



**RM of Edenwold  
Meeting Minutes  
Regular Council Meeting March 8, 2022 - 09:00 AM**

Minutes of a Regular Meeting of the Council of the Rural Municipality of Edenwold No. 158 held on Tuesday, March 8, 2022, in the Council Chamber of the Municipal Building, located at 100 Hutchence Road, Emerald Park, Saskatchewan, the following were present:

Reeve: Mitchell Huber

- Councillors: Division #1 Craig Strudwick
- Division #2 Stan Capnerhurst
- Division #3 Alan Trainor
- Division #4 Karen Kotylak
- Division #5 Dwayne Radmacher
- Division #6 Tim Brodt (via Teams)
- Division #7 Rod Tuchscherer

Chief Operations Officer: Sameh Nashed

Administrator: Karen Zaharia

Financial Officer: Sara Gartshore

**Call to Order**

With a quorum present, Reeve Huber called the meeting to order at 9:00 a.m.

**Res. No: Meeting Minutes: February 22, 2022**  
2022/179 **Moved By:** Councillor Tuchscherer

THAT the minutes of the regular meeting held on February 22, 2022 be approved as circulated and presented.

**CARRIED**

**Res. No: Public Hearing Minutes: February 22, 2022**  
2022/180 **Moved By:** Councillor Strudwick

THAT the minutes of the public hearing meeting held on February 22, 2022 be approved as circulated and presented.

**CARRIED**

**Res. No: List of Accounts:**  
2022/181 **Moved By:** Councillor Kotylak

THAT the list of accounts consisting of Cheques #1102 to #1134 & 4 other EFT payments totaling \$419,547.56 plus February 16-28, 2022 payroll totaling \$43,252.56 be approved for payment.

**CARRIED**

**Res. No: Bank Reconciliation: February 2022**  
2022/182 **Moved By:** Councillor Capnerhurst

THAT the February 2022 bank reconciliation be acknowledged as presented.

**CARRIED**

**Financial Officer Report: 9:08 a.m. to 9:24 a.m.**

Financial Officer Sara Gartshore presented the Financial Officer Report which included an update on the financial activities for February 2022 and the proposed conditional operating and capital budget for 2022 pending assessment values from SAMA.

**Res. No:**  
2022/183

**Conditional 2022 Operating & Capital Budget**  
**Moved By:** Councillor Radmacher

THAT we approve the 2022 Operating & Capital Budget conditional upon receiving the 2022 assessments from SAMA.

**CARRIED**

Community Safety Officers Cole Shaw joined the council meeting at 9:24 a.m.

**CSO Report: 9:24 a.m. to 9:35 a.m.**

Community Safety Officer Cole Shaw presented the CSO Report on enforcement, inspections and training completed in February 2022.

CSO Cole Shaw was excused from the council meeting at 9:35 a.m.

Manager of Engineering & Public Works Clark Gates joined the council meeting at 9:36 a.m.

**Res. No:**  
2022/184

**In Camera: 9:36 a.m.**  
**Moved By:** Councillor Kotylak

THAT we recess and deliberations continue In Camera as a *Committee of the Whole* at 9:36 a.m. as per section 120(2)(a) of *The Municipalities Act* and 16(1)(a) of *The Local Authority Freedom of Information and Protection of Privacy Act*, to discuss legal matters.

**CARRIED**

**Res. No:**  
2022/185

**Out of Camera: 11:19 a.m.**  
**Moved By:** Councillor Kotylak

THAT we move out of In Camera as a *Committee of the Whole* and reconvene the regular meeting of Council at 11:19 a.m.

**CARRIED**

**Res. No:**  
2022/186

**Statement of Financial Activities & Financial Position - February 2022**  
**Moved By:** Councillor Tuchscherer

THAT we approve the Statement of Financial Activities & Financial Position for February 2022 as circulated and presented.

**CARRIED**



Financial Officer Sara Gartshore was excused from the council meeting at 11:27 a.m.

**Engineering & Public Works Report: 11:27 a.m. to 11:50 a.m.**

Manager of Engineering & Public Works Clark Gates presented the Public Works Report to Council which included updates on:

- water treatment plant compressor quotes;
- February 2022 Monthly Water Report;
- animal carcass removal on private property;
- speed sign request for Range Road 2171 east of PT NE 2-18-17 W2 and SE 2-18-17 W2; and
- signage request from White Butte Trails;

Clark Gates continued with his Engineering Report with an update on the following projects:

- fire hall progress;
- Beckie Hydrogeologists Ltd. – March 2, 2022 updated proposal for a Hydrogeologic Desktop Assessment Identification of a Potential Supplementary Ground Water Source at a Secondary Location; and
- Bridlewood water supply.

