



**RM of Edenwold
Meeting Minutes
Regular Council Meeting March 22, 2022 - 09:00 AM**

Minutes of a Regular Meeting of the Council of the Rural Municipality of Edenwold No. 158 held on Tuesday, March 22, 2022, in the Council Chamber of the Municipal Building, located at 100 Hutchence Road, Emerald Park, Saskatchewan, the following were present:

- Reeve: Mitchell Huber (via Teams)
- Councillors: Division #1 Craig Strudwick (via Teams)
- Division #2 Stan Capnerhurst
- Division #4 Karen Kotylak (via Teams)
- Division #5 Dwayne Radmacher
- Division #6 Tim Brodt (via Teams)
- Division #7 Rod Tuchscherer
- Chief Operations Officer: Sameh Nashed (via Teams)
- Administrator: Karen Zaharia
- Financial Officer: Sara Gartshore
- Absent: Division #3 Alan Trainor

Call to Order

With a quorum present, Reeve Huber called the meeting to order at 9:10 a.m.

Res. No: Deputy Reeve to Chair Meeting
2022/220 **Moved By: Councillor Tuchscherer**

THAT we appoint Deputy Reeve Stan Capnerhurst to chair the council meeting as he is in attendance in person at the meeting.

CARRIED

Res. No: Rescind Motion #2022/205 from March 8, 2022 council meeting
2022/221 **Moved By: Deputy Reeve Capnerhurst**

THAT we rescind motion #2022/205 passed at the March 8, 2022 regular council meeting in regards to the discretionary use permit application for an artist studio at 2 Park Meadows Road.

CARRIED

Res. No: Meeting Minutes: March 8, 2022
2022/222 **Moved By: Councillor Brodt**

THAT the minutes of the regular meeting held on March 8, 2022 be approved, after rescinding motion #2022/205, as circulated and presented.

CARRIED

Res. No: Discretionary Use Permit Application - Artist Studio (2 Park Meadows Road)
2022/223 **Moved By: Councillor Brodt**

THAT the discretionary use permit application (Development Permit #22-012) for an artist studio at 2 Park Meadows Road be denied as the proposed growth of the studio would be more suitable in a business district.

CARRIED

Res. No:
2022/224

Public Hearing Minutes: March 8, 2022
Moved By: Councillor Kotylak

THAT the minutes of the public hearing meeting held on March 8, 2022 be approved as circulated and presented.

CARRIED

Res. No:
2022/225

List of Accounts:
Moved By: Councillor Strudwick

THAT the list of accounts consisting of Cheques #1135 to #1176 & 12 other EFT payments totaling \$213,489.80 plus March 1-15, 2022 payroll totaling \$46,804.15 be approved for payment.

CARRIED

Financial Officer Report: 9:25 a.m. to 9:52 a.m.

Financial Officer Sara Gartshore presented the Financial Officer Report which included an update on the municipality's financial activities, the sanitation levy bylaw being discussed at the public hearing today and a discussion on finalizing the 2022 operating and capital budget, 2022 mill rate and mill rate factors.

Financial Officer Sara Gartshore was excused from the council meeting at 9:52 a.m.

Manager of Engineering & Public Works Clark Gates joined the council meeting at 9:56 a.m.

Engineering & Public Works Report: 9:56 a.m. to 11:30 a.m.

Manager of Engineering & Public Works Clark Gates presented the Public Works Report on the following topics:

- summer hours for public works employees;
- recall of seasonal employees;
- Water Treatment Plant Maintenance Agreement Renewal;
- request for custom work from the Town of White City; and
- spring melt and drainage issues.

Res. No:
2022/226

Summer Hours for Public Works Employees
Moved By: Councillor Tuchscherer

That we hereby agree to the extension of summer hours for 2022 for the Rural Public Works Department to increase non-shop work days to 10 hours for the Rural Division and 9.5 hours for the Emerald Park & Utilities Division as of April 4, 2022.

