

**RM of Edenwold
Meeting Minutes
Regular Council Meeting April 12, 2022 - 09:00 AM**

Minutes of a Regular Meeting of the Council of the Rural Municipality of Edenwold No. 158 held on Tuesday, April 12, 2022, in the Council Chamber of the Municipal Building, located at 100 Hutchence Road, Emerald Park, Saskatchewan, the following were present:

Reeve: Mitchell Huber

- Councillors: Division #1 Craig Strudwick
- Division #2 Stan Capnerhurst
- Division #3 Alan Trainor
- Division #4 Karen Kotylak
- Division #5 Dwayne Radmacher
- Division #6 Tim Brodt
- Division #7 Rod Tuchscherer

Chief Operations Officer: Sameh Nashed

Administrator: Karen Zaharia

Call to Order

With a quorum present, Reeve Huber called the meeting to order at 9:00 a.m.

Res. No:
2022/283

In Camera: 9:01 a.m.
Moved By: Councillor Capnerhurst

THAT we recess and continue deliberations In Camera as a *Committee of the Whole* at 9:01 a.m. as per section 120(2)(a) of *The Municipalities Act* and section 16(1)(a) of *The Local Authority Freedom of Information and Protection of Privacy Act*, to discuss White City's annexation application at the Saskatchewan Municipal Board and section 16(1)(c) of *The Local Authority Freedom of Information and Protection of Privacy Act* the WCRM158 Wastewater Expansion Project.

CARRIED

Res. No:
2022/284

Out of Camera: 10:31 a.m.
Moved By: Councillor Brodt

THAT we move out of In Camera as a *Committee of the Whole* and reconvene the regular meeting of Council at 10:31 a.m.

CARRIED

Res. No:
2022/285

WCRM158 Wastewater Authority Administrator
Moved By: Councillor Capnerhurst

THAT we approve the hiring of an Administrator by the WCRM158 Wastewater Authority at the salary in accordance with the WCRM158 Wastewater Authority salary schedule.

CARRIED

Res. No:
2022/286

Workspace for WCRM158 Wastewater Authority Administrator at RM Municipal Office

Moved By: Councillor Brodt

THAT we provide workspace at the RM Municipal Office for the WCRM158 Administrator and that the RM's IT Specialist set up the IT system for the WCRM158 Wastewater Authority Administrator and that service and any supplies be invoiced to the WCRM158 Wastewater Authority.

CARRIED

Planner Ross Zimmermann joined the council meeting in the council chamber gallery at 10:32 a.m.

Delegation: 10:32 a.m.

Town of Balgonie Superintendent Shaun McBain attended the council meeting to discuss the Town of Balgonie's contribution request towards construction of their new Aquatic Centre and the RM of Edenwold's commitment would be conditional upon on the Town of Balgonie successfully receiving grant funding through the "Investing in Canada Infrastructure Program (ICIP)".

Town of Balgonie Superintendent Shaun McBain and RM Planner Ross Zimmermann left the council meeting at 10:45 a.m.

Res. No:
2022/287

Recess: 10:45 a.m.

Moved By: Reeve Huber

THAT the time being 10:45 a.m. we take a 10 minute recess.

CARRIED

Res. No:
2022/288

Reconvene: 10:55 a.m.

Moved By: Reeve Huber

THAT the time being 10:55 a.m. we reconvene our regular meeting of Council.

CARRIED

Financial Officer Sara Gartshore joined the council meeting at 10:55 a.m.

Res. No:
2022/289

Meeting Minutes: March 22, 2022

Moved By: Councillor Strudwick

THAT the minutes of the regular meeting held on March 22, 2022 be approved as circulated and presented.

CARRIED

Res. No:
2022/290

Public Hearing Minutes: March 22, 2022

Moved By: Councillor Strudwick

THAT the minutes of the public hearing meeting held on March 22, 2022 be approved as circulated and presented.



CARRIED

Res. No:
2022/291

Special Council Meeting Minutes: April 5, 2022
Moved By: Councillor Kotylak

THAT the minutes of the special council meeting held on April 5, 2022 be approved as circulated and presented.

