



**RM of Edenwold
Meeting Minutes
Regular Council Meeting February 8, 2022 - 09:00 AM**

Minutes of a Regular Meeting of the Council of the Rural Municipality of Edenwold No. 158 held on Tuesday, February 8, 2022, in the Council Chamber of the Municipal Building, located at 100 Hutchence Road, Emerald Park, Saskatchewan, the following were present:

Deputy Reeve: Stan Capnerhurst

- Councillors:
- Division #1 Craig Strudwick
 - Division #3 Alan Trainor
 - Division #4 Karen Kotylak
 - Division #5 Dwayne Radmacher
 - Division #6 Tim Brodt
 - Division #7 Rod Tuchscherer

Chief Operations Officer: Sameh Nashed

Administrator: Karen Zaharia

Manager of Engineering and Public Works: Clark Gates

Absent: Reeve Mitchell Huber

Call to Order

Moved By: Deputy Reeve Capnerhurst

With a quorum present, Deputy Reeve Capnerhurst called the meeting to order 9:03 a.m.

CARRIED

Res. No:
2022/076

Meeting Minutes: January 25, 2022

Moved By: Councillor Tuchscherer

THAT the minutes of the regular meeting held on January 25, 2022 be approved as circulated and presented.

CARRIED

Res. No:
2022/077

List of Accounts:

Moved By: Councillor Strudwick

THAT the list of accounts consisting of cheques #1007 to #1049 & 8 other EFT payments totaling \$499,276.39 plus January 16-31, 2022 payroll totaling \$42,088.24 be approved for payment.

CARRIED

Engineering & Public Works Report: 9:08 a.m. to 10:02 a.m.

Manager of Engineering & Public Works Clark Gates presented his Public Works report to Council which included updates on:

- water meter issues;
- SaskPower update on outages;
- Twp Road 200 snow drifts;

Clark Gates continued with his Engineering Report with an update on the following projects:

- fire hall progress;
- pathway lighting;
- Great Plains Industrial Park - proposed water and sewer local improvement project;
- Grid 2190 clay capping project and release of the holdback;
- possible office renovation to allow for more workspaces.

Res. No:
2022/078

Grid 2190 Clay Capping Project - Release Holdback

Moved By: Councillor Brodt

THAT we hereby release the holdback amount of \$65,023.83 plus applicable taxes to the contractor for the Grid 2190 clay capping project.

CARRIED

Manager of Engineering & Public Works Clark Gates was excused from the council meeting at 10:02 a.m.

Res. No:
2022/079

Recess: 10:02 a.m.

Moved By: Deputy Reeve Capnerhurst

THAT the time being 10:02 a.m. we take a 13 minute recess.

CARRIED

Res. No:
2022/080

Reconvene: 10:15 a.m.

Moved By: Deputy Reeve Capnerhurst

THAT the time being 10:15 a.m. we reconvene our regular meeting of Council.

CARRIED

IT Specialist Manjunath Nagendrappa joined the council meeting at 10:15 a.m.

IT Specialist Report: 10:15 a.m. to 10:31 a.m.

IT Specialist Manjunath Nagendrappa presented the IT Specialist Report which included a discussion about IT issues that council may be experiencing.

Quad Town Forum reporter Dakota Jackson attended the council meeting via Teams at 10:30 a.m.

IT Specialist Manjunath Nagendrappa was excused from the council meeting at 10:31 a.m.



Res. No: January 2022 Water Report
 2022/081 **Moved By:** Councillor Brodt

THAT we accept the January 2022 Monthly Water Report as presented with it noted that there was no upset conditions during this period, however, a line was replaced from the main stop to curb stop at 6 Coral Place.

CARRIED

Res. No: IT Specialist: 3 month probation
 2022/082 **Moved By:** Councillor Tuchscherer

THAT we hereby acknowledge IT Specialist Manjunath Nagendrappa will pass his three month probation period on February 15, 2022 and will be staying on as a full time employee of the Municipality at the salary in accordance with the Municipality's 2022 Salary Schedule, attached to and forming part of these minutes.

CARRIED

Res. No: Public Works Operation Support Specialist: 3 month probation
 2022/083 **Moved By:** Councillor Strudwick

THAT we hereby acknowledge Public Works Operation Support Specialist Sahil Jaidka will pass his three month probation period on February 15, 2022 and will be staying on as a full time employee of the Municipality at the salary in accordance with the Municipality's 2022 Salary Schedule, attached to and forming part of these minutes.

