



RM of Edenwold
Meeting Minutes
Regular Council Meeting August 23, 2022 - 09:00 AM

Minutes of a Regular Meeting of the Council of the Rural Municipality of Edenwold No. 158 held on Tuesday, August 23, 2022, in the Council Chamber of the Municipal Building, located at 100 Hutchence Road, Emerald Park, Saskatchewan, the following were present:

Reeve: Mitchell Huber

Councillors: Division #2 Stan Capnerhurst
Division #3 Alan Trainor
Division #4 Karen Kotylak
Division #5 Dwayne Radmacher
Division #6 Tim Brodt
Division #7 Rod Tuchscherer

Administrator: Karen Zaharia

Absent: Chief Operations Officer: Sameh Nashed

Call to Order

With a quorum present, Reeve Huber called the meeting to order at 9:00 a.m.

Res. No:
2022/585

In Camera: 9:01 a.m.
Moved By: Councillor Brodt

THAT we recess and continue deliberations *In Camera as a Committee of the Whole* at 9:01 a.m. as per section 120(2)(a) of *The Municipalities Act* and 16(1)(b) of *The Local Authority Freedom of Information and Protection of Privacy Act*, to discuss personnel matters, with it noted that Administrator Karen Zaharia was excused from council chambers.

CARRIED

Res. No:
2022/586

Out of Camera: 10:15 a.m.
Moved By: Councillor Brodt

THAT we move out of *In Camera as a Committee of the Whole* and reconvene the regular meeting of Council at 10:15 a.m., with it noted that Administrator Karen Zaharia returned to council chambers and Financial Officer Sara Gartshore joined the council meeting.

CARRIED

Reeve Mitchell Huber left the council meeting at 10:15 a.m. and Deputy Reeve Stan Capnerhurst assumed the chair of the council meeting.

Res. No:
2022/587

Recess: 10:15 a.m.
Moved By: Deputy Reeve Capnerhurst

THAT the time being 10:15 a.m. we take a 10-minute recess.

CARRIED

A handwritten signature in blue ink, located in the bottom right corner of the page.

Res. No:
2022/588

Reconvene: 10:25 a.m.
Moved By: Deputy Reeve Capnerhurst

THAT the time being 10:25 a.m. we reconvene our regular meeting of Council.

CARRIED

Res. No:
2022/589

Meeting Minutes: August 9, 2022
Moved By: Councillor Brodt

THAT the minutes of the regular meeting held on August 9, 2022 be approved as circulated and presented.

CARRIED

Res. No:
2022/590

Public Hearing Minutes: August 9, 2022
Moved By: Councillor Tuchscherer

THAT the minutes of the public hearing meeting held on August 9, 2022 be approved as circulated and presented.

CARRIED

Res. No:
2022/591

List of Accounts:
Moved By: Councillor Kotylak

THAT the list of accounts consisting of cheques #1693 to #1743 & 15 other EFT payments totaling \$3,173,271.41 plus August 1-15, 2022 payroll totaling \$78,655.98 be approved for payment.

CARRIED

Financial Officer Report: 10:27 a.m. to 10:30 a.m.

Financial Officer Sara Gartshore presented the 2021 Waterworks Financial Overview and the Water and Sewer Rate Policy & Capital Strategy to Council.

Res. No:
2022/592

2021 Waterworks Financial Overview & Capital Strategy
Moved By: Councillor Tuchscherer

THAT we approve the Water and Sewer Works Rate Policy and Capital Investment Strategy and further; we approve the 2021 Waterworks Financial Overview as required by *The Municipal Regulations (Part VIII Sections 50 to 55)* attached to and forming part of these minutes.

CARRIED

Manager of Engineering & Public Works Clark Gates joined the council meeting at 10:35 a.m.



Engineering & Public Works Report: 10:35 a.m. to 10:56 a.m.

Manager of Engineering and Public Works presented the Public Works Report on the following topics and projects:

- new hires: Foreman and Water & Sewer Systems Operator;
- advertisement for grader operator to be posted;
- repairs completed at the soccer facility (from vandalism);
- 90% of gravelling completed to date;
- second round of dust control to begin the end of the week;
- sign installations nearing completion;
- drainage issues
- Kingsmere pathway paving to be completed end of August or early September 2022;
- tennis/pickleball court paving completed; meeting with pickleball organization to assist with sourcing of nets, etc.