**Res. No:**  
2022/187

**New Compressor for Water Treatment Plant**  
**Moved By:** Councillor Capnerhurst

THAT we accept the price quote from Walter Mechanical dated February 22, 2022 in the amount of \$15,483 plus applicable taxes for the purchase of a new compressor for the Water Treatment Plant.

**CARRIED**

**Res. No:**  
2022/188

**February 2022 Water Report**  
**Moved By:** Councillor Trainor

THAT we accept the February 2022 Monthly Water Report as presented with it noted there was a lower pressure occurrence on February 21, 2022.

**CARRIED**

**Res. No:**  
2022/189

**Speed Limit Reduction Request - Range Road 2171, south of Hwy 1, east of Section 2-18-17 W2**  
**Moved By:** Councillor Strudwick

THAT we direct Administration to prepare a bylaw to reduce the speed limit from 80 km/hr to 60 km/hr along Range Road 2171, south of Hwy 1, east of Section 2-18-17 W2.

**CARRIED**

**Res. No:**  
2022/190

**Beckie Hydrogeologists Ltd. Desktop Study**  
**Moved By:** Councillor Strudwick

THAT we accept the price quote from Beckie Hydrogeologists Ltd. dated March 2, 2022 for a Hydrogeologic Desktop Assessment Identification of a Potential Supplementary Ground Water Source at a Secondary Location in the amount of \$10,800.00 plus applicable taxes.

**CARRIED**



Manager of Engineering & Public Works Clark Gates was excused from the council meeting at 11:50 a.m.

**Res. No:**  
2022/191

**Recess: 11:50 a.m.**  
**Moved By:** Reeve Huber

THAT the time being 11:50 a.m. we recess for lunch.

**CARRIED**

**Res. No:**  
2022/192

**Reconvene: 12:53 p.m.**  
**Moved By:** Reeve Huber

THAT the time being 12:53 p.m. we reconvene our regular meeting of Council.

**CARRIED**

Manager of Planning & Development Paige Boha joined the council meeting at 12:53 p.m. via Teams.

**Res. No:**  
2022/193

**Appointment of Solicitors**  
**Moved By:** Councillor Kotylak

THAT we appoint the law firm Robb Dowling Talbot as the Municipality's solicitors for 2022.

**CARRIED**

**Res. No:**  
2022/194

**Customer Relations Management Agent: J. Schoenroth - return from maternity leave**  
**Moved By:** Councillor Tuchscherer

THAT we acknowledge that Customer Relations Management Agent Jessica Schoenroth has returned from maternity leave on February 18, 2022 as a full-time permanent employee at the salary in accordance with the Municipality's 2022 Salary Schedule, attached to and forming part of these minutes.

**CARRIED**

**Res. No:**  
2022/195

**Customer Relations Management Agent: J. Schultze - term employment to permanent employment**  
**Moved By:** Councillor Trainor

THAT Customer Relations Management Agent Jennifer Schultze be hired as a full-time permanent employee as of April 6, 2022 at the salary in accordance with the Municipality's 2022 Salary Schedule, attached to and forming part of these minutes.

**CARRIED**

**Res. No:**  
2022/196

**2022 Dust Control Policy**  
**Moved By:** Councillor Radmacher

THAT our dust control policy for 2022 be as follows:

- dust control in the form of magnesium chloride will be applied on the roadway adjacent to a **residence**, upon written request from the landowner;
- all requests must be received in the Administration Office no later than April 15th;



- maximum length of residential dust control for the 50/50 cost share of product be capped at 200 m;
- The 50/50 cost share of product will only apply to the first dust control application, all requests for further dust control applications by a residence, the landowner will be invoiced at 100% product expense;
- any product applied beyond the 200m will be invoiced 100% to the ratepayer;
- The Green Acres and Schluter Maack cost share be set at 1/3 Green Acres and 2/3 Schluter Maack;
- Dust control for the provincially *designated oversized route*, namely Grid 734, Twp Rd 170 (Old 16) & Range Rd 2190 will be a 50/50 cost share of product for 200 m by residences. The landowner will be invoiced 20% of their cost due to an agreement with the Department of Highways. A second application on the oversized route will be invoiced to the landowner at 70% and the Department of Highways at 30%. A second application is at the discretion of Council.

