



**RM of Edenwold
Meeting Minutes
Regular Council Meeting September 13, 2022 - 09:00 AM**

Minutes of a Regular Meeting of the Council of the Rural Municipality of Edenwold No. 158 held on Tuesday, September 13, 2022, in the Council Chamber of the Municipal Building, located at 100 Hutchence Road, Emerald Park, Saskatchewan, the following were present:

- Deputy Reeve: Stan Capnerhurst
Councillors: Division #3 Alan Trainor
Division #4 Karen Kotylak
Division #5 Dwayne Radmacher
Division #6 Tim Brodt
Division #7 Rod Tuchscherer
Financial Officer: Sara Gartshore
Absent: Reeve Mitchell Huber
Chief Operations Officer: Sameh Nashed
Administrator: Karen Zaharia

Call to Order

With a quorum present, Deputy Reeve Capnerhurst called the meeting to order at 8:58 a.m. with it being noted that Financial Officer Sara Gartshore was delegated to record the minutes of the meeting.

Res. No: Meeting Minutes: August 23, 2022
2022/616 **Moved By:** Councillor Brodt

THAT the minutes of the regular meeting held on August 23, 2022 be approved as circulated and presented.

CARRIED

Res. No: List of Accounts:
2022/617 **Moved By:** Councillor Tuchscherer

THAT the list of accounts consisting of cheques #1744 to #1800 & 10 other EFT payments totaling \$1,219,433.59 plus August 16-31, 2022 payroll totaling \$96,021.47 be approved for payment.

CARRIED

Res. No: Bank Reconciliations: August 2022
2022/618 **Moved By:** Councillor Trainor

THAT the August 2022 bank reconciliations be acknowledged as presented.

CARRIED

Financial Officer Report: 9:05 a.m. to 9:13 a.m.

Financial Officer Sara Gartshore presented the Financial Officer Report providing an overview of the Municipality's financial activities for August, 2022.

A handwritten signature in blue ink, appearing to be "S. Gartshore".

Res. No:
2022/619

Statement of Financial Activities & Financial Position: August 2022

Moved By: Councillor Trainor

THAT we approve the Statement of Financial Activities and Financial Position for August 2022 as circulated and presented.

CARRIED

Manager of Engineering & Public Works Clark Gates joined the council meeting at 9:13 a.m.

Engineering & Public Works Report: 9:14 a.m. to 10: 23 a.m.

Manager of Engineering & Public Works Clark Gates presented the Engineering & Public Works Report on the following topics:

- amended Water Treatment Plant Maintenance Agreement to be signed;
- update on the Grader Operator position posted;
- procurement of bi-directional tractor replacement;
- removal of South Plains Road fence posts;
- update on Kingsmere pathway progress;
- tennis/pickleball courts - equipment procurement underway; final court layout to be determined prior to equipment purchase;
- pathway lighting update;
- update on drainage issues at Aspen Village Drive, Farmer John location at Kish Mall and at Kee Storage location along Great Plains Road;
- request from Saskatchewan Parks for RM's public works staff and equipment to assist with the White Butte Trails parking lot expansion; and
- proposed tendering of road recap projects for three Emerald Park roads for 2022.

Res. No:
2022/620

August 2022 Water Report

Moved By: Councillor Brodt

THAT we accept the August 2022 Monthly Water Report as presented with it noted that no upset conditions occurred during this period.

CARRIED

Res. No:
2022/621

Amended Water Treatment Plant Maintenance Agreement

Moved By: Councillor Trainor

THAT we authorize the Reeve and Administrator to sign the Water Treatment Plant Maintenance Agreement with certified operators Derek Hradecki, Mitch McGillivray, Chris Anaka and Jason Wareham as the Contractors of this agreement with it noted this agreement will remain in effect until March 31, 2023.

CARRIED

Res. No:
2022/622

Purchase of John Deere 6175M Cab Tractor

Moved By: Councillor Radmacher

THAT we accept the price quote from South Country Equipment dated August 15, 2022 for a John Deere 6175M Cab Tractor in the amount of \$259,567.30 plus applicable taxes.