CARRIED



Res. No:
2022/227

Rural Public Works Seasonal Employees Recall

Moved By: Councillor Radmacher

THAT three seasonal employees be called back to work immediately, dependant on their availability, for the public works department, and further; THAT we advertise for a seasonal maintenance personnel position with a 1A license being a mandatory requirement.

CARRIED

Res. No:
2022/228

Water Treatment Plant Maintenance Agreement

Moved By: Councillor Radmacher

THAT we authorize the Reeve and Administrator to sign the Water Treatment Plant Maintenance Agreement with certified operators Wade Hoffman, Derek Hradecki, Mitch McGillivray and Chris Anaka as the Contractors of this agreement with it noted this agreement will remain in effect until March 31, 2023.

CARRIED

Res. No:
2022/229

Town of White City: 2022 Custom Grader Work & Dust Control Request

Moved By: Councillor Brodt

THAT we approve the Town of White City's request for custom work for dust control and grading, with the following custom work rates and custom work policy for 2022:

- \$225.00 per hour plus applicable taxes for non-ratepayers and other municipal authorities, with a \$112.50 minimum charge plus applicable taxes;
- Custom work requests are to be in writing to the Administration Office;
- Custom work will be undertaken when the patrols are in the area;
- Custom work is not available in the winter; and
- Dust control product will be invoiced at 100% and road preparation will be invoiced at our standard custom work rates.

CARRIED

Engineering & Public Works Report (continued)

Clark Gates continued with the Engineering Report on the following projects:

- update on the fire hall progress;
- quantity dispute on the Grid 2190 clay capping project;
- gravel crushing price addendum;
- update on the well rehabilitation construction;
- Ministry of Highways Intersection Analysis & Safety Program Update; and
- proposed Great Plains Industrial Park local improvement project costing update and next steps.

Res. No:
2022/230

Final Payment - Grid 2190 Clay Capping Project

Moved By: Reeve Huber

THAT we authorize the final payment in the amount \$66,700.37 including applicable taxes (which consists of the final invoice amount of \$77,800.37 including applicable taxes less a credit of \$11,100.00 including applicable taxes) to the contractor for the Grid 2190 clay capping project.

CARRIED



Res. No: Ministry of Highways & Infrastructure Safety Program
2022/231 **Moved By:** Councillor Tuchscherer

THAT we accept the recommendations by the Ministry of Highways and Infrastructure Safety Program regarding future improvements to the intersection of Grid 624 and South Plains Road and the intersection of Great Plains Road and Emerald Park Road.

CARRIED

Financial Officer Sara Gartshore rejoined the council meeting at 11:20 a.m.

Res. No: Great Plains Industrial Park Proposed Water & Sewer Local Improvement Project
2022/232 **Moved By:** Reeve Huber

THAT we direct the Manager of Engineering and Public Works to prepare a report for the proposed water and sewer local improvement project for the Great Plains Industrial Park.

CARRIED

Res. No: Recess: 11:30 a.m.
2022/233 **Moved By:** Deputy Reeve Capnerhurst

THAT the time being 11:30 a.m. we take a 5 minute recess.

CARRIED

Res. No: Reconvene: 11:35 a.m.
2022/234 **Moved By:** Deputy Reeve Capnerhurst

THAT the time being 11:35 a.m. we reconvene our regular meeting of Council.

CARRIED

Chief Operations Officer Report: 11:37 a.m. to 12:37 a.m.

Chief Operations Officer Sameh Nashed presented the COO Report on the following topic:

- WCRM158 Wastewater Expansion Project.

Res. No: In Camera: 11:37 a.m.
2022/235 **Moved By:** Councillor Tuchscherer

THAT we recess and deliberations continue In Camera as a *Committee of the Whole* at 11:37 a.m. as per section 120(2)(a) of *The Municipalities Act* and 16(1)(c) of *The Local Authority Freedom of Information and Protection of Privacy Act*, to discuss the WCRM158 Wastewater Expansion Project.