Manager of Engineering & Public Works Clark Gates was excused from the council meeting at 10:56 a.m.

Res. No:
2022/593

New Hire: Water & Sewer Systems Operator
Moved By: Councillor Brodt

THAT Jason Wareham be hired as a full-time Water & Sewer Systems Operator with a starting date of August 22, 2022 at the salary in accordance with the Municipality's 2022 Salary Schedule, attached to and forming part of these minutes, contingent upon completion of our mandatory 3 month probation and as per the signed Offer of Employment.

DEFEATED

Further discussion was held regarding this agenda item.

Res. No:
2022/594

New Hire: Water & Sewer Systems Operator
Moved By: Councillor Brodt

THAT we acknowledge that Jason Wareham has been hired as a full-time Water & Sewer Systems Operator with a starting date of August 22, 2022 at the salary in accordance with the Municipality's 2022 Salary Schedule, attached to and forming part of these minutes, contingent upon completion of our mandatory 3 month probation and as per the signed Offer of Employment.

CARRIED

Res. No:
2022/595

IT Specialist: 3-month probation
Moved By: Councillor Tuchscherer

THAT we hereby acknowledge IT Specialist Krunal Patel will pass his three-month probation period on August 30, 2022 and will be staying on as a full-time employee of the Municipality at the salary in accordance with the Municipality's 2022 Salary Schedule, attached to and forming part of these minutes.

CARRIED

Res. No: Green Fund Policy Amendment
2022/596 **Moved By:** Councillor Kotylak

THAT we amend the 'Green Fund Policy' by adding Clause 5.1.5: "have not been approved for a Green Fund grant within the last calendar year."

CARRIED

Res. No: Rescind Motion #2022/542 from July 26, 2022 - WCRM158 Wastewater Authority
2022/597 **Proposed Governance Model Organizational Chart**
Moved By: Councillor Trainor

THAT we rescind motion #2022/542 made July 26, 2022 regarding the proposed governance model organizational chart for the WCRM158 Wastewater Authority.

CARRIED

Res. No: Recess: 11:25 a.m.
2022/598 **Moved By:** Deputy Reeve Capnerhurst

THAT the time being 11:25 a.m. we take a 5-minute recess.

CARRIED

Res. No: Reconvene: 11:30 a.m.
2022/599 **Moved By:** Deputy Reeve Capnerhurst

THAT the time being 11:30 a.m. we reconvene our regular meeting of Council.

CARRIED

Communications Officer Lee Chambers joined the council meeting at 11:30 a.m.

Communications Report: 11:30 a.m. to 11:50 a.m.

Communications Officer Lee Chambers presented the Communications Report on the following topics:

- Fire Hall communications update;
- Farmer's Market update;
- official grand opening of dog park on August 30, 2022 from 5:00 to 7:00 p.m.; and
- grant funding received for Women in Government Campaign School and radio spots secured for advertising.

Communications Officer Lee Chambers was excused from the council meeting at 11:50 a.m.

Administration Report: 11:50 a.m. to 11:53 a.m.

Administrator Karen Zaharia presented the Administration Report on the following topic:

- White Butte Regional EMO Mutual Aid Agreement.

Financial Officer Sara Gartshore was excused from the council meeting at 11:54 a.m.



Res. No:
2022/600

Recess: 11:54 a.m.
Moved By: Deputy Reeve Capnerhurst

THAT the time being 11:54 a.m. we recess for lunch.

CARRIED

Res. No:
2022/601

Recess: 1:09 p.m.
Moved By: Deputy Reeve Capnerhurst

THAT the time being 1:09 p.m. we reconvene our regular meeting of Council.

CARRIED

Community Safety Officers Cole Shaw and Ankit Rampal joined the council meeting at 1:09 p.m.

CSO Report: 1:09 p.m. to 1:28 p.m.

Community Safety Officers Cole Shaw and Ankit Rampal presented the CSO Report on the following topics:

- traffic enforcement;
- nuisance complaints; and
- site inspections completed.

Community Safety Officers Cole Shaw and Ankit Rampal were excused from the council meeting at 1:28 p.m.