CARRIED

Res. No:  
2022/197

**Bylaw No. 2022-19: A Bylaw to Establish an Assessment Appeal Fee - 1st Reading**  
**Moved By:** Councillor Strudwick

THAT Bylaw No. 2022-19 being a bylaw to establish an assessment appeal fee be given first reading.

CARRIED

Res. No:  
2022/198

**Bylaw No. 2022-19: A Bylaw to Establish an Assessment Appeal Fee - 2nd Reading**  
**Moved By:** Councillor Capnerhurst

THAT Bylaw No. 2022-19 being a bylaw to establish an assessment appeal fee be given second reading.

CARRIED

Res. No:  
2022/199

**Bylaw No. 2022-19: A Bylaw to Establish an Assessment Appeal Fee - 3 Readings**  
**Moved By:** Councillor Kotylak

THAT Bylaw No. 2022-19 being a bylaw to establish an assessment appeal fee be given three readings at this meeting.

CARRIED UNANIMOUSLY

Res. No:  
2022/200

**Bylaw No. 2022-19: A Bylaw to Establish an Assessment Appeal Fee - 3rd Reading**  
**Moved By:** Councillor Radmacher

THAT Bylaw No. 2022-19 being a bylaw to establish an assessment appeal fee be given third and final reading.

CARRIED

Res. No:  
2022/201

**Bylaw No. 2022-17: A Bylaw to Set Levies for the Purpose of Providing Waste, Recycling & Compost Collection Services - 1st Reading**  
**Moved By:** Councillor Capnerhurst

THAT Bylaw No. 2022-17 being a bylaw to set levies for the purpose of providing waste, recycling and compost collection services be given first reading.

CARRIED



Res. No:  
2022/202

**RM of Sherwood No. 159: Development Appeals Board & Board of Revision  
Contract Agreements  
Moved By:** Councillor Brodt

THAT we direct the COO and Reeve to sign both the Development Appeals Board Agreement and the Board of Revision Agreement signed by the RM of Sherwood No. 159, as written.

**CARRIED**

**Administration Report: 1:12 p.m. to 1:17 p.m.**

Administrator Karen Zaharia presented the Administration Report which focused on the Service Tracker reports for Council.

Res. No:  
2022/203

**Recess: 1:30 p.m.  
Moved By:** Reeve Huber

THAT the time being 1:30 p.m. we recess for the following public hearings:

- 1:30 p.m. Discretionary Use Application: Artist Studio at 2 Park Meadows Road, Park Meadows Estates;
- 1:40 p.m. Bylaw No. 2022-09: Zoning Map Amendment, Parcel A, SE 23-18-18 W2 (AR to CR1); and
- 1:45 p.m. Bylaw No. 2022-11: Zoning Bylaw Text Amendment.

**CARRIED**

Res. No:  
2022/204

**Reconvene: 1:50 p.m.  
Moved By:** Reeve Huber

THAT the time being 1:50 p.m. we reconvene our regular meeting of Council.

**CARRIED**

Res. No:  
2022/205

**Discretionary Use Permit Application - Artist Studio (2 Park Meadows Road)  
Moved By:** Councillor Capnerhurst

THAT we deny the discretionary use application for the artist studio at 2 Park Meadows Road in Park Meadows Estates due the conditions of the previous discretionary use application not being met.

**CARRIED**

Res. No:  
2022/206

**Bylaw No. 2022-09: Zoning Bylaw Amendment, Parcel A, SE 23-18-18 W2 (AR to CR1) - 2nd Reading  
Moved By:** Councillor Tuchscherer

THAT Bylaw No. 2022-09 being a bylaw to amend Bylaw No. 2019-20 known as the Zoning Bylaw by rezoning Parcel A, SE 23-18-18 W2 from AR – Agricultural Resource to CR1 - Country Residential 1 be given second reading.

**CARRIED**

Res. No:  
2022/207

**Bylaw No. 2022-09: Zoning Bylaw Amendment, Parcel A, SE 23-18-18 W2 (AR to CR1) - 3rd Reading**

**Moved By:** Councillor Brodt

THAT Bylaw No. 2022-09 being a bylaw to amend Bylaw No. 2019-20 known as the Zoning Bylaw by rezoning Parcel A, SE 23-18-18 W2 from AR – Agricultural Resource to CR1 - Country Residential 1 be given third and final reading.