CARRIED

Res. No:
2022/292

List of Accounts
Moved By: Councillor Capnerhurst

THAT the list of accounts consisting of cheques #1177 to #1253 & 12 other EFT payments totaling \$352,419.97 plus March 16-31, 2022 payroll totaling \$73,217.54 be approved for payment.

CARRIED

Res. No:
2022/293

Bank Reconciliations: March 31, 2022
Moved By: Councillor Strudwick

THAT the March 2022 bank reconciliations be acknowledged as presented.

CARRIED

Financial Officer Report: 10:55 a.m. to 11:01 a.m.

Financial Officer Sara Gartshore presented the Financial Officer Report which provided a review of the Municipality's financial activities for March 2022.

Res. No:
2022/294

Statement of Financial Activities & Financial Position - March 2022
Moved By: Councillor Tuchscherer

THAT we approve the Statement of Financial Activities and Financial Position for March 2022 as circulated and presented.

CARRIED

Financial Officer Sara Gartshore was excused from the council meeting at 11:01 a.m.

Council Reports & Roundtable: 11:01 a.m. to 11:04 a.m.

Council presented their reports on the following topics:

- rural drainage concerns from the spring run-off that have been addressed; and
- sewer back-up on Woods Crescent that occurred in March.

Manager of Engineering & Public Works Clark Gates joined the council meeting at 11:04 a.m.



Engineering & Public Works Report: 11:04 a.m. to 11:54 a.m.

Manager of Engineering & Public Works Clark Gates presented the Public Works Report on the following topics:

- seasonal public works employees hired;
- March 2022 water report;
- fuel contract expiring at the end of April and fuel tender to be posted on SaskTenders;
- Saskatchewan Safety Council's request for use of Carson Business Park subdivision roads for Slow Speed Saturday event taking place on May 14, 2022;
- door repairs at the RM Municipal Office;
- spring clean up bins in Emerald Park from April 30 to May 15, 2022;
- update on the Balgonie Grid rehabilitation; and
- planning and implementation of the 2022 Gravel Program for the Municipality.

Res. No:
2022/295

Saskatchewan Safety Council: Road Use Request

Moved By: Councillor Trainor

THAT we approve the Saskatchewan Safety Council's request for the use of roads in the Carson Business Park subdivision for Slow Speed Saturday taking place on Saturday, May 14, 2022.

CARRIED

Engineering & Public Works Report (continued)

Clark Gates continued with the Engineering Report on the following projects:

- update on the fire hall progress;
- gravel crushing price addendum;
- update on the piezometer construction;
- update on the well rehabilitation;
- presentation of the report for the proposed Great Plains Industrial Park water and sewer local improvement project; and
- a review of the tennis/pickleball court surfacing options.

Res. No:
2022/296

March 2022 Water Report

Moved By: Councillor Strudwick

THAT we accept the March 2022 Monthly Water Report as presented with it noted no upset conditions occurred during this period.



CARRIED

Res. No:
2022/297

Local Improvement Report - Great Plains Industrial Park Water & Sewer Main Extensions

Moved By: Councillor Tuchscherer

THAT the Report prepared by Manager of Engineering and Public Works Clark Gates, with respect to the local improvement listed below, be adopted; that application be made under clause 5(1)(b) of *The Local Improvement Act, 1993* to the Saskatchewan Municipal Board, Local Government Committee, to undertake this work/service as a local improvement at an estimated cost of \$1,180,000.00:

The description of the work/service is water and sewer main extensions for the locations of:

- South Plains Road from Great Plains Industrial Drive to Hutchence Road;
- Industrial Drive from Great Plains Industrial Drive to South Plains Road;
- Great Plains Industrial Drive from South Plains Road to Industrial Drive; and

that the land described above is specifically or directly benefited by reason of this local improvement differently from or greater than that generally received by landowners in the municipality.

