



**RM of Edenwold  
Meeting Minutes  
Regular Council Meeting August 9, 2022 - 09:00 AM**

Minutes of a Regular Meeting of the Council of the Rural Municipality of Edenwold No. 158 held on Tuesday, August 9, 2022, in the Council Chamber of the Municipal Building, located at 100 Hutchence Road, Emerald Park, Saskatchewan, the following were present:

- Reeve: Mitchell Huber
- Councillors: Division #2 Stan Capnerhurst
- Division #3 Alan Trainor
- Division #4 Karen Kotylak
- Division #5 Dwayne Radmacher
- Division #6 Tim Brodt
- Division #7 Rod Tuchscherer
- Chief Operations Officer: Sameh Nashed
- Administrator: Karen Zaharia
- Financial Officer: Sara Gartshore

**Call to Order**

With a quorum present, Reeve Huber called the meeting to order at 9:00 a.m.

**Res. No: Meeting Minutes: July 26, 2022**  
2022/544 **Moved By:** Councillor Tuchscherer

THAT the minutes of the regular meeting held on July 26, 2022 be approved as circulated and presented.

**CARRIED**

**Res. No: List of Accounts:**  
2022/545 **Moved By:** Councillor Brodt

THAT the list of accounts consisting of cheques #1630 to #1692 & 14 other EFT payments totaling \$439,137.32 plus July 16-31, 2022 payroll totaling \$83,433.12 be approved for payment.

**CARRIED**

**Res. No: Bank Reconciliations: July 2022**  
2022/546 **Moved By:** Councillor Trainor

THAT the July 2022 bank reconciliations be acknowledged as presented.

**CARRIED**

**Financial Officer Report: 9:09 a.m. to 9:40 a.m.**

Financial Officer Sara Gartshore presented the Financial Officer Report providing an overview of the Municipality's financial activities for July, 2022.

**Res. No:**  
2022/547

**Statement of Financial Activities & Financial Position: July 2022**  
**Moved By:** Councillor Radmacher

THAT we approve the Statement of Financial Activities and Financial Position for July 2022 as circulated and presented.

**CARRIED**

**Res. No:**  
2022/548

**WCRM158 Wastewater Authority: Contribution Request**  
**Moved By:** Councillor Trainor

THAT we approve the WCRM158 Wastewater Authority's contribution request dated July 29, 2022 the amount of \$2,533,457.56 for July to September expenses to continue the wastewater treatment plant project.

**CARRIED**

**Res. No:**  
2022/549

**Transfer Funds from Reserves**  
**Moved By:** Councillor Brodt

THAT we transfer \$2,533,457.56 from the municipality's reserve bank account (360) to the municipality's operating bank account (513).

**CARRIED**

Financial Officer Sara Gartshore was excused from the council meeting at 9:40 a.m.

Manager of Engineering & Public Works Clark Gates joined the council meeting at 9:44 a.m.

**Engineering & Public Works Report: 9:44 a.m. to 10:15 a.m.**

Manager of Engineering & Public Works Clark Gates presented the Public Works Report on the following topics:

- equipment procurement;
- water meter procurement;
- update on the Twp Road 210 reconstruction;
- rear lot drainage issue of Aspen Village Drive properties;
- Great Plains Industrial Park water and sewer extension local improvement project update;
- completion of dog park;
- Kingsmere pathway project to begin August 9, 2022;
- tennis/pickleball court paving completed August 9, 2022; and
- pathway lighting.

**Res. No:**  
2022/550

**Purchase of Water Meters**  
**Moved By:** Councillor Kotylak

THAT we approve the purchase of an additional 30 water meters with an anticipated delivery date of January 2023.

**CARRIED**

**Delegation: 10:15 a.m. to 10:30 a.m. Mike Inglis with ECO Concrete Levelling**

Mike Inglis with ECO Concrete Levelling attended the council meeting to present their services which included information on soil stabilization and their ability to fix frost boils in grid roads and low spots in highways.

Delegation Mike Inglis left the council meeting at 10:30 a.m.

Manager of Planning & Development Paige Boha joined the council meeting at 10:33 a.m.

