

**RM of Edenwold
Meeting Minutes
Regular Council Meeting May 10, 2022 - 09:00 AM**

Minutes of a Regular Meeting of the Council of the Rural Municipality of Edenwold No. 158 held on Tuesday, May 10, 2022, in the Council Chamber of the Municipal Building, located at 100 Hutchence Road, Emerald Park, Saskatchewan, the following were present:

Reeve: Mitchell Huber

- Councillors: Division #1 Craig Strudwick
- Division #2 Stan Capnerhurst
- Division #3 Alan Trainor
- Division #4 Karen Kotylak
- Division #5 Dwayne Radmacher
- Division #6 Tim Brodt
- Division #7 Rod Tuchscherer

Chief Operations Officer: Sameh Nashed

Administrator: Karen Zaharia

Financial Officer: Sara Gartshore

Call to Order

With a quorum present, Reeve Huber called the meeting to order at 9:00 a.m.

Res. No: Meeting Minutes: April 26, 2022
2022/345 **Moved By:** Councillor Strudwick

THAT the minutes of the regular meeting held on April 26, 2022 be approved as circulated and presented.

CARRIED

Res. No: Public Hearing Minutes: April 26, 2022
2022/346 **Moved By:** Councillor Kotylak

THAT the minutes of the public hearing meeting held on April 26, 2022 be approved as circulated and presented.

CARRIED

Res. No: List of Accounts:
2022/347 **Moved By:** Councillor Brodt

THAT the list of accounts consisting of cheques #1297 to #1386 & 12 other EFT payments totaling \$1,168,822.24 plus April 16-30, 2022 payroll totaling \$78,557.46 approved for payment.

CARRIED

Res. No: Bank Reconciliations: April 30, 2022
2022/348 **Moved By:** Councillor Tuchscherer

THAT the April 2022 bank reconciliations be acknowledged as presented.

CARRIED

Financial Officer Report: 9:15 a.m. to 9:20 a.m.

Financial Officer Sara Gartshore presented the Financial Officer Report which provided a review of the Municipality's financial activities for April 2022.

Res. No:
2022/349

Statement of Financial Activities & Financial Position - April 2022

Moved By: Councillor Kotylak

THAT we approve the Statement of Financial Activities & Financial Position for April 2022 as circulated and presented.

CARRIED

Financial Officer Sara Gartshore was excused from the council meeting at 9:21 a.m.

Res. No:
2022/350

List of Lands in Arrears

Moved By: Councillor Tuchscherer

THAT the List of Lands in Arrears dated May 6, 2022 be hereby acknowledged as presented in accordance to Section 3 of *The Tax Enforcement Act*; and further, THAT the Tax Enforcement List be advertised in The Quad Town Forum and as per Section 3(3) of *The Tax Enforcement Act*, parcels of land of which the amount of taxes in arrears do not exceed one half of the immediately preceding years levy, not be included in the list.

CARRIED

Res. No:
2022/351

Community Monthly Newsletters for 2022

Moved By: Councillor Brodt

THAT a contribution be forwarded to the following towns for the community monthly newsletters for 2022:

- Town of Balgonie \$400.00; and
- Town of Pilot Butte \$400.00.

CARRIED

Manager of Engineering & Public Works Clark Gates joined the council meeting at 9:24 a.m.

Engineering & Public Works Report: 9:24 a.m. to 10:30 a.m.

Manager of Engineering & Public Works Clark Gates presented the Public Works Report on the following topics:

- human resources.

Res. No:
2022/352

In Camera: 9:24 a.m.

Moved By: Councillor Kotylak

THAT we recess and continue deliberations *In Camera as a Committee of the Whole* at 9:24 a.m. as per section 120(2)(a) of *The Municipalities Act* and 16(1)(b) of *The Local Authority Freedom of Information and Protection of Privacy Act*, to discuss human resources.

CARRIED

Councillor Stan Capnerhurst joined the council meeting at 9:47 a.m.

Res. No:
2022/353

Out of Camera: 9:47 a.m.
Moved By: Councillor Brodt

THAT we move out of *In Camera as a Committee of the Whole* and reconvene the regular meeting of Council at 9:47 a.m.