CARRIED

Manager of Engineering & Public Works Clark Gates was excused from the council meeting at 11:54 a.m.

Council Reports & Roundtable: 11:54 a.m. to 12:05 p.m.

Council continued presenting their reports on the following topics:

- civic addressing;
- overweight permits for septic trucks using RM road going to the Town of Balgonie lagoon; and
- missing Township/Range Road signage along Highway 48 and North Service Road.

Res. No:
2022/298

Customer Relations Mgmt Agent: E. Roettger - term employment ending April 19, 2022

Moved By: Councillor Brodt

THAT we hereby acknowledge that the last day for Customer Relations Management Agent Elise Roettger will be April 15, 2022 as she will be going on maternity leave, with it noted that her term position was scheduled to end on April 19, 2022, and further, we wish her all the best in her future endeavours.

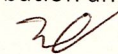
CARRIED

Res. No:
2022/299

New Hire: Seasonal Public Works Maintenance Personnel - D. Gelmich

Moved By: Councillor Brodt

THAT Dale Gelmich be hired as a Full-time Seasonal Public Works Maintenance Personnel for our Rural Division at the salary in accordance with the Municipality's 2022 Salary Schedule, attached to and forming part of these minutes, contingent upon completion of our mandatory 3 month probation and as per the signed Offer of Employment.



CARRIED

Res. No: **Returning Seasonal Employees**
2022/300 **Moved By:** Councillor Radmacher

THAT seasonal employee Dean Mohr was called back to work on March 28, 2022 for the Public Works Department's Emerald Park Division and seasonal employee Richard Shanks was called back to work on April 4, 2022 for the Rural Division, at the salaries in accordance with the Municipality's 2022 Salary Schedule, attached to and forming part of these minutes.

CARRIED

Res. No: **Sale of Tax Title Property: Lot 1, Block 2, Plan 102016370**
2022/301 **Moved By:** Councillor Kotylak

THAT we hereby approve the sale of 101 Slater Crescent, Lot 1, Block 2, Plan 102016370 in Mission Pointe Estates for the highest bid received from M. Hoehn through McDougall Auctioneers Ltd. on April 8, 2022 in the amount of \$170,000.00, and further; THAT we direct the Administrator to sign the Offer to Purchase.

CARRIED

Res. No: **2022 Education Property Tax Mill Rates**
2022/302 **Moved By:** Councillor Capnerhurst

THAT we acknowledge the Saskatchewan Education Property Tax mill rates to be levied in respect to every school division and property class for the 2022 taxation year which have changed from 2021. The rates are as follows:

Agricultural	1.42 mills
Residential	4.54 mills
Commercial/Industrial	6.86 mills
Resource (oil, gas, mines & pipelines)	9.88 mills

CARRIED

Declaration of Conflict of Interest

Councillor Karen Kotylak declared a conflict of interest to the agenda item "Pilot Butte Rodeo Sponsorship" and left the council meeting at 12:13 p.m.

Res. No: **Pilot Butte Rodeo Sponsorship**
2022/303 **Moved By:** Councillor Brodt

THAT we provide \$500 to the Pilot Butte Community CCA 2022 Rodeo as part of the Bronze Partnership.

CARRIED

Councillor Karen Kotylak rejoined the council meeting at 12:14 p.m.

Res. No: **Recess: 12:15 p.m.**
2022/304 **Moved By:** Reeve Huber

THAT the time being 12:15 p.m. we recess for lunch.



CARRIED

Res. No:
2022/305

Reconvene: 1:00 p.m.
Moved By: Reeve Huber

THAT the time being 1:00 p.m. we reconvene our regular meeting of Council.

CARRIED

Manager of Planning & Development Paige Boha joined the council meeting at 1:00 p.m.

Planning & Development Report: 1:00 p.m. to 1:35 p.m.

Manager of Planning & Development Paige Boha provided an update on the planning and development activities of the Municipality, an update from the SaskPower presentation held on March 29, 2022 and a reminder of the following upcoming public engagement events:

- Emerald Park Sector Plan: April 13 & 14, 2022;
- Industry Night: April 27, 2022.