CARRIED

Res. No: Out of Camera: 12:37 p.m.
2022/236 **Moved By:** Councillor Radmacher

THAT we move out of In Camera as a *Committee of the Whole* and reconvene the regular meeting of Council at 12:37 p.m.

CARRIED

Financial Officer Sara Gartshore and Manager of Engineering & Public Works Clark Gates were excused from the council meeting at 12:37 p.m.

Res. No:
2022/237

Recess: 12:37 p.m.
Moved By: Deputy Reeve Capnerhurst

THAT the time being 12:37 p.m. we recess for lunch.

CARRIED

Res. No:
2022/238

Reconvene: 1:30 p.m.
Moved By: Deputy Reeve Capnerhurst

THAT the time being 1:30 p.m. we reconvene our regular meeting of Council with it noted that Division #6 Councillor Tim Brodt had logged out of Teams from the council meeting and ratepayer Frank Szeles was in attendance in the council chamber gallery.

CARRIED

Manager of Planning & Development Paige Boha joined the council meeting at 1:30 p.m.

Res. No:
2022/239

Recess: 1:35 p.m.
Moved By: Councillor Tuchscherer

THAT the time being 1:35 p.m. we recess for the following public hearings:

- 1:35 p.m. Bylaw No. 2022-13: Zoning Map Amendment, Parcel A, SE 29-17-18-W2 (AR to IND1); and
- 1:40 p.m. Bylaw No. 2022-17: A Bylaw to Set Levies for the Purpose of Providing Waste, Recycling & Compost Collection Services.

CARRIED

Res. No:
2022/240

Reconvene: 1:45 p.m.
Moved By: Deputy Reeve Capnerhurst

THAT the time being 1:45 p.m. we reconvene our regular meeting of Council with it noted that ratepayer Frank Szeles left the council chamber gallery at 1:45 p.m. after the public hearings.

CARRIED

Manager of Planning & Development Paige Boha presented the Planning Report which provided an update on the planning and development activities of the Municipality and dates for the following upcoming public engagement events:

- SaskPower: March 29, 2022;
- Industry Night: April 27, 2022;
- Emerald Park Sector Plan: April 13 & 14, 2022.



Res. No:
2022/241

Bylaw No. 2022-13: Zoning Map Amendment, Parcel A, SW 29-17-18-W2 (AR to IND1) - 2nd Reading

Moved By: Councillor Kotylak

THAT Bylaw No. 2022-13 being a bylaw to amend Bylaw No. 2019-20 known as the Zoning Bylaw by rezoning Parcel A, Plan 88R70429, in SW 19-17-18 W2 from AR – Agricultural Resource to IND1 - General Industrial District be given second reading.

CARRIED

Res. No:
2022/242

Bylaw No. 2022-13: Zoning Map Amendment, Parcel A, SW 29-17-18-W2 (AR to IND1) - 3rd Reading

Moved By: Councillor Tuchscherer

THAT Bylaw No. 2022-13 being a bylaw to amend Bylaw No. 2019-20 known as the Zoning Bylaw by rezoning Parcel A, Plan 88R70429, in SW 19-17-18 W2 from AR – Agricultural Resource to IND1 - General Industrial District be given third and final reading, and further; THAT we instruct Administration to submit the bylaw to Community Planning for final approval.

CARRIED

Res. No:
2022/243

Subdivision Approval - Parcel A, NE 36-20-17-W2

Moved By: Councillor Tuchscherer

THAT we recommend subdivision approval of Parcel A in the NE 36-20-17 W2 as shown on the Plan of Proposed Subdivision prepared by Midwest Surveys Inc., dated the 3rd day of February 2022.

CARRIED

Res. No:
2022/244

Site Size Reduction - Parcel A, NE 36-20-17-W2

Moved By: Councillor Kotylak

THAT we approve of the reduced site size of Parcel A, NE 36-20-17 W2 under section 7.7.2 of Zoning Bylaw No. 2019-20 due to the intent of the subdivision being estate planning settlement and farmland consolidation.