CARRIED

Engineering & Public Works Report (continued):

Clark Gates continued the Public Works Report on the following topics:

- procurement of grader blades;
- spring clean-up bins from April 30 to May 15, 2022;
- completion of street sweeping;
- completion of tree and bush trimming;
- public works crews working on garbage pickup the week of May 9th;
- road gravelling;
- dust control scheduled for May 16 - 20, 2022;
- water treatment plant operations;
- pothole repair and crack sealing scheduled to begin May 24, 2022; and
- 2 mowers and one snowblower to be put up for auction.

Clark Gates presented the Engineering Report on the following topics:

- fire hall progress;
- gravel crushing;
- proposed Great Plains Industrial Park water and sewer local improvement project;
- interior office renovation;
- eligible projects for Canada Community-Building Fund Program (formerly Gas Tax Fund); and
- drainage issues in the Kish Mall alley.

Res. No:
2022/354

Purchase of Grader Blades
Moved By: Councillor Brodt

THAT we accept the price quote from Brandt Tractor Ltd. dated April 14, 2022 in the amount of \$39,872.00 plus applicable taxes for grader blades.

CARRIED

Res. No:
2022/355

Equipment To Be Sold By Public Auction
Moved By: Councillor Strudwick

THAT we authorize the Manager of Engineering & Public Works to sell the two (2) mowers and one (1) snowblower by public auction at McDougall Auctioneers Ltd:

- Woods TBW180 15' pull mower;
- 2016 11' Land Pride AFM 3011 All-Flex mower; and
- Bobcat SB200 snowblower.

CARRIED



Manager of Engineering & Public Works Clark Gates was excused from the council meeting at 10:30 a.m.

Res. No:
2022/356

Recess: 10:30 a.m.
Moved By: Reeve Huber

THAT the time being 10:30 a.m. we take a 12-minute recess.

CARRIED

Res. No:
2022/357

Reconvene: 10:42 a.m.
Moved By: Reeve Huber

THAT the time being 10:42 a.m. we reconvene our regular meeting of Council.

CARRIED

Res. No:
2022/358

April 2022 Water Report
Moved By: Councillor Tuchscherer

THAT we accept the April 2022 Monthly Water Report as presented with it noted no upset conditions occurred during this period.

CARRIED

Res. No:
2022/359

Tax Adjustment Request - PT SE 20-18-18 W2 - Roll 1003 & 1004
Moved By: Councillor Kotylak

THAT we abate the school portion of the 2021 taxes and provide an interest reversal for the following roll numbers pursuant to sections 208 and 296 of *The Municipalities Act* due to an assessment error:

Roll #	Legal Description	PVSD	INTEREST REVERSAL	TOTAL
1003	PT SE 20-18-18 W2	2,012.98	179.04	2,192.02
1004	PT SE 20-18-18 W2	1,547.61	134.77	1,682.38

CARRIED

Res. No:
2022/360

Bylaw No. 2022-26: A Bylaw Requiring the Securing of Vehicles Transporting Materials - 1st Reading
Moved By: Councillor Trainor

THAT Bylaw No. 2022-26 being a bylaw requiring the securing of vehicles transporting materials be given first reading.

CARRIED

Res. No:
2022/361

Bylaw No. 2022-26: A Bylaw Requiring the Securing of Vehicles Transporting Materials - 2nd Reading
Moved By: Councillor Brodt

THAT Bylaw No. 2022-26 being a bylaw requiring the securing of vehicles transporting materials be given second reading.

CARRIED

Res. No:
2022/362

**Bylaw No. 2022-26: A Bylaw Requiring the Securing of Vehicles Transporting
Materials - 3 Readings**

Moved By: Councillor Tuchscherer

THAT Bylaw No. 2022-26 being a bylaw requiring the securing of vehicles transporting materials be given three readings at this meeting.

CARRIED UNANIMOUSLY

Res. No:
2022/363

**Bylaw No. 2022-26: A Bylaw Requiring the Securing of Vehicles Transporting
Materials - 3rd Reading**

Moved By: Councillor Kotylak

THAT Bylaw No. 2022-26 being a bylaw requiring the securing of vehicles transporting materials be given third and final reading.