Res. No:
2022/306

Recess: 1:35 p.m.
Moved By: Reeve Huber

THAT the time being 1:35 p.m. we recess for the following public hearings:

- 1:35 p.m. Discretionary Use Application: Welding & Repair Business at NW 14-20-17 W2; and
- 1:40 p.m. Discretionary Use Application: Home Based Business 110 Aspen Village Drive.

CARRIED

Res. No:
2022/307

Reconvene: 1:41 p.m.
Moved By: Reeve Huber

THAT the time being 1:41 p.m. we reconvene our regular meeting of Council.

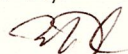
CARRIED

Res. No:
2022/308

Discretionary Use Development Permit for a Home-based Business, Rural at NW 14-20-17 W2
Moved By: Councillor Strudwick

THAT we approve the application for a home-based business, rural at NW-14-20-17 W2 and instruct the Development Officer to issue a permit with the following conditions:

1. That the site is developed in accordance with the attached site plan;
2. That any changes to the site plan require the approval of the RM;
3. Parking of vehicles and other equipment being repaired must be within the landscaped part of the yard, not visible from the road and be in a neat and orderly manner;
4. This permit allows for a rural home-based business only and development shall be in compliance with S.5.4 of Zoning Bylaw 2019-20, attached;
5. This permit is subject to the standards and requirements of provincial regulations and other municipal bylaws; and
6. No person shall cause or permit any lands to become untidy or unsightly (Noise and Nuisance Abatement Bylaw No. 2021-44).



CARRIED

Res. No:
2022/309

Discretionary Use Development Permit for a Home-based Business, Minor at 110 Aspen Village Drive

Moved By: Councillor Trainor

THAT we approve the discretionary use development permit application for a Home-Based Business, Minor at 110 Aspen Village Drive and instruct the Development Officer to issue a permit with the following conditions:

1. That the site is developed in accordance with the attached site plan;
2. That any changes to the site plan require approval from the RM;
3. Patients shall park in the driveway of the home at 110 Aspen Village Drive and at no time shall they park on the street or in the cul-de-sac;
4. This permit allows for a Home-Based Business, Minor only and development shall be in compliance with S. 5.3 of Zoning Bylaw 2019-20, attached;
5. This permit is subject to the standards and requirements of provincial regulations and other municipal bylaws; and
6. No person shall cause or permit any lands to become untidy or unsightly (Noise and Nuisance Abatement Bylaw No. 2021-44).

CARRIED

Manager of Planning & Development Paige Boha was excused from the council meeting at 1:42 p.m.

Res. No:
2022/310

Town of Balgonie - Contribution Request for New Aquatic Centre

Moved By: Councillor Tuchscherer

THAT we commit \$100,000.00 to the Town of Balgonie in 2023 for their new Aquatic Centre conditional upon the Town receiving grant funding approval from the Investing in Canada Infrastructure Program (ICIP).

CARRIED

Res. No:
2022/311

Recess: 2:03 p.m.

Moved By: Reeve Huber

THAT the time being 2:03 p.m. we take a 5 minute recess.

CARRIED

Res. No:
2022/312

Reconvene: 2:08 p.m.

Moved By: Reeve Huber

THAT the time being 2:08 p.m. we reconvene our regular meeting of Council.

CARRIED

Res. No:
2022/313

Agreement for Board of Revision & Development Appeals Board Secretary Services

Moved By: Councillor Capnerhurst

THAT we authorize the Reeve and Administrator to sign the Contract Agreement for Board of Revision and Development Appeals Board Secretary Services with Aileen Swenson of Kendal, SK.



