



**RM of Edenwold  
Meeting Minutes  
Regular Council Meeting July 12, 2022 - 09:00 AM**

Minutes of a Regular Meeting of the Council of the Rural Municipality of Edenwold No. 158 held on Tuesday, July 12, 2022, in the Council Chamber of the Municipal Building, located at 100 Hutchence Road, Emerald Park, Saskatchewan, the following were present:

Reeve: Mitchell Huber

- Councillors: Division #2 Stan Capnerhurst
- Division #3 Alan Trainor
- Division #4 Karen Kotylak
- Division #5 Dwayne Radmacher
- Division #6 Tim Brodt
- Division #7 Rod Tuchscherer

Chief Operations Officer: Sameh Nashed

Administrator: Karen Zaharia

Financial Officer: Sara Gartshore

Senior Operator and Fleet Management Lead: Derek Hradecki

Noted: Division #1 Craig Strudwick resigned effective June 30, 2022

Absent: Manager of Engineering and Public Works Clark Gates

**Call to Order**

With a quorum present, Reeve Huber called the meeting to order at 9:04 a.m.

**Res. No: Meeting Minutes: June 28, 2022**  
2022/487 **Moved By:** Councillor Kotylak

THAT the minutes of the regular meeting held on June 28, 2022 be approved as circulated and presented.

**CARRIED**

**Res. No: List of Accounts:**  
2022/488 **Moved By:** Councillor Tuchscherer

THAT the list of accounts consisting of cheques #1525 to #1588 & 14 other EFT payments totaling \$1,143,412.98 plus June 16-30, 2022 payroll totaling \$86,561.13 be approved for payment.

**CARRIED**

**Res. No: Bank Reconciliations: June 2022**  
2022/489 **Moved By:** Councillor Brodt

THAT the June 2022 bank reconciliations be acknowledged as presented.

**CARRIED**

**Financial Officer Report: 9:07 a.m. to 9:18 a.m.**

Financial Officer Sara Gartshore presented the Financial Officer Report providing an overview of the Municipality's financial activities for June, 2022.

**Res. No:**  
2022/490

**Statement of Financial Activities & Financial Position: June 2022**

**Moved By:** Councillor Tuchscherer

THAT we approve the Statement of Financial Activities and Financial Position for June 2022 as circulated and presented.

**CARRIED**

Financial Officer Sara Gartshore was excused from the council meeting at 9:19 a.m.

**Engineering & Public Works Report: 9:19 a.m. to 9:40 a.m.**

Chief Operations Officer Sameh Nashed presented the Engineering Report on the following topics:

- fire hall progress;
- update on the Great Plains Industrial Park water and sewer extensions local improvement project;
- dog park status;
- Kingsmere pathway project;
- pathway lighting quotes;
- equipment procurement for 2023; and
- human resources.

Senior Operator & Fleet Management Lead Derek Hradecki presented the Public Works Report on the following topics:

- urban and rural road maintenance;
- traffic control and signage;
- culvert replacements;
- park irrigation, mowing, weed control and mosquito control; and
- installation of security cameras in all municipal facilities.

Senior Operator & Fleet Management Lead Derek Hradecki was excused from the council meeting at 9:40 a.m.

**Res. No:**  
2022/491

**Recess: 9:40 a.m.**

**Moved By:** Reeve Huber

THAT the time being 9:40 a.m. we take a 10-minute recess.

**CARRIED**

**Res. No:**  
2022/492

**Reconvene: 9:50 a.m.**

**Moved By:** Reeve Huber

THAT the time being 9:50 a.m. we reconvene our regular meeting of Council.

**CARRIED**

**Res. No:**  
2022/493

**Seasonal Employee D. Gelmich: 3-month probation**  
**Moved By:** Councillor Kotylak

THAT we hereby acknowledge seasonal public works maintenance employee Dale Gelmich has passed his 3-month probation on July 11, 2022 and will be staying with the Municipality for the remainder of the 2022 season; and further, THAT his hourly wage will be increased in accordance to the Municipality's 2022 Salary Schedule.

**CARRIED**

**Res. No:**  
2022/494

**June 2022 Water Report**  
**Moved By:** Councillor Capnerhurst

THAT we accept the June 2022 Monthly Water Report as presented with it noted that no upset conditions occurred during this period.

**CARRIED**

**Res. No:**  
2022/495

**Resignation of Division 1 Councillor Craig Strudwick**  
**Moved By:** Councillor Brodt

THAT we hereby accept the written resignation of Division 1 Councillor Craig Strudwick with his last day being Thursday, June 30, 2022, and we thank him for his years of service on council and wish him all the best in his future endeavours.