CARRIED

Curtis Metz entered the council chamber gallery at 10:09 a.m.

Res. No:
2022/623

SCH Maintenance - Release of Performance Security

Moved By: Councillor Trainor

THAT we authorize Administration to release the performance security in the amount of \$60,000.00 for SCH Maintenance Services Ltd. as the warranty period is complete and there are no outstanding deficiencies.

CARRIED

Res. No:
2022/624

White Butte Trails Parking Lot

Moved By: Councillor Brodt

THAT we approve the RM public works department to assist the Ministry of Parks in expanding the White Butte Trails south parking lot.

CARRIED

Res. No:
2022/625

2022 Emerald Park Road Recap Projects

Moved By: Councillor Trainor

THAT we authorize the Manager of Engineering & Public Works to tender the following Emerald Park road recap projects for 2022:

- Sapphire Bay
- Gemstone Place
- Ruby Place.

CARRIED

Manager of Engineering & Public Works Clark Gates was excused from the council meeting at 10:23 a.m.

Res. No:
2022/626

Recess: 10:23 a.m.

Moved By: Deputy Reeve Capnerhurst

THAT the time being 10:23 a.m. we take a 7-minute recess.

CARRIED

Manager of Planning & Development Paige Boha joined the council meeting at 10:27 a.m.

Res. No:
2022/627

Reconvene: 10:30 a.m.

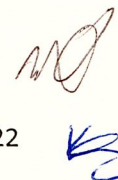
Moved By: Deputy Reeve Capnerhurst

THAT the time being 10:30 a.m. we reconvene our regular meeting of Council.

CARRIED

Delegation: 10:30 a.m. to 10:57 a.m.

Curtis Metz attended the council meeting to discuss the water and sewer servicing for Granite Industrial Park including issues with the existing waterline.



Curtis Metz left the council meeting at 10:57 a.m.

Res. No:
2022/628

Recess: 11:00 a.m.
Moved By: Deputy Reeve Capnerhurst

THAT the time being 11:00 a.m. we recess for the following public hearings:

- **11:00 a.m.** Discretionary Use: Home-Based Business, Rural, (Commercial Storage & Construction) Parcel B, NE 24-17-18 W2;
- **11:05 a.m.** Bylaw No. 2022-41: Prairie Craft Canopy Contract Zone (COM1-C); and
- **11:10 a.m.** Discretionary Use: Home-Based Business, Minor, Reflexology (7 Woods Crescent).

CARRIED

Res. No:
2022/629

Reconvene: 11:13 a.m.
Moved By: Deputy Reeve Capnerhurst

THAT the time being 11:13 a.m. we reconvene our regular meeting of Council.

CARRIED

Planning & Development Report: 11:13 a.m. to 11:18 a.m.

Manager of Planning & Development Paige Boha presented the Planning & Development Report on the following topics:

- completion of round 3 of yard maintenance inspections;
- RM presenting at the October 12, 2022 White City Emerald Park Business Association Meeting;
- ASA information meeting was held on September 7, 2022 regarding the installation of SaskTel fibre optics in Crawford Developments; and
- members of the Planning Department attended the open houses for Pilot Butte's new OCP and Zoning Bylaw that were held on August 25 to August 27, 2022.

Res. No:
2022/630

Bylaw No. 2022-52: Civic Addressing Bylaw - 1st Reading
Moved By: Councillor Radmacher

THAT Bylaw No. 2022-52 being a bylaw to provide for civic addressing be given first reading.

CARRIED

Res. No:
2022/631

Bylaw No. 2022-52: Civic Addressing Bylaw - 2nd Reading
Moved By: Councillor Tuchscherer

THAT Bylaw No. 2022-52 being a bylaw to provide for civic addressing be given second reading.