**Delegation: 10:33 a.m. to 11:15 a.m. Ben Kuzmicz with Great Plains Leaseholds Ltd.**

Ben Kuzmicz and Tammy Priddell with Great Plains Leaseholds Ltd. attended the council meeting to discuss development permits and business license applications for 28 Great Plains Road.

Delegation Ben Kuzmicz and Tammy Priddell left the council meeting at 11:15 a.m.

**Res. No:**  
2022/551

**Recess: 11:15 a.m.**  
**Moved By:** Reeve Huber

THAT the time being 11:15 a.m. we recess for the following public hearing:

- Discretionary Use: Home-Based Business, Rural - Construction Business, SW 30-18-18 W2.

**CARRIED**

**Res. No:**  
2022/552

**Reconvene: 11:28 a.m.**  
**Moved By:** Reeve Huber

THAT the time being 11:28 a.m. we reconvene our regular meeting of Council with it noted that ratepayers Rob Stewart and Karl Koschorke were in attendance in the council chamber gallery after the public hearing.

**CARRIED**

**Res. No:**  
2022/553

**Great Plains Industrial Park Water & Sewer Extension Local Improvement**  
**Moved By:** Councillor Capnerhurst

THAT we acknowledge the Assessor Report from Administrator Karen Zaharia in regards to the local improvement petition opposing the water and sewer extensions for Great Plains Industrial Park. We note the petition is deemed valid and therefore the local improvement will not proceed as advertised.

**CARRIED**

**Res. No:**  
2022/554

**July 2022 Water Report**  
**Moved By:** Councillor Tuchscherer

THAT we accept the July 2022 Monthly Water Report as presented with it noted that on July 29, 2022 the water treatment plant ran without the chlorine pump on and was addressed the following day.

**CARRIED**



Ratepayers Rob Stewart and Karl Koschorke left the council chamber gallery at 11:33 a.m.

**Planning & Development Report: 11:33 a.m. to 11:36 a.m.**

Manager of Planning and Development Paige Boha presented the Planning & Development Report on the following topics:

- completion of second round of yard maintenance inspections & mowing undertaken;
- third round of yard maintenance inspections to begin the week of August 8th;
- upcoming public engagement invitation for the Town of Pilot Butte's OCP and Zoning Bylaw; and
- enforcement of stale-dated building permits.

**Res. No:**  
2022/555

**Discretionary Use: Home-Based Business, Rural - Construction Business, SW 30-18-18 W2**

**Moved By:** Councillor Kotylak

THAT we deny the discretionary use application for a Home-Based Business, Rural for a Construction Business and a Soil Processing Operation and instruct the Development Officer to issue a refusal of permit for the proposed use(s) for non-compliance with the following development standards in the Municipality's Zoning Bylaw No. 2019-20:

- Section 5.4 Home Based Business, Rural:
- Section 5.4.1 A rural home-based business shall only be conducted within a principal building and/or one accessory building.
- Section 5.4.8 No nuisance from noise, vibration, smoke, dust, odours, heat, glare, electrical or radio disturbance shall be produced by the rural home-based business and, at all times, the privacy and enjoyment of adjacent dwellings shall be preserved. The rural home-based business shall not adversely affect the amenities of the neighbourhood.

**CARRIED**

**Res. No:**  
2022/556

**Subdivision Approval: Parcel A2, SW 29-17-18-W2**

**Moved By:** Councillor Capnerhurst

THAT we recommend approval of the subdivision of Parcel A2 in the SW 29-17-18 W2 as shown on the Plan of Proposed Subdivision prepared by GeoVerra Inc, dated the 26th day of May, 2022, with it being noted that the servicing agreement has been signed, the servicing agreement fee has been paid, the application complies with the RM's Official Community Plan and Zoning Bylaw.