**CARRIED**

**Res. No:**  
2022/496

**Division 1 By-Election Date**  
**Moved By:** Councillor Brodt

THAT we hereby hold a By-Election for Division 1 Councillor on Wednesday, November 9, 2022 with the 2022 General Election for Divisions 2, 4 & 6.

**CARRIED**

**Res. No:**  
2022/497

**IT Specialist M. Nagendrappa: Resignation Letter**  
**Moved By:** Councillor Tuchscherer

THAT we hereby accept the written resignation of IT Specialist Manjunath Nagendrappa with his last day being Friday, July 29, 2022 and we wish him all the best in his future endeavours.

**CARRIED**

**Res. No:**  
2022/498

**Administrative Assistant Summer Student Hire: M. Lumb**  
**Moved By:** Councillor Trainor

THAT Matthew Lumb be hired as an Administrative Assistant Summer Student with a start date of July 4, 2022 at the wage in accordance with the Municipality's 2022 Salary Schedule attached to and forming a part of these minutes.

**CARRIED**

**Res. No:**  
2022/499

**Publicizing 2021 Audited Financial Statement**  
**Moved By:** Councillor Tuchscherer

THAT we acknowledge receipt of the 2021 Audited Financial Statement and Audit Report from the auditor, Dudley & Company, and as per section 185(3) of *The Municipalities Act*, we publicize the 2021 Annual Financial Statement on our website and have copies of the synopsis available at the RM Municipal Office.

**CARRIED**



**Res. No:** **Hamlet of Crawford Estates: 2022 Meeting Minutes & Budget**  
2022/500 **Moved By:** Councillor Capnerhurst

That we acknowledge receipt of the June 14, 2022 Hamlet of Crawford Estates Annual Meeting Minutes and a copy of their 2022 Budget, and further; THAT in accordance with subsection 69(1) of *The Municipalities Act*, we acknowledge the municipal tax allocation for the Organized Hamlet of Crawford Estates is 70%.

**CARRIED**

**Res. No:** **In Camera: 10:01 a.m.**  
2022/501 **Moved By:** Councillor Tuchscherer

THAT we recess and continue deliberations *In Camera as a Committee of the Whole* at 10:01 a.m. as per section 120(2)(a) of *The Municipalities Act* and 16(1)(a) of *The Local Authority Freedom of Information and Protection of Privacy Act*, to discuss legal matters.

**CARRIED**

**Res. No:** **Out of Camera: 10:47 a.m.**  
2022/502 **Moved By:** Councillor Brodt

THAT we move out of *In Camera as a Committee of the Whole* and reconvene the regular meeting of Council at 10:47 a.m.

**CARRIED**

**Res. No:** **Update List of Committees & Appointments**  
2022/503 **Moved By:** Councillor Capnerhurst

THAT we update the 2022 List of Committees & Appointments as presented and attached to these minutes.

**CARRIED**

**Administration Report: 10:50 a.m. to 11:00 a.m.**

Administrator Karen Zaharia presented the Administration Report on the following topics:

- update on the civic addressing project (for emergency services only); and
- Service Tracker reports for the period of June 24, 2022 to July 8, 2022.

Manager of Planning & Development Paige Boha joined the council meeting at 11:00 a.m.



**Res. No:**  
2022/504

**Recess for Public Hearings: 11:00 a.m.**  
**Moved By:** Reeve Huber

THAT the time being 11:00 a.m. we recess for the following public hearings:

- **11:00 a.m.** Bylaw No. 2022-36: A Bylaw to Amend Official Community Plan Bylaw No. 2019-19 (Emerald Park Sector Plan);
- **11:15 a.m.** Bylaw No. 2022-35: Zoning Bylaw Amendment, Parcel A, SE 24-18-17 W2 (AR to CR1); and
- **11:20 a.m.** Bylaw No. 2022-37: Zoning Bylaw Amendment, Parcel D, Plan 94R03491 Ext 49 in SE 30-17-17 W2 (IND1 to AR) and Bylaw No. 2022-38: OCP Amendment, Parcel D, Plan 94R03491 Ext 49 in SE 30-17-17 W2 (Industrial to Undesignated).

**CARRIED**

**Res. No:**  
2022/505

**Reconvene: 11:32 a.m.**  
**Moved By:** Reeve Huber

THAT the time being 11:32 a.m. we reconvene our regular meeting of Council.