CARRIED

Planners Ross Zimmermann and Alexa O'Hanley joined the council meeting at 2:00 p.m. via Teams and Chief Operations Officer Sameh Nashed left the council meeting by logging out of Teams at 2:00 p.m.

Delegation: 2:00 p.m. to 2:48 p.m.

Jennifer Taylor with Associated Engineering attended the council meeting via Teams at 2:00 p.m. to present the draft Emerald Park Sector Plan Report to Council.

Jennifer Taylor with Associated Engineering, Planners Ross Zimmermann and Alexa O'Hanley left the council meeting by logging out of Teams at 2:48 p.m.



Res. No:
2022/245

Bylaw No. 2022-20: Zoning Bylaw Amendment (Text Amendment) - 1st Reading
Moved By: Councillor Tuchscherer

THAT Bylaw No. 2022-20 being a bylaw to amend Bylaw No. 2019-20 known as the Zoning Bylaw with text changes to the following sections:

- a) General Changes – reduce confusion in the use of Municipal Road throughout the document (specifically in calculating development setbacks);
- b) 1.0 Introduction – fix typos and meet policy standards;
- c) 2.0 Definitions – fix typos and add new definitions that were missing;
- d) 3.0 Administration and Interpretation – meet policy standards and best practices, fix sentence structure, and move plan details into a more appropriate area (like-with-like);
- e) 4.0 General Regulations – fix typos, add missing table headers, simplify regulations concerning signage, and remove sections that were moved to another section;
- f) 5.0 Land Use Requirements, Development Standards and Conditions of Approval – fix typos;
- g) 7.0 Agricultural Resource District – allow new types of development;
- h) 8.0 Country Residential District 1 – allow new types of development;
- i) 14.0 Residential Manufactured Home – change section headings to improve understanding and ensure development meets safety best practices;
- j) 15.0 Community Service District – set more relaxed setbacks, change text to match ZB definitions, and allow new types of development; and
- k) 21.0 Future Development District – allow new types of development

be given first reading, and further; THAT we authorize the Planning Department to proceed with the public notification requirements and schedule a public hearing.

CARRIED

Res. No:
2022/246

Bylaw No. 2022-12: Zoning Map Amendment, Parcel B, NE 3-19-17 W2 (AR to CR1) - 1st Reading
Moved By: Councillor Radmacher

THAT Bylaw No. 2022-12 being a bylaw to amend Bylaw No. 2019-20 known as the Zoning Bylaw by rezoning Parcel B, NE 3-19-17 W2 from AR – Agricultural Resource to CR1 - Country Residential 1 be given first reading, and further; THAT we authorize the Planning Department to proceed with the public notification requirements and schedule a public hearing.

CARRIED

Res. No:
2022/247

Bylaw No. 2022-04: Caliber Contract Zone Amendment - Rescind 2nd Reading
Moved By: Councillor Kotylak

THAT motion #2022/106 for second reading of Bylaw No. 2022-04 being a bylaw to amend Bylaw No. 2019-20 known as the Zoning Bylaw by adding automotive detailing as a discretionary use in a contract zone, made on February 8, 2022 be rescinded due to a minor typographical error relating to minimum unit area.

CARRIED

Res. No:
2022/248

Bylaw No. 2022-04: Caliber Contract Zone Amendment - Rescind 3rd Reading
Moved By: Councillor Kotylak

THAT motion #2022/107 for third reading of Bylaw No. 2022-04 being a bylaw to amend Bylaw No. 2019-20 known as the Zoning Bylaw by adding automotive detailing as a discretionary use in a contract zone, made on February 8, 2022 be rescinded due to a minor typographical error relating to minimum unit area.