**CARRIED**

**Res. No:**  
2022/557

**Bylaw No. 2022-41: Cannabis Retail Outlet/Operation to Contract Zone - Rescind 1st Reading**

**Moved By:** Councillor Capnerhurst

THAT motion #2022/511 for first reading of Bylaw No. 2022-41 being a bylaw to amend Bylaw No. 2019-20 known as the Zoning Bylaw by adding Cannabis Retail Outlet/Operation as a discretionary use in a contract zone made on July 12, 2022 be rescinded as the bylaw needed to be reworded as per Community Planning's recommendation.

**CARRIED**

Res. No:  
2022/558

**Bylaw No. 2022-41: Cannabis Retail Outlet/Operation to Contract Zone - 1st Reading**

**Moved By:** Councillor Tuchscherer

THAT Bylaw No. 2022-41 being a bylaw to amend Bylaw No. 2019-20 known as the Zoning Bylaw by rezoning Blk/Par A Plan 102137936 Ext 0 from Commercial Contract District (COM1-C) to Commercial Contract District (COM1-C) signed by Prairie Craft Canopy Growers Ltd. and dated June 24, 2022 be given first reading.

**CARRIED**

Res. No:  
2022/559

**Crawford Developments Additional Service Area - SaskTel Fibre Optic - Letter of Request**

**Moved By:** Councillor Radmacher

THAT we acknowledge the presentation of the Additional Service Area (ASA) formal letter of request received from Crawford Developments requesting the Municipality to undertake the installation of SaskTel InfiNet Fibre to the premises in the subdivision of Crawford Developments. We acknowledge the Assessor has verified the letter of request as a valid ASA request as 84% of the landowners have signed the letter of request.

**CARRIED**

Res. No:  
2022/560

**Crawford Developments Additional Service Area - SaskTel Fibre Optic - Public Informational Meeting**

**Moved By:** Councillor Kotylak

THAT we instruct Administration to coordinate a Public Informational Meeting between the landowners in Crawford Developments, SaskTel and the Municipality to discuss the proposed SaskTel InfiNet Fibre extension through the SaskTel Community Participation Model.

**CARRIED**

Res. No:  
2022/561

**Bylaw No. 2022-49: Crawford Developments Additional Service Area - SaskTel Fibre Optic - 1st Reading**

**Moved By:** Councillor Brodt

THAT Bylaw No. 2022-49 being a bylaw to establish an Additional Service Area to provide SaskTel InfiNet Fibre for Crawford Developments in accordance with section 48.1 of The Municipalities Act be given first reading.

**CARRIED**

Manager of Planning & Development Paige Boha was excused from the council meeting at 11:56 a.m.

Res. No:  
2022/562

**In Camera: 11:56 a.m.**

**Moved By:** Councillor Brodt

THAT we recess and continue deliberations *In Camera as a Committee of the Whole* at 11:56 a.m. as per section 120(2)(a) of *The Municipalities Act* and 16(1)(b) of *The Local Authority Freedom of Information and Protection of Privacy Act*, to discuss personnel matters.

**CARRIED**

**Res. No:**  
2022/563

**Out of Camera: 12:23 p.m.**  
**Moved By:** Councillor Brodt

THAT we move out of *In Camera as a Committee of the Whole* and reconvene the regular meeting of Council at 12:23 p.m.

**CARRIED**

**Res. No:**  
2022/564

**Recess: 12:23 p.m.**  
**Moved By:** Reeve Huber

THAT the time being 12:23 p.m. we recess for lunch.

**CARRIED**

**Res. No:**  
2022/565

**Reconvene: 1:30 p.m.**  
**Moved By:** Reeve Huber

THAT the time being 1:30 p.m. we reconvene our regular meeting of Council with it noted that Chief Operations Officer Sameh Nashed was absent from the meeting for the afternoon.

**CARRIED**

**Res. No:**  
2022/566

**Wage Adjustment: Public Works Support Specialist**  
**Moved By:** Councillor Capnerhurst

THAT we approve the hourly wage increase for Public Works Support Specialist Sahil Jaidka effective August 10, 2022 in accordance with the Municipality's 2022 Salary Schedule.