**CARRIED**

**Planning & Development Report: 11:33 a.m. to 11:37 a.m.**

Manager of Planning & Development Paige Boha presented the Planning & Development Report on the following topics:

- second round of yard maintenance inspections;
- Aspen Village culvert/drainage deposits; and
- \$25,059 grant funding received from Prairies Economic Development Canada for the revitalization of the tennis/pickleball courts.

**Res. No:**  
2022/506

**Bylaw No. 2022-37: Zoning Bylaw Amendment, Parcel D, Plan 94R03491 Ext 49 in SE 30-17-17 W2 (IND1 to AR) - 2nd Reading**  
**Moved By:** Councillor Capnerhurst

THAT Bylaw No. 2022-37 being a bylaw to amend Bylaw No. 2019-20 known as the Zoning Bylaw by rezoning Parcel D, Plan 94R03491, Ext. 49, SE 30-17-17 W2 from IND1 - General Industrial to AR - Agricultural Resource be given second reading.

**CARRIED**

**Res. No:**  
2022/507

**Bylaw No. 2022-38: OCP Amendment, Parcel D, Plan 94R03491 Ext 49 in SE 30-17-17 W2 (Industrial to Undesignated) - 2nd Reading**  
**Moved By:** Councillor Kotylak

THAT Bylaw No. 2022-38 being a bylaw to amend the Official Community Plan Future Land Use Map to re-designate Parcel D, Plan 94R03491, Ext. 49, SE 30-17-17 W2 from Industrial to Undesignated be given second reading.

**CARRIED**

**Res. No:**  
2022/508

**Bylaw No. 2022-35: Zoning Bylaw Amendment, Parcel A, SE 24-18-17 W2 (AR to CR1) - 2nd Reading**  
**Moved By:** Councillor Radmacher

THAT Bylaw No. 2022-35 being a bylaw to amend Bylaw No. 2019-20 known as the Zoning Bylaw by rezoning Parcel A, SE 24-18-17 W2 from AR – Agricultural Resource to CR1 - Country Residential 1 be given second reading.

**CARRIED**

Res. No:  
2022/509

**Bylaw No. 2022-35: Zoning Bylaw Amendment, Parcel A, SE 24-18-17 W2 (AR to CR1) - 3rd Reading**

**Moved By:** Councillor Kotylak

THAT Bylaw No. 2022-35 being a bylaw to amend Bylaw No. 2019-20 known as the Zoning Bylaw by rezoning Parcel A, SE 24-18-17 W2 from AR – Agricultural Resource to CR1 - Country Residential 1 be given third and final reading.

**CARRIED**

Res. No:  
2022/510

**Subdivision Approval: Parcel A, SE 24-18-17 W2 (AR to CR1)**

**Moved By:** Councillor Brodt

THAT we recommend approval of the subdivision of Parcel A in the SE 24-18-16 W2 as shown on the Plan of Proposed Subdivision prepared by S. Rajakumar of Midwest Surveys Inc., dated the 13th day of May, 2022, with it being noted that the servicing agreement has been signed, the servicing agreement fee has been paid and the application complies with the RM's Official Community Plan and Zoning Bylaw.

**CARRIED**

Res. No:  
2022/511

**Bylaw No. 2022-41: Cannabis Retail Outlet/Operation to Contract Zone - 1st Reading**

**Moved By:** Councillor Kotylak

THAT Bylaw No. 2022-41 being a bylaw to amend Bylaw No. 2019-20 known as the Zoning Bylaw by adding Cannabis Retail Outlet/Operation as a discretionary use in a contract zone be given first reading, and further; THAT we authorize the Planning Department to proceed with the public notification requirements and schedule a public hearing.

**CARRIED**

Res. No:  
2022/512

**Bylaw No. 2022-28: Zoning Bylaw Amendment, Parcel B in LSD 16, NE 12-17-18 W2 (AR to CR1) - 3rd Reading**

**Moved By:** Councillor Tuchscherer

THAT Bylaw No. 2022-28 being a bylaw to amend Bylaw No. 2019-20 known as the Zoning Bylaw by rezoning Parcel B in LSD 16, NE 12-17-18 W2M from AR – Agricultural Resource to CR1 - Country Residential 1 be given third and final reading

**CARRIED**

Res. No:  
2022/513

**Subdivision Approval: Parcel B in LSD 16, NE 12-17-18 W2 (AR to CR1)**

**Moved By:** Councillor Tuchscherer

THAT we recommend approval of the subdivision of Parcel B in LSD 16, in the NE 12-17-18 W2 as shown on the Plan of Proposed Subdivision prepared by Blake Wahl of Compass Geomatics Ltd., dated the 22nd day of April, 2022, with it being noted that the servicing agreement has been signed, the servicing agreement fee has been paid and the application complies with the RM's Official Community Plan and Zoning Bylaw.