CARRIED

Res. No: Correction to Tax Abatement from October 12, 2021
 2022/084 **Moved By:** Councillor Kotylak

THAT we hereby further abate the following school tax due to an error in the calculation of the previous tax abatement approved on October 12, 2021:

Roll #	Legal Description	PVSD
1369	A, NW 35-19-17 W2	\$31.42
735	B, NW 24-17-18 W2	\$14.80

CARRIED

Res. No: Town of Pilot Butte - CSO Agreement for Service for 2022
 2022/085 **Moved By:** Councillor Radmacher

THAT the Reeve and Administrator be hereby authorized to sign the Community Safety Officer (CSO) Contract Service Agreement with the Town of Pilot Butte for the calendar year 2022.

CARRIED

Res. No: Quote for Dust Control Product, Supply & Application Services for 2022
 2022/086 **Moved By:** Councillor Tuchscherer

THAT we accept the January 19, 2022 price quote from Fort Distributors Ltd. for dust control product, supply and application services in the amount of \$0.345/litre for approximately 16,000 litres of Dustgard 30% magnesium chloride dust suppressant.

 **CARRIED**

Res. No:
2022/087

Roll 3785: Tax Exemption Agreement & Abatement for 2021
Moved By: Councillor Strudwick

THAT we authorize the Reeve and Administrator to sign the Tax Exemption Agreement with the new owner; and further, THAT we abate the municipal tax for 2021 for the tax exemption agreement that was missed being transferred to the new owner:

Roll Number	Legal Description	MUN
3785	Lot B, Block 3, Plan 102234169	\$883.02

CARRIED

Res. No:
2022/088

Employee Handbook
Moved By: Councillor Trainor

THAT we adopt the Employee Handbook as presented on February 8, 2022.

CARRIED

Administration Report: 10:35 a.m. to 10:52 a.m.

Administrator Karen Zaharia presented the Administration Report to Council which included updates on the following topics:

- SARM Annual Convention March 15-17, 2022;
- tax enforcement files;
- human resources;
- advertising for summer students;
- CNUC Canada - Vegetation Notice of Assessment; and
- SMB approval for the municipality's debt limit increase received.

Res. No:
2022/089

Correspondence
Moved By: Councillor Brodt

THAT the following correspondence be hereby acknowledged and filed:

- Ministry of Highways - Land Sale by Public Tender (Parcel F, NE 24-17-18 W2);
- White Butte RCMP - December 2021 Occurrence Reports; and
- White City Fire Dept - Fire Call January 25, 2022.

CARRIED

Council Reports & Roundtable: 10:56 a.m. to 11:06 a.m.

Council presented their reports on the following topics:

- upcoming OH & S safety meeting;
- snow piles on private properties in Emerald Park and site lines; and
- WCRM158 Wastewater Authority activities.

Chief Operations Officer Report: 11:17 a.m. to 11:55 a.m.

Chief Operations Officer Sameh Nashed presented the COO Report to Council on the following topics:

- CSO strategic plan and future operations;
- fire hall progress;
- review of the regional fire agreements which will be expiring at the end of 2022;
- development of human resources job library, job classifications and salary scales;
- WCRM158 Wastewater Authority activities; and
- implementation of IT business continuity and Sharepoint.

Res. No:
2022/090

Recess: 11:55 a.m.
Moved By: Deputy Reeve Capnerhurst

THAT the time being 11:55 a.m. we recess for lunch.

CARRIED

Res. No:
2022/091

Reconvene: 1:10 p.m.
Moved By: Deputy Reeve Capnerhurst

THAT the time being 1:10 p.m. we reconvene our regular meeting of Council.

CARRIED

Manager of Planning & Development Paige Boha joined the council meeting at 1:10 p.m. and Quad Town Forum reporter Dakota Jackson was in attendance via Teams.

Res. No:
2022/092

Bylaw No. 2022-09: Zoning Bylaw Amendment, Parcel A, SE 23-18-18 W2 (AR to CR1) - 1st Reading
Moved By: Councillor Brodt

THAT Bylaw No. 2022-09 being a bylaw to amend Bylaw No. 2019-20 known as the Zoning Bylaw by rezoning Parcel A, SE 23-18-18 W2 from AR – Agricultural Resource to CR1 - Country Residential 1 be given first reading, and further; THAT we authorize the Planning Department to proceed with the public notification requirements and schedule a public hearing.