**CARRIED**

**Res. No:**  
2022/567

**New Hire: Foreman Position**  
**Moved By:** Councillor Trainor

THAT Rod Benroth be hired as a full-time Foreman with a starting date of August 15, 2022 at the salary in accordance with the Municipality's 2022 Salary Schedule, attached to and forming part of these minutes, contingent upon completion of our mandatory 3 month probation and as per the signed Offer of Employment.

**CARRIED**

**Res. No:**  
2022/568

**Bylaw No. 2022-43: Mail-In Ballot Voting System - 2nd Reading**  
**Moved By:** Councillor Capnerhurst

THAT Bylaw No. 2022-43 being a bylaw to establish a mail-in ballot voting system be given second reading.

**CARRIED**

**Res. No:**  
2022/569

**Bylaw No. 2022-43: Mail-In Ballot Voting System - 3rd Reading**  
**Moved By:** Councillor Kotylak

THAT Bylaw No. 2022-43 being a bylaw to establish a mail-in ballot voting system be given third and final reading, and further; THAT we direct Administration to promote mail-in ballot voting for the November 9th, 2022, Municipal Election.

**CARRIED**

Res. No:  
2022/570

**Bylaw No. 2022-46: Text Amendment to Board of Revision Bylaw No. 2021-68 - 1st Reading**

**Moved By:** Councillor Kotylak

THAT Bylaw No. 2022-46 being a bylaw to amend Bylaw No. 2021-68 known as the bylaw to establish a Board of Revision with text changes to the sections "2.3.a ii" and "4.a ii" be given first reading.

**CARRIED**

Res. No:  
2022/571

**Bylaw No. 2022-46: Text Amendment to Board of Revision Bylaw No. 2021-68 - 2nd Reading**

**Moved By:** Councillor Trainor

THAT Bylaw No. 2022-46 being a bylaw to amend Bylaw No. 2021-68 known as the bylaw to establish a Board of Revision with text changes to the sections "2.3.a ii" and "4.a ii" be given second reading.

**CARRIED**

Res. No:  
2022/572

**Bylaw No. 2022-46: Text Amendment to Board of Revision Bylaw No. 2021-68 - 3 Readings**

**Moved By:** Councillor Tuchscherer

THAT Bylaw No. 2022-46 being a bylaw to amend Bylaw No. 2021-68 known as the bylaw to establish a Board of Revision with text changes to the sections "2.3.a ii" and "4.a ii" be given three readings at this meeting.

**CARRIED UNANIMOUSLY**

Res. No:  
2022/573

**Bylaw No. 2022-46: Text Amendment to Board of Revision Bylaw No. 2021-68 - 3rd Reading**

**Moved By:** Councillor Radmacher

THAT Bylaw No. 2022-46 being a bylaw to amend Bylaw No. 2021-68 known as the bylaw to establish a Board of Revision with text changes to the sections "2.3.a ii" and "4.a ii" be given third and final reading.

**CARRIED**

Res. No:  
2022/574

**Bylaw No. 2022-47: Text Amendment to Development Appeals Board Bylaw No. 2021-69 - 1st Reading**

**Moved By:** Councillor Brodt

THAT Bylaw No. 2022-47 being a bylaw to amend Bylaw No. 2021-69 known as the bylaw to establish a Development Appeals Board with text changes to the sections "2.3.a ii" and "4.a ii" be given first reading.

**CARRIED**

Res. No:  
2022/575

**Bylaw No. 2022-47: Text Amendment to Development Appeals Board Bylaw No. 2021-69 - 2nd Reading**

**Moved By:** Councillor Capnerhurst

THAT Bylaw No. 2022-47 being a bylaw to amend Bylaw No. 2021-69 known as the bylaw to establish a Development Appeals Board with text changes to the sections "2.3.a ii" and "4.a ii" be given second reading.

**CARRIED**

Res. No:  
2022/576

**Bylaw No. 2022-47: Text Amendment to Development Appeals Board Bylaw No. 2021-69 - 3 Readings**

**Moved By:** Councillor Radmacher

THAT Bylaw No. 2022-47 being a bylaw to amend Bylaw No. 2021-69 known as the bylaw to establish a Development Appeals Board with text changes to the sections "2.3.a ii" and "4.a ii" be given three readings at this meeting.

