the Municipality.

**CARRIED**



**Res. No:** RM of Lajord No. 128 - EMO Request  
2022/069 **Moved By:** Councillor Brodt

THAT we approve the RM of Lajord No. 128 joining our regional Emergency Measures Organization in 2022 that includes the RM of Edenwold No. 158, Towns of Balgonie, Pilot Butte and White City and the Village of Edenwold.

**CARRIED**

**Res. No:** EMO TSSI Grant Application - Radio Repeater  
2022/070 **Moved By:** Councillor Capnerhurst

THAT we apply for funding through the Targeted Sector Support Initiative for funding to purchase and install a radio repeater for the Regional Emergency Measures Organization for a total cost of \$30,760.21 to improve emergency response and communication within the area and for the communities of the RM of Edenwold No. 158, Town of White City, Town of Pilot Butte, Town of Balgonie, Village of Edenwold and the RM of Lajord No. 128.

**CARRIED**

**Administration Report: 2:42 p.m. to 2:50 p.m.**

Administrator Karen Zaharia presented the Administration Report on the following topics:

- SARM Annual Convention on March 15-17, 2022 in Regina;
- update on tax enforcement files; and
- Saskatchewan Municipal Hail Insurance Annual Meeting in March 2022.

**Res. No:** Delegate at SMHI Annual Meeting  
2022/071 **Moved By:** Councillor Tuchscherer

THAT we hereby appoint Councillor Brodt as our delegate at the annual meeting of the Saskatchewan Municipal Hail Insurance Association in March 2022.

**CARRIED**

**Chief Operations Officer Report: 2:50 p.m. to 3:25 p.m.**

Chief Operations Officer Sameh Nashed presented the COO Report to Council on the following topics:

- CSO program;
- fire hall progress update and logo;
- review of OH & S Safety Audit & Gap Analysis performed;
- IT implementation;
- human resources; and
- WCRM158 Wastewater Authority activities.

**Council Reports & Roundtable: 3:25 p.m. to 4:00 p.m.**

Council presented their reports on the following topics:

- update from the RCMP meeting; and
- WCRM158 Wastewater Authority activities.

**Res. No:**  
2022/072

**Recess: 4:00 p.m.**  
**Moved By:** Reeve Huber

THAT the time being 4:00 p.m. we take a 5 minute recess.

**CARRIED**

**Res. No:**  
2022/073

**Reconvene: 4:05 p.m.**  
**Moved By:** Reeve Huber

THAT the time being 4:05 p.m. we reconvene our regular meeting of Council.

**CARRIED**

Financial Officer Sara Gartshore and Manager of Engineering and Public Works Clark Gates joined the council meeting at 4:05 p.m. for a discussion regarding the 2022 budget.

Manager of Engineering & Public Works Clark Gates was excused from the council meeting at 4:30 p.m.

Financial Officer Sara Gartshore was excused from the council meeting at 4:46 p.m.

**Res. No:**  
2022/074

**Correspondence**  
**Moved By:** Councillor Brodt

THAT the following correspondence be hereby acknowledged and filed:

- STARS - 2021 Annual Report; and
- Town of White City - Reception Invitation.

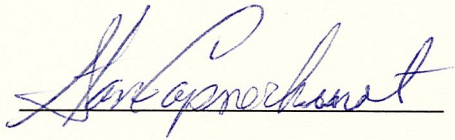
**CARRIED**

**Res. No:**  
2022/075

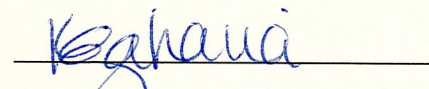
**Adjournment**  
**Moved By:** Councillor Radmacher

THAT this meeting be hereby adjourned at 4:50 p.m. with our next regular meeting of Council to be held on Tuesday, February 8, 2022 commencing at 9:00 a.m.

**CARRIED**



Deputy Reeve



Administrator