**CARRIED**

Res. No:  
2022/208

**Subdivision Approval - Parcel A, SE 23-18-18 W2 (AR to CR1)**

**Moved By:** Councillor Tuchscherer

THAT we recommend approval of the subdivision of Parcel A in the SE 23-18-18 W2 as shown on the Plan of Proposed Subdivision prepared by Midwest Surveys Ltd, dated the 31st day of January, 2022, with it being noted that the servicing agreement has been signed, the servicing agreement fee has been paid, and the application complies with the RM's Official Community Plan and Zoning Bylaw.

**CARRIED**

Res. No:  
2022/209

**Bylaw No. 2022-11: Zoning Bylaw Amendment (Text Amendment) - 2nd Reading**

**Moved By:** Councillor Capnerhurst

THAT Bylaw No. 2022-11 being a bylaw to amend Bylaw No. 2019-20 known as the Zoning Bylaw with text changes to the following sections:

- Section 5.5 - Garage Suites
- Section 7.1/8.1 - Private Telecommunication Tower

be given second reading.

**CARRIED**

Res. No:  
2022/210

**Bylaw No. 2022-11: Zoning Bylaw Amendment (Text Amendment) - 3rd Reading**

**Moved By:** Councillor Kotylak

THAT Bylaw No. 2022-11 being a bylaw to amend Bylaw No. 2019-20 known as the Zoning Bylaw with text changes to the following sections:

- Section 5.5 - Garage Suites
- Section 7.1/8.1 - Private Telecommunication Tower

be given third and final reading, and further; THAT we direct Administration to submit the bylaw to Community Planning for approval.

**CARRIED**

Res. No:  
2022/211

**Rename Hogan Drive to Huber Drive**

**Moved By:** Councillor Kotylak

THAT we rename the portion of roadway currently known and registered as "Hogan Drive" in Emerald Park to "Huber Drive".

**CARRIED**

Res. No:  
2022/212

**Sponsorship Policy**

**Moved By:** Councillor Brodt

THAT we adopt the Sponsorship Policy as presented, and further; THAT we instruct Administration to contact relevant stakeholders and inform them of the new policy.

**CARRIED**



Res. No:  
2022/213

**Bylaw No. 2022-18: Zoning Bylaw Amendment, Parcel A, NE 18-17-18 W2 (AR-CR1) - 1st Reading**

**Moved By:** Councillor Capnerhurst

THAT Bylaw No. 2022-18 being a bylaw to amend Bylaw No. 2019-20 known as the Zoning Bylaw by rezoning Parcel A, NE 18-17-18 W2 from AR – Agricultural Resource to CR1 - Country Residential 1 be given first reading, and further; THAT we authorize the Planning Department to proceed with the public notification requirements and schedule a public hearing.

**CARRIED**

Res. No:  
2022/214

**Discretionary Use Application - Development Permit for a Commercial Telecommunication Tower**

**Moved By:** Councillor Strudwick

THAT we approve the discretionary use application for Development Permit No. 22-002 and direct the Development Officer to issue a commercial telecommunication facility and tower at Blk/Par AA, Plan 101516374, Ext 45, NW 24-17-18 W2 with the following conditions:

1. That the site is developed in accordance with the site plan(s) attached to the development permit.
2. That the permit allows for a commercial telecommunication tower and accessory equipment shelter. Any other proposed use will require a separate development permit or discretionary use approval from Council. Should you wish to apply for another use please contact the Planner/Development Officer to verify use.
3. That the tower and equipment shelter are enclosed within a protective chain link fence of a minimum height of 1.85m.
4. That a building permit is obtained for any building on the site that exceeds 9.3m<sup>2</sup>.
5. This permit shall adhere to development standards (S.5.22) of Zoning Bylaw 2019-20.
6. An approach permit shall be obtained from the RM of Edenwold in accordance with the Ministry of Highways and Infrastructure approved approach location.
7. That all development conform to the Agriculture Resource (AR) District.
8. No person shall cause or permit any lands or buildings to become untidy or unsightly (Bylaw 2021-44).
9. This permit is subject to the standards and requirements of federal, provincial regulations and other municipal bylaws.
10. This tower is not permitted to exhibit or display advertising.
11. The tower must be setback 60m from the property line of the North Service Road. Any permanent development within 90m of the highway right-of-way requires a permit from the Ministry of Highways Traffic Engineering & Development.
12. No new or additional access will be allowed. Access to the proposed development is to remain at the existing approach from the North Service Road and existing access road. A permit to install or modify an existing approach to the service road is required from the Ministry of Highways Traffic Engineering & Development.
13. See attached Letter from the Ministry of Highways Traffic Engineering & Development dated February 2, 2022

**CARRIED**

Manager of Planning & Development Paige Boha was excused from the council meeting at 2:32 p.m.