Manager of Planning & Development Paige Boha joined the council meeting at 1:28 p.m.

Planning & Development Report: 1:29 p.m. to 1:40 p.m.

Manager of Planning & Development Paige Boha presented the Planning & Development Report on the following topics:

- round 3 of yard maintenance inspections has been completed;
- beautification of the municipality; and
- enforcement of building and development permits.

Res. No:
2022/602

Bylaw No. 2022-37: Zoning Bylaw Amendment, Parcel D, Plan 94R03491 Ext 49 in SE 30-17-17 W2 (IND1 to AR) - 3rd Reading
Moved By: Councillor Tuchscherer

THAT Bylaw No. 2022-37 being a bylaw to amend Bylaw No. 2019-20 known as the Zoning Bylaw by rezoning Parcel D, Plan 94R03491, Ext. 49, SE 30-17-17 W2 from IND1 - General Industrial to AR - Agricultural Resource be given third and final reading.

CARRIED



Res. No: 2022/603
Bylaw No. 2022-38: OCP Amendment, Parcel D, Plan 94R03491 Ext 49 in SE 30-17-17 W2 (Industrial to Undesignated) - 3rd Reading
Moved By: Councillor Kotylak

THAT Bylaw No. 2022-38 being a bylaw to amend the Official Community Plan Future Land Use Map to re-designate Parcel D, Plan 94R03491, Ext. 49, SE 30-17-17 W2 from Industrial to Undesignated be given third and final reading.

CARRIED

Res. No: 2022/604
Parcel Consolidation Approval: Parcel D, Plan 94R03491 Ext 49 in SE 30-17-17 W2
Moved By: Councillor Brodt

THAT we recommend approval of the land consolidation of Parcel D, Plan 94R03491 in the SE 30-17-17 W2 Ext. 49 with the SE 30-17-17-W2 Ext 57.

CARRIED

Res. No: 2022/605
Bylaw No. 2022-36: A Bylaw to Amend Official Community Plan Bylaw No. 2019-19 (Emerald Park Sector Plan) - 2nd Reading
Moved By: Councillor Trainor

THAT Bylaw No. 2022-36 being a bylaw to amend Bylaw No. 2019-19 known as the Official Community Plan Bylaw with text and map changes to the following sections:

- Section 3.9.4 Emerald Park Business District (EPBD) Policies;
- Section 6.1 Sector Plan;
- Appendix A: Maps (7a, 7b, and 7c);
- Appendix H: Emerald Park Sector Plan

be given second reading.

CARRIED

Res. No: 2022/606
Bylaw No. 2022-36: A Bylaw to Amend Official Community Plan Bylaw No. 2019-19 (Emerald Park Sector Plan) - 3rd Reading
Moved By: Councillor Tuchscherer

THAT Bylaw No. 2022-36 being a bylaw to amend Bylaw No. 2019-19 known as the Official Community Plan Bylaw with text and map changes to the following sections:

- Section 3.9.4 Emerald Park Business District (EPBD) Policies;
- Section 6.1 Sector Plan;
- Appendix A: Maps (7a, 7b, and 7c);
- Appendix H: Emerald Park Sector Plan

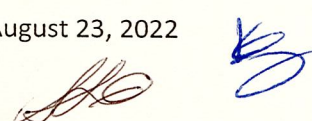
be given third and final reading, and further; THAT we direct Administration to submit Bylaw No. 2022-36 to Community Planning for approval.

CARRIED

Res. No: 2022/607
Road, Park & Subdivision Naming Policy
Moved By: Councillor Trainor

THAT we adopt the 'Road, Park & Subdivision Naming Policy' as presented.

CARRIED



Res. No: Servicing Agreement Addendum Request - Parcel P, NE 21-17-18 W2
2022/608 **Moved By:** Councillor Kotylak

THAT we authorize the Reeve and Administrator to sign the Servicing Agreement Addendum dated August 23, 2022, to the signed Service Agreement between the RM of Edenwold No. 158 and Trevena Holdings signed on May 3, 2021.