**CARRIED**

Manager of Planning & Development Paige Boha was excused from the council meeting at 11:53 a.m.

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Communications Officer Lee Chambers joined the council meeting at 11:53 a.m.

**Communications Report: 11:53 a.m. to 12:05 p.m.**

Communications Officer Lee Chambers presented the Communications Report on the following topic:

- Fire Hall Grand Opening on July 15, 2022.

Communications Officer Lee Chambers was excused from the council meeting at 12:05 p.m.

**Res. No:**  
2022/514

**Recess: 12:05 p.m.**  
**Moved By:** Reeve Huber

THAT the time being 12:05 p.m. we recess for lunch.

**CARRIED**

**Res. No:**  
2022/515

**Reconvene: 1:26 p.m.**  
**Moved By:** Reeve Huber

THAT the time being 1:26 p.m. we reconvene our regular meeting of Council with it noted Division 2 Councillor Stan Capnerhurst was not in attendance when the council meeting reconvened.

**CARRIED**

Manager of Planning & Development Paige Boha rejoined the council meeting at 1:26 p.m.

**Res. No:**  
2022/516

**Building Permit issued for Lot 1, Block 5, Plan 84R38663**  
**Moved By:** Councillor Trainor

THAT the building permit issued for Lot 1, Block 5, Plan 84R38663 be revoked and reissued with the condition that a well must be used as the water source for the property.

**CARRIED**

Manager of Planning & Development Paige Boha was excused from the council meeting at 1:44 p.m.

**Res. No:**  
2022/517

**In Camera: 1:54 p.m.**  
**Moved By:** Councillor Brodt

THAT we recess and continue deliberations *In Camera as a Committee of the Whole* at 1:54 p.m. as per section 120(2)(a) of *The Municipalities Act* and 16(1)(a) of *The Local Authority Freedom of Information and Protection of Privacy Act*, to discuss legal matters and section 16(1)(b) of *The Local Authority Freedom of Information and Protection of Privacy Act*, to discuss human resources matters.

**CARRIED**

Division 2 Councillor Stan Capnerhurst rejoined the council meeting at 2:43 p.m.

**Res. No:**  
2022/518

**Out of Camera: 2:52 p.m.**  
**Moved By:** Councillor Trainor

THAT we move out of *In Camera as a Committee of the Whole* and reconvene the regular meeting of Council at 2:52 p.m.

**CARRIED**

**Chief Operations Officer Report: 2:52 p.m. to 3:03 p.m.**

Chief Operations Officer Sameh Nashed presented the COO Report on the following topics:

- update on the interior office renovation at the municipal office; and
- fire hall grand opening on July 15, 2022.

**Committee Reports & Council Roundtable: 3:03 p.m. to 3:15 p.m.**

Council presented their reports on the following topics:

- drainage issue behind Farmer John's location at the Ice House malls;
- EMO update; and
- WCRM158 Wastewater Authority activities.

**Res. No:**  
2022/519

**Correspondence**  
**Moved By:** Councillor Tuchscherer

THAT the following correspondence be hereby acknowledged and filed:

- Water Security Agency: 2022/23 Channel Clearing & Drainage Project Maintenance Program;
- University of Saskatchewan: Agricultural Health & Safety Network - Membership Request;
- Ranch Ehrlo Society Newsletter - July 2022 Issue;
- Johnson Shoyama Graduate School of Public Policy: Fall Municipal Governance Program;
- Kronau Fire Department - Fire Call June 30, 2022; and
- Cargill Regina Groundbreaking Ceremony - July 19, 2022.

**CARRIED**

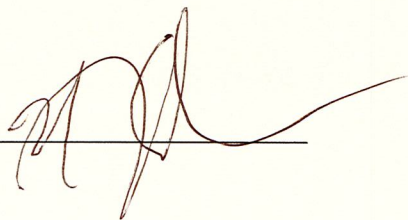
**Res. No:**  
2022/520

**Adjournment**  
**Moved By:** Councillor Radmacher

THAT this meeting be hereby adjourned at 3:16 p.m. with our next regular meeting of Council to be held on Tuesday, July 26, 2022 commencing at 9:00 a.m.

**CARRIED**

Reeve



Administrator