CARRIED

Res. No: 2021 Census Recount Request
2022/314 **Moved By:** Councillor Brodt

THAT we request a formal review of census data for the census subdivision of 'Edenwold No. 158, Rural Municipality (RM) Saskatchewan' based on the following reasons:

- A 2021 total private dwelling count of 1,576, indicating an increase of 30 dwellings from the 2016 count of 1,546, compared to approx. 122 single family dwelling building permits issued by the municipality between 2017 and 2021;
- A 2021 total private dwelling count of 1,576, indicating an increase of 30 dwellings from the 2016 count of 1,546, compared to approx. 107 subdivision applications approved by the municipality between 2017 and 2021, understanding that not all subdivisions create new residential properties and that subdivisions that create multiple new residential properties are included under a single subdivision application.

CARRIED

Res. No: 2022-23: Amendment to Nuisance & Noise Bylaw No. 2021-44 (Loud
2022/315 **Vehicles) - 1st Reading**
Moved By: Councillor Tuchscherer

THAT Bylaw No. 2022-23 being a bylaw to amend Bylaw No. 2021-44 known as the Nuisance and Noise Bylaw with text changes to the following sections to address loud vehicles:

- Section 1. Definitions
- Section 5. Noise Prohibition
- Section 6. Inspection, Enforcement, and Penalties

be given first reading.

CARRIED

IT Specialist Manjunath Nagendrappa joined the council meeting at 2:20 p.m.

IT Specialist Report: 2:20 p.m. to 2:56 p.m.

IT Specialist Manjunath Nagendrappa presented the IT Specialist Report to Council with an update on the Municipality's IT plans implemented and the proposed IT plan for the WCRM158 Wastewater Authority.

IT Specialist Manjunath Nagendrappa was excused from the council meeting at 2:56 p.m.

Administration Report: 2:56 p.m. to 3:00 p.m.

Administrator Karen Zaharia presented the Administration Report to Council on the following topics:

- update on tax title property auction results;
- 2022 Assessment Roll opened April 8, 2022 with a 30 day appeal period and will close on May 9, 2022;
- RCMP carbine recertification training at Regina Wildlife Federation scheduled to take place during various dates between the middle of April and middle of October, 2022; and
- Service Tracker reports for the period of March 19, 2022 to April 8, 2022.



CSOs Cole Shaw and Ankit Rampal joined the council meeting at 3:00 p.m.

CSO Report: 3:10 p.m. to 3:27 p.m.

Community Safety Officers Cole Shaw and Ankit Rampal presented the CSO Report to Council on the following topics:

- traffic and bylaw enforcement (including animal and parking complaints) during March 2022;
- completion of weights and measures training session with Saskatchewan Highway Patrol; and
- update from bylaw court on April 8, 2022.

CSOs Cole Shaw and Ankit Rampal were excused from the council meeting at 3:27 p.m.

Res. No:
2022/316

Correspondence

Moved By: Councillor Radmacher

THAT the following correspondence be hereby acknowledged and filed:

- White Butte RCMP - February 2022 Occurrence Reports;
- Ministry of Government Relations - The Construction Codes Act;
- SaskEnergy: Natural Gas Line Inspection Letter;
- Pilot Butte Public Library Board Donation Request; and
- APAS: Spring 2022 APAS Update.

CARRIED

Communications Officer Lee Chambers joined the council meeting at 3:33 p.m.

Communications Report: 3:33 p.m. to 4:13 p.m.

Communications Officer Lee Chambers presented the Communications Report on the following topics:

- public relations and the media;
- events and community promotion;
- Municipal District project;
- You Tube channel created and use of Facebook Live for events; and
- increased presence on social media for upcoming events.

Communications Officer Lee Chambers was excused from the council meeting at 4:13 p.m.

Chief Operations Officer Report: 4:13 p.m. to 4:45 p.m.

Chief Operations Officer Sameh Nashed presented the COO Report on the following topics:

- WCRM158 Wastewater Authority activities and the Expansion Project; and
- update on the Municipal District project.



Res. No:
2022/317

Adjournment
Moved By: Councillor Radmacher

THAT this meeting be hereby adjourned at 4:45 p.m. with our next regular meeting of Council to be held on Tuesday, April 26, 2022 commencing at 9:00 a.m.

CARRIED

Reeve



Administrator