CARRIED

Res. No:
2022/249

Bylaw No. 2022-04: Caliber Contract Zone Amendment - 2nd Reading
Moved By: Councillor Kotylak

THAT Bylaw No. 2022-04 being a bylaw to amend Bylaw No. 2019-20 known as the Zoning Bylaw by adding automotive detailing as a discretionary use in a contract zone, be given second reading.

CARRIED

Res. No:
2022/250

Bylaw No. 2022-04: Caliber Contract Zone Amendment - 3rd Reading
Moved By: Councillor Radmacher

THAT Bylaw No. 2022-04 being a bylaw to amend Bylaw No. 2019-20 known as the Zoning Bylaw by adding automotive detailing as a discretionary use in a contract zone, be given third and final reading, and further; THAT we instruct Administration to submit the bylaw to Community Planning for approval without requiring public notice pursuant to Section 211 of *The Planning & Development Act*.

CARRIED

Res. No:
2022/251

Board of Revision - Removal of Member
Moved By: Councillor Strudwick

THAT we remove Chris Lane as a member from the RM of Edenwold No. 158 Board of Revision at Mr. Lane's request.

CARRIED

Manager of Planning & Development Paige Boha was excused from the council meeting at 3:01 p.m.

Res. No:
2022/252

Recess: 3:03 p.m.
Moved By: Deputy Reeve Capnerhurst

THAT the time being 3:03 p.m. we take a 5 minute recess.

CARRIED

Res. No:
2022/253

Reconvene: 3:08 p.m.
Moved By: Deputy Reeve Capnerhurst

THAT the time being 3:08 p.m. we reconvene our regular meeting of Council.

CARRIED

Res. No:
2022/254

MEEP Funding Reprioritization
Moved By: Councillor Strudwick

THAT we reprioritize funding under the Municipal Economic Enhancement Program by allocating:

- \$85,000 towards 'Back Up Water Well';
- \$40,000 towards 'Water Well Rehabilitation';
- \$225,000 towards 'Fire Hall';
- \$50,000 towards 'Gravel Crushing';
- \$50,000 towards 'Strategic Plan 2021-2025';
- \$50,000 towards 'Street Paving - Emerald Park (6 Roads)';
- \$86,000 towards 'Street Paving - Percival Drive, Great Plains Industrial Park';
- \$14,000 towards 'Administration Office/Fire Hall Parking Lot Paving';

- \$30,000 towards 'Bridge Rehabilitation';
- \$10,000 towards 'Community Compost Bins'; and
- \$5,341 towards 'Pedestrian Crossing Signage Emerald Park'; while ensuring the total amount of MEEP Funding allocated to all projects is equal to the financial contribution per section 4.2 of the MEEP Funding Agreement.

CARRIED

Res. No:
2022/255

Bylaw No. 2022-17: A Bylaw to Set Levies for the Purpose of Providing Waste, Recycling & Compost Collection Services - 2nd Reading
Moved By: Councillor Radmacher

THAT Bylaw No. 2022-17 being a bylaw to set levies for the purpose of providing waste, recycling and compost collection services be given second reading.

CARRIED

Res. No:
2022/256

Bylaw No. 2022-17: A Bylaw to Set Levies for the Purpose of Providing Waste, Recycling & Compost Collection Services - 3rd Reading
Moved By: Councillor Tuchscherer

THAT Bylaw No. 2022-17 being a bylaw to set levies for the purpose of providing waste, recycling and compost collection services be given third and final reading.

CARRIED

Res. No:
2022/257

RM's Annual Notice to Consumers: Drinking Water Quality & Compliance Report
Moved By: Councillor Kotylak

THAT we hereby acknowledge the Annual Notice to Consumers: Drinking Water Quality and Compliance Report dated March 18, 2022 which has been submitted to Water Security Agency, posted on our website and will be mailed with the first quarter utility billing in April 2022.