CARRIED

Res. No:
2022/632

Bylaw No. 2022-52: Civic Addressing Bylaw - 3 Readings
Moved By: Councillor Trainor

THAT Bylaw No. 2022-52 being a bylaw to provide for civic addressing be given three readings at this meeting.

CARRIED UNANIMOUSLY

Res. No:
2022/633

Bylaw No. 2022-52: Civic Addressing Bylaw - 3rd Reading
Moved By: Councillor Kotylak

THAT Bylaw No. 2022-52 being a bylaw to provide for civic addressing be given third and final reading.

CARRIED

Res. No:
2022/634

Bylaw No. 2022-41: Cannabis Retail Outlet/Operation to Contract Zone (COM1-C) - 2nd Reading
Moved By: Councillor Brodt

THAT Bylaw No. 2022-41 being a bylaw to amend Bylaw No. 2019-20 known as the Zoning Bylaw by rezoning Blk/Par A Plan 102137936 Ext 0 from Commercial Contract District (COM1-C) to Commercial Contract District (COM1-C) signed by Prairie Craft Canopy Growers Ltd. and dated June 24, 2022 be given second reading.

CARRIED

Res. No:
2022/635

Bylaw No. 2022-41: Cannabis Retail Outlet/Operation to Contract Zone (COM1-C) - 3rd Reading
Moved By: Councillor Radmacher

THAT Bylaw No. 2022-41 being a bylaw to amend Bylaw No. 2019-20 known as the Zoning Bylaw by rezoning Blk/Par A Plan 102137936 Ext 0 from Commercial Contract District (COM1-C) to Commercial Contract District (COM1-C) signed by Prairie Craft Canopy Growers Ltd. and dated June 24, 2022 be given third and final reading.

CARRIED

Res. No:
2022/636

Discretionary Use Development Permit for a Home-based Business, Rural (Commercial Storage & Construction) Parcel B, NE 24-17-18 W2
Moved By: Councillor Trainor

THAT we deny the discretionary use application for a Home-Based Business, Rural, for a commercial storage & construction business at Parcel B, NE 24-17-18 W2 and instruct the Development Officer to issue a refusal of permit for the proposed use(s) due to non-compliance with the Future Land Use Map 7C in Appendix A of the Official Community Plan Bylaw No. 2019-19.

CARRIED

Res. No:
2022/637

Discretionary Use Development Permit for a Home-based Business (Reflexology) - 7 Woods Crescent
Moved By: Councillor Trainor

THAT we approve the discretionary use development permit application for a home-based business, minor (reflexology) at 7 Woods Crescent, Emerald Park and instruct the Development Officer to issue a permit with the following conditions:

1. That the site is developed in accordance with the attached site plan;
2. That any changes to the site plan require approval from the RM;
3. Patients shall park in the driveway (hard surface) of the home at 7 Woods Crescent and at no time shall they park on the street;
4. Parking shall only occur on hard-surface parking areas and be in accordance with Bylaw 2020-29, A Bylaw to Regulate the Parking of Vehicles;
5. This permit allows for a Home-based business, Minor only and development shall be in compliance with S. 5.3 of Zoning Bylaw 2019-20;
6. This permit is subject to the standards and requirements of provincial regulations and other municipal bylaws; and
7. No person shall cause or permit any lands to become untidy or unsightly (Noise and Nuisance Abatement Bylaw 2021-44).

CARRIED

Res. No:
2022/638

Bylaw 2021-07: Zoning Bylaw Amendment, Parcel A, SW 21-17-18 W2M, AR to HPC - 3rd Reading

Moved By: Councillor Tuhscherer

THAT Bylaw No. 2021-07 being a bylaw to amend Bylaw No. 2019-20 known as the Zoning Bylaw by rezoning Parcel A, SW 21-17-18 W2M from AR – Agricultural Resource to HPC – High Profile Commercial be given third and final reading.