CARRIED

Res. No:
2022/364

SMB Approval to Borrow

Moved By: Councillor Capnerhurst

THAT we acknowledge the Saskatchewan Municipal Board's (SMB) approval for the Municipality to borrow \$6,000,000.00 for the WCRM158 Wastewater Expansion Project by way of bank loan, and further; THAT we direct Administration to prepare the borrowing bylaw and proceed with the public notification requirements.

CARRIED

Administration Report: 10:50 a.m. to 11:02 a.m.

Administrator Karen Zaharia presented the Administration Report on the following topics:

- assessment appeals received by the deadline of May 9, 2022;
- update on the Municipality's coyote control program; and
- Service Tracker reports for the period April 23 to May 5, 2022.

Chief Operations Officer Report: 11:02 a.m. to 11:39 a.m.

Chief Operations Officer Sameh Nashed presented the COO Report on the following topics:

- salary benchmarking;
- human resources;
- procurement of office furniture;
- committee reports; and
- financial contribution request from Communiskate.

Council Reports & Roundtable: 11:39 a.m. to 12:01 p.m.

Council presented their reports on the following topics:

- tennis/pickleball court surfacing upgrades;
- positive feedback has been received on the dog park;
- dash cams and body cams for CSOs;
- Fire Chiefs' meeting scheduled for May 11, 2022;
- new fire truck arriving on May 24, 2022;
- update from RCMP meeting on April 21, 2022;
- update from RM158 Rural Crime Watch meeting on May 6, 2022; and
- update on the WCRM158 Wastewater Authority activities.



Res. No:
2022/365

Recess: 12:01 p.m.
Moved By: Reeve Huber

THAT the time being 12:01 p.m. we recess for lunch.

CARRIED

Res. No:
2022/366

Reconvene: 1:02 p.m.
Moved By: Deputy Reeve Capnerhurst

THAT the time being 1:02 p.m. we reconvene our regular meeting of Council with it noted that Reeve Mitchell Huber and Councillor Craig Strudwick were not in attendance and Deputy Reeve Stan Capnerhurst assumed the chair for the council meeting.

CARRIED

Manager of Planning & Development Paige Boha joined the council meeting at 1:02 p.m.

Planning & Development Report: 1:02 p.m. to 1:05 p.m.

Manager of Planning & Development Paige Boha provided an update on the following planning and development activities:

- the Developer & Construction Open House on April 27, 2022;
- the proposed fibre optics "Additional Service Area (ASA)" for Crawford Developments;
- annual review of the Municipality's Strategic Plan; and
- request to establish a Strategic Plan Committee.

Res. No:
2022/367

Strategic Plan Committee Appointments
Moved By: Councillor Trainor

THAT we update the 2022 List of Committees & Appointments to include the Strategic Plan Committee, and further; THAT we appoint Councillors Alan Trainor, Rod Tuchscherer and Tim Brodt to the committee.

CARRIED

Res. No:
2022/368

Bylaw No. 2022-18: Zoning Bylaw Amendment, Parcel A, NE 18-17-18 W2 (AR to CR1 & CR1 to AR) - 2nd Reading
Moved By: Councillor Brodt

THAT Bylaw No. 2022-18 being a bylaw to amend Bylaw No. 2019-20 known as the Zoning Bylaw by rezoning Parcel A, NE 18-17-18 W2 from AR – Agricultural Resource to CR1 - Country Residential 1 in the proposed parcel boundary area shown in the attached Schedule A and by rezoning all that land shown in yellow on the attached Schedule A from CR1 - Country Residential 1 to AR - Agricultural Resource, which forms part of this bylaw, be given second reading.

CARRIED



Res. No:
2022/369

Bylaw No. 2022-18: Zoning Bylaw Amendment, Parcel A, NE 18-17-18 W2 (AR to CR1 & CR1 to AR) - 3rd Reading

Moved By: Councillor Kotylak

THAT Bylaw No. 2022-18 being a bylaw to amend Bylaw No. 2019-20 known as the Zoning Bylaw by rezoning Parcel A, NE 18-17-18 W2 from AR – Agricultural Resource to CR1 - Country Residential 1 in the proposed parcel boundary area shown in the attached Schedule A and by rezoning all that land shown in yellow on the attached Schedule A from CR1 - Country Residential 1 to AR - Agricultural Resource, which forms part of this bylaw, be given third and final reading.