CARRIED

Res. No:
2022/093

Tax Exemption Bylaw No. 2022-08: Unit 33, 6 Ratner Street - 1st Reading
Moved By: Councillor Tuchscherer

THAT Bylaw No. 2022-08 being a bylaw to provide for entering into an agreement for exemption from taxation for Unit 33, Condo Plan 102262182 in NE 21-17-18 W2, be given first reading.

CARRIED

Res. No:
2022/094

Tax Exemption Bylaw No. 2022-08: Unit 33, 6 Ratner Street - 2nd Reading
Moved By: Councillor Radmacher

THAT Bylaw No. 2022-08 being a bylaw to provide for entering into an agreement for exemption from taxation for Unit 33, Condo Plan 102262182 in NE 21-17-18 W2, be given second reading.

CARRIED

Res. No:
2022/095

Tax Exemption Bylaw No. 2022-08: Unit 33, 6 Ratner Street - 3 Readings
Moved By: Councillor Kotylak

THAT Bylaw No. 2022-08 being a bylaw to provide for entering into an agreement for exemption from taxation for Unit 33, Condo Plan 102262182 in NE 21-17-18 W2, be given three readings at this meeting.

CARRIED UNANIMOUSLY

Res. No:
2022/096

Tax Exemption Bylaw No. 2022-08: Unit 33, 6 Ratner Street - 3rd Reading
Moved By: Councillor Brodt

THAT Bylaw No. 2022-08 being a bylaw to provide for entering into an agreement for exemption from taxation for Unit 33, Condo Plan 102262182 in NE 21-17-18 W2, be given third and final reading.

CARRIED

Res. No:
2022/097

Tax Exemption Bylaw No. 2022-06: Unit 42, 6 Ratner Street - 1st Reading
Moved By: Councillor Kotylak

THAT Bylaw No. 2022-06 being a bylaw to provide for entering into an agreement for exemption from taxation for Unit 42, Condo Plan 102262182 in NE 21-17-18 W2, be given first reading.

CARRIED

Res. No:
2022/098

Tax Exemption Bylaw No. 2022-06: Unit 42, 6 Ratner Street - 2nd Reading
Moved By: Councillor Brodt

THAT Bylaw No. 2022-06 being a bylaw to provide for entering into an agreement for exemption from taxation for Unit 42, Condo Plan 102262182 in NE 21-17-18 W2, be given second reading.

CARRIED

Res. No:
2022/099

Tax Exemption Bylaw No. 2022-06: Unit 42, 6 Ratner Street - 3 Readings
Moved By: Councillor Radmacher

THAT Bylaw No. 2022-06 being a bylaw to provide for entering into an agreement for exemption from taxation for Unit 42, Condo Plan 102262182 in NE 21-17-18 W2, be given three readings at this meeting.

CARRIED UNANIMOUSLY

Res. No:
2022/100

Tax Exemption Bylaw No. 2022-06: Unit 42, 6 Ratner Street - 3rd Reading
Moved By: Councillor Tuchscherer

THAT Bylaw No. 2022-06 being a bylaw to provide for entering into an agreement for exemption from taxation for Unit 42, Condo Plan 102262182 in NE 21-17-18 W2, be given third and final reading.

CARRIED

Res. No:
2022/101

Bylaw No. 2022-11: Zoning Bylaw Amendment (Text Amendment – Private Telecom Towers) - 1st Reading

Moved By: Councillor Kotylak

THAT Bylaw No. 2022-11 being a bylaw to amend Bylaw No. 2019-20 known as the Zoning Bylaw with text changes to the following sections:

- Section 5.5 - Garage Suites
- Section 7.1/8.1 - Private Telecommunication Tower

be given first reading, and further; THAT we authorize the Planning Department to proceed with the public notification requirements and schedule a public hearing.

CARRIED

Res. No:
2022/102

Recess: 1:35 p.m.

Moved By: Deputy Reeve Capnerhurst

THAT the time being 1:35 p.m. we recess for the following public hearings:

- 1:35 p.m. Bylaw No. 2021-73: Zoning Map Change, Parcel B, LSD 16, 12-17-18-W2, Ext 20;
- 1:40 p.m. Bylaw No. 2022-04: Contract Zone Amendment, Condo Plan 102262182 and Parcel E, Plan 01RA08256; and
- 1:45 p.m. Discretionary Use: Communication Tower (Commercial), Blk AA, Plan 101516374, Ext. 45.

Res. No:
2022/103

Reconvene: 2:14 p.m.

Moved By: Deputy Reeve Capnerhurst

THAT the time being 2:14 p.m. we reconvene our regular meeting of Council.