**Res. No:**  
2022/215

**Recess: 2:32 p.m.**  
**Moved By:** Reeve Huber

THAT the time being 2:32 p.m. we take a 10 minute recess.

**CARRIED**

**Res. No:**  
2022/216

**Reconvene: 2:42 p.m.**  
**Moved By:** Reeve Huber

THAT the time being 2:42 p.m. we reconvene our regular meeting of Council.

**CARRIED**

Communications Officer Lee Chambers joined the council meeting at 2:42 p.m.

**Communications Officer Report: 2:42 p.m. to 3:45 p.m.**

Communications Officer Lee Chambers presented the Communication Report to Council which focused on the communication plans in the following areas:

- White City's annexation application to SMB;
- Women in Government;
- Emerald Park Fire Hall;
- upcoming Farmer's Market; and
- new residents' welcome package.

Communications Officer Lee Chambers was excused from the council meeting at 3:45 p.m.

**Council Reports & Roundtable: 3:45 p.m. to 4:00 p.m.**

Council presented their reports on the following topics:

- Southeast Library meeting update;
- Balgonie Fire Chief retirement celebration on March 26, 2022;
- update on the WCRM158 Wastewater Authority activities; and
- upcoming EMO meeting and training event on April 28, 2022.

**Chief Operations Officer Report: 4:02 p.m. to 4:36 p.m.**

Chief Operations Officer Sameh Nashed presented the COO Report on the following topics:

- White City's annexation application to SMB;
- WCRM158 Wastewater Expansion Project;
- Agreement between the RM and Communiskate dated March 10, 1998; and
- legal matters.



Res. No:  
2022/217

**WCRM158 Wastewater Expansion Project**  
**Moved By:** Councillor Tuchscherer

THAT due to the delay in receiving the full funding commitment from the Town of White City for their portion of the WCRM158 Wastewater Expansion Project and the RM of Edenwold's intention to complete the project on time, the Council for the RM of Edenwold No. 158 imposes the following conditions:

- The RM of Edenwold No. 158 will allow the Town of White City until Thursday, March 31, 2022 to receive Saskatchewan Municipal Board approval for their full funding commitment;
- THAT the Town of White City provides confirmation of their submission to the Saskatchewan Municipal Board no later than 5:00 p.m. on Friday, March 11, 2022;
- If the Saskatchewan Municipal Board approval is not received by March 31, 2022, the RM of Edenwold No. 158 is considering acquiring ownership of the project as per subsections 8.1 to 8.7 and 9.1 to 9.4 of Schedule "A" WCRM158 Wastewater Management Authority Constitution in the WCRM158 Wastewater Management Authority Multi-Municipality Wastewater Management Agreement dated January 26, 2010.

**CARRIED UNANIMOUSLY**

Res. No:  
2022/218

**Correspondence**  
**Moved By:** Councillor Tuchscherer

THAT the following correspondence be hereby acknowledged and filed:

- SGI: Business Recognition Assessment;
- SARM: News Release March 3, 2022;
- Johnson Shoyama Graduate School of Public Policy: Governance Courses Offered; and
- White City Fire Department: Fire Calls Feb 10, 19 & March 4, 2022.

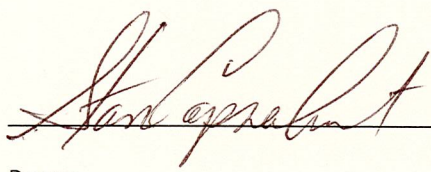
**CARRIED**

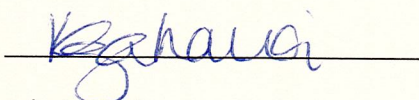
Res. No:  
2022/219

**Adjournment**  
**Moved By:** Councillor Brodt

THAT this meeting be hereby adjourned at 4:36 p.m. with our next regular meeting of Council to be held on Tuesday, March 22, 2022 commencing at 9:00 a.m.

**CARRIED**

  
Deputy Reeve

  
Administrator