CARRIED

Res. No:
2022/370

Subdivision Approval: A, NE 18-17-18 W2 (AR to CR1 & CR1 to AR)

Moved By: Councillor Brodt

THAT we recommend approval of the subdivision of Parcel A in the NE 18-17-18 W2 as shown on the Plan of Proposed Subdivision prepared by 20/20 Geomatics, file number R0035-22R dated the 21 day of December, 2021, and we recommend approval of surface consolidation of all of Plan No. 98RA14209 consolidated into the NE ¼ 18-17-18 W2 and S ½ 19-17-18 W2M and consolidation of a portion of Parcel B, Plan 102333439 into NE ¼ 18-17-18 W2M, with it being noted that the servicing agreement has been signed, and the application complies with the RM's Official Community Plan and Zoning Bylaw.

CARRIED

Res. No:
2022/371

Bylaw No. 2022-28: Zoning Bylaw Amendment, Parcel B in LSD 16, NE 12-17-18 W2 (AR to CR1) - 1st Reading

Moved By: Councillor Tuchscherer

THAT Bylaw No. 2022-28 being a bylaw to amend Bylaw No. 2019-20 known as the Zoning Bylaw by rezoning Parcel B in LSD 16, NE 12-17-18 W2M from AR – Agricultural Resource to CR1 - Country Residential 1 be given first reading, and further; THAT we authorize the Planning Department to proceed with the public notification requirements and schedule a public hearing.

CARRIED

Res. No:
2022/372

Bylaw No. 2022-27: Zoning Bylaw Amendment, Parcel B in LSD 8, SE 03-18-18 W2 (AR to CR1)

Moved By: Councillor Radmacher

THAT Bylaw No. 2022-27 being a bylaw to amend Bylaw No. 2019-20 known as the Zoning Bylaw by rezoning Parcel B in LSD 8, SE 03-18-18 W2M from AR – Agricultural Resource to CR1 - Country Residential 1 be given first reading, and further; THAT we authorize the Planning Department to proceed with the public notification requirements and schedule a public hearing.

CARRIED

Manager of Planning & Development Paige Boha was excused from the council meeting at 1:29 p.m.

Res. No:
2022/373

Correspondence

Moved By: Councillor Tuchscherer

THAT the following correspondence be hereby acknowledged and filed:

- Balgonie Fire Department - January to March 2022 Call Summary;
- White Butte RCMP - March 2022 Occurrence Reports; and
- APAS: Spring 2022 APAS Update May 4, 2022.

CARRIED

Communications Officer Lee Chambers joined the council meeting at 1:30 p.m.

Communications Report: 1:30 p.m. to 1:46 p.m.

Communications Officer Lee Chambers presented the Communications Report on the following topics:

- update on the Emerald Park/White City Community Garage Sale weekend (May 13, 14 & 15, 2022) with over 150 garage sales registered;
- Emerald Park Farmer's Market begins Friday, June 3, 2022;
- Fire Hall update; and
- social media sharing.

Communications Officer Lee Chambers was excused from the council meeting at 1:46 p.m.

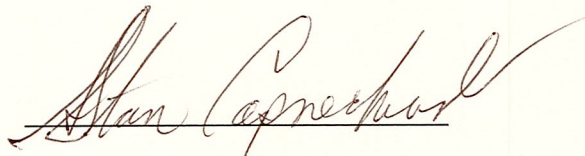
Res. No:
2022/374

Adjournment

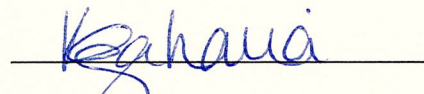
Moved By: Councillor Tuchscherer

THAT this meeting be hereby adjourned at 1:46 p.m. with our next regular meeting of Council to be held on Tuesday, May 24, 2022 commencing at 9:00 a.m.

CARRIED



Deputy Reeve



Administrator