CARRIED

Res. No:
2022/639

Subdivision Approval: Parcel A, SW 21-17-18 W2

Moved By: Councillor Kotylak

THAT we recommend approval of the subdivision of Parcel A in the SW 21-17-18 W2 as shown on the Plan of Proposed Subdivision prepared by S. Rajakumar of Midwest Surveys Inc. dated the 21st day of December, 2020, with it being noted that the servicing agreement has been signed, the servicing agreement fee has been paid and the application complies with the RM's Official Community Plan and Zoning Bylaw.

CARRIED

Manager of Planning & Development Paige Boha was excused from the council meeting at 11:50 a.m.

Foreman Rod Benroth joined the council meeting at 11:51 a.m. and was introduced to Council and provided a brief update from his first month in the position.

Foreman Rod Benroth was excused from the council meeting at 12:08 p.m.

Res. No:
2022/640

Recess: 12:08 p.m.

Moved By: Deputy Reeve Capnerhurst

THAT the time being 12:08 p.m. we recess for lunch.

CARRIED

Res. No:
2022/641

Reconvene: 1:11 p.m.

Moved By: Deputy Reeve Capnerhurst

THAT the time being 1:11 p.m. we reconvene our regular meeting of Council.

CARRIED

Res. No:
2022/642

In Camera: 1:12 p.m.

Moved By: Councillor Trainor

THAT we recess and continue deliberations *In Camera as a Committee of the Whole* at 1:12 p.m. as per section 120(2)(a) of *The Municipalities Act* and 16(1)(b) of *The Local Authority Freedom of Information and Protection of Privacy Act*, to discuss personnel matters with it noted that Financial Officer Sara Gartshore was excused from the council chambers.

CARRIED



Res. No:
2022/643

Out of Camera: 2:15 p.m.
Moved By: Councillor Kotylak

THAT we move out of *In Camera as a Committee of the Whole* and reconvene the regular meeting of Council at 2:15 p.m. with it noted that Financial Officer Sara Gartshore rejoined the council meeting.

CARRIED

Res. No:
2022/644

Summer Students Last Working Days for 2022
Moved By: Councillor Tuchscherer

THAT we acknowledge the last working day for the following summer students for 2022:

Administrative Assistant Summer Student Abby Lumb: June 9, 2022;
Administrative Assistant Summer Student Parker McCormick: August 24, 2022;
Administrative Assistant Summer Student Matthew Lumb: August 31, 2022;
Planning Summer Student Denny Slough: August 31, 2022;
Emerald Park Public Works Maintenance Personnel Summer Student Beck Kitchen: August 26, 2022; and
Emerald Park Public Works Maintenance Personnel Summer Student Tyler Council: September 2, 2022.

CARRIED

Res. No:
2022/645

Close General Bank Account (006)
Moved By: Councillor Kotylak

THAT we authorize Administration to close the municipality's old general bank account ending in 006.

CARRIED

Res. No:
2022/646

Communiskate - 2022 Education Property Tax Exemption Approval
Moved By: Councillor Trainor

THAT we hereby acknowledge the Ministry of Government Relations' exemption of 100% of the 2022 school tax in the amount of \$32,597.04 for Communiskate, Roll 2080, Lot 1, Block 1, Plan 84R38664.

CARRIED

Res. No:
2022/647

C. Clayton - Agreement for Court Clerk Services
Moved By: Councillor Kotylak

THAT we authorize the Deputy Reeve and Administrator to sign the Contract Agreement for Bylaw Court Clerk Services for Carol Clayton for a 3-year term beginning January 1, 2022 and ending on December 31, 2024, as presented.

CARRIED

Res. No:
2022/648

M. Stearns - Agreement for Court Clerk Services
Moved By: Councillor Brodt

THAT we authorize the Deputy Reeve and Administrator to sign the Contract Agreement for Bylaw Court Clerk Services for Michelle Stearns for a 27-month term beginning September 1, 2022 and ending on December 31, 2024, as presented.