CARRIED

Res. No:
2022/104

SaskLotteries Grant Allocation

Moved By: Councillor Trainor

THAT we approve the allocation of the Saskatchewan Lotteries Community Grant Funding to purchase a camcorder and tripod for White City Garden Club for \$1,000.00; equipment including pucks, sticks, and pads, for Prairie Storm Minor Hockey Association for \$1,700.00; a ninja obstacle course for Balgonie Elementary School for \$1,700.00; equipment for teen/adult programming for White City Library for \$1,808.00; hockey net equipment for Village of Edenwold School for \$387.00; and ringette sticks for Buffalo Plains Ringette Association for \$1,200.00 for a total amount of \$7,795.00


CARRIED

Ratepayer Wayne Joyce attended the council meeting in the council chamber gallery at 2:23 p.m.

Res. No:
2022/105

Servicing Agreement Fees and Performance Securities Policy Update

Moved By: Councillor Tuchscherer

THAT we repeal the previous version of the Servicing Agreement Fees and Performance Securities Policy that came into effect on May 22, 2018 and adopt the updated version of the Policy dated February 8, 2022. 

CARRIED

Res. No:
2022/106

Bylaw No. 2022-04: Caliber Contract Zone Amendment - 2nd Reading

Moved By: Councillor Strudwick

THAT Bylaw No. 2022-04 being a bylaw to amend Bylaw No. 2019-20 known as the Zoning Bylaw by adding automotive detailing as a discretionary use in a contract zone, be given second reading.

CARRIED

Res. No:
2022/107

Bylaw No. 2022-04: Caliber Contract Zone Amendment - 3rd Reading

Moved By: Councillor Kotylak

THAT Bylaw No. 2022-04 being a bylaw to amend Bylaw No. 2019-20 known as the Zoning Bylaw by adding automotive detailing as a discretionary use in a contract zone, be given third and final reading, and further; THAT we instruct Administration to submit the bylaw to Community Planning for approval once the applicant has paid all required fees.

CARRIED

Manager of Planning & Development Paige Boha was excused from the council meeting at 2:40 p.m. and the Quad Town Forum reporter Dakota Jackson left the council meeting at 2:40 p.m.

Res. No:
2022/108

Recess: 2:46 p.m.

Moved By: Deputy Reeve Capnerhurst

THAT the time being 2:46 p.m. we take a 20 minute recess.

CARRIED

Res. No:
2022/109

Reconvene: 3:06 p.m.

Moved By: Deputy Reeve Capnerhurst

THAT the time being 3:06 p.m. we reconvene our regular meeting of Council.

CARRIED

Ratepayer Wayne Joyce left the council meeting at 3:10 p.m.

Res. No:
2022/110

SMB Approval to Increase Debt Limit

Moved By: Councillor Tuchscherer

THAT we acknowledge the Saskatchewan Municipal Board's (SMB) approval to increase the municipality's debt limit to \$12,000,000.00.

CARRIED

Res. No:
2022/111

In Camera: 3:11 p.m.

Moved By: Councillor Brodt

THAT we recess and deliberations continue In Camera as a *Committee of the Whole* at 3:11 p.m. as per section 120(2)(a) of *The Municipalities Act* and 16(1)(a) of *The Local Authority Freedom of Information and Protection of Privacy Act*, to discuss legal matters.



CARRIED

Res. No:
2022/112

Out of Camera: 4:19 p.m.
Moved By: Councillor Brodt

THAT we move out of In Camera as a *Committee of the Whole* and reconvene the regular meeting of Council at 4:19 p.m.

CARRIED

Res. No:
2022/113

Letter of Support Requested by Town of White City from the WCRM158 Wastewater Authority
Moved By: Councillor Tuchscherer

THAT we direct the COO and Manager of Engineering & Public Works to review the Town of White City's commissioned pre-feasibility and feasibility studies before the WCRM158 Wastewater Authority Chairperson Stan Capnerhurst signs the letter of support for the Town of White City's grant application for their proposed Tree Farm Use and Effluent Irrigation from the Wastewater Treatment Plant.

CARRIED

Res. No:
2022/114

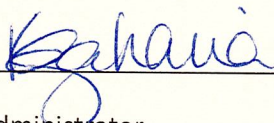
Adjournment
Moved By: Councillor Brodt

THAT this meeting be hereby adjourned at 4:26 p.m. with our next regular meeting of Council to be held on Tuesday, February 22, 2022 commencing at 9:00 a.m.

CARRIED



Reeve



Administrator