CARRIED

Res. No: Bylaw No. 2022-28: Zoning Bylaw Amendment, Parcel B in LSD 16, NE 12-17-18 W2
2022/609 **(AR-CR1) - Rescind 2nd Reading**
Moved By: Councillor Trainor

THAT motion #2022/446 for second reading of Bylaw No. 2022-28 being a bylaw to amend Bylaw No. 2019-20 known as the Zoning Bylaw by rezoning Parcel B in LSD 16, NE 12-17-18 W2M from AR – Agricultural Resource to CR1 - Country Residential 1 made on June 14, 2022 be rescinded as the bylaw requires Parcel C to be included.

CARRIED

Res. No: Bylaw No. 2022-28: Zoning Bylaw Amendment, Parcel B in LSD 16, NE 12-17-18 W2
2022/610 **(AR-CR1) - Rescind 3rd Reading**
Moved By: Councillor Kotylak

THAT motion #2022/512 for third reading of Bylaw No. 2022-28 being a bylaw to amend Bylaw No. 2019-20 known as the Zoning Bylaw by rezoning Parcel B in LSD 16, NE 12-17-18 W2M from AR – Agricultural Resource to CR1 - Country Residential 1 made on July 12, 2022 be rescinded as the bylaw requires Parcel C to be included.

CARRIED

Res. No: Bylaw No. 2022-28: Zoning Bylaw Amendment, Parcel B & Parcel C in LSD 16, NE 12-
2022/611 **17-18 W2 (AR-CR1) - 2nd Reading**
Moved By: Councillor Radmacher

THAT Bylaw No. 2022-28 being a bylaw to amend Bylaw No. 2019-20 known as the Zoning Bylaw by rezoning Parcel B and Parcel C in LSD 16, NE 12-17-18 W2M from AR – Agricultural Resource to CR1 - Country Residential 1 be given second reading.

CARRIED

Res. No: Bylaw No. 2022-28: Zoning Bylaw Amendment, Parcel B & Parcel C in LSD 16, NE 12-
2022/612 **17-18 W2 (AR-CR1) - 3rd Reading**
Moved By: Councillor Brodt

THAT Bylaw No. 2022-28 being a bylaw to amend Bylaw No. 2019-20 known as the Zoning Bylaw by rezoning Parcel B and Parcel C in LSD 16, NE 12-17-18 W2M from AR – Agricultural Resource to CR1 - Country Residential 1 be given third and final reading.

CARRIED



Res. No:
2022/613

Subdivision Approval: Parcel C in LSD 16, NE 12-17-18 W2 (AR-CR1)

Moved By: Councillor Tuchscherer

THAT we recommend approval of the subdivision of Parcel C in LSD 16, in the NE 12-17-18 W2 which is to be tied by Parcel Tie Code with Parcel B, as shown on the Plan of Proposed Subdivision prepared by Blake Wahl of Compass Geomatics Ltd., dated the 22nd day of April, 2022, with it being noted that the servicing agreement has been signed, the servicing agreement fee has been paid and the application complies with the RM's Official Community Plan and Zoning Bylaw, and further; THAT we request Community Planning to waive the public advertisement requirements.

CARRIED

Manager of Planning & Development Paige Boha was excused from the council meeting at 2:36 p.m.

Res. No:
2022/614

Correspondence

Moved By: Councillor Kotylak

THAT the following correspondence be hereby acknowledged and filed:

- White City Fire Department: Fire Calls - August 14 & 17, 2022; and
- Pilot Butte & Emerald Park Fire Department: Fire Call - August 17, 2022.

CARRIED

Res. No:
2022/615

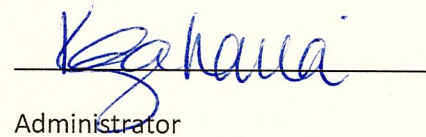
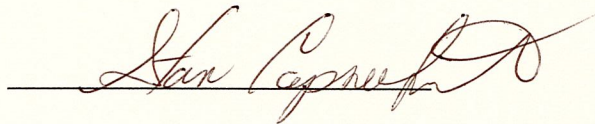
Adjournment

Moved By: Councillor Radmacher

THAT this meeting be hereby adjourned at 2:47 p.m. with our next regular meeting of Council to be held on Tuesday, September 13, 2022 commencing at 9:00 a.m.

CARRIED

Deputy Reeve



Administrator