CARRIED

Res. No:
2022/258

RM of North Qu'Appelle No. 187 - Development Appeal Board & Board of Revision Agreements
Moved By: Councillor Tuchscherer

THAT we direct the Administrator and Deputy Reeve to sign both the Development Appeals Board Agreement and the Board of Revision Agreement signed by the RM of North Qu'Appelle No. 187, as written.

CARRIED

Res. No:
2022/259

Bylaw No. 2022-22: A Bylaw to Regulate the Speed Limit of Motor Vehicles (60 km/hr) - 1st Reading
Moved By: Councillor Kotylak

THAT Bylaw No. 2022-22 being a bylaw to regulate the speed limit of motor vehicles (60 km/hour zones) be given first reading.

CARRIED



Res. No:
2022/260

Bylaw No. 2022-22: A Bylaw to Regulate the Speed Limit of Motor Vehicles (60 km/hr) - 2nd Reading

Moved By: Reeve Huber

THAT Bylaw No. 2022-22 being a bylaw to regulate the speed limit of motor vehicles (60 km/hour zones) be given second reading.

CARRIED

Res. No:
2022/261

Bylaw No. 2022-22: A Bylaw to Regulate the Speed Limit of Motor Vehicles (60 km/hr) - 3 Readings

Moved By: Councillor Tuchscherer

THAT Bylaw No. 2022-22 being a bylaw to regulate the speed limit of motor vehicles (60 km/hour zones) be given three readings at this meeting.

CARRIED UNANIMOUSLY

Res. No:
2022/262

Bylaw No. 2022-22: A Bylaw to Regulate the Speed Limit of Motor Vehicles (60 km/hr) - 3rd Reading

Moved By: Councillor Strudwick

THAT Bylaw No. 2022-22 being a bylaw to regulate the speed limit of motor vehicles (60 km/hour zones) be given third and final reading.

CARRIED

Res. No:
2022/263

Tax Abatement - Roll 4004

Moved By: Reeve Huber

THAT we abate the 2020 and 2021 taxes and reverse the tax enforcement costs and interest charges on the outstanding taxes for Parcel A, SE 4-19-17 W2 due to this property being assessed as taxable when it should have been exempt under Section 292 (1)(e)(ii) of *The Municipalities Act*.

| Roll # | Legal Description | MUN | PVSD | TAX ENF | INTEREST | TOTAL |
|--------|-------------------|------------|------------|---------|----------|------------|
| 4004 | A, SE 4-19-17 W2 | \$1,961.29 | \$3,133.85 | \$85.51 | \$761.55 | \$5,942.20 |

CARRIED

Administration Report: 3:25 p.m. to 3:28 p.m.

Administrator Karen Zaharia presented the Administration Report on the following topics:

- finalizing the 2022 Assessment Roll;
- human resource matter; and
- Service Tracker reports for the period of March 5 to March 18, 2022.

Council Reports & Roundtable: 3:28 p.m. to 3:34 p.m.

Council presented their reports on the following topics:

- quotes for a new fire truck;
- WCRM158 Wastewater Authority activities;
- interview of Councillor Kotylak by the Quad Town Forum for the Women in Government coverage; and
- drainage concerns in Mission Pointe Estates.

Res. No:
2022/264

Purchase of Fire Truck

Moved By: Councillor Tuchscherer

THAT we accept the price quote from Acres Industries Inc. dated November 23, 2021 for a new VORTEX series Emergency Vehicle c/w 2022 Freightliner M2-106 4-Door Chassis in the amount of \$450,783.07 plus applicable taxes.

CARRIED

Res. No:
2022/265

Correspondence

Moved By: Councillor Kotylak

THAT the following correspondence be hereby acknowledged and filed:

- Agriculture in the Classroom Newsletter

CARRIED

Res. No:
2022/266

Adjournment

Moved By: Councillor Tuchscherer

THAT this meeting be hereby adjourned at 3:36 p.m. with our next regular meeting of Council to be held on Tuesday, April 12, 2022 commencing at 9:00 a.m.

CARRIED

Reeve



Administrator