CARRIED



Res. No:
2022/649

PBI Building Inspector Appointment
Moved By: Councillor Trainor

THAT we authorize the Administrator to sign the Certificate of Appointment appointing Josh Nitz as a licensed building official employed by Professional Building Inspections Inc for the Rural Municipality of Edenwold No. 158.

CARRIED

Res. No:
2022/650

Tax Exemption Request - Lot 3, Block B, Plan 102094792
Moved By: Councillor Trainor

THAT we reinstate the tax exemption for Lot 3, Block B, Plan 102094792 due to an incorrect mailing address on the tax roll for the landowner.

CARRIED

Res. No:
2022/651

Compensation Request - Lot 12, Block 15, Plan 96R18943
Moved By: Councillor Tuchscherer

THAT we deny the landowner's request for compensation or a tax reduction for maintaining the grass on municipal property adjacent to their property at Lot 12, Block 15, Plan 96R18943 as the municipality does not require or expect landowners to maintain municipal property.

CARRIED

Res. No:
2022/652

Tax Adjustment Request - Lot 26, Block 11, Plan 102136216
Moved By: Councillor Trainor

THAT we deny the landowner's request for a tax adjustment for the property at Lot 26, Block 11, Plan 102136216 as tax abatements or adjustments are only granted when there is an assessment error, the property is considered a community service area or the property is eligible under the municipality's tax exemption policies, not for a lack of a service provision.

CARRIED

Res. No:
2022/653

Federal Holiday to Mark Queen's Funeral - September 19, 2022
Moved By: Councillor Trainor

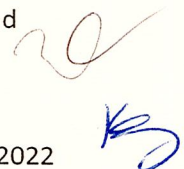
THAT we authorize the RM municipal office to be closed on Monday, September 19, 2022 to mark the Queen's funeral only if the Government of Saskatchewan observes the day as a holiday.

CARRIED

Administration Report: 2:53 p.m. to 2:58 p.m.

Financial Officer Sara Gartshore presented the Administration Report on the following topics:

- Board of Revision decisions for the last two assessment appeals for 2022;
- proposed Fire Chief command truck;
- 2022 General Election (Divisions 2, 4 & 6) & Division 1 By-Election: Call for Nominations will open on Thursday, September 15, 2022 and nomination day deadline is October 5, 2022 at 4:00 p.m.;
- 2022 SARM Midterm Convention will be held on November 16 & 17, 2022 at TCU Place in Saskatoon;
- Service Tracker Reports for the period August 19 – September 8, 2022; and
- advertising request from the Royal Canadian Legion.



Res. No:
2022/654

Royal Canadian Legion - Advertising Request
Moved By: Councillor Tuchscherer

THAT we support the 2022 Royal Canadian Legion Saskatchewan Command Military Service Recognition Book with a 1/10 page color add in the amount of \$247.62 plus applicable taxes.

CARRIED

Committee Reports & Council Roundtable: 3:02 p.m. to 3:10 p.m.

Council presented their reports on the following topics:

- update on the WCRM158 Wastewater Authority activities; and
- dust concerns near Zehner.

Res. No:
2022/655

Correspondence
Moved By: Deputy Reeve Capnerhurst

THAT the following correspondence be hereby acknowledged and filed:

- SARM: Message from President Ray Orb September 8, 2022;
- White Butte RCMP Occurrence Reports: May, June & July 2022;
- White City Fire Department: Fire Call - August 29, 2022;
- White City Museum Oktoberfest - Saturday, October 29, 2022;
- Royal Canadian Legion - Advertising Request; and
- Ratepayer Appreciation Note Received.

CARRIED

Res. No:
2022/656

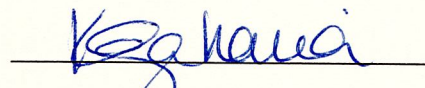
Adjournment
Moved By: Councillor Brodt

THAT this meeting be hereby adjourned at 3:19 p.m. with our next regular meeting of Council to be held on Tuesday, September 27, 2022 commencing at 9:00 a.m.

CARRIED



Reeve



Administrator