**CARRIED UNANIMOUSLY**

Res. No:  
2022/577

**Bylaw No. 2022-47: Text Amendment to Development Appeals Board Bylaw No. 2021-69 - 3rd Reading**

**Moved By:** Councillor Tuchscherer

THAT Bylaw No. 2022-47 being a bylaw to amend Bylaw No. 2021-69 known as the bylaw to establish a Development Appeals Board with text changes to the sections "2.3.a ii" and "4.a ii" be given third and final reading.

**CARRIED**

Res. No:  
2022/578

**Bylaw No. 2022-48: Village of McLean Fire Services Mutual Aid Bylaw - 1st Reading**

**Moved By:** Councillor Brodt

THAT Bylaw No. 2022-48 being a bylaw to enter into an agreement with the Village of McLean for fire services be given first reading.

**CARRIED**

Res. No:  
2022/579

**Bylaw No. 2022-48: Village of McLean Fire Services Mutual Aid Bylaw - 2nd Reading**

**Moved By:** Councillor Radmacher

THAT Bylaw No. 2022-48 being a bylaw to enter into an agreement with the Village of McLean for fire services be given second reading.

**CARRIED**

Res. No:  
2022/580

**Bylaw No. 2022-48: Village of McLean Fire Services Mutual Aid Bylaw - 3 Readings**

**Moved By:** Councillor Tuchscherer

THAT Bylaw No. 2022-48 being a bylaw to enter into an agreement with the Village of McLean for fire services be given three readings at this meeting.

**CARRIED UNANIMOUSLY**

Res. No:  
2022/581

**Bylaw No. 2022-48: Village of McLean Fire Services Mutual Aid Bylaw - 3rd Reading**

**Moved By:** Councillor Trainor

THAT Bylaw No. 2022-48 being a bylaw to enter into an agreement with the Village of McLean for fire services be given third and final reading.

**CARRIED**

Res. No:  
2022/582

**Easement Agreement - Twp Road 210**

**Moved By:** Councillor Radmacher

THAT we authorize the Reeve and Administrator to sign and the *Agreement for Easement* for the construction of Twp Rd 210 for the following:

- R. Flaman: NE 36-20-17 W2.

**CARRIED**



**Administration Report: 1:45 p.m. to 2:12 p.m.**

Administrator Karen Zaharia presented the Administration Report on the following topics:

- 2022 Tax Notices will be mailed August 12, 2022;
- summary of grant funding received to date including \$5,300 received from Federation of Canadian Municipalities regarding the Women in Government initiative and \$26,956 received from Ministry of Intergovernmental Affairs, Infrastructure and Communities for the Kingsmere pathway;
- White Butte EMO Mutual Aid Bylaw and Agreement to add RM of Lajord No. 128; and
- Service Tracker reports for the period July 22 - August 4, 2022.

**Res. No:**  
2022/583

**Correspondence**

**Moved By:** Councillor Radmacher

THAT the following correspondence be hereby acknowledged and filed:

- Ministry of Highways: Land Sale by Public Tender (Parcel F, NE 24-17-18 W2); and
- SARM News Release: Next Agricultural Policy Framework is Set.

**CARRIED**

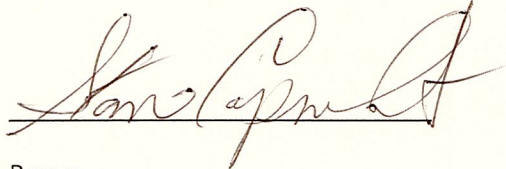
**Res. No:**  
2022/584

**Adjournment**

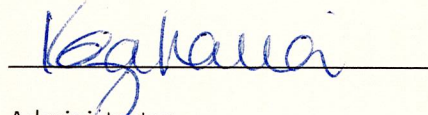
**Moved By:** Councillor Brodt

THAT this meeting be hereby adjourned at 2:40 p.m. with our next regular meeting of Council to be held on Tuesday, August 23, 2022 commencing at 9:00 a.m.

**CARRIED**



Deputy Reeve



Administrator